

**The Regular Town Board Meeting of the Town of Brighton was held on Thursday, November 18, 2003, at 5:00 p.m. at the St. Regis Restaurant, Paul Smiths, NY, with the following:**

**PRESENT:** Supervisor Robert Tebbutt  
Council Members: Linda Dobson  
John Quenell  
Steve Tucker

**ABSENT:** Council Member Alicia Bodmer

**OTHERS PRESENT:** Elaine Sater - Town Clerk and Amber McKernan – Tax Collector

**RESIDENTS:** There were 2 residents present

**GUEST:** None

**Meeting was Called to Order** by Supervisor Robert Tebbutt at 5:00 p.m.

*APPROVAL OF MINUTES from November meetings were dispensed with by the Supervisor*

**RESOLUTION #106**

**AUTHORIZATION TO PAY VOUCHERS**

**Motion made by Supervisor Robert Tebbutt to authorize the Supervisor to pay the vouchers as listed on the Abstracts as follows:**

**PREPAID ALL FUNDS: Abstract #3 for Voucher #3A through and including #3F in the amounts as follows: GENERAL FUND - \$680.75, HIGHWAY FUND - \$2.00, STREET LIGHTING - \$56.54**

**GENERAL FUND: Abstract #14 for Voucher #320 through and including #338 in the amount of \$5,745.84 and TRUST & AGENCY Funds Abstract #13 for \$14.77**

**HIGHWAY FUND: Abstract #13 for Voucher #122 through and including #131 in the amount of \$4,805.00**

Second by Linda Dobson, Aye 4, Absent 1 (Bodmer)

**Roll Call Vote:**

Supervisor Robert Tebbutt	Aye
Council Members: Alicia Bodmer	Absent
Linda Dobson	Aye
John Quenell	Aye
Steve Tucker	Aye

**Resolution #106 declared duly adopted.**

**Supervisor Robert Tebbutt stated he was dispensing with all reports for this meeting since he wants to keep it short, except the following:**

***TOWN CLERK'S REPORT***

Total Revenue to Supervisor as of November 30, 2003, was \$110.83

7 Dog Licenses

1 Building Permits (BRI #03-34)

10 Copier and FOIL Requests

On December 2, 2003, a notice was faxed to the Adirondack Daily Enterprise, Re: December Board meeting changed to December 18, 2003, at 5 p.m. at the St. Regis Restaurant, notice was published on Tuesday, December 9 and 11. Notice was posted in the three Post Offices, at local businesses, and on the Town Clerk's Sign Board. The remainder of this report was dispensed with and is attached to these minutes.

***SUPERVISOR REPORT***

**1. BUDGET AMENDMENT #8:**

**RESOLUTION #107**

**AUTHORIZATION FOR BUDGET AMENDMENT #8 FOR THE GENERAL FUND**

**Motion made by Robert Tebbutt to authorize General Fund Budget Amendment #8 for the transfer of \$2,000 in General Funds from Account A1990.0 (Contingency) as follows: \$500 to Account A1620.4 (Buildings CE) and \$1,500 to Account A5132.4 (Town Garage CE), second by John Quenell, Aye 4, Absent 1 (Bodmer)**

**Roll Call Vote:**

Supervisor Robert Tebbutt	Aye
Council Members: Alicia Bodmer	Absent
Linda Dobson	Aye
John Quenell	Aye
Steve Tucker	Aye

**Resolution #107 declared duly adopted.**

**2. STREET LIGHT CHECKING ACCOUNT:**

**RESOLUTION #108**

**AUTHORIZATION TO ESTABLISH CHECKING ACCOUNT FOR STREET LIGHT DISTRICT**

**Motion made by Supervisor Robert Tebbutt to authorize the Supervisor to create a new checking account for the Town's Street Lighting Fund, and that a transfer of \$1,332.00 to the new account from the General Fund checking account is to be made, such amount being the Street Lighting Fund cash assets reported to the State Comptroller for the fiscal year ending 2002, and that all future tax collections and payments in connection with the Street Lighting Fund be made to and from the new Street Lighting Fund checking account, second by John Quenell, Aye 4, Absent 1 (Bodmer).**

**Roll Call Vote:**

Supervisor Robert Tebbutt	Aye
Council Members: Alicia Bodmer	Absent
Linda Dobson	Aye
John Quenell	Aye
Steve Tucker	Aye

**Resolution #108 declared duly adopted**

**3. TAX COLLECTOR'S MAILING OF 2004 TAX BILLS AND RECEIPTS:**

**RESOLUTION #109**

**AUTHORIZATION TO ADD INFORMATION TO THE 2004 TAX BILLS AND RECEIPTS**

**Whereas**, the Franklin County Treasurer has sent out a notification to the Franklin County Tax Collectors and to the Supervisor of the Town of Brighton regarding the time period during which taxes may be collected for the 2004 tax year, and

**Whereas**, rather than collect until the end of May as in previous years, the Tax Collectors will be collecting until the end of April, after which time the receipted paid and unpaid tax bills will be returned to the Treasurer's office for collection by that office, and

**Whereas**, the Town of Brighton now has a website for people to view using the Internet,

**NOW THEREFORE BE IT RESOLVED that the Town of Brighton authorizes the Tax Collector, Amber McKernan, to enclose a notice with the tax bills bringing to the attention of the taxpayers the collection dates for the tax year 2004 from January 1 to April 30 and of the change of the second mailing date, and**

**BE IT FURTHER RESOLVED that the address of the Town's website be enclosed with the tax receipts.**

**Motion made by Supervisor Robert Tebbutt, second by John Quenell, Aye 4, Absent 1 (Bodmer)**

**Roll Call Vote:**

Supervisor Robert Tebbutt	Aye
Council Members: Alicia Bodmer	Absent
Linda Dobson	Aye
John Quenell	Aye
Steve Tucker	Aye

**Resolution #109 declared duly adopted**

*CITIZENS COMMENTS were dispensed with by Supervisor Robert Tebbutt*

**Supervisor Robert Tebbutt presented a Certification of Appreciation to Council Members Linda Dobson and Alicia Bodmer for their time served on the Town Board.**

**Motion made** by Supervisor Robert Tebbutt **to hold the 2004 Organization Meeting on Thursday, January 8, 2004 at 6:30 p.m., to be immediately followed by the Regular Monthly Board Meeting,** second by John Quenell, Aye 4, Absent 1 (Bodmer)

**Motion made** by Linda Dobson **to Adjourn the Regular Board Meeting at 5:25 p.m.,** second by John Quenell, Aye 4, Absent 1 (Bodmer)

Respectfully submitted,

Elaine W. Sater  
Brighton Town Clerk