

REGULAR BOARD MEETING - TOWN OF BRIGHTON - FRANKLIN COUNTY, NY

December 14, 2006

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The Regular Town Board Meeting of the Town of Brighton was held on Thursday, December 14, 2006, at 7:00 p.m. at the Brighton Town Hall, 12 County Road 31, Paul Smiths, NY, as follows:

CALL TO ORDER:

Meeting was Called to Order by Supervisor Peter Martin at 7:08 p.m.

PLEDGE TO THE FLAG

ROLL CALL OF OFFICERS

PRESENT: Supervisor Peter Martin, Council Members: Sheila Delarm, David Knapp, Steve Tucker and Lydia Wright

ABSENT: None

OTHERS PRESENT: Nik Santagate - Justice, Amber McKernan - Tax Collector, and Elaine Sater - Town Clerk

RESIDENTS: There were four residents present

GUESTS: None

APPROVAL OF MINUTES

- Public Hearing (2007 Budget) November 9, 2006

Motion made by David Knapp, **second** by Steve Tucker, **to accept the minutes of the Public Hearing for the 2007 Preliminary Budget held on Thursday, November 9, 2006, as written.**

ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Martin, Tucker, Wright) Nay 0

- Regular Board Meeting November 9, 2006

Motion made by David Knapp, **second** by Sheila Delarm, **to accept the minutes of the Regular Town Board meeting held on Thursday, November 9, 2006, as written.**

ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Martin, Tucker, Wright), Nay 0

TOWN CLERK'S REPORT

Total Revenue to Supervisor as of November 30, 2006, was \$ 509.16

5 Sport Licenses

18 Dog Licenses: 8 Renewals, 10 New

2 Building Permit (#06-36 and 39)

2 FOIL Requests

1. December 7 received notice from the Franklin County Legislature, Re: Updated of Addresses for the County address book. Faxed changes as follows: Changed Justice and two Council members addresses to PO Box 260, added fax number for Supervisor, Justice and Tax Collector
2. December 5, received notice of filing of Discharge of Mortgage for HUD Project #94-T6 from the Franklin County Clerk and faxed a copy to the owner
3. **REQUESTS FOR TOWN BUILDING USE:**
 - a. TOWN HALL: None
 - b. TOWN PARK: None
4. **RECORDS MANAGEMENT:** FOIL requests can now be made through email, the address to use is "brightontc@adelphia.net". Records available on the computer can be sent back by email. The requestor needs to specify the format of the record. If the format does not exist in the computer then the requestor needs to either pay the cost to get it in that format (i.e., cost to purchase the program) or pick up the record and the 25 cents a page still applies.

SUPERVISOR'S CORRESPONDENCE/FINANCIAL REPORT

1. FINANCIAL REPORT:

- a. The Financial Report as of November 30, 2006, was distributed to Board Members with balances of all Funds.

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CLASS Investment balances: GENERAL \$236,706.98 and HIGHWAY \$82,797.14. Total to date interest income for General Fund is \$11,860.61 and Highway Fund is \$4,689.56 for a total of \$16,550.17; interest rate is over 5%. Total in all Town accounts is \$407,116.37.

- b. 2006 Highway Budget Amendment #4:

HIGHWAY FUND 2006 BUDGET AMENDMENT #4

Motion made by Supervisor Peter Martin, **second** by Steve Tucker, **to Wit:**

RESOLVED, that the following amounts be and the same hereby are transferred:

\$ 700.00 from Account No. DA5130.4 Machinery CE

\$ 153.00 from Account No. DA5142.1 Snow removal PS

as follows:

\$ 700.00 to Account No. DA5110.4 General Repairs CE (To cover repairs)

\$ 153.00 to Account No. DA5110.1 General Repairs PS (To cover payroll)

ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Martin, Tucker, Wright), Nay 0

HIGHWAY FUND 2006 BUDGET AMENDMENT #4 declared duly adopted.

- c. 2006 General Budget Amendment #6

GENERAL FUND 2006 BUDGET AMENDMENT #6

Motion made by Supervisor Peter Martin, **second** by David Knapp, **to Wit:**

RESOLVED, that the following amounts be and the same hereby are transferred:

\$ 274.00 from Account No. A1990 Contingency

as follows:

\$ 274.00 to Account No. A1420.4 Attorney CE

ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Martin, Tucker, Wright), Nay 0

GENERAL FUND 2006 BUDGET AMENDMENT #6 declared duly adopted.

