

REGULAR BOARD MEETING - TOWN OF BRIGHTON - FRANKLIN COUNTY, NY

November 9, 2006

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The Regular Town Board Meeting of the Town of Brighton was held on Thursday, November 9, 2006, at 6:30 p.m. at the Brighton Town Hall, 12 County Road 31, Paul Smiths, NY, as follows:

CALL TO ORDER:

Meeting was Called to Order by Supervisor Peter Martin at 6:30 p.m. following the Public Hearing for the 2007 Preliminary Budget

PRESENT: Supervisor Peter Martin, Council Members: Sheila Delarm, David Knapp, Steve Tucker and Lydia Wright

ABSENT: None

OTHERS PRESENT: Nik Santagate - Justice, Amber McKernan - Tax Collector, and Elaine Sater - Town Clerk

RESIDENTS: There were several residents present

GUESTS: None

APPROVAL OF MINUTES

- Regular Board Meeting October 12, 2006
Motion made by David Knapp, **second** by Lydia Wright, **to accept the minutes of the Regular Town Board meeting held on Thursday, October 12, 2006, as written.**
ROLL CALL VOTE: Aye 4 (Knapp, Martin, Tucker, Wright), Nay 0, Abstain 1 (Delarm)
- Special Board Meeting October 19, 2006
Motion made by David Knapp, **second** by Steve Tucker, **to accept the minutes of the Special Town Board meeting held on Thursday, October 19, 2006, as written.**
ROLL CALL VOTE: Aye 4 (Delarm, Knapp, Martin, Tucker) Nay 0, Abstain 1 (Wright)
- Special Board Meeting October 26, 2006
Motion made by David Knapp, **second** by Lydia Wright, **to accept the minutes of the Special Town Board meeting held on Thursday, October 26, 2006, as written.**
ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Martin, Tucker, Wright), Nay 0

TOWN CLERK'S REPORT

- **Total Revenue to Supervisor as of October 31, 2006, was \$ 708.85**
 - 6 Sport Licenses
 - 2 Dog Licenses Renewal
 - 9 Building Permits (#06-29-35, 37, 38)
 - 16 copier use from FOIL requests
- 1. October 24, received notification, dated October 21, 2006, from Meacham Lake Inn, Re: Renewal application for a liquor license
- 2. Received Notice of Issuance of Magazine Certificate, dated October 18, 2006, Re: Peter Henry for Detonators and Explosives
- 3. Received signed copy of the Food Pantry Contract with list of equipment attached. Two tables belong to the Town for use by the Food Pantry, they are stored there for use with the Rabies Clinic.
- 4. November 9, received letter, dated November 7, from NYS Department of Transportation, RE: Speed Zone on Vosburgh Road; the State has received the Town's request and will evaluate the need for a reduced speed zone with input from the Traffic Sergeant of the NYS Police. They will inform the Town of the findings.
- 5. REQUESTS FOR TOWN HALL USE: Saturday, Nov 11 - Brighton Co-op has changed from Saturday Nov 18, same time.
- 6. TOWN PARK USE: None
- 7. TOWN CLERKS OFFICE CLOSURE: The office will be closed November 21 and 23.

SUPERVISOR'S CORRESPONDENCE/FINANCIAL REPORT

1. FINANCIAL REPORT:

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- a. The Financial Report as of October 31, 2006, was distributed to Board Members with balances of all Funds. CLASS Investment balances: GENERAL \$235,731.19 and HIGHWAY \$82,455.81. Interest income for General Fund was \$1,200.25 and Highway Fund was \$350.34 for a total of \$1,550.59; interest rate is over 5%.
- b. 2006 Highway Budget Amendment:

HIGHWAY FUND 2006 BUDGET AMENDMENT #3

Motion made by Supervisor Peter Martin, **second** by Lydia Wright, **to Wit:**

RESOLVED, that the following amounts be and the same hereby are transferred:

\$ 153.00 from Account No. DA5142.1 Snow Removal PS

\$1,500.00 from Account No. DA5130.4 Machinery CE

as follows:

\$ 153.00 to Account No. DA5110.1 General Repairs PS (To cover payroll)

\$ 1,500.00 to Account No. DA5110.4 General Repairs CE (To cover repairs)

ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Martin, Tucker, Wright), Nay 0

HIGHWAY FUND 2006 BUDGET AMENDMENT #3 declared duly adopted.

