

**TOWN OF BRIGHTON – FRANKLIN COUNTY, NEW YORK  
REGULAR BOARD MEETING – SEPTEMBER 20, 2012**

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**The Regular Monthly Meeting of the Town Board of the Town of Brighton was held Thursday, September 20, 2012, at 7:00 p.m. at the Brighton Town Hall, Paul Smiths, NY, with the following:**

**CALL TO ORDER:**

**Meeting was Called to Order** by Supervisor Peter Shrope at 7:00 p.m.  
Pledge to the Flag was recited

**IN MEMORY:** A moment of silence was held in memory of two residents who recently passed away: Mary Mose, former Town Clerk and Election Inspector, and Jeanne St. John, former Election Inspector.

**ROLL CALL OF OFFICERS**

**PRESENT:** Supervisor Peter Shrope

Council Members: David Knapp, Brian McDonnell, Steve Tucker and Lydia Wright

**ABSENT:** None

**OTHERS PRESENT:** Paul Blaine - Code Enforcement Officer, Andy Crary - Superintendent of Highways, Elaine Sater - Town Clerk, and Doug Tichenor - Assessor

**RESIDENTS:** There were two residents present

**GUESTS:** None

**DEPARTMENT REPORTS**

**1. HIGHWAY – Andy Crary:** Report submitted prior to meeting

**a. Report:**

- i. Mowed cemeteries, Town Hall and Garage lawns.
- ii. Made a dump run
- iii. Cleaned out culverts from beaver activity on Tebbutt Road with the backhoe
- iv. Raked the dirt roads
- v. Greased the trucks
- vi. Picked up flags from the cemeteries
- vii. Worked on the drainage problem at the fish barrier on Keese Mills Road.
- viii. Hauling crusher run for the Slush Pond Road
- ix. Hauled tar for Town of Tupper Lake
- x. Cleaned and de-stumped the hill behind the Town Garage for sand
- xi. Need to hire Trudeau Sand and Gravel to screen the sand
- xii. Need to get new radios for trucks to meet new code for communications
- xiii. CHIPS funds in the amount of \$24,615.00 to pay for White Pine Road Bridge will be electronically transferred to Town bank account on Friday, September 21, 2012. Voucher has been submitted.
- xiv. Franklin County is asking for input on the towns taking over mowing County Roads in the summer
- xv. The pile of wood chips at the garage is for reclaiming the area that is mined for sand

**RESOLUTION # 85**

**PURCHASE OF NARROW BAND RADIOS FOR TRUCKS**

**Motion made** by David Knapp, **second** by Supervisor Peter Shrope,

**WHEREAS** there is a new requirement effective January 1, 2013, for towns to use narrow band instead of wide band frequencies for radio communications,

**WHEREAS** funds to purchase these radios were included in the Town's 2012 Budget,

**NOW THEREFORE BE IT RESOLVED** that the Superintendent of Highways, Andy Crary be authorized to purchase four narrow band radios to meet the new radio band frequency requirement for an amount Not to Exceed \$2,500.00.

**ROLL CALL VOTE:** Aye 5 (Knapp, McDonnell, Shrope, Tucker, Wright), Nay 0

**RESOLUTION # 85** declared duly adopted.

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**RESOLUTION # 86**

**SAND SCREENING FOR 2012**

**Motion made** by Supervisor Peter Shrope, **second** by David Knapp,

**WHEREAS**, the Town has its own sand mine but not screening equipment, and

**WHEREAS**, the highway employees are qualified to help deliver the sand to the equipment,

**NOW THEREFORE BE IT RESOLVED that Superintendent of Highways Andy Crary be authorized to hire Trudeau Sand and Gravel to screen sand for winter road maintenance Not to Exceed \$3,800.00.**

