

**TOWN OF BRIGHTON – FRANKLIN COUNTY, NEW YORK
REGULAR BOARD MEETING – AUGUST 16, 2012**

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The Regular Monthly Meeting of the Town Board of the Town of Brighton was held Thursday, August 16, 2012, at 7:00 p.m. at the Brighton Town Hall, Paul Smiths, NY, with the following:

CALL TO ORDER:

Meeting was Called to Order by Supervisor Peter Shrope at 7:00 p.m.
Pledge to the Flag was recited

ROLL CALL OF OFFICERS

PRESENT: Supervisor Peter Shrope

Council Members: David Knapp, Brian McDonnell and Steve Tucker

ABSENT: Council Member Lydia Wright

OTHERS PRESENT: Paul Blaine - Code Enforcement Officer, Andy Crary - Superintendent of Highways, Elaine Sater - Town Clerk, and Doug Tichenor - Assessor

RESIDENTS: There were four residents present

GUESTS: None

DEPARTMENT REPORTS

1. HIGHWAY – Andy Crary: Report submitted prior to meeting

a. Report:

- i. Finished mowing roadsides
- ii. Went to Burke for brush hog mower parts and fixed mower
- iii. Hauled tar for Town of Harriestown
- iv. Cleaned up storm damage
- v. Raked dirt roads
- vi. Made dump rum
- vii. Fixed end of Sunnyside Road
- viii. Fixed wash out on Clarke-Wardner Road
- ix. Installed new sign on Wardner Road
- x. Mowed cemeteries
- xi. Cleaned out culvert on Keese Mills Road
- xii. Helped Fire Station during storms
- xiii. Had Bob's Auto fix the LT9000
- xiv. Started hauling crusher run and fixing the Slush Pond Road, using FEMA funds
- xv. Put new cutting edge on backhoe
- xvi. Sent in request for CHIPS funds for White Pine Bridge replacement, cost to Town was \$24, 615. 00

b. WHITE PINE ROAD BRIDGE: Replacement bridge is in place, need a resolution to formally turn bridge over to Franklin County as per the agreement dated August 16, 2010.

RESOLUTION #73

WHITE PINE ROAD BRIDGE TO BECOME PROPERTY OF FRANKLIN COUNTY

Motion made by Supervisor Peter Shrope, **second** by David Knapp,

WHEREAS the ownership of the White Pine Road Bridge has never been officially determined and

WHEREAS Franklin County agreed to assume ownership of the White Pine Road Bridge after the completion of the project to replace it,

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Brighton, Franklin County, hereby agrees that Franklin County can take ownership of the bridge on the White Pine Road in the Town of Brighton per Paragraph 8 of the "Agreement" dated August 16, 2010 between the Town of Brighton and Franklin County.

ROLL CALL VOTE: Aye 4 (Knapp, McDonnell, Shrope, Tucker), Nay 0, Absent 1 (Wright)

RESOLUTION # 73 declared duly adopted.

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- c. **DUMP/PLOW TRUCK:** Bids were received and opened at the August 2, 2012, Special meeting. Board members reviewed the package and need to vote on whether to accept the bid or not. Supervisor Peter Shrope was able to determine that the Town will not be contributing to a former employee's retirement so the expected 2013 budget will not include \$8,000 of extra expense.

RESOLUTION # 74

PURCHASE OF 2013 DUMP/PLOW TRUCK

Motion made by Supervisor Peter Shrope, **second** by David Knapp,

WHEREAS, notice was posted in the Adirondack Daily Enterprise on July 23, 26, and 31 for bids to purchase a 2013 Dump/Plow Truck, and

WHEREAS one bid was received from MA Jerry of Plattsburgh for \$180,325.00 and opened on August 2, 2012 at a Special Board meeting,

NOW THEREFORE BE IT RESOLVED that the Town Board accepts the bid of \$180,325.00 to purchase a 2013 International 7600 Dump/Plow Truck from MA Jerry of Plattsburgh.

ROLL CALL VOTE: Aye 4 (Knapp, McDonnell, Shrope, Tucker), Nay 0, Absent 1 (Wright)

RESOLUTION #74 declared duly adopted.

