

REGULAR BOARD MEETING - TOWN OF BRIGHTON - FRANKLIN COUNTY, NY
December 11, 2008

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The Regular Monthly Meeting of the Town Board of the Town of Brighton was held Thursday, December 11, 2008 at 7:00 p.m. at the Brighton Town Hall, Paul Smiths, NY, with the following:

CALL TO ORDER:

Meeting was **Called to Order** by Supervisor David Knapp at 7:03 p.m.
The Board recited the "Pledge of Allegiance to the Flag"

ROLL CALL OF OFFICERS

PRESENT: Supervisor David Knapp

Council Members: Sheila Delarm, Jeffrey Leavitt, Steve Tucker and Lydia Wright

ABSENT: None

OTHERS PRESENT: Andy Crary - Superintendent of Highways, Paul Blaine - Code Enforcement Officer, Amber McKernan - Tax Collector, and Elaine Sater - Town Clerk

RESIDENTS: There were eight residents present

GUESTS: None

NOTICE OF MEETING: Notice was posted on the Town Clerk's Sign Board in front of the Town Hall.

APPROVAL OF MINUTES

- Regular Board, November 13, 2008

Motion made by Supervisor David Knapp, **second** by Lydia Wright, **to approve the minutes of a Regular Town Board meeting held on November 13, 2008, as written.**

Aye 5 (Delarm, Knapp, Leavitt, Tucker, Wright), Nay 0

- Special Board, December 9, 2008

Motion made by Supervisor David Knapp, **second** by Lydia Wright, **to approve the minutes of the Special Board meeting held on December 9, 2008, as written.**

Aye 5 (Delarm, Knapp, Leavitt, Tucker, Wright), Nay 0

TOWN CLERK'S REPORT

Total Revenue to Supervisor as of November 30, 2008 was \$ 29.11

2 Sport Licenses

1 Certified copy

2 Dog Licenses and 1 Pure Bred License renewed

1. Received notice from the Franklin County Board of Elections, Re: Official results of General Election of November 4, 2008. Final votes counted was 462; Supervisor: Steve Tucker 201, David Knapp 194.
2. Received letter dated December 11, 2008 from Steve Tucker, declining the position of Supervisor for a 1 year unexpired term of January 1 to December 31, 2009.
3. Received notice dated November 17, 2008, from the Adirondack Park Agency, Re: Survey of Topics for the next Local Government Day Conference to be held March 24 and 25, 2009 in Lake Placid.
4. Received notice from The Shamrock Bar & Restaurant, dated November 20, 2008, Re: Renewal application being filed with the New York State Liquor Authority, current license expires on December 31, 2008.
5. The Honorable Nik Santagate, Town Justice, has filed a Certificate of Completion of Continuing Judicial Education Program for 2008
6. **REQUESTS FOR TOWN BUILDING USE:**
 - a. **TOWN HALL:** Hadynski Family, December 27, 3 - 4 p.m.
 - b. **TOWN PARK:** None
7. **RECORDS MANAGEMENT:** Attended a grant writing workshop in Plattsburgh on November 13. There are funds available through the State Archives Records Administration (SARA) to build a records storage room if space is made available. The deadline to apply for grant is February 1, 2009.

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SUPERVISOR'S FINANCIAL REPORT/CORRESPONDENCE

1. Financial Report:

- a. **Town Accounts:** Distributed copies of the Town Budget as of November 30, 2008. Class General funds of \$164,161.63 and Class Highway funds of \$144,334.15 are in the Town's accounts as of December 11, 2008. Interest received for both accounts is \$191.63.
- b. **Budget Amendments for General and Highway Funds:**

GENERAL FUND 2008 BUDGET AMENDMENT #9

Motion made by Supervisor David Knapp, second by Lydia Wright, To Wit:

RESOLVED that the following amounts be and the same hereby are transferred:

\$ 6,343.00 from Account No. A1990 (Contingency)

As follows:

\$ 1,493.00 to Account No. A1355.4 (Assessor CE) for appraisal on Earle Property

\$ 30.00 to Account No. A1930.4 (Judgement & Claims) for Earle Hearing

\$ 14.00 to Account No. A1460.4 (Records Management) for supplies

\$ 2,606.00 to Account No. A6461.4 (Grant CE) for Smart Growth Grant

\$ 2,200.00 to Account No. A5132.4 (Town Garage CE) for operating expenses

ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Leavitt, Tucker, Wright), Nay 0

GENERAL FUND 2008 BUDGET AMENDMENT #9 declared duly adopted.