**ROLL CALL VOTE: Aye 5 (Knapp, McDonnell, Shrope, Tucker, Wright), Nay 0**

**RESOLUTION #86 declared duly adopted.**

2. **TOWN CLERK – Elaine Sater:** Report submitted prior to meeting
  - a. Total Revenue to Supervisor as of August 31, 2012, was \$636.00 from 2 Certified Copies, 1 Donation for Park Use, 14 Dog Licenses, 5 new 9 renewed; 3 Building Permits (#12-015 thru 017) and 2 FOIL copies.
  - b. August 14 posted notice of Regular Board meeting change from August 9 to August 20 and September 13, 2012 to September 20, 2012 in three post offices and businesses in the Town. Published notice in the Adirondack Daily Enterprise.
  - c. Ordered and received new computer; setting up programs and email.
  - d. Would like to attend the Local Government Day in Potsdam on Tuesday, October 9, 2012. Registration fee is \$35.00.
  - e. September 13 a Primary was held in the Town Hall for the 115<sup>th</sup> Assembly district for a Republican candidate. Picked up supplies in Malone on September 11 and machine was picked on September 14.
  - f. TOWN HALL REQUEST: September 4, Democrat Party Caucus, 7 pm
  - g. TOWN PARK REQUEST: Mondays and Wednesdays during September, Tuesday and Thursdays first and second weeks of October, Saranac Lake Area Soccer Association, 5 to 7 pm, and September 22, Paul Smiths Gabriels Volunteer Fire Department, 12 pm.
  - h. Records Management: Shredding Assessor's old files
  
3. **TAX COLLECTOR – Holly Huber:** Report submitted prior to meeting
  - a. Providing tax payment information to mortgage re-financiers
  - b. Directing calls regarding school tax questions to SLCS (Saranac Lake Central School) business office
  - c. Directing calls regarding assessed value to Doug Tichenor
  - d. Directing calls regarding taxes paid after 3/31 to treasurer's office
  - e. Emailing Real Property's change of address forms to property owners that wish to change their mailing address on their tax bills
  - f. Reviewed minutes from August meeting
  - g. Emailing copies of property tax bills as they appear on the system which does not reflect payments made to the county after 3/31 of any given year.
  - h. Updating contact information with Wells Fargo
  
4. **TOWN JUSTICE – Nik Santagate:** Report submitted prior to meeting.

Supervisor Peter Shrope received a check in the amount of \$4,854.00 for fees and fines from the Justice with a list of 55 cases disposed for the month of August 2012. He paid \$3,500 to the NYS Comptrollers Office.
  
5. **CODE ENFORCEMENT OFFICER (CEO) – Paul Blaine:** Report submitted prior to meeting.
  - a. **Report:**
    - i. **Building Permits (BPs):** 3 BPs (#12-015 thru 017) were issued
    - ii. **Certificate of Occupancy (CO)/Compliance (CC) Issued:** One CO issued for BP #11-028 and two CCs issued for BP#10-022 and #12-011.
    - iii. A house in Deer Meadows subdivision was issued a temporary CO and two more lots were sold. Chris Alcecor sold a lot in his subdivision, a house is going up on Loon Landing and a manufactured house is going up on Jones Pond Road.
    - iv. A question was asked about the town accepting roads from a subdivision. The road should be up to town road standards before the town takes it over. The Town needs a policy to cover accepting a road.

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6. **ASSESSOR – Douglas Tichenor:** No Report received
7. **HISTORIAN - Mary Ellen Salls:** Report received prior to meeting
- a. Working with several families' history the latest is Reginald Russell, an old Gabriels school teacher who was married to Fredricka Martin, Daughter of Fred Martin who was a guide for Dr. Trudeau the founder of the TB facility. When a search is made of one family it usually involves two or three other old families
  - b. Wondering what if anything was going to be done with the Scotch Pine trees growing in the triangle in front of the cemetery (in Gabriels). These trees are no good for lumber; they are usually only good for chips. If these trees are allowed to keep growing there, soon it will look like the area on the Lake Placid road where the drive-in use to be, and will no longer be able to see the grave site from the highway. Cutting them won't do as they will just grow back; they should be pulled up or dug up and taken out of there.

Superintendent of Highways Andy Crary said the trees are not on Town Property so he cannot do anything with them.