2. OTHER:

- a. Was not able to attend the Advisory Board meeting at Camp Gabriels today. He will get a copy of the minutes.
- b. Will be out of town from November 17 to 22. David Knapp will be out of town from Nov 16 to December 4.

Steve Tucker has been appointed as Deputy Supervisor to cover the time both David Knapp and Peter Martin are out of town .

DEPARTMENT REPORTS

1. ANIMAL CONTROL OFFICER (Andy Crary): No Report

2. ASSESSOR (Doug Tichenor): No Report

3. CODE ENFORCEMENT OFFICER (Ed Lagree) Report given to Board before meeting

- a. Issued 38 Building Permits for 2006, 9 Building Permits are completed
- b. 22 Building Permits are completed, 1 permit has been closed, 19 permits are still open, 5 have been renewed, from 2005
- c. 3 Building Permits completed, 9 permits are still open, 8 have been renewed, from 2004
- d. 1 Building Permit is completed, 1 permit closed, and 4 permits are still open, 4 have been renewed, from 2003
- e. 1 Building Permit is closed from 2002

Supervisor Peter Martin reported that a resident asked him for a Certification of Occupancy for a building, he asked the Code Enforcement Officer to look into it.

4. TAX COLLECTOR (Amber McKernan)

- a. Received 5 calls for tax information and sent out 2 faxes
- b. Upgraded the computer, spent a total of 11 hours on the phone with BAS over two days trying to install the upgrade software. Had to upgrade the operating system also and purchase service-pak 2 and another memory chip.
- c. Received request from County Office of Real Property for hours to be open during January 2007 for collecting taxes; will be open on Tuesday, Wednesday, and Thursday. Actual hours are not set yet, Tuesday will be a short day. Other times can be by appointment.
- d. Receiving call lists from lenders and mortgage servicing companies in anticipation of the coming tax collecting season.

5. TOWN JUSTICE (Nik Santagate)

- a. Disposed of 41 cases, gave a check to the Supervisor in the amount of \$3,507.
- b. Court will be closed on Wednesday, November 22. Justice will be out of town.

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David Knapp said there was a question during the Public Hearing concerning the amount of revenue the Town keeps from fines and fees. He asked the Justice to explain how this amount is determined.

Justice Santagate said he did not know how much the Town gets because he sends a check directly to the Supervisor and the Supervisor sends the revenue to the Comptroller per their request. Justice Santagate thinks it may be a 40, 50, 10 split between the Town, State, and County. The actual amount depends on the disposition of the case and the offense (Vehicle and Traffic, Penal, Environmental, etc.)

6. HISTORIAN (Mary Ellen Salls): No Report

COMMITTEE REPORTS

1. HIGHWAY DEPARTMENT

- a. David Knapp** read the report from Superintendent of Highways Don Oliver
 - i. Cleared roads from the wind storm.
 - ii. Received delivery of 171 tons of salt
 - iii. Checked the roads
 - iv. Worked on equipment
 - v. Waiting for snow
 - vi. 2002 International Tandem was repaired at MA Jerry (Plattsburgh), the sand truck was repaired at Rt 11 Trucking
- b. Salt Shed: David Knapp** said work is temporarily stopped because more man power is needed and the lifts were not available. Contacted Joe Garso, North Woods Engineering, for names of local contractors who might be able to give some advice on how to finish the building.
- c. Hoffman Road Turnaround: Supervisor Peter Martin** said he spoke with Don Oliver about the map he received from the Attorney for the Town. Don Oliver said the map was right but he did not notify the Attorney. **Supervisor Peter Martin** will contact the Attorney with this information.
- d. White Pine Road Bridge: Supervisor Peter Martin** is still trying to determine who to contact for a hydraulics survey. He will contact Jeff Smith from the County Department of Transportation to see who did the work for the Jones Pond Road culvert since no one has been at the work site over the past few weeks.
- e. Vosburgh Road Signs:** David Knapp said a letter was received by the Town Clerk from the NYS Department of Transportation, Region Seven, Watertown, NY, Re: Speed Zone Reduction as follows:

“November 7, 2006 7060217

Mr. Jeffery B. Smith, Superintendent
Franklin County Highway Department
14981 State Route 30
Malone, New York 12953

Dear Mr. Smith:

We have received your Memo dated October 25, 2006 with attached resolution (#80-2006) and TE-9a from the Town of Brighton, requesting a reduced speed zone on the Vosburgh Road, between Tebbut Road and its end.