- d. **Transfer of funds from General Fund to Highway Fund:** Medical Insurance A9060.8 for the Superintendent of Highways was paid from the Highway Fund and should have come from the General Fund. A check will be written for \$11,788.02 from the General Checking Account to the Highway Checking Account to cover these funds. Starting in January the voucher will be changed to pay the medical insurance for the Superintendent of Highways from the General Fund.

2. OTHER:

- a. Training in February for Association of Towns. Vouchers have been submitted for registration for 4 people and deposit for two rooms, a triple and a single. There is a bus that leaves from Plattsburgh for \$100 each.
- b. Wreaths for Town Hall: Mary Ellen Salls and Cub Scout Pack 3, Den 3, made wreaths for the Town Hall. They are hanging outside on the door and wall.
- c. Received a letter, dated December 4, 2006, from Sonneborn, Spring & O'Sullivan, PC, offering services to the Town for any litigation action. Enclosed was a copy of the "Decision and Order" for a case they represented "Beneke vs Town of Santa Clara" concerning a "floating boathouse".
- d. Received a letter, dated December 1, 2006, from Robert G. Tebbutt, Re: Concern about comments made by David Knapp about the Salt Shed. The letter was read for the record:

"Dear Members of the Town Board,

I am extremely concerned over remarks made by Councilman David Knapp concerning the new salt shed as reported in the minutes of your board meeting of November 9, 2006.

Here is the pertinent excerpt from the minutes:

CITIZENS' COMMENTS:

David Knapp said the building purchased was designed to sit on the ground, however it is too small for the trucks to work inside it. The foundation had to be built up so the trucks could get under the roof. It is not known why the purchased building was not the right size.

David was well aware that the plans for the salt shed called for concrete walls with the steel arch roof on top. There has never been any question or ambiguity concerning that design. Indeed, the most important part of a salt shed is

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the concrete walls. Concrete will not be corroded by salt. The notion of a salt shed consisting of just the steel arch, resting on the ground, is bizarre.

There were at least three board meetings during 2005 where the salt shed was discussed in detail. The first time was in the May 12, 2005 meeting, where the minutes say this: "Have plans for a 40'X30' footprint with 8 foot concrete walls and an arched steel top..." David was present at that meeting. In the June 9 meeting detailed discussion was held and the board passed resolutions accepting bids for construction of the shed. David was present at that meeting and voted in favor of those resolutions. As part of the supervisor's report in the August 11, 2005 meeting I said we were waiting for the foundation work to start and the steel portion of the building to arrive. David was present at that meeting. Given these facts, I hope you will understand why I am so concerned over David's remarks in the November 9, 2006 meeting. I hope this letter will serve to set the record straight.

As we all know, the salt shed construction has not turned out as we expected. The foundation work, as described on the engineering drawing we received from the roof vendor, was far more robust and expensive than we had expected or considered necessary. The erection of the steel roof, we were told, would be easy and our own highway crew could handle it. It didn't turn out that way. Our men worked many day in bad weather trying to get the job done in time for use of the shed this season, but could not, and it was not for lack of trying.

Without getting further into detail, it appears that the difficulties they encountered may or may not be solvable. In any event, if the shed is to be completed, as I believe it should, that will not happen until next spring or summer. Above all, I would like to think that we Brightonians can all work together to solve this problem and not become engaged in a nonproductive blame-game spiral. I was supervisor at the time the salt shed was conceived and I played a major role in planning its design. Therefore I feel a natural responsibility to help get it through to completion, as I am sure any of you would under similar circumstances.

Let me try some specific ideas. If the town would agree, perhaps I could phone the president of the steel roof manufacturer and see if we could get a representative to visit the site. Maybe he/she could provide insights on how to complete the structure more easily.

If that fails, and consultations with local construction firms lead to the conclusions that completion of the steel roof is not practicable, or could be done only at an unacceptable cost, then we might consider alternative roof designs. For example, a traditional wood frame construction, consisting of an 8-foot knee wall on top of the concrete wall, finished with a standard gable roof, might be a cost-effective and aesthetically pleasing design. Possibly the steel arch roof could be salvaged and turned into a ground-level building for storage, behind the new garage (and well out of sight). These are just a couple of thoughts - no doubt there are many more possibilities.

I would be happy to assist the town board in any way I can to get this project completed.

Sincerely yours", signed Bob.