HIGHWAY FUND 2008 BUDGET AMENDMENT #4

Motion made by Supervisor David Knapp, second by Steve Tucker, To Wit:

RESOLVED that the following amounts be and the same hereby are transferred:

\$ 8,000.00 from Account No. DA5112.2 (Improvements Capital)

As follows:

\$ 8,000.00 to Account No. DA5130.2 (Machinery Capital) for plow purchase

ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Leavitt, Tucker, Wright), Nay 0

HIGHWAY FUND 2008 BUDGET AMENDMENT #4 declared duly adopted.

2. New Business:

- a. **Adult Center 2008 Contract:** Received request from Saranac Lake Adult Center for funds for 2008.

RESOLUTION # 102

SARANAC LAKE ADULT CENTER 2008 CONTRACT

Motion made by Supervisor David Knapp, second by Lydia Wright, To Wit:

WHEREAS, the Town of Brighton included in the 2008 budget funds for services to the Senior Citizens in the Town, and

WHEREAS, the Saranac Lake Adult Center provides services and programs to the Senior Citizens of the Town of Brighton, such as: congregate meals, home-delivered meals, case management and assistance with various benefit programs, transportation, recreational and educational trips and activities, and health promotion activities,

NOW THEREFORE BE IT RESOLVED that the Town Board authorizes Supervisor David Knapp to sign a contract with the Saranac Lake Adult Center to provide services for the senior citizens of the Town for the year 2008, and

BE IT FURTHER RESOLVED that the Supervisor be authorized to pay the sum of \$500 to the Saranac Lake Adult Center for the services provided for the year 2008.

ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Leavitt, Tucker, Wright), Nay 0

RESOLUTION #102 declared duly adopted.

- b. **Copier Purchase and Maintenance Agreement:**

RESOLUTION #103

COPIER PURCHASE

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Motion made by Supervisor David Knapp, Second by Sheila Delarm, To Wit:

WHEREAS, the five (5) year lease agreement for the Kyocera copier expired in December 2008, and

WHEREAS, the Town Board agreed to purchase the copier instead of leasing a newer one,

NOW THEREFORE BE IT RESOLVED that the Supervisor be authorized to pay the purchase price of \$375.00 to Wells Fargo Financial Leasing for the Kyocera KM-2530 Copier.

ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Leavitt, Tucker, Wright), Nay 0

RESOLUTION #103 declared duly adopted.

RESOLUTION #104

COPIER MAINTENANCE AGREEMENT

Motion made by Supervisor David Knapp, Second by Steve Tucker, To Wit:

WHEREAS, the Board approved the purchase of the Kyocera KN-2530 copier, and

WHEREAS, the cost to pay for a service person to come to the Town to repair the copier is \$105 per hour including travel time and the cost of toner is \$100,

NOW THEREFORE BE IT RESOLVED that the Supervisor be authorized to sign a maintenance agreement with Lockrows Business of Plattsburgh to cover 25,000 copies a year and pay the amount of \$250.00 for December 2008 to December 2009.

ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Leavitt, Tucker, Wright), Nay 0

RESOLUTION #104 declared duly adopted.

3. Correspondence:

- a. Letter, dated November 13, 2008, was sent to Marty Murphy, Village Manager of Saranac Lake, RE: Rescue Contract revisions, no reply received.
- b. Letter, dated November 24, 2008, was sent to NYS Department of Transportation, Martin Percy Re: State Route 30 Speed Limit, concerns about reduction of speed at the NYS Route 86 intersection
- c. Received letter from SUNY ESF, RE: Spruce Moose publications about birds in the area.

4. Old Business:

- a. **Audit of Financial Records for 2007:** The Board members were not able to audit the 2007 Financial Records before this meeting, they will be audited with the 2008 records in January 2009.
- b. **Code of Ethics:** The final copy was distributed to all employees with paychecks at the end of November.
- c. **Forms for Recording Hours:** Received several forms at the beginning of the month. Will need everyone's forms starting in 2009.

