

TOWN OF BRIGHTON, FRANKLIN COUNTY, NEW YORK  
REGULAR TOWN BOARD MEETING MINUTES

October 11, 2018

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The Regular Meeting of the Town Board of the Town of Brighton was held Thursday, October 11, 2018, at 7:00 pm at the Brighton Town Hall, 12 County Road, Paul Smiths, NY, with the following:

**CALL TO ORDER:**

Meeting was Called to Order by Supervisor Peter Shrope at 7:00pm  
“Pledge to the Flag” was recited.

**ROLL CALL OF OFFICERS**

PRESENT: Supervisor Peter Shrope

Council Members: Brian McDonnell, Amber McKernan, Steve Tucker, and Lydia Wright

ABSENT: None

OTHERS PRESENT: Andy Crary-Superintendent of Highways, Paul Blaine-Code Enforcement Officer, Elaine Sater-Town Clerk and 2 residents

GUESTS: None

**NOTICE OF MEETING:**

Notice of this meeting was posted on the Town Clerk’s Sign Board

**REPORTS**

1. Highway Department - Andy Crary
  - a. Mowed cemeteries for the last time this season
  - b. Town of St Armand helped with beaver problem on Split Rock Road culvert
  - c. Chipped downed trees at McColloms Cemetery and on Garondah and Hull roads
  - d. Took generator into Sturdy Supply in Saranac Lake to be fixed and picked it up, needed carburetor work
  - e. Made a dump run
  - f. NYS Department of Environmental Conservation inspected fuel tanks, needed cleaning and painting.
  - g. Back dragged Clark-Wardner Road with loader
  - h. Put shoulders on new tar on Garondah Road, Town of Harrietstown and Franklin County helped
  - i. Helped Town of Harrietstown with shoulder work
  - j. Put plows together, flaps and skid shoes
  - k. Salt for mixing with sand was delivered
  - l. Need to order 3 sets of carbide for plows
  - m. Interior lights in garage need to be replaced, would like to go with LED lights so they turn on quicker
  - n. Employee returned from vacation

**RESOLUTION #67-2018**

**REPLACEMENT OF INTERIOR LIGHTS IN GARAGE AND ADD GENERATOR CONNECTION FOR TOWN HALL**

Motion made by Supervisor Peter Shrope, second by Brian McDonnell,

WHEREAS the interior lights in the Town Highway Garage take a long time to light up and need to be replaced by a faster acting light, and

WHEREAS the Town Hall does not have an outside electrical outlet for a generator,

NOW THEREFORE BE IT RESOLVED that the Town Board authorizes the Superintendent of Highways to contact an electrician to convert the interior lights in the Town Garage to LED or a recommended replacement for ease of lighting the garage, and

BE IT FURTHER RESOLVED that an outdoor whip be added to the Town Hall for a generator hookup.

**ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0  
Resolution #67 declared duly adopted**

**RESOLUTION #68-2018**

**PURCHASE OF CARBIDE FOR PLOWS**

Motion made by Supervisor Peter Shrope, second by Lydia Wright,

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RESOLVED that the Town Board authorizes the Superintendent of Highways to purchase 3 sets of carbide for the plows in an amount not to exceed \$3,000.

**ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0  
Resolution #68 declared duly adopted**

2. Town Clerk- Elaine Sater:
  - a. Total Revenue to Supervisor as of September 30, 2018, was \$1,668.22 for: 3 Sport Licenses, 18 Certified Copies; 1 Marriage License #2-2018; 6 Dog Licenses, 2 new (#203 and 204) and 4 renewed (2 had replacement tags #205 and 206; 6 Building Permits (#18-023 thru 028), 38 copies on the copier, and 1 Notary Signature.
  - b. September 25 - Posted notices of Special Town Board meeting for Thursday, October 4 to discuss Tentative Budget for 2019
  - c. October 4 - Received a letter, no date, from the Saranac Lake Youth Soccer Association, with a second donation. They had another great soccer season and would like to continue using the fields annually. Please let them know if there are any concerns or suggestions to keep the fields in good use.
  - d. TOWN HALL REQUESTS: Franklin County Tourism Advisory Council, Tuesday, October 16, 9 to 11am
  - e. TOWN PARK REQUEST: None
  - f. RECORDS MANAGEMENT: Continuing to index Vol 5 of Minutes 1965-1967
3. Historian - Elaine Sater: On January 12, 1967 the Town Board determined that the Regular monthly meetings would be on the 2nd Thursday at 7 pm, before that board meetings were at all different times.
4. Tax Collector - Holly Huber: Nothing to report
5. Town Justice - Nik Santagate: Report received prior to meeting  
Supervisor Peter Shrope received a check in the amount of \$2,442 and the Town Justice reported he disposed of 29 cases for the month of September.
6. Code Enforcement Officer (CEO) - Paul Blaine: Report received prior to meeting
  - a. Six (6) Building Permits (BP#18-023 thru 028) were issued in September
  - b. One (1) Certificate of Compliance for BP#18-025 was issued
  - c. One (1) Certificate of Occupancy for BP#18-015 was issued
  - d. Issued 3 more Building Permits just today
7. Assessor- Roseanne Gallagher: Report received prior to meeting
  - a. The most recent sales processed by the county only had 2 arms length sales.
    - 1) ~~394.-2-37-~~ 320 Keese Mills Rd. John and Mary Burke to Anne and Arthur Schappel from New Jersey. It's a 1559 square foot 1920 old style house on .75 acre. It sold for \$168,000. It's assessed for 104,800.
    - 2) ~~334.-1-28-~~ Sheila and Robert Eckert to Martin and Jennifer Lieb. The sale was for 1 ½ acres of vacant land on State Rt. 30. It sold for \$25,000 and is assessed at \$13,200. It's down as being an arm's length sale, but I can invalidate and retransmit it to the state so it won't be used in figuring next year's equalization rate because it is contiguous with the land that the Lieb's house is on. Often people spend whatever it takes to own the land next to theirs so it's not developed. The state considers that a reason to invalidate a sale.
  - b. I have only had a chance to get out data collecting once in the last few weeks. I am working on the Rainbow Lake Rd, working my way down to Gabriels. I started on the north end and am down past the Jones Pond Rd. I'm hoping to be at least ¾ of the way done with data collecting by the end of the year. I will do a count in December and let you know where I'm at.
8. Animal Control - Tri Lakes Humane Society: No report
9. Supervisor - Peter Shrope:
  - a. Budget as of September 30, 2018, was provided to Board members:
  - b. Revenues for September: \$2,442.00 from Town Justice and \$1,668.22 from Town Clerk
  - c. NYCLASS interest received for the General Fund was \$168.39, total in account is \$107,733.79 (\$20,000

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- for Town Hall) and Highway Fund was \$64.17, total in account \$41,057.37.
- d. NYCLASS is asking for nominations to their governing board, nominee has to be an elected official with knowledge and expertise in financial matters
  - e. Fiscal Stress Score for Town is 0
  - f. Charter Communications who owns Spectrum sent a notice that their rates were going up after Nov 1
  - g. Received an invitation from Cornell Cooperative Extension to a dinner on October 17.
  - h. Saranac Lake Rescue Services provided a breakdown of rescue calls to areas Towns. Brighton has 5.52% of the calls at 54 with 53 insurance claims billed and 42 claims paid by insurance companies for the period August 1, 2017 to July 31, 2018.
  - i. Sent letters to Paul Smith's College addressing three issues: the lease of the park property, the purchase of land behind garage, and the Memorandum of Understanding with Fire Alarms.