We will evaluate the need for a reduced speed zone at this location, with input from the Traffic Sergeant of the New York State Police and inform you of our findings.

Sincerely, Gregg Chanon/for:

Martin C. Percy, P.E., POTE

Transportation Systems Operations Engineer

cc: T/Sgt K. Mulverhill, Troop B, DSP

Elaine Sater, Town Clerk, Town of Brighton”

- f. BID OPENING FOR SURPLUS EQUIPMENT IN OLD GARAGE: David Knapp** opened bids received for the items advertised on October 24 and 26, 2006 in the Adirondack Daily Enterprise as follows:

“NOTICE IS HEREBY GIVEN that the Town Board of the Town of Brighton is accepting sealed bids in an envelope marked “Surplus Equipment Item # _____” which must be received by the Town Clerk on or before Thursday,

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November 9, 2006, at 5:00 p.m. at the Brighton Town Hall or mailed to PO Box 260, Paul Smith's, NY 12970, to arrive before that date, to sell all rights, title, and interest of the Town Of Brighton in and to the following items:

(One bid per item please)

ITEM #1: One (1) exhaust fan

ITEM #2: One (1) hot air furnace

ITEM #3: Two (2) overhead doors with tracks and electric openers 12 feet high by 18 feet wide

ITEM #4: Five (5) windows 37 ½ inch wide by 56 ½ inch high

ITEM #5: Seventeen (17) Fluorescent light fixtures 8 feet long

ITEM #6: Six (6) doors 31 ½ inch wide by 80 inches High

In "as is-where is" condition which is available for inspection at the Brighton Town Garage, 17 County Route 31 (Jones Pond Road) in Paul Smiths, NY, Monday thru Friday 6:30 a.m. to 2:30 p.m. or call for an appointment at (518) 327-3201 Said bids shall be opened at the Regular Board Meeting of the Town of Brighton on Thursday, November 9 at 7:00 p.m. The highest bidder will receive the bid. There shall be no upset price set for the above equipment, but the Town shall reserve the right to reject the highest bid and all other bids and to waive any informality in any bid. Terms of the sale shall be in cash or check on or before November 30, 2006. It is the responsibility of any prospective bidder or purchaser to investigate and ascertain the condition of the items being sold prior to the date of bidding.

Donald Oliver, Superintendent of Highways"

RESOLUTION #84

AUTHORIZATION TO ACCEPT BID FOR SURPLUS EQUIPMENT ITEM #1 EXHAUST FAN

Motion by David Knapp, **Second** by Lydia Wright, **To Wit:**

WHEREAS, surplus equipment items were advertized on October 24 and 26, 2006 in the Adirondack Daily Enterprise, and

WHEREAS, a sealed bid was received for Item #1 Exhaust Fan from Art Leavitt for \$26.00

RESOLVED, that the Superintendent of Highways, Don Oliver, be authorised to accept the bid from Art Leavitt of \$26.00 for the exhaust fan in the old garage at his convenience.

ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Martin, Tucker, Wright), Nay 0

RESOLUTION #84 declared duly adopted.

RESOLUTION #85

AUTHORIZATION TO ACCEPT BID FOR SURPLUS EQUIPMENT ITEM #2 HOT AIR FURNACE

Motion by David Knapp, **Second** by Steve Tucker, **To Wit:**

WHEREAS, surplus equipment items were advertized on October 24 and 26, 2006 in the Adirondack Daily Enterprise, and

WHEREAS, a sealed bid was received for Item #2 hot air furnace from Art Leavitt for \$56.00

RESOLVED, that the Superintendent of Highways, Don Oliver, be authorised to accept the bid from Art Leavitt of \$56.00 for the hot air furnace in the old garage at his convenience.

ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Martin, Tucker, Wright), Nay 0

RESOLUTION #85 declared duly adopted.

RESOLUTION #86

AUTHORIZATION TO ACCEPT BID FOR SURPLUS EQUIPMENT ITEM #3 TWO OVERHEAD DOORS

Motion by David Knapp, **Second** by Lydia Wright, **To Wit:**

WHEREAS, surplus equipment items were advertized on October 24 and 26, 2006 in the Adirondack Daily Enterprise, and

WHEREAS, two sealed bids were received for Item #3, two overhead doors with tracks and electric openers from:
Art Leavitt for \$536.00

Chris Godfrey for \$120.00

RESOLVED, that the Superintendent of Highways, Don Oliver, be authorised to accept the bid from Art Leavitt of \$536.00 for Item #3, two overhead doors with tracks and electric openers, in the old garage at his convenience. **ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Martin, Tucker, Wright), Nay 0**

RESOLUTION #86 declared duly adopted.