Lydia Wright had the following comments concerning the minutes mentioned in the letter from Robert Tebbutt:

- a. May 12, 2005 minutes: "**Salt Shed:** Have plans for a 40'X30' footprint with 8 foot concrete walls and an arched steel top that should be within the budget . Town forces will provide a substantial amount of the work. Cost quotes are being requested. Have met with DEC to apply for the grant funds. Will call a special meeting to discuss the project when enough information has been gathered for a decision."

Comment: To the best of her recollection there was never a "special meeting" called nor were there any further details given.

- b. June 9, 2005 minutes:

- i. "**Salt Shed: DEC Grant Application:** On June 3 distributed to Board members a proposed submission of documents to DEC that will enable the Town to received a contract providing state funds which have previously been granted (up to \$30,000) for construction of a salt shed. This grant will provide \$15,000 up front. David Knapp and Lydia Wright asked for more details on the salt shed plan. Supervisor Robert Tebbutt said he will provide more information after this resolution is approved."

Comment: She does not recall further information being given to the Board.

- ii. "**Bids for Walls and Roof:** Quotes were solicited from various sources for construction of a 40'X30' footprint with 8 foot concrete walls and an arched steel top, the siding will be in coca brown. John Quenell showed pictures of various examples of salt sheds with steel roofing."

Comment: Not the specific plan that the Town of Brighton was getting, the Board never saw that.

- iii. To continue: "Discussion was held concerning the different aspects of the designs presented. David Knapp said he had put up one of the buildings and he was not impressed with the construction. John Quenell said

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town forces will provide 50% of the work cost (to) keep the cost down. Lydia Wright asked when the decision was made to ask for quotes to start the construction of the salt shed, she did not remember the Board making this decision. She asked if all the bids had come in since the last meeting. Supervisor Robert Tebbutt said that due to cancellations by other companies the Town was getting a special price and the Board had 30 days to accept these prices given by the contractors. John Quenell said that the salt shed has been mentioned at the last six or seven meetings by the Supervisor."

Comment: As far as she is concerned the salt shed project was very rushed. She is not trying to pass blame on anyone but she feels that when someone is attacked, as David Knapp was in this letter, this at least must be addressed. She apologized to David Knapp if she was embarrassing him.

- c. July 14, 2005 minutes: "**Salt Shed:** The application to DEC for funding was submitted. A letter of response to the change to the APA Permit #2003-60 for design change to the Salt Shed roof dated June 28, 2005 was received. Engineer drawings are needed for the building permit.

RESOLUTION #75

AUTHORIZATION TO PURCHASE ENGINEER DRAWINGS FOR THE SALT SHED

Motion made by Supervisor Robert Tebbutt, **second by** John Quenell, **To Wit:**

WHEREAS, the Code Enforcement Officer needs engineer plans for the salt shed design, and

WHEREAS, the American Straight Steel Company has approved drawings already for their design for the construction of a salt shed,

NOW THEREFORE BE IT RESOLVED, that the Supervisor is authorized to purchase engineer drawings from American Straight Steel for \$425 for the construction of the salt shed.

Roll Call Vote: Aye 4 (Supervisor Robert Tebbutt, David Knapp, John Quenell, Steve Tucker), **Abstain 1** (Lydia Wright), **Nay 0**

Resolution #75 declared duly adopted."

Comment: Even into July there were still no engineering plans for the Board to review for the salt shed.

- d. August 11, 2006 minutes: "**Salt Shed Status:** Waiting for engineering drawing so foundation work can start. John Quenell said the drawings arrived today at the Highway Garage, he will mail a copy to Quades, the foundation contractor(.) a copy should go to the CEO and a copy should be kept in the Highway Garage. Supervisor Robert (Tebbutt) said he was expecting delivery of the steel portion of the salt shed between August 15 and 22."

Comment: At this point she understands that a contractor has been hired and he still does not have the engineering plans.

David Knapp said at this time there was someone hired to pour the foundation and a building, but no plans for the building.

Lydia Wright said that with a more thorough reading of the minutes Robert Tebbutt would find the answer to his concerns. He doesn't need to be alarmed because the answers are in the minutes.

Supervisor Peter Martin said that he remembered the discussion of just using a slab to put the salt shed on. This type of steel structure usually does sit on a slab. He did not see where Mr. Tebbutt got the idea from the minutes that anyone was trying to place blame. The Town Board needs to finish the job and complete the building. The Highway Department does not have the equipment or the people to finish the job.

David Knapp asked that further discussion be held until the Highway Report.