2. TOWN CLERK – Elaine Sater: Report submitted prior to meeting

a. Report:

- i. Total Revenue to Supervisor as of July 31, 2012, was \$786.19 from 3 Sport Licenses, 10 Certified Copies, 3 Building Permits (#12-012 thru 014) and 12 FOIL copies.
 - ii. Received a letter, dated 19 July 2012, from the State Education Department, Re: Retention of Checks, special consent has been granted that checks or money orders scanned to a bank account may be destroyed after 60 days after deposit and verification of account information.
 - iii. July 26, published notice of this meeting change in the Adirondack Daily Enterprise on Thursday, July 26, August 2nd and August 14. Posted notices at Town Post Offices and businesses on July 26, 2012.
 - iv. July 26, posted "Notice to Bidders" for Audit Services for Town Hall Capital Project in the local post offices and businesses. Published "Notice to Bidders" for Audit Services in the Adirondack Daily Enterprise on July 31 and August 2, 2012.
 - v. August 2, received notice that an Article 7 Petition has been filed with the Supreme Court in Franklin County Clerk's office from Michael Humes, on his property, Tax Map #395.-1-17 and 18. Copy of the petition was mailed to the Attorney for the Town, Scott Goldie.
 - vi. Would like to purchase a computer to replace the one currently being used, it will be 10 years old in 2013. There is \$1,125.00 left in the Record Management equipment fund (A1460.2) since smaller cabinets were purchased instead of a fire cabinet due to space issues. This computer can also replace the DECALS computer that belongs to NYSDEC.
 - vii. TOWN HALL REQUEST: None
 - viii. TOWN PARK REQUEST: Spencer Family, Saturday August 18, 12 to 6 p.m.; Swain Family, Sunday, Aug 19, 1 to 3 p.m.; Hadynski Family, Saturday, August 25, 1 to 4 p.m.; and Sutton Family, Saturday September 15, 1 to 4 p.m.
 - ix. Records Management: Low filing cabinets are filled and two old cabinets were removed; shredding assessor's old files.
- b. **Computer Purchase:** Supervisor Peter Shrope researched computers and found that purchasing directly from Dell, Inc. is cheaper than purchasing from the government price list for the whole system. He compared two systems and found that Microsoft Office is very expensive by itself. When it comes as part of the package it is much cheaper.

RESOLUTION #75

PURCHASE OF COMPUTER FOR TOWN CLERK

Motion made by David Knapp, **Second** by Steve Tucker,

WHEREAS, the computer used by the Town Clerk was purchased in 2003 for the bookkeeper, and

WHEREAS, the computer is slow and the battery no longer holds a charge and needs to be upgraded,

NOW THEREFORE BE IT RESOLVED that the Town Board authorizes the Town Clerk to purchase a new

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**Dell Laptop Computer not to exceed \$1,000.00 using excess Records Management Funds.
ROLL CALL VOTE: Aye 4 (Knapp, McDonnell, Shrope, Tucker), Nay 0, Absent 1 (Wright)
RESOLUTION #75 declared duly adopted.**

3. **TAX COLLECTOR – Holly Huber:** Report submitted prior to meeting
 - a. Worked with BAS "iTax" Program support to resolve a minor glitch
 - b. Met with Councilpersons David Knapp and Lydia Wright for a successful audit of records
 - c. Provided tax payment information to mortgage re-financiers
 - d. Directed a caller to Councilperson Steve Tucker regarding the Town cemetery
 - e. Reviewed minutes from July meeting
 - f. Provided a taxpayer with copies of property tax bills as they appear on the computer, which does not reflect payments made to the county after 3/31 of any given year.

4. **TOWN JUSTICE – Nik Santagate:** Report submitted prior to meeting.
 - a. Supervisor Peter Shrope received a check in the amount of \$3,930.00 for fees and fines from the Justice with a list of 42 cases disposed for the month of July 2012. He paid \$2,895 to NYS Comptrollers Office.
 - b. Supervisor Peter Shrope said he attended a court proceeding as a witness; the Justice does a really good job.

5. **CODE ENFORCEMENT OFFICER (CEO) – Paul Blaine:** Report submitted prior to meeting.
 - a. **Report:**
 - i. **Building Permits (BPs):** 3 BPs (#12-012 thru 014) were issued
 - ii. **Certificate of Occupancy (CO)/Compliance (CC) Issued:** Two COs issued for BP #06-009 and #10-017 and one CC issued for BP#12-009.
 - iii. **Avoidable Alarms Update:** No avoidable alarm violations were reported

6. **ASSESSOR – Douglas Tichenor:** Report given at meeting
 - a. Received notice that the Final Equalization Rate for the Town is 78.37%. This is the first complaint he has filed in 30 years. He looked at sales versus assessments. Twenty sales were submitted to the State, the State considered them statically insignificant; they did not meet a minimum requirement of 25.
 - b. A Data Collection should be done in 2013. The Town will have to hire a company to complete this task. The last data collection was in the late 1990s. Will put \$10,000 in the budget for this project. Because the twenty sales he has are "statically insignificant" he said doing a reevaluation was not worth it, but collecting the data is to update the records.
 - c. Received notice of the Humes Article 7 filing against the Town. This is an ongoing case since 2006. He wants his property reduced to \$1,500,000 from \$1,856,000 and a residence from \$512,600 to \$425,000. Town may receive a judicial assignment notice to have an appraisal done at the Town's expense. The Town has the least to lose by settling this lawsuit; the Town carries all the burden of the legal fees, but the County and School District lose because they have to pay any reduction in taxes assessed. The Town may need to hire another Attorney if Scott Goldie is not able to handle the case. Supervisor Peter Shrope will contact the Attorney for the Town to find out what happens next.

