

TOWN OF BRIGHTON, FRANKLIN COUNTY, NEW YORK  
SPECIAL TOWN BOARD MEETING MINUTES

October 4, 2018

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A Special Meeting for the Town Board of Town of Brighton, Franklin County, NY, was held Thursday, October 4, 2018 at 6:00 pm at the Brighton Town Hall, Paul Smiths, NY with the following:

**CALL TO ORDER:**

Meeting was called to Order by Supervisor Peter Shrope at 6:04 pm  
The "Pledge of Allegiance" to the flag was recited

**ROLL CALL OF OFFICERS:**

PRESENT: Supervisor Peter Shrope

Council Members: Brian McDonnell, Amber McKernan, Steve Tucker, and Lydia Wright

ABSENT: None

OTHERS PRESENT: Andy Crary - Superintendent of Highways, Richard Meagher - Budget Officer, Paul Blaine - Code Enforcement Officer, Elaine Sater-Town Clerk, and one resident

**NOTICE OF MEETING:**

Notice of this meeting was posted on the Town Clerk's Sign Board on September 25, 2018, and a notice was sent to the Adirondack Daily Enterprise. Notices were posted in local businesses and in three Post Offices on September 27. The call to meeting was sent to Council Members and the Town Clerk by email on September 25, 2018.

The purpose of this meeting was to review the Tentative Budget for 2019.

**TENTATIVE BUDGET 2019**

The Town Clerk presented the Tentative Budget for 2019 to the Town Board members.

The Budget Officer Richard Meagher reviewed each line item with the Board members and Superintendent of Highways. The following items were of note:

1. The Town total assessment increased by 1.8 million due to the diligence of the Assessor Roseanne Gallagher getting properties added or increased on the assessment roll due to new construction and renovations over the years.
2. The tax cap is 2 % for 2019
3. The expenses increased by 3.3% from 2018
4. All department heads provided input for budget by 9/20.
5. Salaries for all ".1" lines was increased by about 2%. The Deputy Supervisor salary A1220.1 was increased by 5.26% due to the increase use of this position for signing payroll checks when necessary.
6. The Saranac Lake Volunteer Rescue Services is asking for a higher increase than anticipated  
General Fund Line A3625.4 is increased by \$1, 644 from \$28,500 to \$30,144
7. Capital Project-Buildings: Roof repair/replacement will have to be done soon  
General Fund Line A9550.9 is increased by \$5,000 from \$5,000 to \$10,000
8. Interest has been increasing so revenue lines were increased
9. Gifts and donations Revenue Line A2705 was added to offset Expense of \$7,000 in Playground/Rec Ctr Salary A7140.1
10. Highway Salaries were increased by 2% based on CSEA contract
11. Fire Protection District increased by 3% based on contract
12. Street Lighting stayed the same
13. Fund Balances were used to meet the tax cap

**RESOLUTION 66 -2018**

**PRELIMINARY BUDGET FOR 2019**

Motion made by Supervisor Peter Shrope, Second by Council Member Amber McKernan,

WHEREAS, the town board has reviewed the Tentative Budget for 2019 and made changes  
NOW THEREFORE, BE IT RESOLVED THAT the Town Board accepts the Preliminary Budget for 2019 with the following changes from the Tentative Budget:  
GENERAL FUND Appropriations:

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Rescue (A3625.4) is increased by \$1, 644 from \$28,500 to \$30,144

Capital Project - Building (A9550.9) is increased by \$5,000 from \$5,000 to \$10,000

Total General Fund Appropriations increased by \$6,644 from \$415,373 to \$422,017

and

BE IT FURTHER RESOLVED THAT the increase in Appropriations be covered by increasing the General Fund Balance to \$18,338 to maintain the 2% tax cap.

**ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0  
Resolution #66 declared duly adopted**

The Board members thanked the Supervisor, the Budget Officer, and the Highway Superintendent for their work in keeping the budget process smooth and easy to follow. They also thanked the Assessor for her work in correcting and updating the assessment roll to help the whole town.

***ADJOURNMENT***

Motion to Adjourn at 6:55pm made by Supervisor Peter Shrope, second by Brian McDonnell, Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

Respectfully submitted,

Elaine W. Sater, RMC  
Brighton Town Clerk