DEPARTMENT REPORTS

1. ANIMAL CONTROL OFFICER (Andy Cray): Read by Supervisor Peter Martin

- a. Issued 1 appearance ticket for a barking dog
- b. Submitted his resignation as Dog Control Officer, he thanked the board for the job over the years.

Supervisor Peter Martin said the resignation would be effective December 31, 2006, since he has been paid for the year.

2. ASSESSOR (Doug Tichenor): No Report

- a. **Supervisor Peter Martin** spoke with the Assessor concerning the letter from the lake associations dated September 22, 2006. The Assessor was unable to attend this meeting, he said he attended a meeting in the Town

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of Franklin and addressed this letter. The lake associations were more interested in the Town of Harriestown's response than his. He feels this letter has been addressed, he has spoken with people from Osgood Pond Association and they understood his assessment decisions. **Supervisor Peter Martin** said he was unable to get in touch with anyone from the lake associations to attend this meeting.

- b. Board of Assessment Review Appointment:

RESOLUTION #95

APPOINTMENT TO BOARD OF ASSESSMENT REVIEW

Motion made by Supervisor Peter Martin, **second by** David Knapp, **To Wit:**

WHEREAS, the term of appointment to the Board of Assessment Review for Jerome Samburgh expired on September 30, 2006, and

WHEREAS, the term of the appointment is 6 years,

NOW THEREFORE BE IT RESOLVED that the Town Board appoints Jerome Samburgh as a member of the Town of Brighton Board of Assessment Review for the period October 1, 2006 to September 30, 2011.

ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Martin, Tucker, Wright), Nay 0

RESOLUTION #95 declared duly adopted.

3. CODE ENFORCEMENT OFFICER (Ed Lagree) No Report

Supervisor Peter Martin said it was unusual not to get a report from the Code Enforcement Officer

4. TAX COLLECTOR (Amber McKernan)

- a. Received 10 phone calls and sent two faxes regarding tax information
- b. Set hours for receiving taxes during January at residence as follows: Tuesday 7:30 - 2:30, Wednesday and Thursday 8:00 - 4:00, or by appointment. Can be reached at 518-327-3644.
- c. Payments for taxes must be postmarked by 31 January 2007 to avoid penalties. A second notice of unpaid bills will be sent out on 16 March. This second notice incurs a fee of \$2.00 in addition to penalties accrued.
- d. Tax bills should be ready for pickup at the Office of Real Property by 28 December.

5. TOWN JUSTICE (Nik Santagate)

- a. Disposed of 51 cases, gave a check to the Supervisor in the amount of \$3,660
- b. There is a new public defender for the southern end of Franklin

Lydia Wright asked how often the Justice is called outside of court hours.

Nik Santagate said it depended on how assessable by phone he is during the day. The State Troopers will call and meet him at a work site or the Town Hall if he is available. He gets calls for adjoining Towns when those justices are not available, for example he was called out over the weekend for the Town of Franklin.

6. HISTORIAN (Mary Ellen Salls): No Report

COMMITTEE REPORTS

1. HIGHWAY DEPARTMENT

- a. **David Knapp** read the report from Superintendent of Highways Don Oliver
 - i. Plowed and sanded roads
 - ii. Cut down trees on Wardner Road
 - iii. Cab installed on the New Holland Tractor by Burke Farm Supply
 - iv. Repaired washout at fire house
 - v. Will attend a County Highway meeting in Malone on December 20, will get information for the White Pine Road Bridge
 - vi. 2000 International Tandem repaired at MA Jerry (Plattsburgh)
 - vii. Repaired brakes on 1975 International dump Truck
 - viii. Removed some light fixtures from old highway garage
- b. **Letterhead for Reports: David Knapp** said he asked the Highway Department if they had letterhead paper to use for reports and letters as requested at the last meeting. They did not have any so he is creating some letterhead their use. Discussion was held on the format for the monthly report. **Supervisor Peter Martin** will contact other towns highway departments to see what they give their boards for reports.

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- c. **Salt Shed:** David Knapp and Andy Crary have spoken with the manufacturer of the roof, they have determined that the Highway Department does not have the capability of completing the building on their own. They tried using other highway departments resources but they were not available long enough to complete the shed. A contractor with the proper equipment and more manpower is needed to complete the project. Bids for the completion of the salt shed should be solicited for the next board meeting. David Knapp said he would like to send a letter to Robert Tebbutt telling him of this decision in answer to his concerns addressed in his letter dated December 1 and read into the record. (See Supervisor's Correspondence/Financial Report, Para 2d.)