8. **TOWN PARK – Dan Spencer:** Report submitted prior to meeting
- a. **Report**
    - i. Raking pine needles, picking up branches, mowing grass, taking piles to compost pile
    - ii. Helping food pantry with trash and recyclables
    - iii. Working with people to reserve the park
    - iv. Sweeping and mopping
    - v. Usage by day recorded on calendar

9. **FOOD PANTRY – Barb Marshall:** Report submitted prior to meeting  
Served 270 families, 715 individuals

10. **ANIMAL CONTROL OFFICER (Tri-Lakes Humane Society):** Report received prior to meeting
- a. **April-May:**
    - i. 1 call in regards to a stray cat on Garondah Rd, Rainbow Lake. Offered to take the cat if they catch it or will loan a havahart trap if needed.
    - ii. 2 calls in regards to dogs found on Co Rt 55 near Shamrock Restaurant. People located owners after making report to NYSP. No owner information provided to NYSP or this office,
    - iii. 2 calls regarding domesticated chickens causing destruction on the private property of another person on Rt. 86 (Easy St.) Drove to owner's residence and left a notice to call. Was able to speak with the owner on 5/24/12, and explained chickens need to be kept on his own property. The Town does not have an Ordinance regarding chickens, however explained that people can have her seize nuisance domestic or companion animals on their property. No further complaints have been made to this office.
    - iv. 2 calls in regards to a Dog Bite report. Child was bit by family's dog inside the home on Rickerson Pond Rd. Owner had current rabies vaccination info & Brighton Dog License #068.
  - b. **June-July:**
    - i. 1 call regarding a dog needing to be surrendered from an owner in Gabriels. The dog was brought to the facility on 6/9/12.
    - ii. 1 call was regarding the stray cat on Garondah Rd. Cat was seized and brought to TLHS on 6/23/12. Microchip was located and owner contacted. The cat was claimed by the owner with proof of a current rabies vaccination certificate.
    - iii. 1 call involving a cat from Rainbow Lake that the owner needed to place. Took the cat into the facility on 6/27/12
    - iv. 1 call regarding a stray cat at a property in Paul Smiths. Agreed to take the cat if the person could catch it. Offered one of the Havahart cat traps.
    - v. 2 calls involving a Dog Bite Report from the Franklin County Health Dept, ib 7/26/12. Dog and owner are from Vermont, and were visiting at his family's home on County Rt 60, Rainbow Lake. Dog was kept in the Heath Dept approved home rabies quarantine for 10 days. The dog owner transported dog

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out of the area after the quarantine. Dog License not required for dogs harbored within the Town for less than 30 days.

**c. August-September:**

- i.** 2 calls regarding a lost cat at a property on Spitfire, Paul Smiths. Loaned the pet owner a Havahart trap. They were able to catch the cat.
- ii.** 1 call involving a lost cat. Gave the owner information to help place lost pet ads in newspapers.
- iii.** 1 call involved a cat that was surrendered to the facility on 8/9/12 by the owner when they were forced to move away and could not take their cat.
- iv.** On 8/21/12, received a report of a dog running at large on County Rt 60 in Gabriels. Responded to the call and located and seized the unidentified dog. Spoke to a neighbor, and they informed her of who they thought the dog owner was. Posted a notice at the last know address of the dog owner on 8/22/12. The dog's owner contacted the office, and claimed her dog on 8/23/12 by providing proof of a current Dog License (Brighton #102) and paid the town impoundment fee. Also required that the owner obtain Town Dog Licenses for the 2 other dogs she harbors in her home, which the owner provided proof of. Issued and served an appearance ticket for the Dog Control Leash Law violation, court date on 9/5/12.
- v.** On 9/6/12, received a report of a dog hanging out in the ditch & shoulder area 5-6 miles north of Paul Smiths on Rt 30. Responded to the call, and drove to the area. The NYSP informed her that someone had caught the dog and brought it to their home. Seized the unidentified dog from their property and transported it back to the Humane Society. Located a microchip and contacted the phone number of the owner. The dog had escaped during the severe thunderstorm from her sister's home and they could not locate her. The dog was claimed on 9/7/12 by the owner by providing proof of a current Town Dog License, and paid the Town Impoundment fee (Harrietstown #0770).
- d.** Continues to assist the Town Clerk with enforcing the Town's Dog License law by mailing renewal notices to the dog owners each month.