CITIZENS COMMENTS: None

DEPARTMENT REPORTS:

1. HIGHWAY Superintendent of Highways Andy Crary

a. Report:

- i. Posted signs at landfill to keep people off
- ii. Change steel plow on both trucks
- iii. Busy plowing and sanding roads
- iv. Put snowblower on park tractor
- v. Started winter hours 4 a.m. to 12 noon with 3 men and 12 noon to 8:00 p.m. with 1 man
- vi. Repaired the plow lights
- vii. Helped out picking up food for the Food Pantry, spoke to them about non-food items being stored in garage. Sheila Delarm spoke in favor of letting them store non-food items. People should not drop off items outside the garage. The contract only covers storage of food.
- viii. Performed general maintenance of garage and vehicles
- ix. Need to order 1 set of carbides and 3 nose shoes for plow

- b. **Deer Crossing Signs:** Received email from Hilary Appel, dated December 10, Re: Deer crossing signs are missing from Keese Mills Road. Supervisor David Knapp asked Andy Crary to look into getting more signs

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for the road.

- c. **Thank you Letter:** Received letter from Don Busch, dated December 8, 2008, RE: Thank you to Highway for keeping his driveway near Bay Road and Tebbutt Road clear. Lydia Wright also remarked on how well the roads have been taken care of this year, especially on Thanksgiving Day when it snowed during the day.
- d. **Shared Services Agreement** will be addressed at January meeting.
- e. **White Pine Road Bridge:** Jeffrey Leavitt and David Knapp collected documents to send to Attorney for the Town Scott Goldie to review what the Town has so far. Paul Maroun, County Legislature, sent an email to Sheila Delarm saying he was still working on finding out who owns the bridge.
- f. **Speed Limit on State Route 30:** Supervisor David Knapp sent a letter to DOT on Nov. 24, no response yet
- g. **CSEA Contract for 2009:** Discussion was held on the proposal from the CSEA representative for the 2009 contract. Supervisor David Knapp will contact Brian Paige to attend a meeting to discuss the proposals.

Motion made by Supervisor David Knapp, **second** by Sheila Delarm, **to counter propose the following to the CSEA representative:**

- 1. **Wage increase for Town is 5.3% for all employees and officials for 2009**
- 2. **There is no call-in pay, a third person was hired to cover an second shift**
- 3. **\$100 boot allowance, must be safety toe, worn at work, and a receipt has to accompany the voucher**
- 4. **CDL License reimbursement, must have a receipt to be reimbursed**
- 5. **Deadline for budget requests is October 20.**

Aye 5 (Delarm, Knapp, Leavitt, Tucker, Wright), Nay 0

- h. **Storage for Records:** There is room for storage of records in the parts room of the garage. Grant funds are available to create a storage room if the space is available. Discussion was held on creating a second level above the offices to make more space for meetings and storage. A contractor would have to give an estimate for this.
- i. **Cold Storage Bay:** Planks need to be put down to allow people at the food pantry to walk through with food. This could be paved next time the Town's paves a road.
- j. **Garage Doors:** A gable needs to be put over both access doors to prevent any accidents from snow and ice falling from the roof. Signs will be posted until this can be completed.

2. ANIMAL CONTROL OFFICER (Tri-Lakes Humane Society): Received report prior to meeting.

During November 2008, handled a total of 6 calls from residents: 2 calls were pertaining to pet adoption, 1 call to report a found Beagle on White Pine Camp Road, 1 call in regards to a Dog License renewal letter sent to a resident, 1 call from the Food Pantry regarding supplying the pantry with donated dog & cat food and blankets, 1 call from Dr. Zaunbrecher in reference to a horse located on County Road 60. Horse appears to be in good health and condition.

