

**REGULAR BOARD MEETING - TOWN OF BRIGHTON - FRANKLIN COUNTY, NY**

**March 9, 2006**

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**The Regular Town Board Meeting of the Town of Brighton was held on Thursday, March 9, 2006, at 7:00 p.m. at the Brighton Town Hall, 12 County Road 31, Paul Smiths, NY, as follows:**

**CALL TO ORDER:**

**Meeting was Called to Order** by Supervisor Peter Martin at 7:00 p.m.

**PLEDGE TO THE FLAG**

**ROLL CALL OF OFFICERS**

**PRESENT:** Supervisor Peter Martin, Sr.

Council Members: Sheila Delarm, David Knapp, Steve Tucker and Lydia Wright

**ABSENT:** None

**OTHERS PRESENT:** Amber McKernan – Tax Collector, Mary Ellen Salls - Historian, Nik Santagate - Justice, Elaine Sater - Town Clerk

**RESIDENTS:** There were 3 residents present and a representative of the media

**GUEST:** Rick Gonyea - Citizens Advancement for Retail Development (CARD)

***APPROVAL OF MINUTES***

**Motion made** by David Knapp, **second** by Lydia Wright, **to accept the minutes of the Regular Town Board meeting held on February 9, 2006, as written.**

**ROLL CALL VOTE:** Aye 4 (Knapp, Martin, Tucker, Wright), Abstain 1 (Delarm), Nay 0

**Motion made** by Lydia Wright, **second** by Steve Tucker, **to accept the minutes of the Special Town Board meeting held on February 27, 2006, as written.**

**ROLL CALL VOTE:** Aye 5 (Delarm, Knapp, Martin, Tucker, Wright), Nay 0

***TOWN CLERK'S REPORT***

**Total Revenue to Supervisor as of February 28, 2006 was \$ 360.98**

30 Certified Copies

1 Dog License Renewal

1 Building Permit (#06-04)

1 Notary request

1. Received notice from the former Bookkeeper that the Annual Financial Report Update Document (AUD) for 2005 was filed on February 16, 2006. On February 18, faxed the public notice to the Adirondack Daily Enterprise. The Legal Notice Department never received the fax, it was resent on February 28 and it was published on Thursday March 2, 2006. The notices were posted in the post offices, in local businesses, and on the Town Clerk's sign board on February 23.
2. On February 28 with the Supervisor, attended the voting machine demonstration in Malone. They were surveying people to see which machine they liked. Three different vendors displayed their versions of automated voting machines. A decision has not been made as to which machine to purchase. The new machine will not be available for this year's Election Day, we will be using the old lever machine.
3. Received a letter dated March 3, 2006, from Senator Joseph Bruno, thanking the Board for their input on the Collateral Source Bill.
4. REQUESTS FOR TOWN FACILITIES:
  - a. TOWN HALL: None
  - b. TOWN PARK: April 22, 12 - 3 p.m., Northern New York Geocachers, they would like to perform an Earth Day Clean up at the park and provide a demonstration on how to geocache

**GUEST SPEAKER: Rick Gonyea from Vermontville (Town of Franklin) is a member of Citizens Advancement for Retail Development (CARD).**

Rick Gonyea asked the Town Board to send a letter of support to the Village of Saranac Lake concerning the

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building of a major retail store by Wal-Mart in the village. CARD is an organization that was started to bring a major retail store into the Tri-Lakes area. A petition was circulated in the Town of Brighton to support a major retail business. Wal-Mart is the only retailer who has shown an interest in coming to this area so CARD is supporting them and they would like to see other towns in the area show their support to the Village of Saranac Lake.

Discussion was held by the Board and they determined that they did not have enough information to make a decision on this matter. People can send individual letters if they want.

## ***SUPERVISOR'S CORRESPONDENCE/FINANCIAL REPORT***

### **1. FINANCIAL REPORT:**

- a. The Financial Report as of February 28, 2006 was distributed to each Board Member.
- b. Budget Amendments for the 2006 Budget are needed.