**11. SUPERVISOR'S REPORT**

**Financial Report:** Budget showing revenues and expenses as of August 31, 2012, was distributed to Board members. A list of deposits was distributed: Highway \$20,358 Franklin County, General \$400, Cemetery.

***APPROVAL OF MINUTES***

- Regular Board Meeting – August 16, 2012

**Motion made** by Supervisor Peter Shrope, **second** by David Knapp, **to adopt the minutes of the Regular Town Board meeting held on August 16, 2012, as written.**

**Roll Call Vote: Aye 4 (Knapp, McDonnell, Shrope Tucker), Nay 0, Abstain 1(Wright)**

***CITIZENS COMMENTS: None***

***BUSINESS:***

**1. Budget Amendments- Supervisor Peter Shrope:**

**GENERAL FUND BUDGET AMENDMENT #2-2012**

**Motion made** by Supervisor Peter Shrope, **second** by Brain McDonnell,

**RESOLVED that the following amount be and the same hereby is transferred \$14,000 from Account No. A1990 Contingency**

**As follows:**

**\$14,000 to Account No. A9060.8 Health Ins.**

**ROLL CALL VOTE: Aye 5 (Knapp, McDonnell, Shrope, Tucker, Wright), Nay 0**

**GENERAL FUND BUDGET AMENDMENT #2-2012 declared duly adopted.**

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**HIGHWAY FUND BUDGET AMENDMENT #1-2012**

Motion made by Brain McDonnell, second by David Knapp,

**RESOLVED that the following amount be and the same hereby is appropriated \$10,000 to Account No. Revenue DA4960 (FEMA Aid)**

**And**

**\$10,000 to Account No. DA5110.4 (General Aid Repairs, CE)**

**ROLL CALL VOTE: Aye 5 (Knapp, McDonnell, Shrope, Tucker, Wright), Nay 0**

**HIGHWAY FUND BUDGET AMENDMENT #1-2012 declared duly adopted.**

2. **Special Meetings for 2013 Budget- Supervisor Peter Shrope:** Calling two Special Meetings to discuss the Town's 2013 budget on October 4 and 18 at 6 p.m.
3. **Unsafe Building Local Law #1-1981 Violation:** 652 Keese Mills Road property is in violation of the Town's Local Law #1-1981, Unsafe Building. At the August 16, 2012 Board meeting a Resolution #79-2012 was adopted to have a letter served on the property owner. The Attorney for the Town reviewed the resolution and recommends it be amended to address the demolition and removal of the building and not the repair of the building.

**RESOLUTION #79-2012 (Amended)**

**UNSAFE STRUCTURE AT 652 KEESE MILLS ROAD**

Motion made by Supervisor Peter Shrope, second by David Knapp,

**WHEREAS**, the Code Enforcement Officer has sent a letter to the Town Board, dated June 21, 2012, with his findings and recommendations in regards to an unsafe structure located at 652 Keese Mills Road in accordance with Local Law #1 for the Year 1981, entitled "Providing for the Repair and Removal of Unsafe Buildings and Collapsed Structures" aka "Unsafe Building Law",

**NOW THEREFORE BE IT RESOLVED that the Town Board authorizes the Supervisor to write a letter to be served on the property owner at 652 Keese Mills Road Tax Map #379.-1-3.300, Paul Smiths, NY to demolish and remove the building located on his property in accordance with Local Law #1 of the Year 1981.**

**ROLL CALL VOTE: Aye 4 (McDonnell, Shrope, Knapp Tucker), Nay 0, Abstain 1 (Wright)**

**RESOLUTION #79 declared duly amended.**

**RESOLUTION #87**

**HEARING FOR PROPERTY OWNER AT 652 KEESE MILLS ROAD FOR LL#1-1981 VIOLATION**

Motion made by Supervisor Peter Shrope, second by Brain McDonnell,

**WHEREAS** a letter has been served on the property owner of 652 Keese Mills Road (Tax Map #379.-1-3.300) for a Local Law #1-1981 "Unsafe Building Law" violation by registered mail and return receipt request,

**NOW THEREFORE BE IT RESOLVED that the Town Board will hold a hearing for the property owner of 652 Keese Mills Road to address the Town Board, in accordance with Local Law #1-1981 "Providing for the Repair and Removal of Unsafe Buildings and Collapsed Structures" on Thursday, October 18, 2012, at 6:00pm at the Town Hall, 12 County Road 31, Paul Smiths, NY.**