3. ASSESSOR (Doug Tichenor): Report submitted prior to meeting

a. Assessor's Report

- i. Renewal letters for property owners receiving the Senior Star exemption have been printed and will be mailed by the end of December. Renewal is required by Seniors yearly and is due by March 1, 2009.
- ii. Attended a meeting November 20 at the Franklin County Court House with the County Legislatures, Lee Kyiakou, Director of the NYS Office of Real Property Services (ORPS), and many town officials from across Franklin County, including assessors, tax collectors, town supervisors and board members. The topic was the feasibility study, done by a consultant, on the concept of the County taking over the assessment function. There was grant money (\$25,000) issued to the County for this study. There is another grant for \$25,000 available. Approximately \$5000 was spent on the consultant. The study indicated that Franklin County will save around \$200,000 per year by conducting county wide assessment. The initial cost to gain this would be extensive, for the entire county would require a revaluation of all properties, as of a single specific year, to attain status from NYS as a single assessment unit. The idea of County assessment did not seem to be very well received by the local officials at the meeting. This grant money should be used to help towns in Franklin County in upgrading property inventory data and assessment files and enable remote access to the County computer, by towns located far distances from the Real Property Office in Malone, for the purpose of data maintenance. Asking the

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Town to support this by contacting the Franklin County Legislators and request that the grant money be used for this purpose.

- iii. A list of sales that have occurred in the Town from 1/1/2008 to 12/1/2008 was distributed to board members. Most are waterfront sales.
 - b. **New Business:** Board would like the assessor to explain the way an assessment gets set on a property that is sold. He will be invited to the January meeting to answer questions.
 - c. **Old Business:**
 - i. Board of Assessment Review (BAR) members; need to draft a letter to County Legislature Gordy Crossman to encourage Mary Bausch of the FC Real Property Office to have an evening training class for BAR members.
 - ii. Earle Appraisal: On December 9, Board met with the appraiser who explained how he came up with an appraisal on the Earle property. Waiting to hear from Attorney for the Town for further action.
4. **CODE ENFORCEMENT OFFICER (CEO) (Paul Blaine):** Report submitted prior to the meeting
- a. **CEO's Report:**
 - i. For 2008, issued 2 new permits, 28 permits are open, issued one Certificate of Completion (CofC), issued 1 Certificate of Occupancy (CO), closed 1 permit
 - ii. For 2007, 17 permits open, issued 1 CO, 2 CofCs and 1 first renewal
 - iii. For 2006, 13 permits open, issued 1 CofC
 - iv. For 2005, 2 permits open
 - v. For 2004, 1 permit open
 - vi. Software for computer will be installed on December 17, will enter all building permits for the past 5 years into the program.
 - vii. Will start procedures for violations of the Building Code, is not getting voluntary compliance
 - viii. Sent letters to the Assistant District Attorney's Office asking him to review the Local Laws for Code Enforcement. Town should review "Junk Yard" law and change it. Would like to contact the Attorney for the Town to discuss the changes.

Motion made by Supervisor David Knapp, **second** by Sheila Delarm, **to allow the Code Enforcement Officer to contact the Attorney for the Town Scott Goldie to discuss prosecuting violators of code and updating the local laws. Aye 5 (Delarm, Knapp, Leavitt, Tucker, Wright), Nay 0**

- b. **Old Business:**
 - i. **Wireless Update:** Supervisor David Knapp contacted Jim Minnie to come on Tuesday, December 16 and install the wireless since he cannot get it to work properly.
 - ii. **Avoidable Alarm Local Law:** A public hearing was held on Tuesday, December 9. Supervisor David Knapp discussed the hearing with Attorney for the Town Scott Goldie on December 10. Reevaluation of definitions will be addressed. The wording of the law came from other local laws in other towns already in place. Alarms can ring directly into a fire station or to a security firm first. The local law will meet "judicial muster". People can challenge each case or they can challenge the law itself under Article 78. There was a brief explanation given as to what this action would mean. The fine schedule will be readdressed also. Paul Smith's College (College) said they are meeting the codes, they would not be in business if they were not meeting the building code. There was a question about "conflict of interest" of Board members. Lydia Wright works for the College and Sheila Delarm and Steve Tucker are volunteers on the Fire Department. The law is not directed at the College but to all property owners with alarm systems. The Fire Department does not levy the fines nor collect the money; the Town does. Sheila Delarm spoke with the Association of Towns concerning the "Conflict of Interest" and Lori Mithen, their attorney, did not see a problem. The number of receptors was put into the law to differentiate between larger institutes and smaller camps. The Fire Department asked for the law because of the increase of camps that are getting in-line alarm systems. The camp owners are already being fined where they usually live for in-line alarms, so this law will not be a deterrent to them to have the systems. People noticed at the Public Hearing that there is a lack of communication between the parties affected by the avoidable alarms. Sheila Delarm asked the College to keep the Town and Fire Department