### **HIGHWAY FUND 2006 BUDGET AMENDMENT #1**

**Motion made by Supervisor Peter Martin, Second by Steve Tucker, To Wit:**

**To AMEND the Highway Fund of the 2006 Budget as follows:**

**Appropriate funds of \$20,884 from the unexpended balance as follows:**

**\$ 20,000.00 to Account DA9730.6 (Debt Reduction for BAN on Snowplow)**

**\$ 884.00 to Account DA9010.8 (State Retirement)**

**ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Martin, Tucker, Wright), Nay 0**

**HIGHWAY FUND 2006 BUDGET AMENDMENT #1 declared duly adopted.**

### **GENERAL FUND 2006 BUDGET AMENDMENT #1**

**Motion made by Supervisor Peter Martin, Second by Lydia Wright, To Wit:**

**To AMEND the General Fund of the 2006 Budget as follows:**

**Transfer funds of \$1,151.00 from Account A1990 (Contingency) and**

**\$ 5,344.00 from Account A1320.1 (Accounting PS) as follows:**

**\$ 257.00 to Account A1220.4 (Supervisor CE)**

**\$ 200.00 to Account A7310.4 (Youth Programs CE)**

**\$ 694.00 to Account A9010.8 (State Retirement)**

**\$ 5,344.00 to Account A1320.4 (Accounting PS)**

**ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Martin, Tucker, Wright), Nay 0**

**GENERAL FUND 2006 BUDGET AMENDMENT #1 declared duly adopted.**

### **2. OTHER:**

- a. **RESCUE SERVICES:** Assemblyman Chris Ortloff is working on draft legislation to change the General Municipal Law Section 209-b, Subdivision 4, to allow billing for rescue services by rescue departments combined with fire departments that are part of towns. The Town's rescue contract expires on December 31, 2006, but the contract needs to be available for the budget in August. The Town Board attended a meeting at the Town of Harrietstown on Wednesday, March 8, to discuss the billing possibilities for rescue services. Discussion was held on getting the towns together with the rescue departments in the area and discuss a fair way to pay for rescue services and explore what other options are available. The service is not the problem, but the proposed change in how the Village of Saranac Lake is planning to redistribute the cost of the service to the Towns who use their service.
- b. **MBIA DINNER:** The board is invited to a dinner by MBIA Asset Management (CLASS) in Albany on April 5 for the annual NYSGFOA Conference.
- c. **COLLATERAL SOURCE BILL:** Received a Fax dated March 3, 2006, from Barry Schwatz, Office of the Corporation Counsel of the City of New York, thanking the Town Board for supporting the Collateral Source Bill (S1544/A4354).
- d. **ADIRONDACK PARK LOCAL GOVERNMENT DAYS:** To be held at the Hotel Saranac on March 23 and 24, registration deadline is March 15.
- e. **PARK SURVEY:** There is a survey from the Office of Parks and Recreation to be filled out. Steve Tucker is being asked to complete it for the Town.
- f. **STATE OF EMERGENCY:** Declared a State of Emergency for the Town on February 17 at 2 p.m. after

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Franklin County declared one due to high winds and downed power lines. It was declared over on Sunday, February 19, at 8:00 a.m. after the power was restored for residents on Keese Mills Road.

## DEPARTMENT REPORTS

1. **ANIMAL CONTROL OFFICER (Andy Crary):** No Report
2. **ASSESSOR (Doug Tichenor):** No Report
3. **CODE ENFORCEMENT OFFICER (Ed Lagree)** Given to Supervisor before meeting
  - a. For 2006 issued 4 Building Permits
  - b. 3 Building Permits are completed and 39 are still open from 2005
  - c. 12 Building Permits are still open from 2004
  - d. 6 Building Permits are still open from 2003
  - e. 1 building Permit is still open from 2002
4. **TAX COLLECTOR (Amber Mckernan)**
  - a. Collected \$1,160,559.89 from 781 parcels, which is 91% of all bills sent; there are still 71 bills outstanding. The second mailing will be sent on March 15 and a \$2.00 second mailing fee will be added to the unpaid bills received/postmarked after March 15.
  - b. On February 22, issued Check #748 to Bryan Varin, Franklin County Treasurer, in the amount of \$285,000, bringing the total paid to the county to \$535,000.
  - c. On March 9, issued check #749 to the Town Supervisor in the amount of \$547.76 for late penalties collected
  - d. Received and balanced the February bank statement on March 9. All checks issued for refunds have been cashed.
  - e. Received notification on March 9 that the State of New York has paid the Rainbow Lake Water District tax, New York State is paid in full.
  - f. Received numerous phone calls concerning the new assessment figures received by taxpayers in the Town.
  - g. On Wednesday, March 1, had a problem with the performance of the Tax Collector's software. With the assistance of the Tech Support from BAS was able to rectify the problem after several hours of phone calls on Wednesday and Thursday. The data was not lost because a backup disc had been made of the previous day's work. Would like to know if there is a set policy in place for all departments to have remote backup discs as well as on-site discs. If not, she urges the board to set a policy to safeguard files regarding town business.
5. **TOWN JUSTICE (Nik Santagate)**
  - a. Disposed of 62 cases and issued a check in the amount of \$5,959 to the Supervisor; received a numbered receipt in return for the first time from any Supervisor.
  - b. Hours for February consisted of 46 hours for court business and banking. There were 66 people at court during the month. Received 107 pieces of mail, received 35 phone calls (averaged 10 minutes), had 2 arraignments after court hours for a total of 4 hours, and spent 5 hours at home updating books, for a total of 61 hours for the month. The Court Clerk worked 17.5 hours and the assistant Court Clerk worked 5 hours.
  - c. Uses two discs for backup of computer files, one kept off site.

