

**A Special Meeting of the Town Board of the Town of Brighton was held on Monday, October 24, 2005 at 6:00 p.m. at the Brighton Town Hall, 12 County Route 31, Paul Smiths, NY, with the following:**

**PRESENT:** Supervisor Robert Tebbutt

Council Members: David Knapp, John Quenell, Steve Tucker and Lydia Wright

**ABSENT:** None

**OTHERS PRESENT:** Elaine Sater - Town Clerk

**GUESTS:** None

**RESIDENTS:** There was 1 resident present

**Meeting was Called to Order** by Supervisor Robert Tebbutt at 6:00 p.m. Purpose of the meeting is to discuss the Tentative 2006 Budget.

**Public Notice** was posted on the Town Clerk's signboard on Thursday, October 20 and faxed to the Adirondack Daily Enterprise. Notices were posted at the three post offices on Friday, October 21. Location of the meeting was changed to the Town Hall on Monday, October 24.

1. **REVIEW OF TENTATIVE BUDGET FOR 2006: Supervisor Robert Tebbutt** distributed a copy of the revised Tentative 2006 Budget for Board members to review. The Justice Salary A1110.1 (\$8,311) was increased \$1,000 before the 4.1% increase was added. The Bookkeeper Salary A1310.1 (\$4,944) was added for the amount of the previous rate plus a 3% increase. The Bookkeeper Contractual A1310.4 (\$400) was decreased by this amount. All other salaries were increased by 4.1% based on the cost of living from the Social Security Administration. State Retirement and Social Security were recalculated based on salaries. Fuel prices are still not firm, estimates are used. John Quenell and he spent the afternoon calculating the new fund balances based on the new numbers. General Fund Revenue Interest and Earnings A2401 (\$8200) is based on the fund balance analysis. The Highway salaries are based on a 4.1% increase pending the approval of the contract with CSEA. The Highway Department has not had a chance to review the offer made by the Town. Highway Supplies Contractual DA5110.4 (\$5500) reflects a decrease in \$1500 for uniforms from Unifirst. Highway Fund Revenues Interest and Earnings DA2401 (\$2800) is based on fund balance analysis. There is a tax levy increase of 2.6% based on this proposal
2. **PUBLIC HEARING:**  
**Motion made** by Supervisor Robert Tebbutt, **second** by John Quenell, **to hold a Public Hearing for public input on the 2006 Preliminary Budget on Thursday, November 3, at 7 p.m. at the Town Hall. Fifteen (15) copies of the 2006 Preliminary Budget will be made available for the public.**  
**Roll Call Vote: Aye 5** (Knapp, Quenell, Tebbutt, Tucker, Wright), **Nay 0**
3. **FUND BALANCE APPROPRIATIONS: Supervisor Robert Tebbutt** asked John Quenell to explain these numbers. The amount to be raised by tax and fund application is \$592,823. Fund Applications are recommended as follows:
  - a. **General Fund:** \$25,000 for the contingency account A1990, change the Landfill testing A8189.4 to taxes (\$0), \$1,000 for the Dry Hydrants A3410.4, and \$1800 for cemetery contractual A8810.4; Total General Fund application \$27,800. General Fund Balance is estimated to be \$228,638 at the end of 2006.
  - b. **Highway Fund:** \$20,000 for the Principal on the BAN for the Truck DA9730.6, \$1,180 for interest on the BAN DA9730.7, Heavy Equipment DA5130.20 to taxes (\$0), \$2,000 for Light Equipment DA5130.21, \$8,000 for Equipment Maintenance DA5130.4, and Paving DA5112.2 to taxes (\$0), Total Highway Fund application \$31,180. Discussion was held on whether to pay off the large truck or keep the funds in the CLASS account to collect interest. The Highway Fund Balance is estimated to be \$54,500 for the end of 2006.
  - c. **Fire District Fund:** \$3,000 for SF3410.4 leaving an estimated balance of \$1,569 at the end of 2006.