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notified of what was being done to address the issue to solve the problem of avoidable alarms. More dialogue would help the situation. Susan Sweeney, from the College, said she agreed with Sheila Delarm. There is an assumption by the College that the Fire Department and Town are also communicating. She thinks that those communications are not flowing so well either. The College has made good faith attempts. They have asked for the Director of Campus Safety to be a member of the Fire Department. Since the two new residences' halls have opened the College has been working with Chris Taylor, of the Office of Fire Prevention & Control (OFPC), and looking at the NYS Code and the alarm system. They have offered to walk people from the Fire Department and the Town Board through the buildings. The active heads are being cleaned thoroughly twice a year. Lambert Hall has been remodel to prevent the shower steam from setting off the alarms. They are implementing policies for the students in the resident halls to subject them to disciplinary actions. She discovered at the Public Hearing that the local law had been contemplated before the new residents halls were open. She thought the new law was due to the increase in alarms from the new dorms. The fee structure is excessive compared to other towns's local laws. The College is a small private institution in a small town and they will have to be aggressive in challenging the fines due to budget considerations. The seven unknown alarms are a concern. The challenge of the law is toward the College not toward the camp owners and this is regrettable. Would like to have a meeting with the Fire Department and Town to discuss the issues without personal agendas, rumors, and anger. Mike Harrington would like to know what is the purpose of the law; is it to penalize groups to encourage them to take individual action to prevent the alarms or is it to recoup funding that may be lost for wear and tear on the equipment or compensate the time for the volunteers. Jeffrey Leavitt said the purpose is to deter people from causing an excessive number of avoidable alarms, just like the fines for people who speed is to deter them from speeding. Mike Harrington said he was under the impression that the Fire Department would get the majority of the money from the fines. Supervisor David Knapp said the funds will be used by the Town for attorney fees and to cover costs to enforce the law. This is not a means to generate revenue, this is a lose-lose situation for everybody. Sheila Delarm said not all information is communicated between all three parties so information has to be shared with all parties. For 2001 there were 20 calls to the College, in 2002 there were 12, in 2003 there were 41, in 2004 there were 39, something happened in 2005 and there were 64, in 2006 there were 68, in 2007 74, and so far in 2008 there have been 88 calls. If you subtract the 18 calls to the new dorms there are still 70. In August 2007 the Town and Fire Department met with the College to address this issue. The discussion of fines to the students was held. Susan Sweeney said there have been other meetings and this issue was not made clear to the College in the past two years. They have been addressing the issue all along. Steve Tucker said the Fire Department has discussed the pros and cons of having this law over the years. The alarm numbers are not getting lower. Jeff Leavitt said that actions are speaking louder than words and the number of avoidable alarms are going up even though the college has been addressing the issues. Susan Sweeney said they have doubled the amount of cooking facilities by opening these new dorms. With the Spring semester they are implementing new policies for the students moving into the residents hall. The students will have to learn to clean up after themselves. The College is working hard to get the number of alarms down. They are not there yet, but would like the Town to realize this. Supervisor David Knapp said he is not in favor of this law because the law will not solve the mechanics of the problem, human error and the ventilation systems in the buildings needs to be retrofitted. One solution is having the safety officer at the College check out the alarms first then call if there is a real fire. The Fire Department doesn't like this solution due to the laws both have to abide by. He is willing to sit down with both parties and discuss what the issues are and what the solutions can be. He would like to have the College test different alarm set-ups in one of the suites to see what kinds of solutions can be found. He would like to walk through the dorms with others and look at what can be done. Discussion was held on how this could be accomplished. Susan Sweeney said she would like to show the layout to people, because it is not so easy to just change the heads. It would be a great expense to the college to change the buildings, so people need to recognize that hindsight will not solve the problem. She would like the Town to hold off on the local law until they have time to work on this problem. Supervisor David Knapp said he would like to know what is an acceptable number of avoidable alarms from all parties involved. He will contact Chief Roger Smith to get a person to meet with him and the College. A meeting was set up for Monday, January 5, 2009, at

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9 a.m. in the lounge in the Administrative Building at the College. Representatives from the Town, the Fire Department, and the College will be invited to attend. Sheila Delarm will continue to pursue the local law while meetings are being held.

