

REGULAR BOARD MEETING - TOWN OF BRIGHTON - FRANKLIN COUNTY, NY

October 9, 2014

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The Regular Monthly Meeting of the Town Board of the Town of Brighton was held Thursday, October 9, 2014, after the Special Meeting held at 6:00 p.m. at the Brighton Town Hall, Paul Smiths, NY, with the following:

CALL TO ORDER:

Meeting was Called to Order by Supervisor Peter Shrope at 7:20 p.m.
The "Pledge of Allegiance" to the flag was recited

ROLL CALL OF OFFICERS

PRESENT: Supervisor Peter Shrope

Council Members: Brian McDonnell, Amber McKernan, and Steve Tucker

ABSENT: Council Member Lydia Wright

OTHERS PRESENT: Andy Crary-Superintendent of Highways, Paul Blaine – Code Enforcement Officer, and Elaine Sater-Town Clerk

RESIDENTS: There was one resident present

GUESTS: Karen Bisso, Candidate for State Assembly

NOTICE OF MEETING:

Notice of this meeting was posted on the Town Clerk's Sign Board, in the Post Offices and businesses of the Town. Notice was published in the Adirondack Daily Enterprise on October 2 and 9, 2014.

DEPARTMENT REPORTS

1. HIGHWAY – Superintendent of Highways Andy Crary: Report submitted prior to meeting
 - a. Added millings to side of Keese Mills Road near property of owner who made a Citizen's Comment concerning the road at the September 11 regular Board meeting
 - b. Order and received salt, pushed it up into the shed
 - c. Had tires put on the F350 Ford pick-up
 - d. Got the sander from St. Armand, began getting it ready for winter, put on new chain, bearings, and drum roller
 - e. Checked the roads
 - f. Made a dump run
 - g. Worked with Trudeau's to put up sand for winter
 - h. Picked up water for Garage and Town Hall
 - i. Greased the 2013 International Dump Truck
 - j. Patched holes on Keese Mills and Vosburgh Roads
 - k. Uncovered sewer tank at Park so it could be pumped out
 - l. One employee is going on vacation
 - m. Pictures of plaques for fuel tanks were sent to NYS Department of Environmental Conservation as requested
 - n. Would like to trade in F350 truck for a new one, warranty is about to expire.

RESOLUTION #71-2014

PURCHASE OF 2015 FORD PICK-UP TRUCK FOR \$9,500

Motion made by Supervisor Peter Shrope, second by Steve Tucker,

WHEREAS the F350 Ford Pickup 4X4 is three years old and has 42,000 miles on it and the warranty has expired, and

WHEREAS the Ford Dealer will give a trade-in value of \$18,000 for the truck,

NOW THEREFORE BE IT RESOLVED that the Superintendent of Highways be authorized to purchase a new 2015 F350 Pickup Truck 4X4 from High Peaks Ford from State Contract for a total of approximately \$26,892, with a trade in value of \$18,000 for the 2011 F350 pick up truck; for a total cost to the Town not to Exceed \$9,500.00.

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ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)

Resolution #71 declared duly adopted.

2. TOWN CLERK-Elaine Sater: Report submitted prior to meeting.
 - a. Total Revenue to Supervisor as of September 30, 2014 was \$462,920, from 1 Sport License, 10 Certified Copies, 11 Dog Licenses, 4 new (Tag#143 to 146) and 7 renewed, 1 donation for Park use, 2 Building Permits (#14-017 and 018), and 6 Notary Signatures
 - b. Office will be closed October 14, 2014 for Local Government Day in Potsdam.
 - c. Posted notices for Special Board meetings on September 30, 2014
 - d. TOWN HALL REQUEST: Foster Family, Saturday, November 1, 11 am to 6 pm.
 - e. TOWN PARK REQUEST: None
 - f. RECORDS MANAGEMENT: Old Records have been shredded and disposed.
3. TAX COLLECTOR – Holly Huber: Report submitted prior to meeting
 - a. Responded to, or redirected, any request for, or inquiries about: payoff amounts or payment plans, receipts for the most recent or past years' payments, information contained on property tax records, mailing address changes, school taxes, STAR Exemptions, tax collection policies, office location, phone, etc., "Self help" accessing of tax information on taxpayers' own or other properties
 - b. Regarding August report in which she reported the Saranac Lake's NBT Bank could not insure our accounts for more than \$250,000, called the bank again and this time spoke with Manager Julie Connors. Later, spoke with NBT's Vice President, Government and Commercial Banking, Relationship Manager, Arleen Girard. They both assured her that the tax collector's and any other Town of Brighton account held at NBT Bank are fully collateralized. At all times, these accounts are insured for 102% of their balance beyond \$250,000 covered by FDIC. The Town receives statements from the Bank of New York Mellon regarding this coverage. Arlene Girard provided a scan of the most recent statement and a spreadsheet showing how the coverage is calculated. She shared these with the Town Council via e-mail mid-month.
4. JUSTICE – Nik Santagate: Report submitted prior to meeting
Supervisor Peter Shrope received a September report showing 13 cases disposed and a check in the amount of \$1,500.00
5. CODE ENFORCEMENT OFFICER-Paul Blaine: No report received
Town Clerk said he issued two (2) Building Permits (BP #14-017 and 018)
6. ASSESSOR- Doug Tichenor: Report submitted prior to meeting
 - a. Will be retiring on January 31, 2015, will help recruit a replacement, Discussion was held by Board concerning hiring just for the Town or sharing with another Town. Currently the Town pays \$3600 for the use of the Harriestown office as well as a salary. Options need to be looked into.
 - b. Data review project continues to progress slowly. Both Data Collectors work full time and do not have the time to spend in the Town of Brighton. The weather is going to start to work against this as well. Currently, approximately 2/3 of the parcels have been reviewed.
7. TOWN PARK-Supervisor Peter Shrope: Pavilion roof was painted
8. FOOD PANTRY- Barbara Marshall: No report received
9. HISTORIAN- Mary Ellen Salls: No report received
Need to find a replacement for Historian
10. ANIMAL CONTROL- Tri Lake Humane Society: No report received
11. SUPERVISOR – Peter Shrope:

