

**REGULAR BOARD MEETING - TOWN OF BRIGHTON - FRANKLIN COUNTY, NY**

**September 11, 2014**

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The Regular Monthly Meeting of the Town Board of the Town of Brighton was held Thursday, September 11, 2014, at 7:00 p.m. at the Brighton Town Hall, Paul Smiths, NY, with the following:

**CALL TO ORDER:**

Meeting was Called to Order by Supervisor Peter Shrope at 7:02 p.m.

The "Pledge of Allegiance" to the flag was recited

A moment of silence was held in memory of the innocent lives that were lost on September 11, 2001, in the attack against America.

**ROLL CALL OF OFFICERS**

PRESENT: Supervisor Peter Shrope

Council Members: Brian McDonnell, Amber McKernan, Steve Tucker and Lydia Wright

ABSENT: None

OTHERS PRESENT: Andy Crary-Superintendent of Highways, Paul Blaine – Code Enforcement Officer, and Elaine Sater-Town Clerk

RESIDENTS: There were three residents present

GUESTS: Cathy Dove, Paul Smith's College President

**NOTICE OF MEETING:**

Notice of this meeting was posted on the Town Clerk's Sign Board.

**Paul Smith's College** has a new President, Cathy Dove. She thanked the Board for welcoming her. The Town Board and other officials introduced themselves to her. She has experience working with town government and was an assessor in southern New York. She is interested in working with the Town and the community.

***DEPARTMENT REPORTS***

1. HIGHWAY – Superintendent of Highways Andy Crary: Report submitted prior to meeting
  - a. Road raked the Clarke-Wardner and Hoffman roads
  - b. Hauled tar for Harrietstown
  - c. Met with DEC representative about the fuel pump and tanks, installed signs and purchased a fuel pump to put the third tank back on line
  - d. Mowed Town Hall and garage lawns
  - e. Mowed the cemeteries twice
  - f. Fixed the lawn mover
  - g. Picked up flags from the cemeteries
  - h. Fixed Paystar muffler
  - i. Set up and took down the voting machine for the primary election
  - j. Checked the roads
  - k. Made a dump run
  - l. Ordered the new snow plow, should be delivered in December
  - m. Set up a date with Trudeau Sand and Gravel for screening the sand
  - n. Need to order the road salt
  - o. Need a check to buy the sander from St. Armand for \$3000, will need to purchase grates
  - p. Need to purchase a set of tires for the F350 pick up before winter

**RESOLUTION #68-2014**

**PURCHASE OF SANDER INSERT FROM THE TOWN OF ST. ARMAND FOR \$3,000**

Motion made by Supervisor Peter Shrope, second by Lydia Wright,

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RESOLVED that the Superintendent of Highways be authorized to purchase a stainless steel sander insert from the Town of St. Armand, Bloomingdale, NY, for the amount of \$3,000 for the new plow truck from Highway Account DA5130.4, equipment expenses.

ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

**Resolution #68 declared duly adopted.**

2. TOWN CLERK-Elaine Sater: Report submitted prior to meeting.
  - a. Total Revenue to Supervisor as of August 31, 2014 was \$540.59, from 1 Sport License, 2 Marriage Licenses, 3 Dog Licenses renewed, 1 donation for Park use, 4 Building Permits (#14-013 thru 016)
  - b. TOWN HALL REQUEST: None
  - c. TOWN PARK REQUEST: Saranac Lake Youth Soccer, Monday, Sept 1, Tuesday and Thursday through October 16, 5:15 to 6:30 pm; Swain Family, September 6, 1-3 p.m. Paul Smith's Rugby, Sunday, Sept 7, Saturday Oct 4, 11, and 18, 10 a.m. to 5 p.m.; Brighton Food Coop, Saturday, September 20, 8:00 am to 12:30 p.m.
  - d. RECORDS MANAGEMENT: Continuing to dispose of old files.
3. TAX COLLECTOR – Holly Huber: Report submitted prior to meeting  
Report: Board did not have time to review the three page report as it was received just before the meeting started; it was deferred until the next meeting.
4. JUSTICE – Nik Santagate: Report submitted prior to meeting  
Supervisor Peter Shrope received an August report showing 34 cases disposed and a check in the amount of \$3,660.00
5. CODE ENFORCEMENT OFFICER-Paul Blaine: Report submitted prior to meeting
  - a. Issued four (4) Building Permits (BP #14-013 thru 016)
  - b. Two houses will be ready by the end of the year, will be issuing a Certificate of Occupancy soon for the 5-unit rental building on State Route 86; the apartments are very nice
6. ASSESSOR- Doug Tichenor: No Report received
7. TOWN PARK-Supervisor Peter Shrope: Nothing to report
8. FOOD PANTRY- Barbara Marshall: Report received prior to meeting
  - a. During August served 507 people.
  - b. The rally (picnic on August 31) was fun, learned what to do and what not to do for next year
  - c. Garbage was left at the park after a large party, asked who was responsible for cleaning it up; it is not her job when she is having a food pantry. She understands there have been a lot of diapers left in the port-a-potty
  - d. Enclosed a donation toward the electrical usage, is using .14 cents per watt usage to determine her donation. She has a watt meter that makes the process easier. The copies of the National Grid bills (provided by the Town) help with her with grant requests.

Supervisor Peter Shrope requested a copy of the Food Pantry meter reading since she now has a watt meter, no report has been provided. Asked the park maintenance person to clean up the park and he did; he had to leave to attend a fire call then he returned to finish the job. People who use the park are responsible to clean up after themselves. Park Rules need to be updated.
9. HISTORIAN- Mary Ellen Salls: No report received
10. ANIMAL CONTROL- Tri Lake Humane Society: No report received
11. SUPERVISOR – Peter Shrope:
  - a. Passing Lane on State Route 86: Followed up on Citizens Comments, Rouse Fountain, from last

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meeting, called the Department of Transportation (Rob Hayes) in Malone and was told that he already opened a case for a survey on a passing lane on State Route 86 after he received a call from Rouse Fountain. It will take 4 to 6 weeks to make a determination; they must do a study first. He did not write a letter to DOT since a survey was already underway.

- b. Choice Card: Received notification that he is no longer authorized to receive notices from the company that handles the choice card used by the Highway Employees for medical payments. Steve Tucker is the only person authorized to receive the information. He needs to sign a form authorizing Peter Shrope and Richard Meagher to received information from the company. The former authorizations were done over the phone by Peter Shrope for all three people.
- c. NYMIR Liability Insurance: Completed a renewal application for insurance
- d. Kansas State Bank: Completed the credit application for the loan on the new plow truck
- e. Town Hall Restoration Account: Went to Bank to transfer \$13,123.80 to the General Fund, and then was told there was \$.06 in interest also in the account. Transferred all the funds to General Funds and closed the account.
- f. Budget: Distributed Monthly Budget report as of August 31, 2014
  - i. Revenues received: \$3,660 from Justice, \$540.59 from Town Clerk
  - ii. NYCLASS interest: \$2.53 from General, Total \$85,281.35 and \$1.24 from Highway, total \$40,116.65

***APPROVAL/AMENDMENT OF MINUTES***

**- Regular Board – August 14, 2014**

Motion made by Amber McKernan, second by Steve Tucker, to accept the minutes of the Regular Board meeting of July 10, 2014, with the following changes: Page 6, Para 3, Town Hall Project, delete last sentence starting with “Still working...”, and Page 8, Para 2, Adirondack Regional Airport, change “Aircraft Owner’s Pilots Association” to “Citizens’ Committee”. Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

***CITIZENS COMMENTS:***

**David Hurwitch – Keese Mills Road:** Said he and Gould Hoyt came before the board a few years ago concerning the drainage off the Keese Mills Road that runs down their driveways. He said the Board said they would put in a culvert to stop the water from running down his driveway and it has not been put in yet. He said he spoke with Andy Crary 6 to 8 weeks ago about the drainage problem. Nothing has been done yet. He showed the Board pictures on his lap top computer of wash outs from heavy rains. He and Superintendent of Highways Andy Crary discussed the drainage problem with Board members. Andy Crary said he has been monitoring the area and has not seen any major wash outs. He said he could put crusher run along the road but he could not repair the driveway as it was on private land. He also said he could use millings but was concerned that it would make the side of the road too high for entering the driveway. There is a culvert above the area that usually diverts the water away from the road. He will look at the road on Friday, September 12, and do what he can to fix the problem.