- d. **Street Lighting District Fund:** \$350 for SL5182.4 leaving an estimated balance of \$826 at the end of 2006.
4. **TAX LEVY:** John Quenell said the total Tax Levy would be \$530,493 and the assessment base for the Town is \$118,123,784 for 2005. This figure will be going up in 2006 and will affect the shore owners more than anyone else.
5. **YEAR-END FUND BALANCES:** John Quenell distributed a handout and explained how he determined these amounts for the end of 2005. He said that by subtracting the fund balance appropriations from these figures the remainder will be the Fund Balances for the end of 2006. He also calculated the percent of appropriations each fund balance would be.
- a. **General Fund:**
- |   |                        |
|---|------------------------|
| Checking Account Balance on 10/3/05                             | \$ 13,655              |
| CLASS/MBIA Balance on 10/3/05                                   | \$277,435              |
| Estimated additional revenue for October to December 2005       | \$ 6,950               |
| Estimated additional cash expense from October to December 2005 | (\$ 57,254)            |
| Add back 10/05 prepaids (Reimbursement from 2004 salaries)      | \$ 625                 |
| Loan return from Garage Capital Fund:                           | <u>\$ 15,000</u>       |
| <b>Net Cash as of 12/31/05</b>                                  | <b>\$256,438 (66%)</b> |
| Minus Fund Balance Appropriation:                               | <u>\$ 27,800</u>       |
| <b>Estimated Fund Balance 12/31/06</b>                          | <b>\$228,638 (59%)</b> |
- b. **Highway Fund:**
- |   |                        |
|---|------------------------|
| Checking Account Balance on 10/3/05                             | \$ 18,655              |
| CLASS/MBIA Balance on 10/3/05                                   | \$132,094              |
| Estimated additional revenue for October to December 2005       | \$ 10,000              |
| Estimated additional cash expense from October to December 2005 | <u>\$(75,669)</u>      |
| <b>Net Cash as of 12/31/05</b>                                  | <b>\$ 85,680 (30%)</b> |
| Minus Fund Balance Appropriation:                               | <u>\$ 31,180</u>       |
| <b>Estimated Fund Balance 12/31/06</b>                          | <b>\$54,500 (19%)</b>  |

6. **PROPOSED PRELIMINARY 2006 BUDGET:** Supervisor Robert Tebbutt thanked John Quenell for presenting these numbers and asked if there were any questions concerning the proposed Preliminary 2006 Budget.

Lydia Wright asked why the Bookkeeper was being moved from contractual A1310.4 to salaried A1310.1.

John Quenell said the Board discussed this at the last meeting and agreed to this.

Lydia Wright asked if this decision could be made at a Board meeting so there could be public comments.

John Quenell said the public could comment on this during the Public Hearing.

Discussion was held concerning changing the bookkeeper from a contract to a salaried employee.

**Motion was made** by John Quenell, **second** by Supervisor Robert Tebbutt, **to change the Bookkeeper from A1310.4 contractual to A1310.1 salary for remuneration of \$4,994.00 for purposes of the 2006 Budget.**

**Roll Call Vote:** Aye 3 (Quenell, Tebbutt, Tucker), Nay 2 (Knapp, Wright)

#### **RESOLUTION #100**

##### **AUTHORIZATION OF PRELIMINARY 2006 BUDGET**

**Motion made** by Supervisor Robert Tebbutt, **second** by John Quenell, **To Wit:**

**RESOLVED, that the Town of Brighton Board authorizes the attached Preliminary 2006 Budget to be presented to the public at a Public Hearing to be held at the Town Hall on Thursday, November 3, 2005 at 7 p.m.**