**ROLL CALL VOTE: Aye 5 (McDonnell, Shrope, Knapp Tucker, Wright), Nay 0**

**RESOLUTION #87 declared duly adopted.**

4. **County Route 60 Speed Limit Reduction:** Received a letter addressed to Mr. Jon Hutchins, Superintendent of Franklin County Highway Department, from the NYS Department of Transportation, Region Seven Office dated September 4, 2012; Re: Reduced Speed Zone on CR 60, Town of Brighton. The NYS DOT has completed its traffic engineering investigation regarding the Town's request to reduce the speed from 40 mph to 35 mph in the community of Gabriels. The results of the study indicates that the appropriate speed limit is the current posting of 40 mph and that further reduction of the current speed limit is not warranted at this time. The request is respectfully denied. The Traffic Sergeant of New York State Police has concurred with the determination.
5. **Lease for Ball Fields at the Park:** Received a new lease agreement for the Ball Fields at the Park from Paul Smith's College for a five year term. The Town insurance is sufficient for the amount in the lease.

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**RESOLUTION #88**

**LEASE FOR PARK BALL FIELDS FROM PAUL SMITH'S COLLEGE**

**Motion made** by Supervisor Peter Shrope, **second** by Lydia Wright,

**WHEREAS** the Town of Brighton has leased the ball field area of the Town Park from Paul Smith's College for over 25 years and

**WHEREAS** Paul Smith's College has agreed to lease the ball field portion of the Town Park to the Town for the next five years,

**NOW THEREFORE BE IT RESOLVED** that the Town Board authorizes the Supervisor Peter Shrope to sign a lease with Paul Smith's College for the ball field area at the Town Park for a period of five years from February 8, 2012 until February 7, 2017.

**ROLL CALL VOTE: Aye 5 (McDonnell, Shrope, Knapp Tucker, Wright), Nay 0**

**RESOLUTION #88 declared duly adopted.**

6. **ADKCAP ClimAid- Wild Center:** Supervisor Peter Shrope will attend the ClimAid presentation at the Wild Center in Tupper Lake on September 25.
7. **North County Home Grown Sustainability Plan:** Brain McDonnell will attend the NC Home Grown Sustainability plan at the Visitor's Interpretive Center (VIC) on September 29.
8. **AARCH Award:** The Town of Brighton is being awarded the Adirondack Architectural Heritage (AARCH) award for restoring the Town Hall. Supervisor Peter Shrope will attend the ceremony with Pat Willis and Keven Moss on September 24 in Lake George. Duncan Cameron from St. Regis Lake nominated the Town for the award.
9. **First Night (R) Saranac Lake Budget Request:** Received a request from First Night Saranac Lake for funding in 2013. This was tabled until the budget meetings.
10. **Artists at Work Weekend** will be September 28 to 30, there are several Town residents involved as well as participants at the VIC. Brighton Mini Mart is a sponsor.

***COMMITTEE REPORTS***

1. **HIGHWAY - David Knapp and Steve Tucker:** Nothing further to report
2. **ADIRONDACK REGIONAL AIRPORT - Thomas McKernan and David Knapp:** There has been no activity of the group since August. Harrietstown Board member Bob Bevilacqua told Thomas McKernan that the Town of Harrietstown Airport Committee continues to meet monthly, but there is no further action scheduled for the Airport Task Force. There is an Airport Open House scheduled for September 29 at the airport from 10 am to 3 pm.
3. **PARK & RECREATION - Steve Tucker and Peter Shrope:**
  - a. **SLAYP:** Received the end of year report from Paul Leahy for the Saranac Lake Area Youth Program. The Town had a total of 7 registrations. He is requesting \$2,000 for the 2013 program.
  - b. **LEAF BLOWER:** Dan Spencer needs a replacement leaf blower since the one he had in the garage was stolen when the building was broken into.