7. **HISTORIAN - Mary Ellen Salls:** No report received

8. **TOWN PARK – Dan Spencer:** Report submitted prior to meeting
 - a. **Report**
 - i. Raking up pine needles.
 - ii. Cleaning up branches from the wind
 - iii. Helping food pantry with trash and recyclables
 - iv. Working with people to reserve the park
 - v. Mowing fields
 - vi. Picking up piles

Brian McDonnell asked why there were so many piles of needles and who was removing them; they have been sitting there for quite a while. He asked if vendors need a permit to sell at the Park; someone was there over the

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weekend with a stand. He asked if the lease with Paul Smiths College was renewed for the fields. David Knapp asked how people knew the Park could be reserved.

Supervisor Peter Shrope said he will call Dr. Miller and make sure the Park Lease is on the agenda for the next college council meeting. He is still waiting to hear if a class is going to cut the trees at the Park. He will order a sign to be posted concerning reservations for the Park.

Steve Tucker said the vendor volunteered to cook for the group using the park for a picnic.

9. FOOD PANTRY – Barb Marshall: Report submitted prior to meeting

- a. **Report:** Served 266 families, 756 people. Extremely cramped for space since moving the tables and carts to {the food pantry} side; it is very difficult to help individuals who come in between pantry dates in emergency situations.
- b. **Meeting:** Supervisor Peter Shrope met with Barb Marshall earlier in the day to discuss her concerns. He encouraged her to come to the meeting or send a representative to discuss her issues with the Board. Later in the day Barb Marshall sent a letter by fax, which was partially unreadable. A clean copy of the letter will be requested.

10. ANIMAL CONTROL OFFICER (Tri-Lakes Humane Society): No Report received

11. SUPERVISOR'S REPORT

a. Financial Report:

- i. Budget showing revenues and expenses as of July 31, 2012, was distributed to Board members. A list of deposits was distributed; Town Clerk and Justice were only deposits.
- ii. NYCLASS: Interest: \$2.02 for General Fund and \$.93 for Highway Fund; Total \$2.95

- b. **Franklin County Supervisors' Meeting:** About 14 supervisors met on Wednesday, August 1, at Paul Smiths College, discussed health insurance provided by towns. Each town will compile information on salaries and benefits, which he collected from towns across the State with around 800 population, to share with each other. Also discussed cost of fire departments; would like to know per call cost of fire calls. Sent a letter to the PSGVFD requesting information on expenses from 2011.

c. Grant for Town Hall Project:

- i. Submitted first reimbursement request for \$135,000 from the SHPO grant on August 1, it has been 15 days and he has not heard from them indicating the paperwork was complete. No payment yet from Senator Betty Little grant request from December 2011.
- ii. Spoke with Tawnya Kentile of Tupper Lake about completing the grant. She spent a few hours looking over the project and requirements and accepted the job.

RESOLUTION #76

GRANT COMPLETION PROJECT MANAGER

Motion made by David Knapp, second by Steve Tucker,

RESOLVED that the Supervisor be authorized to contract with Tawnya Kentile of Tupper Lake for an amount Not To Exceed \$2,000, to be paid from the Capital Project Town Hall Restoration Fund, to complete the paperwork needed to close out the grant from the NY State Historic Preservation Office (SHPO).

ROLL CALL VOTE: Aye 4 (Knapp, McDonnell, Shrope, Tucker), Nay 0, Absent 1 (Wright)

RESOLUTION #76 declared duly adopted.

- d. **Paperwork:** David Knapp said he did not want any pieces of paper copied for him that were not necessary, such as all the financial reports. As long as the Supervisor provided copies of the financial reports at the meeting. The other board members agreed that they did not need copies distributed to them either.

APPROVAL OF MINUTES

- Regular Board Meeting – July 12, 2012

Motion made by David Knapp, second by Steve Tucker, to adopt the minutes of the Regular Town Board meeting held on July 12, 2012, as written.

Roll Call Vote: Aye 3 (Knapp, McDonnell, Shrope), Nay 0, Abstain 1(Tucker), Absent 1 (Wright)

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- Special Board Meeting – August 2, 2012

Motion made by David Knapp, **second** by Supervisor Peter Shrope, **to adopt the minutes of the Special Town Board meeting held on August 2, 2012, as written.**

Roll Call Vote: Aye 3 (Knapp, Shrope, Tucker), Nay 0, Abstain 1(McDonnell), Absent 1 (Wright)

CITIZENS COMMENTS: None

Recess called for five minutes by Supervisor Peter Shrope

BUSINESS:

1. **Saranac Lake Area Youth Program (SLAYP) – Supervisor Peter Shrope:** Sent a letter to Paul Leahy requesting further information concerning the usage by the Town of Brighton of the SLAYP; received the following: Seven children attended the program, five went for free; there were no paid or volunteer staff from the Town; if the Town does not contribute to the program children from the Town can still attend, but the programs may be cut due to lack of finances.

RESOLUTION #77

SARANAC LAKE AREA YOUTH PROGRAM (SLAYP) 2012

Motion made by Supervisor Peter Shrope, **second** by Steve Tucker,

RESOLVED that the Town Board authorizes the Supervisor to sign an agreement with the Towns of Harrietstown and North Elba, the Village of Saranac Lake, and the Saranac Lake Central School District, to provide a summer program (Saranac Lake Area Youth Program) for children in the Town of Brighton for 2012, and

BE IT FURTHER RESOLVED that the Supervisor be authorized to pay the Village of Saranac Lake the amount of \$1,500 in support of this program.

Roll Call Vote: Aye 3 (Knapp, Shrope, Tucker), Nay 1(McDonnell), Absent 1 (Wright)

RESOLUTION #77 declared duly adopted.

2. **Dry Hydrants Reimbursement PSGVFD – Supervisor Peter Shrope:** Sent a letter to Roger Smith, Chief of the Paul Smiths Gabriels Volunteer Fire Department, requesting verification that the dry hydrants were installed. Received a copy of the Certification of Insurance with the same figures on it as last year; each occurrence is supposed to be \$2 million, it is only \$1 million. He will wait until the next contract negotiation to address this again. Steve Tucker said the dry hydrants were installed last night. Supervisor Peter Shrope accepted his word as verification and will pay the amount of \$793.48 as per Resolution #68-2012.
3. **First Night – Supervisor Peter Shrope:** Received a request for funds from First Night Saranac Lake. This is for a New Year's Eve Celebration in Saranac Lake, will discuss at budget meetings in October.
4. **Post-Closure Monitoring of Landfill 2012 Contract – Supervisor Peter Shrope:** Received a contract for Post-Closure Monitoring of the Town's landfill for 2012 from FX Browne, Inc. They recently closed out the 2011 contract.

RESOLUTION #78

POST-CLOSURE MONITORING OF LANDFILL CONTRACT FOR 2012

Motion made by David Knapp, **second** by Supervisor Peter Shrope,

RESOLVED that the Supervisor be authorized to sign a contract with FX Browne, Inc. of Lansdale, PA for the Post Closure Monitoring of the town's landfill for 2012 in the amount of \$3,420 (\$2000 for services, \$400 for reimbursable expenses and \$1020 for laboratory subcontractor fees).

ROLL CALL VOTE: Aye 4 (McDonnell, Shrope, Knapp Tucker), Nay 0, Absent 1 (Wright)

RESOLUTION #78 declared duly adopted.

5. **Unsafe building at 652 Keese Mills Road- Supervisor Peter Shrope:** Board needs to act on a letter received

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from the Code Enforcement Officer concerning a unsafe structure on this property. Local Law #1 of the Year 1981, "Unsafe Building Law" covers this procedure. A notice needs to be sent to the property owner after the Attorney for the Town, Scott Goldie, reviews it.

RESOLUTION # 79

UNSAFE STRUCTURE AT 652 KEESE MILLS ROAD

Motion made by Steve Tucker, **second by** Brian McDonnell,

WHEREAS, the Code Enforcement Officer has sent a letter to the Town Board, dated June 21, 2012, with his findings and recommendations in regards to an unsafe structure located at 652 Keese Mills Road in accordance with Local Law #1 for the Year 1981, entitled "Providing for the Repair and Removal of Unsafe Buildings and Collapsed Structures" aka "Unsafe Building Law",

NOW THEREFORE BE IT RESOLVED that the Town Board authorizes the Supervisor to write a letter to be served on the property owner at 652 Keese Mills Road Tax Map #379.-1-3.300, Paul Smiths, NY to repair or demolish the building located on his property in accordance with Local Law #1 of the Year 1981.

ROLL CALL VOTE: Aye 4 (McDonnell, Shrope, Knapp Tucker), Nay 0, Absent 1 (Wright)

RESOLUTION #79 declared duly adopted.

6. **White Pine Road Bridge:** Received a letter from Howard Kirschenbaum, Manager of White Pine Camp Association, dated August 7, 2012, