

**Special Meeting of the Town Board of the Town of Brighton was held on Thursday, October 21, 2004, at 6:00 p.m. at the Brighton Town Hall, Paul Smiths, NY, with the following:**

- PRESENT:** Supervisor Robert Tebbutt  
                   Council Members: David Knapp, John Quenell, and Steve Tucker  
**ABSENT:** Council Member Lydia Wright (Entered meeting later)  
**OTHERS PRESENT:** Elaine Sater – Town Clerk and Nik Santagate - Justice  
**GUESTS:** None  
**RESIDENTS:** There was one resident present

The meeting was **Called to Order** at 6:00 p.m. by Supervisor Robert Tebbutt. The purpose of the meeting was to discuss the 2005 Tentative Budget.

**Notice of Meeting** was posted on the Town Clerk’s Sign Board as well as at three post offices and two businesses in the Town on October 13, 2004. A notice was faxed sent to the Adirondack Daily Enterprise on October 8, 2004.

1. **2005 TENTATIVE BUDGET - SALARIES: Supervisor Robert Tebbutt** received a letter from the Town Hall Custodian asking for a \$500 salary increase for 2005. Currently the position pays \$2,000.
2. **PUBLIC HEARING FOR 2005 PRELIMINARY BUDGET:**

**RESOLUTION #108**  
**ESTABLISHING DATE FOR PUBLIC HEARING FOR 2005 PRELIMINARY BUDGET**

**Motion made** by John Quenell, **second** by Supervisor Robert Tebbutt, **To Wit:**  
**RESOLVED** that the **Public Hearing for the 2005 Preliminary Budget be held on Thursday, November 4, 2004, at 7 p.m. in the Brighton Town Hall.**  
**Roll Call Vote:** Aye 4 (Knapp, Quenell, Tebbutt, Tucker), Nay 0, Absent 1 (Wright)  
**Resolution #108 declared duly adopted.**

3. **2005 TENTATIVE BUDGET REVIEW – GENERAL FUND:** Discussion of the following General Fund appropriations was held: personnel insurance and other overheads, contracted services, equipment, materials, supplies, and misc. services; utilities, maintenance, etc; property and liability insurance, emergency services, other and contingency accounts

**Lydia Wright entered the meeting at 6:07 p.m.**

**a. Personnel Insurance and other overheads**

NAME	ACCT NO.	CURRENT 2004	TENTATIVE 2005	PRELIMINARY BUDGET 2005
State Retirement	A9010.8	\$11,702	\$0	\$9250 Changed, based on salaries, Half of next year’s amount \$18403
Social Security	A9030.8	\$8643	\$8643	\$7809 Changed, based on salaries (.0765)
Worker’s Compensation	A9040.8	\$27,319	\$25,648	\$25,648 No Change, assessment due Jan 05
Disability Insurance	A9055.8	\$250	\$250	\$250 No Change
Hosp & Medical Insurance	A9060.8	\$60,500	\$60,500	\$44,725 Changed, new rates for same people, Superintendent changed to Highway

Medical Insurance is the Excellus Blue EPO Option #3 Plan. Premium was \$667; new rates are \$747.34 for Family and \$294.15 for Single. People who do not take insurance get a 10% of premium payment at the end of the year. The Town pays the full rate. Lydia Wright asked if a better plan could be offered if people are willing to pay the difference for the premium. John Quenell would like to get the Highway Employees on the same plan as the Town so there is only one plan. Discussion was held on different plans that can still give them the same benefits.

**b. Contracted Services:**

NAME	ACCT NO.	CURRENT 2004	TENTATIVE 2005	PRELIMINARY BUDGET 2005
Bookkeeper	A1310.4	\$7550	\$7550	\$5100 Changed, contracted out \$375per mo.
Attorney	A1420.4	\$2000	\$2000	\$2000 No Change
Voting Machines	A1450.2	\$0	\$10,000	\$0 Changed, County to budget for it
Election Attendants	A1450.4	\$1100	\$1100	\$1000 Changed, only 1 election
NY Association for Town Membership	A1920.4	\$500	\$500	\$500 No Change
Humane Society	A3510.4	\$1150	\$1150	\$1150 No Change, looking into contracting out service
Code Enforcement	A3620.4	\$14,400	\$14,400	\$14,900 Changed, includes phone and mileage and 3% salary increase
Registrar of Vital Statistics	A4020.4	\$100	\$100	\$50 Changed, not needed
Groundwater Testing	A5132.41	\$5000	\$0	\$0 No Change
Joint Airport	A5615.4	\$1000	\$1000	\$1000 No Change
Programs for the Aging – SL Adult Center	A6772.41	\$500	\$500	\$500 No Change
Youth Programs	A7310.4	\$2800	\$2800	\$2800 No Change, Civic Center \$1500, SL Youth Program \$1000, Snowmobile Club \$300
Historian	A7510.4	\$400	\$400	\$400 No Change, includes newspaper
Trash Removal	A8160.4	\$2000	\$2000	\$2000 No Change
Landfill Monitoring	A8189.4	\$9670	\$9670	\$5000 Changed, Variance requested

John Quenell said there were two requests from organizations not listed: 1) The Adirondack Association of Towns and Villages is asking for the Town to join. The Town has not joined in the past; no one knows anything about them. 2) ComLinks in Malone gleans food for the food pantry. They would like \$500 for transportation costs to deliver food to the Town. In the past 12,000 pounds of food has been delivered. Discussion was held about supporting this organization. David Knapp will contact Barb Marshall to get a recommendation on this request.