## COMMITTEE REPORTS

1. **HIGHWAY DEPARTMENT - David Knapp** received report from Superintendent of Highways Don Oliver
  - a. Snow storms three weekends in a row
  - b. Oil Separator was inspected and the sand and charcoal filters were not working correctly, Hogan Refrigeration was called in twice to correct the problem. Working now after clog was removed. The effluent discharge needs to be changed from draining into the septic system to draining out on a stone pad so it evaporates.
  - c. Roads are in good condition
  - d. Ordered brushes for road broom
  - e. Doing routine maintenance on road equipment
  - f. The pressure relief valve on the garage boiler is correctly installed for that system.
  - g. Plans for Salt Shed are not immediately available, Code Enforcement Officer may have a set.

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2. **PARK & RECREATION - Steve Tucker and Lydia Wright**
  - a. A snowmobiler ran into the fence in the park and damaged it; he will fix the fence in the spring
  - b. Attended a Saranac Lake Area Youth Program meeting on March 7, they are looking into charging families for the program so they can expand it. Enrollment has been declining.
3. **INSURANCE - Sheila Delarm and Lydia Wright**
  - a. Sheila Delarm and Supervisor Peter Martin met with the NYMIR representative on Thursday, February 16, at the Town Hall. Information on raising the deductible was given to them. There was no boiler coverage for damage or loss; the premium is \$229. Computer coverage was not worth the price for the computers were have. Incidents reports showing against our report were for the "other" Town of Brighton. These need to be removed from our report. Requested a letter from NYMIR to show they are aware this incidents are not from our Town.
  - b. Health Insurance for Highway Department is expiring in June. Lydia Wright and Sheila Delarm will meet with Burnham from Lake Placid to discuss the options.
  - c. The amount of the bond for Tax Collector and Deputy Tax Collector needs to be addressed. Lydia Wright will look into the situation.

**RESOLUTION #44**

**AMENDMENT TO NYMIR INSURANCE POLICY FOR BOILER COVERAGE**

**Motion made by Sheila Delarm, second by Lydia Wright, To Wit:**

**WHEREAS**, there has been no coverage for damage by the boilers in the Town Hall or Highway Garage, and

**WHEREAS**, the cost of the insurance is minimal for the coverage,

**NOW THEREFORE BE IT RESOLVED**, that coverage for the boilers and equipment in the Town Hall and Highway Garage be added to the current insurance policy with New York Municipal Insurance Reciprocal (NYMIR) for an additional premium cost of \$229 for 2006.

**ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Martin, Tucker, Wright), Nay 0**

**Resolution #44 declared duly adopted.**

4. **INVESTMENTS - Sheila Delarm and Lydia Wright** (Nothing to Report)
5. **CEMETERY - Steve Tucker and David Knapp:** Steve Tucker met with Stacey Allott on March 6, to discuss the fourth section of Mt. View Cemetery, she is working up a quote for the survey.
6. **HISTORIAN- Mary Ellen Salls:**
  - a. Put an ad in the paper concerning a bell that was left at the Town Garage, no response received to the ad.
  - b. Was contacted by the Franklin County House of History in Malone to set up a talk about Northern Earthquakes. This will be at the Visitors Interpretive Center in Paul Smiths on July 5. This will part of a series of talks for Seniors.
7. **TOWN BUILDINGS - Steve Tucker and David Knapp**

**Town Hall Restoration Project :** Pat Willis asked for 2 grants to be discussed, New York Community Development Block Grant-Small Cities (CGBD-SC) and State Historic Preservation Office (SHPO) to be discussed by the Board. Two public hearings are required by April 3 for NYCDBGSC grant and July for the SHPO grant. Discussion was held by the Board but they determined they needed more information on this request. David Knapp will discuss this further with Pat Willis.