5. **TAX COLLECTOR (Amber McKernan):** Report submitted at the meeting
 - a. Received two requests for tax information and sent out one fax
 - b. Receiving request lists from mortgaging and tax servicing institutions.
 - c. Received the November bank statement which was reconciled; there is now a zero balance
 - d. Placed an order for office supplies and submitted vouchers for stamps and petty cash.
6. **TOWN JUSTICE (Nik Santagate):** Report submitted to prior to meeting
Turned over \$5,441.00 in fines and fees to the Supervisor and disposed of 50 cases
7. **HISTORIAN - Mary Ellen Salls:** No report

COMMITTEE REPORTS

1. **SMART GROWTH INITIATIVE - Rebecca Buerkett:**
 - a. Received a letter, dated December 8, 2008, from the NYS Department of Environmental Conservation (DEC), Re: Brighton Smart Grant, T303802: Contract actually has a three year term from March 21, 2008 to March 31, 2011. Request for time extension is acceptable as it is within the terms of the contract.
 - b. Received letter from the NYS DEC, Re: Minority/Women Business Enterprises (M/WBE), Diane Leifheit is not certified as a M/WBE. Rebecca Buerkett has met with Diane Leifheit and she is working on the design of the brochure. Diane Leifheit has submitted a voucher for partial payment. She should get paid for the work she has already done. Rebecca Buerkett will call NYS DEC to ask about the letter, she will speak to Diane Leifheit about getting certified.
 - c. The Wildlife Conservation Society is working on the GIS land use mapping.
 - d. Spoke with Ann Heidenreich from NYSERTA, they are interested in doing a workshop for energy saving ideas. A survey of the energy usage of the Town buildings can also be done for a fee.
 - e. Survey to be sent out in January. Could include information about workshop by NYSERTA.
 - f. Met with several different interest groups in Town to gather information and thoughts. Camp Gabriels may be closing in 2009 due to NYS budget cuts.
 - g. The next meeting is scheduled for December 15, 2008 at 4 p.m. with Julie West as the speaker. Will also invite Keith Wells to address telecommunications. These meetings are opened to anyone who wants to attend.
 - h. Steve Tucker said he attended the Climate Conference at the Wild Center in Tupper Lake. They were working on the same ideas as the Smart Growth Initiative, but on a larger scale. Information from the Conference will be compiled and made available to the public.
2. **PARK & RECREATION - Steve Tucker and Lydia Wright:**
 - a. Steve Tucker attended a meeting of the Saranac Lake Area Youth Program. The program actually netted \$4,000 for 2008. They still need a new director.
 - b. The locks have not been changed yet, Dan Spencer has contacted Mr. Skeels.
 - c. Dan Spencer put down some water to make ice. People are skating on the ice and others are cross country skiing on the field.
3. **INSURANCE/INVESTMENTS - Sheila Delarm and Lydia Wright:**
 - a. Meeting with Burnham Financial on Monday, December 15 at 3 p.m.
 - b. CLASS investments have a very low interest rate
4. **CEMETERY - Steve Tucker and Jeffrey Leavitt:** Nothing to report
5. **TOWN BUILDINGS - Steve Tucker and Jeffrey Leavitt**
 - a. **Town Hall Project Grant (Lydia Wright and Jeffrey Leavitt):**

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- i. No word on the grant from NY SHPO.
 - ii. Steve Tucker spoke with Representative Janet Duprey, she asked about the status of the Town Hall Project.
- b. **Maintenance:**
- i. Elevator needs to be adjusted so it works properly, new magnets were purchased and need to be installed
 - ii. Member item funds need to be used on the Town Hall to start getting heating and electric systems upgraded.
 - iii. The Highway Department changed the battery in the smoke detector in the Town Hall
 - iv. Park Building needs to be examined to see what can be done so it can be used as an alternate meeting place; storage space will be needed.