**Roll Call Vote:** Aye 4 (Knapp, Quenell, Tebbutt, Tucker), Nay 1 (Wright)

**Resolution #100 declared duly adopted**

**Motion to Adjourn at 6:45 p.m. made** by John Quenell, **second** by David Knapp, **Aye 5**

Respectfully submitted,

Elaine Sater, Brighton Town Clerk

	A	B	C	D	E	F	G	H	I
265	<b>Town of Brighton</b>								
266	<b>Preliminary 2006 Budget</b>								
267									
268	<b>GENERAL FUND</b>			<b>2005</b>	<b>August</b>	<b>YTD</b>		<b>2006</b>	
269		<b>Account</b>	<b>2005</b>	<b>Amended</b>	<b>YTD</b>	<b>% of</b>	<b>2006</b>	<b>H/(L)</b>	
270		<b>Number</b>	<b>Budget</b>	<b>Budget</b>	<b>Spent/Rec</b>	<b>Amended</b>	<b>Budget</b>	<b>2005</b>	
271	<b>General Fund Appropriations</b>								
272	Council	A1010.1	9448	9448	6087	64%	9835	387	
273	Town Board	A1010.4	1000	1000	559	56%	1200	200	
274	Justice	A1110.1	6984	6984	4567	65%	8311	1327	
275	Justice equip	A1110.2	0	0	0		0	0	
276	Justice	A1110.4	1800	1800	1283	71%	1800	0	
277	Court Clerk	A1130.1	2057	2057	1664	81%	3200	1143	
278	Supervisor	A1220.1	9757	9757	6380	65%	10157	400	
279	Deputy Supervisor	A1220.1A	257	257	0	0%	268	11	
280	Supervisor equip.	A1220.2	0	0	0		0	0	
281	Supervisor	A1220.4	300	500	406	81%	300	0	
282	Bookkeeper	A1310.1	0	0	0		4944	4944	
283	Bookkeeper	A1310.2	0	0	0		0	0	
284	Bookkeeper	A1310.4	5100	5100	2984	59%	400	-4700	
285	Tax Collector	A1330.1	4622	4622	3022	65%	4812	190	
286	Tax Collector	A1330.2	1600	1600	1530		430	-1170	
287	Tax Collector [mailing etc]	A1330.4	1800	1800	1013	56%	1900	100	
288	Budget Officer	A1340.1	257	257	0	0%	268	11	
289	Budget Officer	A1340.4	0	0	0		0	0	
290	Assessor	A1355.1	10270	10270	6715	65%	10691	421	
291	Assessor [BAR, postage, etc]	A1355.4	1750	1750	1166	67%	5250	3500	
292	Town Clerk	A1410.1	8216	8216	5372	65%	8553	337	
293	Town Clerk	A1410.4	1000	1350	1295	96%	1500	500	
294	Attorney	A1420.4	2000	2000	936	47%	1000	-1000	
295	Election Attendants	A1450.4	1000	1000	0	0%	1300	300	
296	Records equipment	A1460.2	0	0	0		1500	1500	
297	Records supplies	A1460.4	2000	2000	410	21%	200	-1800	
298	Town Hall Custodian	A1620.1	2054	2054	1343	65%	2138	84	
299	Town Hall	A1620.4	6405	6405	4422	69%	7013	608	
300	Central Print/Mail	A1670.4	1000	1000	119	12%	250	-750	
301	NYMIR and Theft Insurance Policies	A1910.4	13900	13900	13752	99%	13900	0	
302	NY Association of Towns	A1920.4	500	500	500	100%	500	0	
303	Contingency	A1990	25000	24450	0		25000	0	
304	Traffic signs	A3310.2	300	300	220	73%	500	200	
305	Dry Hydrants	A3410.4	1000	1000	0	0%	1000	0	
306	FREMSA	A3410.41	1250	1250	1250	100%	1250	0	
307	Life Flight	A3410.42	1000	1000	1000	100%	1000	0	
308	Rescue contract with SLVFD	A3410.5	18673	18673	18491	99%	18861	188	
309	Dog Control Warden	A3510.1	2116	2116	1383	65%	2203	87	
310	Humane Society	A3510.4	1150	1150	1150	100%	1150	0	
311	Code Enforcement	A3620.4	14900	14900	14979	101%	15600	700	
312	Registrar of Vital Statistics	A4020.1	205	205	0	0%	213	8	
313	Registrar of Vital Statistics	A4020.4	50	50	24	48%	50	0	
314	Highway Superintendent	A5010.1	33891	33891	22160	65%	35281	1390	
315	Deputy Highway Superintendent	A5010.11	585	585	0	0%	609	24	
316	Hway Super [school, uniforms, drug t	A5010.4	1000	1000	552	55%	800	-200	
317	Town Garage	A5132.4	13575	13575	10345	76%	15445	1870	
318	Joint Airport	A5615.4	1000	1000	1000	100%	1000	0	
319	HUD	A6460.4	100	100	118	118%	100	0	
320	Programs for the Aging	A6772.4	0	0	0		0	0	
321	SL Adult Center	A6772.41	500	500	0	0%	500	0	
322	Town Park Manager	A7140.1	11349	11349	7111	63%	11814	465	
323	Town Park	A7140.4	5480	5480	2362	43%	5820	340	
324	Youth Programs	A7310.4	2800	2800	1300	46%	2800	0	
325	Historian	A7510.4	400	400	280	70%	400	0	
326	Trash removal	A8160.4	2000	2000	1283	64%	2200	200	
327	Landfill Monitoring	A8189.4	5000	5000	0	0%	3500	-1500	
328	Cemeteries equip	A8810.2	200	200	0	0%	0	-200	
329	Cemeteries	A8810.4	2100	2100	629	30%	2400	300	
330	State Retirement	A9010.8	9250	9250	2300	25%	6975	-2275	
331	Social Security	A9030.8	7808	7808	5034	64%	8667	859	
332	Workers' Compensation	A9040.8	25648	25648	25648	100%	30466	4818	
333	Disability Insurance	A9055.8	250	250	116	46%	120	-130	
334	Hospital & Medical Insurance	A9060.8	57100	57100	20748	36%	58076	976	
335	Principal on \$470,000 Garage BAN	A9730.6					25000	25000	
336	Interest on \$470,000 Garage BAN	A9730.7	11045	11045	0	0%	8578	-2467	
337	<b>Total Appropriations</b>		<b>351802</b>	<b>351802</b>	<b>205008</b>		<b>388997</b>	<b>37195</b>	