**OLD BUSINESS**

1. **BAN FROM HIGHWAY TRUCK:** Paid the final balance of \$40,000 and interest of \$1,180 on the Bond Anticipation Note for the snowplow.
2. **BOND FOR HIGHWAY GARAGE:** Deadline for BAN payment is March 15. Scott Goldie, Attorney for the Town sent information on different payment schedules for Bond options. Only one bank would go for 20 years. \$25,000 was budgeted to pay down on the \$470,000 plus the interest of \$8,578 for the 6 month BAN.

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**RESOLUTION #45**

**AUTHORIZATION TO PURCHASE A BOND OF \$445,000 FOR THE HIGHWAY GARAGE PROJECT**

**Motion made** by David Knapp, **second** by Lydia Wright, **To Wit:**

**WHEREAS**, the Bond Anticipation Note authorized by the Town on September 15, 2005, to pay for the construction of the Town Highway Garage will mature on March 15, 2006, and

**WHEREAS**, the Town of Brighton solicited quotes for a bond in the sum of \$470,000 and \$370,000, for a 10, 20 or 25 year term, and

**WHEREAS**, the following quotes were received:

<u>BANKS</u>	<u>TERM</u>	<u>RATE</u>
Tupper Lake National Bank	10 year	4.75%
Tupper Lake National Bank	15 year	5.00%
NBT	10 year	4.55%
NBT	20 Year	4.80%
NBT	25 Year	4.95%

and

**WHEREAS**, the Town of Brighton desires to pay \$25,000 on the current BAN and issue a \$445,000 Bond with a 20 year term declining debt,

**NOW, THEREFORE BE IT HEREBY RESOLVED, by the Town Board of the Town of Brighton, Franklin County, New York, as follows:**

**Section 1.** The specific object or purpose for which obligations are to be issued pursuant to this resolution is to finance the construction of the Town Highway Garage, construction of which commenced in September 2004. At that time, a \$470,000.00 bond anticipation note was issued with a maturity date of September 15, 2005. In September 2005 a six month bond anticipation note was issued with a maturity date of March 15, 2006,

**Section 2:** For the specific object or purpose of paying for the construction of the Town Highway Garage, there is hereby authorized to be issued a \$445,000.00 bond of said Town in accordance with the plan set forth, and pursuant to the provisions of the Local Finance Law. Such bond shall be dated approximately as of March 15, 2006, and the power to fix and determine the exact date of such bond is hereby delegated to the Town Supervisor.

**Section 3:** It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is thirty (30) years for the Highway Garage (*pursuant to Section 11.00[a][11](a) of the Local Finance Law*).

**Section 4:** It is hereby further determined that the maximum maturity of the bond herein authorized will not exceed 20 years.

**Section 5:** Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell the bond herein authorized, including renewals of such notes, is hereby delegated to the Town Supervisor. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Town Supervisor, consistent with the provisions of the Local Finance Law.

**Section 6:** The faith and credit of said Town of Brighton, Franklin County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bond as the same respectively becomes due and payable. All the taxable real property within said Town shall be subject to the levy of *ad valorem* taxes without limitation as to rate or amount sufficient to pay the principal of and interest on said bond.

**Section 7:** Such bond shall be in a fully registered form and shall be signed in the name of the Town of Brighton, Franklin County, New York, by the manual or facsimile signature of the Town Supervisor and a facsimile of its corporate seal shall be imprinted thereon and attested by the manual signature of the Town Clerk.

**Section 8:** Said bond shall obligate the Town to pay to NBT, as the registered owner, the principal sum of \$445,000.00 over 20 years in equal payments and to pay interest on the unpaid balance of such principal sum at the rate of 4.80% per annum, annually from the date of the bond until it matures.

**Section 9:** When said bond shall have been duly sold, the same shall be delivered by the Town of Brighton Town Clerk to the purchaser upon payment to it of the purchase price including accrued interest, and the receipt of the Town of Brighton shall be a full acquittance to said purchaser who shall not be obligated to see to the application of the purchase money.

**Section 10:** The intent of this resolution is to give the Town Supervisor sufficient authority to execute those agreements, instruments or to do any similar acts necessary to effect the issuance of the aforesaid bonds without resorting to further action of this Town Board.

**Section 11:** This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Sections 1.150-2(d) and (e). Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose

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described herein.

**Section 12:** The validity of such bonds may be contested *only if:*

1. Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or
2. The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication, or
3. Such obligations are authorized in violation of the provisions of the Constitution.