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RESOLUTION #87

AUTHORIZATION TO ACCEPT BID FOR SURPLUS EQUIPMENT ITEM #4 FIVE WINDOWS

Motion by David Knapp, **Second** by Lydia Wright, **To Wit:**

WHEREAS, surplus equipment items were advertized on October 24 and 26, 2006 in the Adirondack Daily Enterprise, and

WHEREAS, four sealed bids were received for Item #4 five windows from:

Art Leavitt for \$56.00

Chris Godfrey for \$50.00

Peter Martin for \$130.00

Trudeau Sand & Gravel for \$25 per window \$125.00

RESOLVED, that the Superintendent of Highways, Don Oliver, be authorised to accept the bid from Peter Martin of \$130.00 for Item #4, five (5) windows, in the old garage at his convenience.

ROLL CALL VOTE: Aye 4 (Delarm, Knapp, Tucker, Wright), Nay 0, Abstain 1 (Martin)

RESOLUTION #87 declared duly adopted.

RESOLUTION #88

AUTHORIZATION TO ACCEPT BID FOR SURPLUS EQUIPMENT ITEM #5 FLORESCENT LIGHTS

Motion by David Knapp, **Second** by Sheila Delarm, **To Wit:**

WHEREAS, surplus equipment items were advertized on October 24 and 26, 2006 in the Adirondack Daily Enterprise, and

WHEREAS, two sealed bids were received for Item #5, 17 Fluorescent light fixtures, from:

Art Leavitt for \$36.00

Chris Godfrey for \$51.00

RESOLVED, that the Superintendent of Highways, Don Oliver, be authorised to accept the bid from Chris Godfrey of \$51.00 for Item #5: 17 fluorescent light fixtures, in the old garage at his convenience.

ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Martin, Tucker, Wright), Nay 0

RESOLUTION #88 declared duly adopted.

RESOLUTION #89

AUTHORIZATION TO ACCEPT BID FOR SURPLUS EQUIPMENT ITEM #6 SIX DOORS

Motion by David Knapp, **Second** by Sheila Delarm, **To Wit:**

WHEREAS, surplus equipment items were advertized on October 24 and 26, 2006 in the Adirondack Daily Enterprise, and

WHEREAS, a sealed bid was received for Item #6 Six (6) Doors from Art Leavitt for \$76.00

RESOLVED, that the Superintendent of Highways, Don Oliver, be authorised to accept the bid from Art Leavitt of \$76.00 for Item #6, six (6) doors 31 ½ inch by 80 inches high, in the old garage at his convenience.

ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Martin, Tucker, Wright), Nay 0

RESOLUTION #89 declared duly adopted.

- g. **CSEA Contract Renewal:** A contract proposal for 2007 and a copy of the current contract from 2006 were distributed to the Board. Discussion was held on how the changes are different from the current contract. The proposal is as follows:
- i. One year agreement
 - ii. Six Percent (6%) raise
 - iii. Four (4) hours per day on weekends of stand-by pay.
 - iv. Five (5) weeks of vacation upon 20 years of service.

The Board asked for more time to review the current contract so this item is tabled until the December meeting.

2. PARK & RECREATION - Steve Tucker and Lydia Wright

- a. **Steve Tucker** said Dan Spencer is getting the park ready for winter, snow fences are up to keep snowmobilers off the ice rink, and the boards are in place for the ice rink
- b. **Fence Repair: Supervisor Peter Martin** asked if the person who damaged the fence came back to repair

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it. **Steve Tucker** said the person did not live in the area and left without repairing it.