RESOLUTION #96

AUTHORIZATION TO SOLICIT BIDS FOR COMPLETION OF THE SALT SHED

Motion made by David Knapp, **second** by Sheila Delarm, **To Wit:**

WHEREAS, the Highway Department does not have the manpower or proper equipment to finish the construction of the salt shed, and

WHEREAS, the building components have already been purchased and a foundation has been completed,

NOW THEREFORE BE IT RESOLVED that the Town Board authorizes the Town Clerk to publish a public notice three times in the Adirondack Dailey Enterprise and Press Republican as follows:

NOTICE is hereby given that separate sealed bids or proposals covering the completion of the erection of a Quonset arch building in accordance with the plans, specifications and accompanying erection guide from American Straight Steel will be received by the Town Board of the Town of Brighton, New York, at the office of the Town Hall at 12 County Road 31 (Jones Pond Road), or mail to: P.O. Box 260, Paul Smiths, New York, 12970 to be received by 4:30 on the 11th day of January 2007. The results will be read aloud at a meeting of said Board held at 7:00 p.m. on the 11th day of January 2007.

Proposals must be submitted on letterhead, accompanied by a proof of insurance, along with two (2) credible references in a sealed envelope marked "Salt Shed Building".

Observation of the building components, erection guide, building foundation and site location will be available at the Town of Brighton Highway Department, located at 17 County Road 31 (Jones Pond Road) in the Town of Brighton, Monday thru Friday between the hours of 8:00 a.m. and 2:00 p.m. or by calling Don Oliver, Town of Brighton Superintendent of Highways @ (518) 327-3201.

The Town Board reserves the right to consider bids for a period of 5 business days after their opening and the right is reserved to the Town Board to accepted or reject any or all bids.

ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Martin, Tucker, Wright), Nay 0

RESOLUTION #96 declared duly adopted.

RESOLUTION #97

AUTHORIZATION TO SEND LETTER TO ROBERT TEBBUTT RE: SALT SHED

Motion made by Steve Tucker, **second** by Sheila Delarm, **To Wit:**

RESOLVED, that the Town Board authorizes David Knapp to write a letter to Robert Tebbutt in response to his letter dated December 1, 2006 concerning the construction of the salt shed.

ROLL CALL VOTE: Aye 3 (Delarm, Martin, Tucker), Nay 1 (Wright), Abstain 1(Knapp)

RESOLUTION #97 declared duly adopted.

- d. **Hoffman Road Turnaround:** Supervisor Peter Martin spoke with the Attorney for the Town Scott Goldie and he said he has not heard back from the landowner's attorney. The Office of Real Property told the Attorney that the Town Board could not agree to assessments. Only the Assessor could determine value of assessments. A letter was sent to the landowner's attorney, dated October 16, 2006, with this information. The Supervisor and the Attorney for the Town determined they would wait to heard from the landowner if anything further was to be done. If the landowner contacts the Attorney to ask the town to stop plowing on the turnaround he would let the Supervisor know.
- e. **White Pine Road Bridge:** Supervisor Peter Martin talked with the County engineer, he will look at the White Pine Road Bridge when he inspects the new bridge on County Road 31. **Supervisor Peter Martin** also spoke with Rich Preall from DEC, he looked at the bridge and gave the Town a Permit application to complete. He recommends the Town replace what is there. If a culvert is used, it has to be one and half times the size of the opening which is about 100 feet; culverts that large are not readily available. There are wetlands involved so anything other than a replacement will involve the APA. **Supervisor Peter Martin** will speak to the County engineer to determine what the next step is, the bridge is "yellow flagged" not "red flagged". **David Knapp** will

