

SPECIAL BOARD MEETING - TOWN OF BRIGHTON - FRANKLIN COUNTY, NY

April 17, 2006

Page 1 of 1

A Special Town Board Meeting of the Town of Brighton was held on Monday, April 17, 2006, at 5:00 p.m. at the Brighton Town Hall, 12 County Road 31, Paul Smiths, NY, as follows:

CALL TO ORDER:

Meeting was Called to Order by Supervisor Peter Martin at 5:04 p.m.

ROLL CALL OF OFFICERS

PRESENT: Supervisor Peter Martin, Sr.

Council Members: Sheila Delarm, David Knapp, Steve Tucker, and Lydia Wright

ABSENT: None

OTHERS PRESENT: Elaine Sater - Town Clerk

RESIDENTS: There was one resident present

GUESTS: Thomas Tucker, Paul Smiths-Gabriels Volunteer Fire Department, and Malcolm Jones, Franklin County Emergency Services Coordinator

NOTICE OF MEETING: Notice of this meeting was faxed to the Adirondack Daily Enterprise on Thursday, April 13, 2006, and posted on the Town Clerk's Sign Board. Notices were posted at local post offices and businesses on Friday, April 14.

NEW BUSINESS

DISASTER PLAN FOR TOWN: Sheila Delarm said that after the last windstorm when the Fire Department was not needed to fight a fire, it was determined that the Town Supervisor should be the "Incident Commander". There was no plan in place to determine what the Town would do for such a situation. According to the law, the Town Supervisor is the "authority having jurisdiction" according to the New York State Executive Law Article 2b when a fire is not involved. This preliminary meeting is to coordinate the plan for the Town with the County. Discussion was held with Malcolm Jones and Thomas Tucker concerning the areas that need to be identified during a natural or man-made disaster in the Town. Malcolm Jones said the Town should plan to be without help from the County during the first 24-48 hours of a situation. This time frame will mostly depend on the extend of damage at the north end of the County. The Emergency Disaster Center in Malone needs to be contacted immediately if a situation occurs. For example, during the last windstorm the north end of the County was not as badly affected as the southern end. Once the County was notified, it was able to respond to the Town's needs quickly. A plan needs to be in place to coordinate the efforts of the Town, Highway Department, Fire Department, and depending on the nature of the disaster, the Red Cross, the Health Department, etc. Areas to be looked at include: Paul Smith's College, Camp Gabriels, senior residents that may need extra help, summer camps such as St. Regis - Applejack. Shelters and an alternate command post need to be identified. Memorandum of Understandings (MOUs) with different places may be needed to secure buildings. The Red Cross and NY State Emergency Management Office (SEMO) have to be involved with shelters. The Fire Department has the ability to talk with the Town trucks and police. A mobile command radio system could be set up in the Town Hall. A generator hook-up would be needed to run the building. Once an emergency is declared, everything has to be documented. Reimbursement for costs can be received if documentation is available. A "boiler plate" plan from the County was reviewed and different organizations were identified that need to provide input for the plan. Another meeting will be held with different organizations to discuss this plan further.

ADJOURNMENT

Motion to Adjourn at 8:20 p.m. **made** by Lydia Wright, **second** by David Knapp, **Aye 5, Nay 0**

Respectfully Submitted,

Elaine Sater
Brighton Town Clerk