- c. **Lease of Property: Supervisor Peter Martin** said he is still waiting for Paul Smith's College to notify him on the lease. He will get together with Steve McFarland to discuss transferring the land. The Board of Trustees need to decide on the transfer.
 - d. **Port-A-Potty Rental: David Knapp** asked what month the rental of the Port-A-Potty was started; he would like it to start a month earlier next spring. The **Town Clerk** said the company picked up the Port-A-Potty on Wednesday, November 1.
- 3. INSURANCE - Sheila Delarm and Lydia Wright**
- a. **Hogansburg Fire Department Claim:** Sheila Delarm contacted NYMIR and they said they issued a check directly to the Hogansburg Fire Department less the \$50 deductible. She called the Hogansburg Fire Department and spoke with Russell Phillips who said they received a check for \$1,145.00.
 - b. **Health Care: Lydia Wright** spoke with Burnham and they do not have the new rates from Blue Cross/Blue Shield yet. She will meet with them to discuss new medical insurance plan options.
 - c. **Bonding and Liability Insurance for Tax Collector: Amber McKernan** asked if the bonding is renegotiated each year, the warrant is up to \$1.6 million. She also asked if there is insurance to cover her documents at home. **Lydia Wright** said she will check on the bonding with the insurance company.
 - d. **NYMIR Insurance: Sheila Delarm** is waiting for a final cost for the liability insurance. She will check on the coverage for the Tax Collector documents.
- 4. INVESTMENTS - Sheila Delarm and Lydia Wright**
Lydia Wright said the CLASS Accounts continue to do well and the interest is over 5%.

5. CEMETERY - Steve Tucker and David Knapp:

Survey of Mountain View Cemetery Section 4: Stacy Allott has submitted paper maps from her survey. She has made one, two, and four plot areas. Currently in Section 1, 2 & 3 there are only three plots per lot. The new section will allow for more plots than the other sections. The corner markers are in, if this plan is acceptable she will put in the permanent markers. Brendan Keough would like a copy of the map as well as Lee Foster who does the digging. Discussion was held on who should have copies of the map, the regulations for the cemetery need to be updated.

RESOLUTION #90

AUTHORIZATION TO ACCEPT THE SURVEY OF SECTION 4 OF MOUNTAIN VIEW CEMETERY

Motion made by David Knapp, Second by Lydia Wright, To Wit:

RESOLVED, that the survey map of Section 4 in the Mountain View Cemetery be accepted as prepared by Geomatics Land Surveying, with one, two, and four plot areas.

ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Martin, Tucker, Wright), Nay 0

RESOLUTION #90 declared duly adopted.

6. TOWN BUILDINGS - Steve Tucker and David Knapp:

Town Hall Restoration Project: David Knapp, Lydia Wright and Kevan Moss looked over the plans. Lydia Wright and Kevan Moss will be having a conference call with Crawford & Stearns to discuss several minor items. The asbestos in the floor tiles was not discussed in the plans. The ceiling finish in the existing building and the surface finishes in the addition need to be addressed. There are typos from the boiler plate used that need to be corrected. A Special Meeting may be needed to discuss the final plan and determine the bid schedule. Discussion was held on the management of the project. Jan Kibben will be contacted to see if she is still interested in being the "Clerk of the Works".

OLD BUSINESS

1. **FOOD PANTRY:** The contract was received, a list of the items owned by the Food Pantry are as follows:
2 refrigerator/freezers, 1 upright freezer, 1 chest freezer, 4 tables, 2 upright fans, 1 shop vac, 7 pallets, 2 hand trucks, 6 dollies, 1 microwave, 2 coffee pots, 2 shelving on casters, and 6-8 shopping carts.

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2. RESCUE SERVICES CONTRACT: Supervisor Peter Martin was unable to attend the meeting in Harrietstown on Friday, November 3, but Lydia Wright and Sheila Delarm attended. The Village Fire Department and Rescue Service chiefs attended the meeting. Sheila Delarm is rewriting a letter of proposal to the Village of Saranac Lake. Ron Keough, Council Member from the Harrietstown Board received information from the Franklin County Treasurer on State owned lands and how much they pay in taxes. Sheila Delarm provided the newest numbers for the Town of Brighton that are even higher than before. Peter Martin said the volunteers are paying for replacement of equipment and it should not be included in the cost. The cost to take out a fire truck is a lot higher than taking out a rescue vehicle and this is not considered in the cost to the towns. A new proposed contract has not yet been received from the Village of Saranac Lake. Sheila Delarm gave the following comparison of current costs to proposed costs for the next three years with no change in service. The amounts are based on assessed value of property in each town. The cost to the Village was not available. The Fire Department cannot bill individual's insurance for rescue calls because they are owned by the Village. There are bills being proposed by the State Assembly and Senate to change this law; this will not be any time soon. The Town of Brighton is not interested in a contract based on the assessed value of property in the Town. Not all the other towns are behind the cost per call basis so the Town's proposal has not been proposed to the Village Trustees. The towns are not in agreement with how this issue should be resolved so there is no united front. Another meeting will be held with just the towns involved to further discuss this issue before a final proposal is made to the Village. A resident asked if the Town is required to provide Rescue Service. Supervisor Peter Martin will look into this.