***BUSINESS***

- 1. **Fuel Tank at Town Hall - Supervisor Peter Shrope:** NYS Department of Environmental Conservation (NYS DEC) inspected the fuel tanks at the Garage and Town Hall; the Town Hall tank needs to have a container placed around it to prevent fuel leaks.

**RESOLUTION #69**

**CONTAINMENT TANK FOR FUEL TANK AT TOWN HALL**

Motion made by Supervisor Peter Shrope, second by Amber McKernan, WHEREAS the New York State Department of Environmental Conservation did an inspection of fuel tanks for the Town, and

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WHEREAS it was determined that the fuel tank at the Town Hall needs to be placed in a containment tank to prevent leaks into the ground,

WHEREAS Hyde Fuel of Saranac Lake provides the fuel for the tank,

NOW THEREFORE BE IT RESOLVED that the Town Board accepts a quote from Hyde Fuel of Saranac Lake to install a containment tank for the fuel tank at the Town Hall in the amount of \$1,875 which includes the containment tank, emptying, plumbing, and refilling the fuel tank.

**ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0**

**RESOLUTION #69 declared duly adopted.**

2. **Budget Meetings for 2015 – Supervisor Peter Shrope:** Requests were passed out to Town Officials, due to the Bookkeeper Richard Meager by September 20. Called for Special Meetings on October 9 and 16 at 6 pm to discuss the Budget for 2015.
3. **Franklin County Office of Emergency Services:** There is a Public Assistance Workshop for Disaster Recovery on Wednesday, October 8 from 8:30 am to 12:30 pm. in Franklin County Public Safety Building in Malone for anyone interested in attending.

**COMMITTEES:**

1. **Adirondack Regional Airport – Amber and Tom McKernan:** The terminal project is on schedule; the apron area is being repaired and is behind schedule due to the soil conditions. The new hanger project has been approved. Lifelight is having an open house on Saturday, October 4, starting at 10 am and the Young Eagle Flights will be offered again by Tom McKernan for children up to 18 years old.
2. **Park & Recreation – Steve Tucker, Supervisor Peter Shrope:** Swing still needs to be repaired
3. **Town Hall Project – Supervisor Peter Shrope, Lydia Wright:** Closed out except for final payment from State for grant

**CITIZENS COMMENTS:**

**Brian McDonnell – Paul Smiths:** The Visitor’s Interpretative Center (VIC) is hosting a Homesteading and Rural Skills Festival on Saturday, September 27.

**AUDIT OF VOUCHERS**

**RESOLUTION #70 -2014**

**PAYMENT OF AUDITED VOUCHERS AS LISTED ON THE ABSTRACTS**

Motion made by Amber McKernan, second by Brian McDonnell,

RESOLVED that the Supervisor be authorized to pay the audited vouchers listed on the abstracts as follows:

PREPAID VOUCHERS: Abstract #8 for Voucher #9A through and including #9C for GENERAL FUNDS in the amount of \$611.82 and STREET LIGHTING FUNDS from Voucher #9C in the amount of \$53.29.

GENERAL FUND: Abstract #9 for Voucher #186 through and including #196 for 2014 funds in the amount of \$2,537.45, and

HIGHWAY FUND: Abstract #9 for Voucher #80 through and including #87 for 2014 funds in the amount of \$4,237.79

ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

**Resolution #70 declared duly adopted.**

**ADJOURNMENT**

Motion to Adjourn at 8:30 p.m. made by Lydia Wright, Second by Steve Tucker, Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

Respectfully submitted,

Elaine W. Sater, RMC, Brighton Town Clerk