**Section 13:** Pursuant to the provisions of the Tax Reform Act of 1986, this Board expressly represents that the Town will not issue more than ten million dollars of tax-exempt obligations in any calendar year and directs that a copy of this Resolution be furnished to the bond purchaser.

**Section 14:** This resolution shall take effect immediately

**ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Martin, Tucker, Wright), Nay 0**

**Resolution #45 declared duly adopted.**

**3. ADIRONDACK ASSOCIATION OF TOWNS AND VILLAGES:** No action will be taken on this request since the town is already a member of the Association of Towns.

**4. RETIREMENT HOURS:** People in salaried positions need to turn their "sample month" of hours worked during February into the Supervisor

**NEW BUSINESS**

**1. GEO-CACHING AT TOWN PARK:** Rebecca Buerkett asked if the Northern New York Geocachers could have a "Cache In-Trash Out Day" at the Town Park. This would consist of an "Earth Day" clean-up and hiding a "Geo-cache" somewhere in the Park for people to find with their GPS units.

**RESOLUTION #46**

**AUTHORIZATION TO ALLOW NORTHERN NEW YORK GEO-CACHERS TO LEAVE GEO-CACHE AT THE TOWN PARK**

**Motion made** by Lydia Wright, **second** by Sheila Delarm, To Wit:

**WHEREAS**, the Northern New York Geocachers are looking of a place to hide a "Geo-cache" for people to find with Global Positioning System (GPS) units, and

**WHEREAS**, the Northern New York Geocachers will clean up the trash in the woods by the park in exchange for being allowed to hide a "Geo-cache",

**NOW THEREFORE BE IT RESOLVED** that the Town Board of the Town of Brighton authorized the Northern New York Geocachers to give demonstrations and hide a "Geo-cache" in the Park and will provide garbage bags and dispose of the garbage picked up by the Northern New York Geocachers on Saturday, April 22, 2006

**ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Martin, Tucker, Wright), Nay 0**

**Resolution #46 declared duly adopted.**

**2. TOWN HALL PLANS:** Will discuss at another meeting due to the lateness of this meeting. Bids are needed for the parts that are over \$20,000

**3. SNOWMOBILE ORDINANCE:** There was a fatal accident of a snowmobiler on County Road 60 during February. Discussion was held on what can be done to make the trails safer. Signs were posted on County Road 60 but there are no signs posted on State Route 86 where the trail crosses by Camp Gabriels. The snowmobile trails are marked with small stop signs; these are the legal size for the trail. The trail map has no marking showing that County Road 31 is open to snowmobilers, but it shows an ungroomed trail from Keese Mills Road up State Route 30 to a power line; David Knapp notified the map producers to correct this. Discussion was held on what part of the State Route the snowmobilers can ride. People are driving over yards in Gabriels and obstructions have been put in the way of the trail. If obstruction are in the highway right-of-way they need to be removed. This could be dangerous to drivers on the highway as well as snowmobilers. If the obstruction is on private property it should be well marked so it can be seen. A trail needs to be marked from the power line to the stores in Gabriels. People use the Park as a staging area and they need to know the correct trails to use. Signs need to be put up on the power line side of the Park to

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keep people off the Park grounds. The State Troopers have been asked to patrol the trails better. A new speed limit of 55 mph for snowmobiles has been instituted by the State. Residents should contact the State Troopers if they are having problems with snowmobiles on their private property.

4. **DISASTER PLAN:** There is no disaster plan in the Town of Brighton. The American Red Cross called to see if the Town Hall could be used as a shelter, there needs to be 40 square feet per person. There is no generator hookup at the Town Hall, the Town Garage can be used but they need a generator. When the "Wind Storm of 2006" emergency was called on February 17, Supervisor Peter Martin called Camp Gabriels to see if the Quality Life Building could be used for people out of power. The town supervisor is the "incident command" during a situation that does not involve a fire, such as the wind storm. A meeting should be held with people who can help create a disaster plan, such as fire departments, rescue, county disaster, etc. Paul Smiths College has a shelter for 800 people. The Fire Department has created a form for gathering information on the seniors in the Town who may need help during an emergency. A letter to the community asking for what resources are available could be sent as part of the disaster plan. Education on CO2 from generators needs to be provided. People need to keep their wall phones for when the power goes out. A letter of thanks needs to be sent to James Pinto who offered to stay open and provide food for people who might need a meal. Sheila Delarm thanked Supervisor Peter Martin for his work during the "Wind Storm of 2006" emergency. She will work on getting people together to get a plan together.
5. **HOFFMAN ROAD:** Received a letter, dated February 6, 2006, from Amigone, Sanchez, Mattrey & Marshall, LLP, their client Cindy Culverwell and Lawrence Funk are asking the Town to send a letter acknowledging the fact that the extension of Hoffman Road and a snowplow turnaround do not stem from or are the result of any ownership rights by the Town. They would like to discuss an ongoing license for the Town to use the property for the purposes of the turnaround. Superintendent of Highways Don Oliver said this turnaround was built during the term of James Helms and has been in use for several years.