**ACCEPT/AMEND MINUTES**

**-Regular Board – September 11, 2018**

Motion made by Amber McKernan, second by Brian McDonnell, to accept the minutes of the Regular Board meeting of September 11, 2018 as written, **Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0**

**- Special Board - October 4, 2018**

Motion made by Amber McKernan, second by Lydia Wright, to accept the minutes of the Special Board meeting of October 4, 2018 as written, **Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0**

**CITIZEN COMMENTS: None**

**BUSINESS**

1. **Contracts - Supervisor Peter Shrope:** Received two contracts for 2019.
  - a. **North Country LifeFlight -**

**RESOLUTION #69-2018**

**EMERGENCY AIR EVACUATION SERVICES FOR 2019**

Motion made by Supervisor Peter Shrope, second by Amber McKernan,

RESOLVED that the Town Board authorizes the Town Supervisor to sign a contract with North Country LifeFlight, Inc., of Saranac Lake to provide emergency air evacuation services for the Town during 2019 in the amount of \$1,500.00.

**ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0**  
**Resolution #69 declared duly adopted**

- b. **Tri Lakes Humane Society -**

**RESOLUTION 70-2018**

**ANIMAL CONTROL AND SHELTER SERVICES 2019**

Motion made by Supervisor Peter Shrope, second by Brian McDonnell,

RESOLVED that the Town Board authorizes the Town Supervisor to sign a contract with Tri Lakes Humane Society, Inc., of Saranac Lake to provide Dog Control Officer Services and animal shelter services for the Town during 2019 in the amount of \$3,863.00.

**ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0**  
**Resolution #70 declared duly adopted**

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- 2. Public Hearing for Preliminary Budget 2019 - Supervisor Peter Shrope:** Spoke with the Budget Officer and he is available on Thursday, October 25 at 6pm for a Public Hearing on the Budget for 2019

**Motion made by Supervisor Peter Shrope, second by Brian McDonnell, to hold a Public Hearing for public input on the Preliminary Budget for 2019 on Thursday, October 25, 2018 at 6pm at the Town Hall, and direct the Town Clerk to print five (5) copies of the Preliminary Budget for the public. Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0**

- 3. Watershed Steward Position for Osgood Lake - Supervisor Peter Shrope:** Discussion was held on the Watershed Steward request from Osgood Pond Association that was tabled during the September 11, 2018 meeting for further information. Supervisor Peter Shrope contacted the Attorney for the Town Scott Goldie who sent an opinion of how Town residents could request the creation of an "Aquatic Plant Control District". A letter was also received by the Town Board from the Rainbow Lake Association. Brian McDonnell will draft a letter to the Osgood Pond Association with information from the Town's legal counsel for their review.

**COMMITTEES:**

- 1. Park and Recreation - Supervisor Peter Shrope and Amber McKernan:** There is a swing that needs new links. Superintendent of Highways Andy Crary will look at the swing and see if he can fix it.
- 2. Website - Supervisor Peter Shrope and Amber McKernan -** Requests for the agenda and the notice concerning the Blue Algae Bloom on Barnum Pond did not get posted, there is also some old information that did not get removed.

**CITIZENS COMMENTS:**

**Brian McDonnell** said he would like to acknowledge Steve Tucker and Tucker Farms, Inc, for hosting "Adirondack Cuisine" on Friday, October 5. He also noted their new sign on State Route 86 looks good.

**AUDIT OF VOUCHERS:**

**RESOLUTION #71 -2018**  
**PAYMENT OF AUDITED VOUCHERS AS LISTED ON THE ABSTRACTS**

Motion made by Amber McKernan, second by Lydia Wright,

RESOLVED that the Supervisor be authorized to pay the audited vouchers as listed on the abstracts as follows:

PREPAID FUNDS: Abstract #10 for Voucher #10A through and including #10C for 2018 General Funds in the amount of \$483.11 and STREET LIGHTING FUNDS in the amount of \$61.20

GENERAL FUND: Abstract #11 for Voucher #162 and 171 through and including #192 for 2018 funds in the amount of \$5,519.39

HIGHWAY FUND: Abstract #12 for Voucher #104 through and including #111 for 2018 funds in the amount of \$23,235.11

**ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0**  
**Resolution #71 declared duly adopted**

**ADJOURNMENT**

Motion to Adjourn the meeting at 8:35pm made by Amber McKernan, second by Lydia Wright, Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

Respectfully Submitted,

Elaine W. Sater, RMC  
Brighton Town Clerk