**c. Equipment, materials, supplies, misc. services**

NAME	ACCT NO.	CURRENT 2004	TENTATIVE 2005	PRELIMINARY BUDGET 2005
Town Board	A1010.4	\$1300	\$1300	\$1000 Changed, no new training
Justice Equip	A1110.2	\$500	\$0	\$0 No Change
Justice	A1110.4	\$1500	\$1800	\$1800 No Change
Supervisor Equip	A1220.2	\$0	\$0	\$0 No Change
Supervisor	A1220.4	\$700	\$700	\$300 Changed, Public Notices
Bookkeeper Equip	A1310.2	\$0	\$0	\$0 No Change, contracted out
Budget Officer	A1340.4	\$0	\$0	\$0 No Change
Tax Collector Equip	A1330.2	\$0	\$1600	\$1600 No Change, Software
Tax Collector	A1330.4	\$1950	\$2000	\$1800 Changed, not spending budget
Assessor, BAR	A1355.4	\$1850	\$1850	\$1750 Changed, no reassessment until 2006
Town Clerk	A1410.4	\$1500	\$1500	\$1000 Changed, not spending budget
Records Equip	A1460.2	\$0	\$0	\$0 No change
Records Supplies	A1460.4	\$500	\$500	\$2000 Changed, filing equip for archived records stored in garage, offset with appropriation from General Fund
Central Print/Mail	A1670.4	\$1000	\$1000	\$1000 No change
Hway Super	A5010.4	\$1000	\$1000	\$1000 No change
Cemeteries Equip	A8810.2	\$225	\$225	\$200 Changed, looking at contracting out
Cemeteries	A8810.4	\$2100	\$2100	\$2100 No change, looking at contracting out

John Quenell recommended using a general fund balance appropriation to offset the \$2000 for the Records Storage. Asked if a SARA grant could be used to fund projects. Discussion was held on how this can be done. Lydia Wright will call the SARA office to obtain more information on grants.

Discussion was held on contracting out the mowing of the Cemeteries. David Knapp asked for number of hours the Park Attendant has spent mowing the cemeteries.

d. **Utilities, Maintenance, etc.**

NAME	ACCT NO.	CURRENT 2004	TENTATIVE 2005	PRELIMINARY 2005
Town Hall	A1620.4	\$5185	\$5185	\$6405 Changed, fuel costs up, maintenance
Highway Garage	A5132.4	\$9600	\$9600	\$13,575 Changed, fuel costs up, heating two buildings during winter
Town Park	A7140.4	\$4350	\$4350	\$5480 Changed, need a hot water heater

Fuel Prices are up for all types of fuel. Discussion was held on cost of fuel and heating oil. Board used \$1.75 per gallon for heating fuel at Town Hall and Garage.

Discussion was held on cost of computer maintenance, fax machine needs replacement. Maintenance on Town Hall should be increased since the front steps need repair.

Discussion held on heating costs for old garage and new garage. The old building cannot be shut down during the winter. The well works, the water needs to be tested before water can be used.

Discussion held on heating Park building, propane was averaged at \$1.30 per gallon. A space heater is used. Discussion was held on changing the heat source to a more efficient one. A hot water heater needs to be installed since there is not one in the building.

**e. Property and Liability Insurance:**

NAME	ACCT NO.	CURRENT 2004	TENTATIVE 2005	PRELIMINARY 2005
NYMIR and theft Insurance Policies	A1910.4	\$12,358	\$12,358	\$13,500 Changed, increase in rates, new garage will cost more due to increased value

**f. Emergency Services:**

NAME	ACCT NO.	CURRENT 2004	TENTATIVE 2005	PRELIMINARY 2005
Life Flight	A3410.42	\$1000	\$1000	\$1000 No Change
FREMSA	A3410.41	\$1250	\$1250	\$1250 No Change
Dry Hydrants	A3410.4	\$1000	\$1000	\$1000 Will offset with appropriation
Rescue Contract with SLVFD	A3410.5	\$18,129	\$18,129	\$18,673 Changed, contracted price

**g. Other**

NAME	ACCT NO.	CURRENT 2004	TENTATIVE 2005	PRELIMINARY 2005
Traffic Signs	A3310.2	\$300	\$300	\$300 No Change
HUD	A6460.4	\$250	\$250	\$100 Changed, filing fee at County
Interest on \$470,000 BAN	A9730.7	\$0	\$11,045	\$11,045 New, one year BAN for Garage
Contingency	A1990	\$24,400	\$37,500	\$25,000 Changed, offset from appropriations

**4. NEXT MEETING:** A meeting to discuss the General Fund Revenues, Highway Fund Appropriations, and salaries will be held on Monday, October 25, 2004, at 6 p.m. The meeting scheduled for Tuesday, October 26, 2004, is cancelled. The information on salaries is needed for the Public Notice. The meeting for Thursday, October 28, will be held if necessary. Supervisor Robert Tebbutt will contact the people who have the Town Hall scheduled on Monday to let them know to meet somewhere else for the evening.

**Motion to Adjourn** made at 8:15 p.m. by Lydia Wright, second by John Quenell

**Roll Call Vote:** Aye 5 (Knapp, Quenell, Tebbutt, Tucker, Wright), Nay 0

Respectfully Submitted,

Elaine Sater, Brighton Town Clerk