<u>TOWN</u>	<u>2006 Cost</u>	<u>2009 Cost (Proposed)</u>	<u>Change in Cost over 3 years</u>	<u>2007 Cost (Est)</u>
Harrietstown	\$ 71,845.70	\$180,290.60	\$108,444.80	\$ 107,994.00
North Elba	\$ 35,001.13	\$ 31,536.45	\$ (3,464.68)	\$ 33,846.24
St Armand	\$ 25,667.49	\$ 34,780.20	\$ 9,112.71	\$ 28,705.06
Brighton	\$ 18,860.97	\$ 51,958.36	\$ 33,097.39	\$ 29,893.43
Franklin	\$ 15,302.29	\$ 43,426.28	\$ 28,123.99	\$ 24,676.95
Santa Clara	\$ 5,666.85	\$ 69,264.44	\$ 63,597.59	\$ 26,866.05
Total for Towns	\$172,344.43	\$411,256.34	\$ 238,911.91	\$ 251,981.73

3. DISASTER PLAN: Supervisor Peter Martin said the coroner is still working on his part of the Disaster Plan. Sheila Delarm said in light of new information from Paul Smith's College part of their plan may change if the hotel is sold. David Knapp asked if the list of items for residents to have on hand was available from the Department of Health (DOH); he will contact the DOH to follow-up on it. People need to take some responsibility on their own and not depend on services. Supervisor Peter Martin said once the plan is finalized it goes to the County Emergency Office and becomes part of their plan with the State.

4. TIME WARNER CABLE: Supervisor Peter Martin has had no further information from Time Warner. He will touch base with Al Sutphen in Saranac Lake at Time Warner Cable. People in McColloms that are interested in cable should let Time Warner know. Sheila Delarm will contact Howard Myatt with this information.

5. COMPLAINT OF ASSESSMENTS: Supervisor Peter Martin was not able to contact anyone from the lake associations to invite them to a meeting. He will call Doug Tichenor and ask him to attend the next meeting and contact the lake associations to come.

6. BUDGET 2007 - David Knapp asked for a clarification on the fund balances requested during the Public Hearing.

Lydia Wright said it was for 2007 opening and closing fund balances, according to the Budget from 2006. Discussion was held as to how this figure was obtained. According to Section 107 of the Town Law, Para 1(b), the estimated fund balance is the difference between what is available, what will be spent by December 31, what is set aside for the budget, and what is reserved in each fund. Supervisor Peter Martin said the Bookkeeper has been doing the budget for other Towns for several year without fund balance projections and this has not been an issue.

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RESOLUTION #91

AUTHORIZATION TO ACCEPT THE 2007 PRELIMINARY BUDGET AS THE 2007 ANNUAL BUDGET

Motion made by David Knapp, **Second** by Lydia Wright, **To Wit:**

WHEREAS, a Public Hearing for the 2007 Preliminary Budget, being properly advertised, was held on November 9, 2006, and

WHEREAS, citizens were given the opportunity to speak for or against the 2007 Preliminary Budget,

NOW THEREFORE BE IT RESOLVED, that the 2007 Preliminary Budget be approved as presented to the public with the addition of a listing of open and closing fund balances for the General, Highway, Fire District, Street Lighting District, Garage Capital Project, and Town Hall Capital Project Funds.

ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Martin, Tucker, Wright), Nay 0

RESOLUTION #91 declared duly adopted.

NEW BUSINESS:

1. WEBSITE:

- a. **Maintenance of Website Contract:** The contract for maintaining the website should have been for \$15 per month not \$5, \$10 per month is being donated by an anonymous donor. An amendment to the resolution is needed to reflect this.