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- get a copy of the permit application to Don Oliver.
- f. **Decals on Highway Trucks:** Small Town decals were put in the back window of the small pickup truck. Decals were also put on smaller pieces of equipment like mowers. Some of the larger trucks have decals on the sides. **Sheila Delarm** contacted Currier Press to see what large decals would cost. The decals are vinyl and can come off easily when the vehicle is sold. It would be easier to use the new design from the Town sign since it has less detail than the Town symbol. The Town Clerk said Kevan Moss created the sign.
 - g. **Surplus Equipment in Old Garage:** Supervisor **Peter Martin** received all the money (\$875) from the sale of the surplus equipment by November 30.
 - h. **CSEA Contract Renewal:** **Lydia Wright** said the medical insurance plan for the highway employees is available for this year to current employees, but no new employees. It may not be available next year for current employees. The language in the contract in Article XIV may need to be changed if the new insurance available is not "equal to or better than" the current plan. Contributions by employees should be addressed. Discussion was held on whether or not to change the contract now instead of later in the year. Sheila Delarm and Lydia Wright will contact Burnham and the Attorney for the Town for wording. In other areas, the contract is for a year, the salaries for the Town were increased by 3.3%, the contract does not address being on-call, and vacation time is already more than most employers offer. CSEA will continue to provide dental and optical insurance at the same rate until 1 July 2007. Contract approval tabled until January pending health insurance information.
 - i. **Agreement of the Expenditure of 2007 Highway Monies:** Don Oliver sent a request for approval of 2007 monies in the amount of \$50,000 for .65 miles of the Tebbutt Road. Discussion was held as to why the Wardner Road was not included; it was scheduled for paving two years ago and was not paved. A patch was put on the Wardner Road instead of completing the Tebbutt Road when the Vosburgh Road was paved, since there was not enough blacktop to complete the Tebbutt Road. The Sunny Side Road in McColloms needs to be repaired also. Other roads that need paving were discussed. David Knapp will ask Don Oliver about the remainder of the Wardner Road and Sunny Side Road. Tabled until January meeting.

2. PARK & RECREATION - Steve Tucker and Lydia Wright

- a. **Steve Tucker** said Dan Spencer was waiting for the weather to change so ice can be made.
- b. **Lease of Property:** Supervisor **Peter Martin** said he is still waiting for Paul Smith's College to notify him on the lease.
- c. **Curling Rink:** Received a letter, dated November 16, 2006, from Tom and Amber McKernan requesting permission to add a curling rink to the Town Park. They will provide the maintenance. The pump at the Park is not large enough to use a water hose for a long time.

RESOLUTION #98

AUTHORIZATION TO INSTALL A CURLING RINK AT THE TOWN PARK

Motion made by Supervisor Peter Martin, **Second** by Sheila Delarm, **To Wit:**

RESOLVED that Tom and Amber McKernan be authorized to set up a curling rink at the Town Park and maintain it.

ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Martin, Tucker, Wright), Nay 0

RESOLUTION #98 declared duly adopted.

3. INSURANCE - Sheila Delarm and Lydia Wright

- a. **Medical Insurance Buyout:** Employees who do not elect to take the Medical Insurance offered by the Town are eligible for 10% of the premium cost per year.

RESOLUTION #99

AUTHORIZATION TO PAY EMPLOYEES 10% OF MEDICAL INSURANCE PREMIUMS

Motion made by Sheila Delarm, **Second** by David Knapp, **To Wit:**

WHEREAS, there are three Town officials who were eligible for, but did not elect, health insurance coverage through the Town in 2006, and

WHEREAS, these three town officials are eligible for a payment of 10% of the health insurance premium cost of \$874.60 per month,

NOW THEREFORE BE IT RESOLVED, that the Supervisor is authorized to pay to three certain elected

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officials of the Town such buyout amount of \$1,049.59 to each official for a total of \$3,148.79 from General Fund Account A9060.8 Medical Insurance.

ROLL CALL VOTE: Aye 3 (Delarm, Knapp, Tucker) Nay 0, Abstain 2 (Martin, Wright)

RESOLUTION #99 declared duly adopted.

- b. **Bonding and Liability Insurance for Tax Collector: Sheila Delarm** added \$1,000 for the documents in Amber McKernan's home and computer for an increase in premium of \$2. She will check to see if equipment is covered in her home under fixed assets.
- c. **Medical Insurance: Lydia Wright** received the increases for the medical insurance, they went up an average of 9-13%. Burnham suggested that the Town pick a plan and if people want more they would pay the difference. Discussion was held on how to afford to continue with health care insurance. Contributions are usually 10-15% for single and 10-25% for family. Burnham recommended the Town renew the current plan since the premiums went up only a small amount. Notice was received by email from a former employee that the COBRA payments will be stopped as of January 2007. A request was made to the former employee to have a signed letter sent to the Town Hall with this request.

RESOLUTION #100

AUTHORIZATION TO RENEW THE MEDICAL INSURANCE PLANS FOR TOWN EMPLOYEES

Motion made by Lydia Wright, second by David Knapp, To Wit:

RESOLVED that the Town Board continue with the same medical insurance plans for Town employees for 2007 with the following monthly premiums: Single \$365.22, Couple \$704.88, Family \$961.53, Highway employees \$1,374.33, Superintendent of Highways \$972.58

ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Martin, Tucker, Wright), Nay 0

RESOLUTION #100 declared duly adopted.