**Motion made by David Knapp, second by Sheila Delarm, that the Supervisor be authorized to forward the letter, dated February 6, 2006, from Amigone, Sanchez, Mattery & Marshall, LLP concerning the Hoffman Road snowplow turnaround to the Attorney for the Town for his opinion. Aye 5, Nay 0**

6. **TAX INSTALLMENT PAYMENT PLAN:** For installment payments to be allowed it must be provided for in the Real Property Tax Law. Franklin County is working on getting a system in place in a few years. The tax collector would get the first payment but the remaining payments would go to the county so the town would lose penalties and second mailing fees, users could be limited to certain groups of people. Amber McKernan said there is a service to use a credit card for paying taxes; the Town does not pay for the service, the tax payer does. She will look into this at the annual meeting of the Tax Collectors and Receivers. The benefit to the tax payer is whatever benefits they get from using their own credit card.

### **CITIZEN'S COMMENTS**

**Amber McKernan - Gabriels:** It was a delight to watch the Town Board go through the process of selecting the best way to finance the bond for the Highway Garage.

**Nik Santagate - McColloms:** Would like the Board to address long-term storage, what is the Town's plan for it. **Supervisor Peter Martin** said Chris Ortloff asked him at a meeting about the lack of records storage. Hopefully he will provide the funding for some.

**Lydia Wright** said an area was designated in the new garage for records storage and a door was supposed to be blocked into the foundation and wall. It was made clear at a previous meeting that there is no provision in the new garage for a records storage room.

**Sheila Delarm** asked how topics that are brought up by citizens at meetings (like long-term storage) are tracked. She would like to see them put on the agenda so the Board addresses them

**Nik Santagate** said, concerning the incidents that are on the insurance report that are not ours, that means they are not on some one else's report where they should be recorded.

**Sheila Delarm** said maybe there are incidents of ours on someone else's report that should be on ours.

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**Amber McKernan** asked if the CHIPS money for the Wardner Road had been addressed yet.

**Supervisor Peter Martin** said the plan that was voted on is amendable. The Superintendent of Highways needs to address this to the Board.

**David Knapp** asked him how the CHIPS money was allocated, he said it was per mile. This will be addressed after plow season is over when the Superintendent is at the meetings on a regular basis. The salt shed also needs to be addressed.

**Nik Santagate** asked about job descriptions being updated with hours. He said the Court Administration would be willing to look at the Town Hall plans for court room security. He said that the Hoffman Road issue is a puzzle, if the plow is going farther than the half mile that belongs to the Town, they should stop plowing on private property. There have been issues in the past about using town equipment on private property. The application for the credit card machine given to the Supervisor at the last meeting needs to be approved so he can apply for the credit card.

**There were no other citizens comments**

**AUDIT OF VOUCHERS**

**Motion made by Supervisor Peter Martin, Second by David Knapp, to audit the vouchers, Aye 5, Nay 0**

**RESOLUTION #47**

**AUTHORIZATION TO PAY VOUCHERS LISTED ON THE ABSTRACTS**

**Motion made by Lydia Wright, second by David Knapp, To Wit:**

**RESOLVED that the Supervisor be authorized to pay the audited vouchers as listed on the abstracts as follows:  
PREPAID: Abstract #2 for Voucher #2A and 2B for General Funds in the amount of \$778.78 and Voucher # 2C for Street Lighting Funds in the amount of \$66.72.**

**GENERAL FUND: Abstract #3 for Voucher #81 through and including #100 for funds in the amount of \$6,396.42**

**HIGHWAY FUND: Abstract #3 for Voucher #27 through and including #34 for funds in the amount of \$6,490.15**

**ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Tucker, Martin, Wright), Nay 0**

**Resolution #47 declared duly adopted.**

**ADJOURNMENT**

**Motion to Adjourn at 11:55 p.m. made by David Knapp, second by Sheila Delarm, Aye 5, Nay 0**

Respectfully Submitted,

Elaine Sater  
Brighton Town Clerk