RESOLUTION #78-2006 (AMENDED)

AUTHORIZATION TO SIGN CONTRACT WITH GRAPHIC CONNECTIONS TO HOST THE WEBSITE

Motion made by Supervisor Peter Martin, **Second** by Lydia Wright, **to Wit:**

WHEREAS, Adelphia Communications has transferred its Web Hosting Division to a company called Aservance, and

WHEREAS, Aservance requests a credit card number to continue hosting service, and

WHEREAS, the Town of Brighton does not have a credit card,

NOW THEREFORE, BE IT RESOLVED, that the Supervisor be authorized to sign a contract with Graphic Connections of Rainbow Lake, to host the Town's website "townofbrighton.net" and pay \$5 per month starting on November 1, 2006, and

BE IT FURTHER RESOLVED, that the Town Board recognizes that \$10 per month has been donated to Graphic Connections from an anonymous donor to cover the total cost of \$15 per month for hosting the Website.

ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Martin, Tucker, Wright), Nay 0

RESOLUTION #78-2006 declared duly amended.

- b. **Domain Name:** The website domain is due to expire on December 18, 2006 and can be renewed for 5 years at a lower cost. Graphic Connections has changed ownership of the domain to the Supervisor of the Town of Brighton; it is no longer in an individual's name.

RESOLUTION #92

AUTHORIZATION TO RENEW WEBSITE DOMAIN FOR 5 YEARS

Motion made by Supervisor Peter Martin, **Second** by Lydia Wright, **to Wit:**

WHEREAS, Graphic Connections has notified the Town that the domain name will expire on December 18, 2006, and **WHEREAS**, the website is maintained by Graphic Connections,

NOW THEREFORE BE IT RESOLVED, that the Town Board authorizes Graphic Connections of Rainbow Lake to renew the domain for the "townofbrighton.net" for the next 5 years to expire in December 2011 for a cost of \$100.00.

ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Martin, Tucker, Wright), Nay 0

RESOLUTION #92 declared duly adopted.

- c. **Website Update: David Knapp** said he sent pictures of the salt shed construction in August to be posted on the website. The pictures were not received by Graphic Connections until late October. **Supervisor Peter Martin** said now that Graphic Connections is hosting the website they will be redesigning it so pictures can

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be put in one place. The owner is on vacation from November 8 to 23; the minutes will be posted on the website after she returns.

- 2. DISCHARGE OF MORTGAGE HUD PROJECT #94-T6:** Received a request to discharge a mortgage on HUD Project #94-T6 from a property owner.

RESOLUTION #93

AUTHORIZATION TO DISCHARGE A MORTGAGE FOR HUD PROJECT 94-T6

Motion made by Supervisor Peter Martin, **Second** by David Knapp, **To Wit:**

WHEREAS, the Town of Brighton secured by mortgage dated August 24, 1999, for a Town of Brighton Housing Rehabilitation Program loan in the amount of \$78,500 and such mortgage was recorded in Liber 637 of Mortgages at page 041 in the Office of the Clerk of the County of Franklin, and

WHEREAS, the mortgage contains a provision that the mortgagor will abide by all terms of a certain "Grant Agreement", and

WHEREAS, the terms of paragraph 9 of the "Grant Agreement" have been met including the completion of five years from the date of the final advance of funds to the owner on November 7, 2001, to end without repayment, and

NOW THEREFORE, BE IT RESOLVED, that the Supervisor of the Town be authorized to sign and issue a Discharge of Mortgage for HUD Project #94-T6, a mortgage dated August 24, 1999, in the amount of \$78,500 as recorded in Liber 637 of Mortgages at page 041 in the Office of the Clerk of the County of Franklin.

ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Martin, Tucker, Wright), Nay 0

RESOLUTION #93 declared duly adopted.

CITIZENS' COMMENTS :

Kevan Moss - Asked about the status of the Town Hall Project. The grant from Senator Betty Little's office should be submitted as soon as possible. Pat Willis needs to get the paperwork completed.

Tom McKernan - Asked about reports from the Dog Control Officer. He has never heard one and the Board should follow their own procedure and expect one every month even if it says nothing happened.

Supervisor Peter Martin said he has received a few reports in the past year.

Amber McKernan - Asked about the dollar amount budgeted for Dog Control.

Supervisor Peter Martin said it was for the Humane Society for dog shelter services

Kevan Moss - The Superintendent of Highways receives the largest salary in the Town, he has a new office and a computer, why doesn't he provide a more professional report like the other officials do. The Tax Collector and Justice give their reports. Issues like the bridge are things he should know about. The Highway is the largest part of the budget. At a past meeting the purchase of the salt shed was rushed through, residents were told the cost was covered by the grant. The residents were assured that the Highway Employees would be able to do the work to complete the salt shed. Would like to know the "real cost" of the salt shed and if it is covered entirely by the grant. Would like the Superintendent of Highways to give an explanation as to what happened with the Salt Shed. The budget still has to be controlled to keep costs down.