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- a. **Fuel Tank at Town Hall:** When Hyde Fuel removed the tank to put it in a containment tank, they discovered a rotten spot on the underside and had to replace the fuel tank, the resolution needs an amendment to add the price of the tank.

RESOLUTION #69-2014 (Amended)

CONTAINMENT TANK FOR FUEL TANK AT TOWN HALL

Motion made by Supervisor Peter Shrope, second by Amber McKernan,

WHEREAS the New York State Department of Environmental Conservation did an inspection of fuel tanks for the Town, and

WHEREAS it was determined that the fuel tank at the Town Hall needs to be placed in a containment tank to prevent leaks into the ground,

WHEREAS Hyde Fuel of Saranac Lake provides the fuel for the tank,

NOW THEREFORE BE IT RESOLVED that the Town Board accepts a quote from Hyde Fuel of Saranac Lake to install a containment tank for the fuel tank at the Town Hall in the amount of \$2,201.55 which includes the containment tank, emptying, plumbing, and refilling the fuel tank and the purchase of new fuel tank.

ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)

RESOLUTION #69 declared duly amended.

- b. **Fiscal Stress:** Office of the State Comptroller put out a list of municipalities that were under “fiscal stress”. The Town of Brighton was listed as “no designation” which is the lowest rating.
- c. **Salt Conference:** Attended the Salt Conference at Paul Smith’s College on September 16. Speaker from Colorado said that they use magnesium chloride liquid instead of salt. The state budgeted \$60 million for snow removal and spent \$72 million. They have the highest paved highway (Route 5) in the United States and it closed on Labor Day for the winter.
- d. **Choice Card:** Steve Tucker had nothing to report
- e. **Payment for Old Truck:** Clark’s sent check for \$5,000 for dump truck from trade-in
- f. **Rainbow Lake Association:** Requested the Town support a request for funding from the Lake Champlain Basin Water Protection grant for the Eurasian Water Milfoil Prevention Project, the Town has supported it each year so he just sent the letter again.
- g. **Budget:** Distributed Monthly Budget report as of September 30, 2014
 - i. Revenues received: \$44.24 food pantry donation, \$400 in cemetery fees, \$1,500 from Town Justice, \$462.92 from Town Clerk, and \$5,000 from Clark’s for truck
 - ii. NYCLASS interest: \$2.44 from General, total \$85,283.79 and \$1.20 from Highway, total \$40,117.85

APPROVAL/AMENDMENT OF MINUTES

- Regular Board – September 11, 2014

Motion made by Amber McKernan, second by Supervisor Peter Shrope, to accept the minutes of the Regular Board meeting of September 11, 2014, with the following change: Page 3, Para 11b, Supervisor, Third sentence, change “received” to “receive”. Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)

CITIZEN COMMENTS:

Karen Bisso – Candidate for 115th Assembly District: Has been visiting the towns in the 115th district and Brighton is the 32nd town out of 37 where she has attended a Board meeting. She said she has been taking notes at each meeting so she can follow threads between the Towns. The minutes don’t show the interactive between the people. This is the first meeting she had attended where food was available.