4. INVESTMENTS - Sheila Delarm and Lydia Wright

- a. **Supervisor Peter Martin** said there was a lunch meeting he would attend with the CLASS representative on Friday, December 15, 2006, from 12 noon to 4 p.m. Any board member is welcome to attend.
- b. **Supervisor Peter Martin** said he would like to look into putting funds into CDs with higher interest rates from NBT Bank in 2007

5. CEMETERY - Steve Tucker and David Knapp:

- a. **McColloms Cemetery:** There was a burial in the McColloms Cemetery. The family wanted 5 plots but they could not fit near the back fence, the back row is only 6 feet from the fence. The actual plots are not the same as on the map, so there is not enough room for burials in the last row. A survey of the cemetery needs to be done. The fence may have been moved in the past when the land surrounding the cemetery was surveyed.

RESOLUTION #101

AUTHORIZATION TO OBTAIN QUOTES TO SURVEY THE MCCOLLOMS CEMETERY

Motion made by David Knapp, Second by Lydia Wright, to Wit:

WHEREAS, the map of McColloms Cemetery is not in agreement with the actual plots, and

WHEREAS, there are not as many plots available as indicated on the map,

NOW THEREFORE BE IT RESOLVED, that the Town Board authorizes Steve Tucker to contact Stacy Allott at Geomatics, Inc. for a quote on surveying the McColloms Cemetery.

ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Martin, Tucker, Wright), Nay 0

RESOLUTION #101 declared duly adopted.

- b. **Survey of Mountain View Cemetery Section 4:** Stacy Allott has submitted the final copies of the maps for the Mountain View Cemetery from her survey.
- c. **Maps:** Copies of the maps were made and will be distributed to Fortune-Keough Funeral Home and Lee Foster who does the digging. Originals were filed with the Town Clerk.

6. TOWN BUILDINGS - Steve Tucker and David Knapp:

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Town Hall Restoration Project:

- a. **Bid Packages:** Lydia Wright contacted Crawford and Stearns. They need the Town's "boiler plate" information for the bid packages. She faxed the table of contents from the Highway Garage project to them so they can identify what they want. They are discussing the information with Joe Garso at North Woods Engineering. **David Knapp** received a phone call from Joe Garso concerning what was needed to get the bid package done. He will contact him for more information.
- b. **Clerk of the Works:** Lydia Wright contacted Jan Kibben for quotes to be the "Clerk of the Works". Jan Kibben submitted a quote, but would like to review the bid package before finalizing a contract.

OLD BUSINESS

1. **RESCUE SERVICES CONTRACT: Supervisor Peter Martin** received a contract from the Village of Saranac Lake for Rescue Services for 2007. The final 3rd year payment for the Town has changed from around \$40,000 to about \$53,000 (for 50 calls this is about \$1,300 per call) since he has been attending meetings. The payment for 2007 is now at \$30,221.60. After each meeting the number changes, each town affected gets higher and the Village's portion gets lower. The total budget is \$480,000 for the Village, the outside towns are paying \$415,681.05. The Saranac Lake Fire Department Volunteers are getting \$85,000 from this budget, the remainder \$395,000 stays in the Village. Discussion was held on what the money might be spent on (salaries and maintenance of vehicles). There is another meeting for all the towns on December 20 at 3:30 p.m. at Harrietstown, all the Board members should try to attend. **Supervisor Peter Martin** said he has received some complaints in the past few weeks about the rescue service from the Saranac Lake Fire Department. It is taking 3 and 4 alarms to get a response, Lake Placid responded to one house after 4 alarms. The change to the law to allow billing for rescue calls could take 3 years or more in the State Legislature. There is a new bill in the State Senate to address charging non-profits for fire protection. Discussion was held on what options the Town has if the Village is not willing to renegotiate this contract. The amount in the 2007 Budget for this contract was \$31,000 which is reasonable based on the average number of calls to the Town with no increase in service. Tabled until January meeting.
2. **DISASTER PLAN: Sheila Delarm** received a "Disaster Supplies 5 Month Calendar" from the Franklin County Public Health Services. It can be used to collect items needed in case of a disaster over 5 months. **David Knapp** would like to add it to the Town's "website". **Supervisor Peter Martin** said he was contracted by Tim Snyder, the new plant manager from Adirondack Medical Center (AMC). He just started working at AMC in August and is interested in the Town's plan. He also lives in the Town. Supervisor Peter Martin will get him a copy of the draft. **Supervisor Peter Martin called a special meeting for Thursday, January 18, 2007, at to revisit the draft and get it finalized.** The Board agreed that if there is a Town disaster before the plan is final the Town will use the draft as the disaster plan.
3. **TIME WARNER CABLE: Supervisor Peter Martin** has had no further information from Time Warner. He has seen the trucks in the area working on the lines. **Sheila Delarm** has not been able to contact the Saranac Lake Office by phone, she will try to visit in person. People are receiving bills with the Time Warner name on them.