	A	B	C	D	E	F	G	H	I
338	<b>GENERAL FUND</b>			2005	August	YTD		2006	
339		Account	2005	Amended	YTD	% of	2006	H/(L)	
340		Number	Budget	Budget	Spent/Rec	Amended	Budget	2005	
341	<b>General Fund Revenues</b>								
342	Interest on penalties and real propert	A1090	2490	2490	2311	93%	2250	-240	
343	Clerk Fees	A1255	100	100	366	366%	100	0	
344	Park Use Donations	A2400	50	50	25	50%	50	0	
345	Interest and Earnings	A2401	2400	2400	5878	245%	8200	5800	
346	Town Hall Use Donations	A2410	0	0	0		0	0	
347	Dog Licenses	A2544	150	150	140	93%	150	0	
348	Building Permits	A2555	8000	8000	5052	63%	8000	0	
349	Fines and forfeited bail	A2610	5000	5000	19110	382%	20000	15000	
350	Minor Sales	A2655	0	0	21		0	0	
351	Refund of prior year's expenditures	A2701	0	0	0		0	0	
352	Unclassified	A2770	0	0	120		0	0	
353	State Aid per Capita	A3001	9000	9000	0	0%	9544	544	
354	Mortgage Tax	A3005	15000	15000	16993	113%	15000	0	
355	STAR Administration funding	A3040	450	450	0	0%	450		
356	State reassess aid \$5/parcel						5000		
357	<b>Total Revenue</b>		<b>42640</b>	<b>42640</b>	<b>50016</b>		<b>68744</b>	<b>21104</b>	
358									
359									
360	<b>HIGHWAY FUND</b>			2005	August	YTD		2006	
361		Account	2005	Amended	YTD	% of	2006	H/(L)	
362		Number	Budget	Budget	Spent/Rec	Amended	Budget	2005	
363	<b>Highway Fund Appropriations</b>								
364	General	DA5110.1	45291	45291	17310	38%	47148	1857	
365	Supplies, hardware, uniforms, crush	DA5110.4	7000	7000	3629	52%	5500	-1500	
366	Paving	DA5112.2	35000	35000	0	0%	40000	5000	
367	Heavy Machinery	DA5130.2	31000	31000	10967	35%	18000	-13000	
368	Light Machinery	DA5130.21	2000	2000	188	9%	1000	-1000	
369	Equipment maintenance	DA5130.4	14000	14000	1049	7%	10000	-4000	
370	Snow Removal	DA5142.1	39115	39115	35505	91%	40719	1604	
371	Equipment fuel, salt, sand	DA5142.4	19728	19728	5936	30%	24000	4272	
372	Services - Other Governments	DA5148.1	5867	5867	0	0%	6108	241	
373	State Retirement	DA9010.8	9250	9250	2299	25%	8877	-373	
374	Social Security	DA9030.8	6906	6906	4040	58%	7189	283	
375	Hospital & Medical Insurance	DA9060.8	45500	45500	42721	94%	53907	8407	
376	Debt Service - Principal	DA9730.6	20000	20000	20000	100%	20000	0	
377	Debt Service - Interest	DA9730.7	1080	1080	1080	100%	1180	100	
378	<b>Total Appropriations</b>		<b>281737</b>	<b>281737</b>	<b>144724</b>		<b>283627</b>	<b>1890</b>	
379									
380	<b>HIGHWAY FUND</b>			2005	August	YTD		2006	
381		Account	2005	Amended	YTD	% of	2006	H/(L)	
382		Number	Budget	Budget	Spent/Rec	Amended	Budget	2005	
383	<b>Highway Fund Revenues</b>								
384	County Plow Contract	DA2300	25706	25706	25202	98%	26220	514.12	
385	Interest and Earnings	DA2401	1600	1600	876	55%	2800	1200	
386	Sales of Equipment	DA2665	10000	10000	0		8000	-2000	
387	Refunds of prior year's expenditures	DA2701	0	0	0	nm	0	0	
388	Consolidated Highway Aid (chips)	DA3501	23500	23500	0	0%	38500	15000	
389	<b>Total Revenue</b>		<b>60806</b>	<b>60806</b>	<b>26078</b>		<b>75520</b>	<b>14714</b>	
390									
391									
392	<b>FIRE FUND</b>	SF3410.4	<b>61905</b>	<b>61905</b>			<b>63763</b>	<b>1858</b>	
393									
394	<b>STREET LIGHTING FUND</b>	SL5182.4	<b>700</b>	<b>700</b>			<b>700</b>	<b>0</b>	