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BUSINESS

- 1. Hyde Stone Preventative Maintenance Agreement - Supervisor Peter Shrope:** Furnaces to be cleaned this month, receive a new preventative maintenance agreement for \$348.00, but with options for multi years. Not sure if this contract covers Town Hall or Garage boiler, will contact Hyde Stone to get both on contract. Deferred to November meeting.
- 2. Kansas State Bank Down Payment - Supervisor Peter Shrope:** Down payment is needed for bank

RESOLUTION #72-2014

DOWN PAYMENT OF \$60,000 FOR 2015 INTERNATIONAL PLOW TRUCK

Motion made by Supervisor Peter Shrope, second by Steve Tucker,

RESOLVED that the Town Board authorizes Supervisor Peter Shrope to make a down payment in the amount of \$60,000.00 to Kansas State Bank in Manhattan, KS, in accordance with the installment contract (#3347167) for the purchase of a 2015 International dump truck using \$35,000 from Highway Fund Account DA5112.2 and \$25,000 from the Highway Fund Balance.

ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1(Wright)

RESOLUTION #72 declared duly adopted.

- 3. Website Upgrade - Supervisor Peter Shrope:** Received a request from Rainbow Graphics to upgrade the website to be “responsive” to allow people with mobile access the ability to read the documents better. The cost would be approximately \$300. Discussion was held on how many people would actually use this type of access, deferred to November meeting
- 4. Saranac Lake Area Youth Program (SLAYP) - Supervisor Peter Shrope:** The annual report was received from SLAYP; 12 residents were registered for the 2014 summer program out of 208 total registered.
- 5. Town Park Use Policy Review - Supervisor Peter Shrope:** The Park Committee will review the use policy distributed to the Board
- 6. Public Hearing for 2015 Preliminary Budget - Supervisor Peter Shrope:**

RESOLUTION #73-2014

PUBLIC HEARING FOR 2015 PRELIMINARY TOWN BUDGET

Motion made by Supervisor Peter Shrope, second by Amber McKernan,

RESOLVED that the Town Board will hold a Public Hearing on the Preliminary Budget for 2015 on Tuesday, October 28th at 6 p.m. in the Town Hall.

ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1(Wright)

RESOLUTION #73 declared duly adopted.

- 7. President’s Reception:** There will be a welcoming reception by Tourism & Government for the new President of Paul Smith’s College Cathy Dove at the Visitor’s Interpretative Center from 5:30 to 7:30 p.m. on Wednesday, October 15th.

COMMITTEES:

- 1. Adirondack Regional Airport – Amber and Tom McKernan:** LifeFlight had its Pumpkin Fest on Saturday, October 4; it was successful considering the rainy weather. The Terminal expansion is

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expected to be completed and occupied on November 15. The apron project is behind schedule, the asphalt plant may close before the final paving is completed; this will be a problem since the snow removal equipment is too heavy for the area if its left unpaved. The new hanger will be started in the spring. A survey from 2010 says there are trees in the glide path that have grown to be too tall for runways 9, 27 and 5. The majority of the trees are on State or private land. The problem has to be mitigated so planes can use the runways; a response is needed in 30 days.

2. **Park & Recreation – Steve Tucker, Supervisor Peter Shrope:** Swing still needs to be repaired. Amber McKernan asked who had keys to the park buildings, she saw someone in the garage who she did not recognize. Soccer people had equipment stored in the garage that they picked up. She also asked if there was dirt available so she could transfer some flowers from her garden to the park. There is dirt piled up near the back of the field that she can use. She thanked Brian McDonnell for the ash receptacle that he put at the park, she is still getting cigarette butts in her driveway.
3. **Cemeteries and Town Buildings - Amber McKernan, Steve Tucker:**
 - a. A new roof is needed on the Town Hall; a capital project fund has been added to the 2015 Budget to cover this.
 - b. Amber McKernan looked at the folding machine and said it was not stored in a dry place and it has rust inside it. It was purchased in 2001 and can be cleaned; it should not be disposed.

CITIZEN COMMENTS: None

AUDIT OF VOUCHERS

RESOLUTION #74 -2014

PAYMENT OF AUDITED VOUCHERS AS LISTED ON THE ABSTRACTS

Motion made by Amber McKernan, second by Brian McDonnell,

RESOLVED that the Supervisor be authorized to pay the audited vouchers listed on the abstracts as follows:
PREPAID VOUCHERS: Abstract #9 for Voucher #10A through and including #10C for GENERAL FUNDS in the amount of \$606.93 and STREET LIGHTING FUNDS from Voucher #10C in the amount of \$58.98.
GENERAL FUND: Abstract #10 for Voucher #197 through and including #213 for 2014 funds in the amount of \$10,566.79, and
HIGHWAY FUND: Abstract #10 for Voucher #88 through and including #101 for 2014 funds in the amount of \$82,119.18

**ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)
Resolution #74 declared duly adopted.**

ADJOURNMENT

Motion to Adjourn at 8:45 p.m. made by Amber McKernan, Second by Supervisor Peter Shrope, Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)

Respectfully submitted,

Elaine W. Sater, RMC
Brighton Town Clerk