NEW BUSINESS:

1. **PAUL SMITHS-GABRIELS VOLUNTEER FIRE DEPARTMENT: Sheila Delarm** said a committee from the Paul Smiths-Gabriels Volunteer Fire Department (PSGVFD) would like to meet with the Board to discuss the increase in the number of false alarms from Paul Smith's College. **Supervisor Peter Martin** said Betty Little is on the College Board of Directors, he would like to include her in the meeting. He told Sheila Delarm to let the PSGVFD committee know he is willing to meet with them and discuss the actual data.
2. **TOWN HALL PROJECT FUNDING: Supervisor Peter Martin** received a phone call from Chris Ortloff. He said the grant funds of \$10,000 for the Town Hall Project is still available for the Town, he is interested in the completion of the Town Hall Project even though he is no longer our State Representative. **David Knapp** said he would like to see a financial statement as of January 1 from the Willis concerning their fund raising efforts. **Supervisor Peter Martin** said he spoke with Pat Willis and they have collected about \$25,000 so far.

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3. **CITIZENS COMMENTS: Sheila Delarm** asked if the Citizens Comments should be moved to the beginning of the meeting since the meetings are so long. The **Town Clerk** said anyone can be added to the agenda if they send a request in writing. **Nik Santagate** said residents usually comment on items that were discussed during the meeting. **Sheila Delarm** said issues brought up during Citizens Comments should be addressed at the next meeting, such as Animal Control Report and entry level salaries.
4. **EMAIL FOR FOIL REQUESTS: David Knapp** asked if the Town Clerk was going to post a notice on the "website" concerning the availability of Town records by email. The **Town Clerk** said the information would be posted along with an index of records available by email.
5. **ORGANIZATIONAL MEETING FOR 2007: Supervisor Peter Martin** set the Organizational Meeting for January 11, 2007 at 6 p.m. with the Regular Monthly meeting to follow immediately afterward.
6. **CAMP GABRIELS SUPERINTENDENT: Jeff Tedford** is the new Superintendent at Camp Gabriels.

CITIZENS' COMMENTS:

Nik Santagate - McColloms: The Website is nice and Tracie Santagate likes it. The letter received concerning the Salt Shed and the motivation behind it is disturbing, hopes the Board returns a reply. A question asked last month with no answer is why are the roller and grader outside in the weather when the new garage was built to accommodate them. It will be hard to justify replacing them if they deteriorate due to being left outside. Compensations, salaries, contributions to benefits all need to be addressed, a sub-committee would be a good idea. Job descriptions could also be discussed. Topics for reports could be made a requirement of the job description. Would like the board to address long term storage for records.

There were no further Citizens' Comments

AUDIT OF VOUCHERS

Motion to Audit the Vouchers made by Lydia Wright, **Second** by David Knapp, **Aye 5, Nay 0**

RESOLUTION #102

AUTHORIZATION TO PAY VOUCHERS LISTED ON THE ABSTRACTS

Motion made by Lydia Wright, **second** by David Knapp, **To Wit:**

RESOLVED that the Supervisor be authorized to pay the audited vouchers as listed on the abstracts as follows:

PREPAID: Abstract #11 for Voucher #11A through and including #11C for General Funds in the amount of \$715.43 and Voucher #11C for Street Lighting Funds in the amount of \$69.82

GENERAL FUND: Abstract #12 for Voucher #270 through and including #299 for funds in the amount of \$11,548.27

HIGHWAY FUND: Abstract #12 for Voucher #111 through and including #120 for funds in the amount of \$2,641.37

ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Martin, Tucker, Wright), Nay 0

RESOLUTION #102 declared duly adopted.

ADJOURNMENT

Motion to Adjourn at 11:16 p.m. **made** by David Knapp, **second** by Sheila Delarm, **Aye 5, Nay 0**

Respectfully Submitted,

Elaine Sater
Brighton Town Clerk