Supervisor Peter Martin said that the total cost of the salt shed is unknown at this time. The grant was for \$30,000 in funds and the Town's share was \$30,000 of work-in-kind by Town forces. The Superintendent of Highways asked to be excused from the meeting tonight.

David Knapp said the building purchased was designed to sit on the ground, however it is too small for the trucks to work inside it. The foundation had to be built up so the trucks could get under the roof. It is not known why the purchased building was not the right size.

Tracy Santagate - Part-time people present typed reports, full-time people should be held to a higher standard. The Highway Department now has a new building, a computer and cable TV, there should be a higher level of professionalism showing to go along with these things.

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Sheila Delarm said if a typed report was going to be requested she would like to see a greater amount of detail in the report, such as what was checked on the roads, hours spend of different tasks.

Tom McKernan - Information on the County Road 31 bridge repair should be in the Highway report.

Tracy Santagate - Would like to see the Board address the issue of entry salaries as part of the budget. There should be a starting salary for each position so when a position has a new person in it they are aware of the salary decrease.

Discussion was held on what happened to the Tax Collector's salary when a person who held the position for a long time retired. There was a 25% cut in salary from \$6,000 to \$4,500. No other elected position has had a cut in salary for a new person, such as Town Council or Supervisor. The amount of the warrant for the Tax Collector has doubled since the current Tax Collector's time in office.

Discussion was also held on giving an additional week of vacation for over 20 years of service to Highway Employees. Residents were not in favor of it without knowing more detail of how they spend there working time.

Tracie Santagate - Asked about the increase in funds budgeted for the Park. She is glad to see it increased.

Steve Tucker said the amount was to allow for electricity to be installed in the pavilion.

David Knapp said during the Budget meetings the Board discovered that the Park Attendant was using his own equipment to maintain the park.

Nik Santagate - Thanked the Board for the hard work on the budget and keeping it at 2.26%. He had heard it was going up 16%. He also thanked the election inspectors for working the election polls. There were two people from another town (Dickinson Center) that had to fill in. He would like to see people from the Town filling these paid positions.

Supervisor Peter Martin explained that the Town Chairs of the Republican and Democrat Parties are responsible for submitting names to the County Board of Elections for Election Inspectors. The Board of Elections trains the inspectors and notifies them when an election is to be held and they are paid by the County. It is hard to find people who are willing take on this responsibility.

Amber McKernan - Said it would be nice if there was a refrigerator available for the inspectors to use on Election Day since they bring their own food.

David Knapp said there were plans in the Town Hall Project for a refrigerator.

Amber McKernan said it was a delight to watch the board work through some difficult decisions, especially the budget, and to see everyone's voice was heard.

There were no further Citizens' Comments

AUDIT OF VOUCHERS

Motion to Audit the Vouchers made by Lydia Wright, **Second** by David Knapp, **Aye 5, Nay 0**

RESOLUTION #94

AUTHORIZATION TO PAY VOUCHERS LISTED ON THE ABSTRACTS

Motion made by Lydia Wright, **second** by David Knapp, **To Wit:**

RESOLVED that the Supervisor be authorized to pay the audited vouchers as listed on the abstracts as follows:
PREPAID: Abstract #10 for Voucher #10A through and including #10C for General Funds in the amount of \$639.84 and Voucher #10C for Street Lighting Funds in the amount of \$63.45.

GENERAL FUND: Abstract #11 for Voucher #240 through and including #269 for funds in the amount of \$7,497.06.

HIGHWAY FUND: Abstract #11 for Voucher #101 through and including #110 for funds in the amount of \$20,660.51

CAPITAL PROJECT HIGHWAY GARAGE: Abstract #25 for Voucher #82 through and including #87 for funds

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in the amount of \$5,887.51

ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Martin, Tucker, Wright), Nay 0

RESOLUTION #94 DECLARED DULY ADOPTED.

ADJOURNMENT

Motion to Adjourn at 10:30 p.m. **made** by David Knapp, **second** by Lydia Wright, **Aye 5, Nay 0**

Respectfully Submitted,

Elaine Sater
Brighton Town Clerk