**RESOLUTION #89**

**PURCHASE OF LEAF BLOWER**

**Motion made** by Supervisor Peter Shrope, **second** by David Knapp,

**WHEREAS** the leaf blower was stolen from the Town Park when the garage was broken into,

**NOW THEREFORE BE IT RESOLVED** that the Superintendent of Highways Andy Crary be authorized to purchase a replacement leaf blower for the Town Park for an amount Not to Exceed \$250.00 using funds from the Park Equipment Account No. A7140.2.

**ROLL CALL VOTE: Aye 5 (McDonnell, Shrope, Knapp Tucker, Wright), Nay 0**

**RESOLUTION #89 declared duly adopted.**

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4. **INSURANCE/INVESTMENTS - David Knapp and Lydia Wright:**
  - a. **NYSCLASS:** Interest was \$1.54 for General and \$.65 for Highway, Total \$2.19
  - b. **Health Insurance:** Need a resolution to determine what the policy will be for the future. Supervisor Peter Shrope met with Michael Richardson to discuss the CSEA contract that expires December 2012.
5. **CEMETERY& TOWN BUILDINGS - David Knapp and Steve Tucker:**
  - a. **Town Hall:** Light bulbs have not been received. David Knapp will check into the order.
  - b. **Burials:** There was one burial
6. **WEBSITE - Supervisor Peter Shrope:** Nothing to report
7. **TOWN HALL PROJECT/OPEN HOUSE: Supervisor Peter Shrope and Lydia Wright:**
  - a. **Water:** The iron removal system was installed; the difference is noticeable, especially in the bathroom
  - b. **Extension of Town Hall Grant:** Supervisor Peter Shrope sent a request for an extension until March 31, 2013 for the grant for the Town Hall project since no funding has been received and the final report is not complete. The final walk through has not been scheduled.
  - c. **BAN for Town Hall Project:** The BAN will need to be renegotiated since the funding from the grants has not been sent by NY State.
8. **ASSESSMENT- Brian McDonnell and Lydia Wright:** Nothing further to be discussed
9. **SALARIES/BENEFITS ADMIN - David Knapp and Supervisor Peter Shrope:** Nothing further to be discussed

*CITIZENS COMMENTS:* None

***EXECUTIVE SESSION:***

**Motion made to GO INTO EXECUTIVE SESSION at 8:45 p.m.** by Supervisor Peter Shrope, **second** by David Knapp, **in accordance with Public Officers Law, Article 7, Section 105(d) to discuss current litigation “Town of Brighton vs Paul Smith’s College” Avoidable Alarm Violations. Aye 5 (Knapp, McDonnell, Shrope, Tucker, Wright), Nay 0**

**Motion made to GO OUT OF EXECUTIVE SESSION at 9:00 p.m.** by David Knapp, **second** by Supervisor Peter Shrope. **Aye 5 (Knapp, McDonnell, Shrope, Tucker, Wright), Nay 0**

***AUDIT OF VOUCHERS***

**RESOLUTION #90**

**PAYMENT OF AUDITED VOUCHERS AS LISTED ON THE ABSTRACTS**

**Motion made by Lydia Wright, second by David Knapp,**

**RESOLVED that the Supervisor be authorized to pay the audited vouchers as listed on the abstracts as follows:**

**PRE PAID: Abstract #9 for Voucher #9A and 9B for General Funds in the amount of \$341.72 and Street Light Funds in the amount of \$60.48**

**GENERAL FUND: Abstract #10 for Voucher #194 through and including #212 for 2012 funds in the amount of \$6,302.52**

**HIGHWAY FUND: Abstract #10 for Voucher #90 through and including #101 for 2012 funds in the amount of \$38,270.02.**

**CAPITAL PROJECT TOWN HALL FUND: Abstract #38 for Voucher #92 for Capital Project Funds in the amount of \$82.24.**

**ROLL CALL VOTE: Aye 5 (Knapp, McDonnell, Shrope, Tucker, Wright), Nay 0**

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**Resolution #90 declared duly adopted.**

***ADJOURNMENT***

**Motion to Adjourn at 9:05 p.m. made by David Knapp, Second by Lydia Wright; Aye 5 (Knapp, McDonnell, Shrope, Tucker, Wright), Nay 0**

Respectfully Submitted,

Elaine W. Sater  
Brighton Town Clerk