

The Special Meeting of the Town Board of the Town of Brighton was held on Thursday, October 30, 2003, at 4:30 p.m. at the Brighton Town Hall, Paul Smiths, NY, with the following:

PRESENT: Supervisor Robert Tebbutt
Council Members: Alicia Bodmer
Linda Dobson
John Quenell
Steve Tucker

ABSENT: None

OTHERS PRESENT: Elaine Sater - Town Clerk, Amber McKernan – Tax Collector, and Donald Oliver - Superintendent of Highways

GUESTS: None

RESIDENTS: There was 1 resident present

Meeting was Called to Order by Supervisor Robert Tebbutt at 4:30 p.m. The purpose of the meeting is to discuss the 2004 Tentative Budget.

Public Notice was faxed to the Adirondack Daily Enterprise on October 21, 2003 and posted on the Town Clerk's Signboard. A notice was placed in the three post offices and local businesses.

NEW BUSINESS:

- 1. TAX COLLECTION SOFTWARE:** Amber McKernan asked the board to consider \$2,000 for software for collecting taxes. Currently the Town's taxes are being recorded on her personal computer using a program her husband, Tom McKernan, created with the spreadsheet "Excel". This program is not secure or fail-safe. It uses extensive formulas that can change the whole program if erroneous. The commercially produced program has checks in it to prevent errors from changing the entire program. There is an annual maintenance fee of \$360 that enables the tax collector to obtain the records electronically from the County Real Property Office and convert them to this program. The vendor who has this software is in the local area. John Quenell thought the program was overkill, Linda Dobson wanted to see the complete budget figures first, Alicia Bodmer thought the software should be purchased, Steve Tucker thought the security feature was a good thing to have, and Robert Tebbutt did not want to increase the budget beyond a 1.6% increase.

RESOLUTION #91

AUTHORIZATION TO FUND SOFTWARE FOR TAX COLLECTION

Motion made by Alicia Bodmer to authorize the funding of Tax Collection Software for \$2000, using tax revenues for the annual maintenance fee of \$400 and General Fund Appropriations for the software \$1,600, second by Steve Tucker, Aye 2 (Bodmer & Tucker), Nay 3 (Dobson, Quenell, Tebbutt).

Roll Call Vote:

Supervisor Robert Tebbutt	Nay
Council Members: Alicia Bodmer	Aye
Linda Dobson	Nay
John Quenell	Nay
Steve Tucker	Aye

Resolution #91 declared defeated

- 2. ADOPTION OF 2004 PRELIMINARY BUDGET:** Discussion was held on the Highway Fund. Fuel will be budgeted under DA5142.4 instead of DA5110.4. Salaries for Budget Officer and Registrar of Vital Statistics will be changed to .1 from .4 accounts. Linda Dobson and Alicia Bodmer had concerns about the budget for Health Care was not increased for this year. The figures for premiums were not available for the next year's increase. John Quenell plans to change the insurance to lower the premium for the Town so no increase is needed at this time. Revenues from State Aid per Capita, Mortgage Tax, and Fines & Forfeited Bails were discussed.

RESOLUTION #92

AUTHORIZATION TO APPROVE THE 2004 PRELIMINARY BUDGET

Motion made by John Quenell to approve the adoption of the 2004 Preliminary Budget (attached) from October 30, 2003, for presentation to the public at the Public Hearing on Thursday, November 6, 2003, second by Robert Tebbutt, Aye 5

Roll Call Vote:

Supervisor Robert Tebbutt	Aye
Council Members: Alicia Bodmer	Aye
Linda Dobson	Aye
John Quenell	Aye
Steve Tucker	Aye

Resolution #92 declared duly adopted.

Motion made by Linda Dobson to Adjourn the Special Board Meeting at 6:24 p.m., second by Alicia Bodmer, Aye 5

Respectfully submitted,

Elaine W. Sater
Brighton Town Clerk