OLD BUSINESS

1. **FIRE ADVISORY BOARD (FAB) UPDATE - David Knapp:** No meeting was held.
2. **TIME WARNER CABLE - Sheila Delarm:**
 - a. Supervisor David Knapp has not heard back from Nancy Reich on the McColloms survey, may need a new survey person to get this done.
 - b. Received nothing from Time Warner on the franchise agreement
3. **VOICE MAIL FOR THE TOWN HALL - Sheila Delarm:** Supervisor David Knapp has not contacted Frontier concerning the voice mail system.
4. **LANDFILL ACCESS:** "Keep Off" Signs were posted on the landfill cover by the Highway Department. Supervisor David Knapp will send a letter to Valerie Helms, the land owner, to see if she is aware of any activity on the property.
5. **RESCUE CONTRACT:** No further information from the Village of Saranac Lake on the contract.
6. **INVOICE FROM CRAWFORD AND STEARNS:** Lydia Wright contacted Cate Blakemore of Crawford and Stearns to discuss the invoice concerning Fire Alarm System work for the Bid Package on the Town Hall Project. They are charging for 3days of work for a system that was not needed. She also spoke with Kevan Moss who worked with her on the project. They will have a telephone conference with Carl Stearns to discuss this invoice.

NEW BUSINESS:

1. **APPOINTMENT OF SUPERVISOR:**

RESOLUTION #105

APPOINTMENT OF SUPERVISOR FOR 2009

Motion made by Lydia Wright, **second** by Jeffrey Leavitt, **To Wit:**

WHEREAS Steve Tucker has declined the position of Supervisor for the one (1) year unexpired term in a letter to the Town Clerk dated December 11, 2008, and

WHEREAS the Town Clerk has declared the position of Supervisor vacant for 2009,

NOW THEREFORE BE IT RESOLVED that the Town Board appoints David Knapp to fill the one (1) year unexpired term of Supervisor for the Town of Brighton from January 1 to December 31, 2009.

ROLL CALL VOTE: Aye 4 (Delarm, Leavitt, Tucker, Wright), Nay 0, Abstain 1 (Knapp)

RESOLUTION #105 declared duly adopted.

2. **ORGANIZATIONAL MEETING:** Supervisor David Knapp set up an Organizational Meeting to be held on Thursday, January 8, 2009 at 6 p.m. The Regular Monthly Board meeting will follow immediately afterwards.
3. **AUDIT OF 2008 FINANCIAL RECORDS:** The Board will audit the 2008 Financial Records of the Town Clerk

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and Justice and the 2007 and 2008 Financial Records of the Supervisor on Thursday, January 15, 2009.

AUDIT OF VOUCHERS

RESOLUTION #106

AUTHORIZATION TO PAY AUDITED VOUCHERS AS LISTED ON THE ABSTRACTS

Motion made by Lydia Wright, second by Supervisor David Knapp, To Wit:

RESOLVED that the Supervisor be authorized to pay the audited vouchers as listed on the abstracts as follows:

PREPAID FUNDS: Abstract #12 for Voucher #12A through and including 12C for 2008 General Funds in the amount of \$698.53 and 2008 Street Light Funds in the amount of \$65.75

GENERAL FUND: Abstract #13 for Voucher #302 through and including #328 for 2008 funds in the amount of \$22,862.13

HIGHWAY FUND: Abstract #13 for Voucher #116 through and including #122 for 2008 funds in the amount of \$3,144.92

ROLL CALL VOTE: Aye 5 (Delarm, Knapp, Leavitt, Tucker, Wright), Nay 0

Resolution #106 declared duly adopted.

ADJOURNMENT

Motion to Adjourn at 11:05 p.m. made by Steve Tucker, Second by Lydia Wright, Aye 5 (Delarm, Knapp, Leavitt, Tucker, Wright), Nay 0

Respectfully Submitted,

Elaine Sater
Brighton Town Clerk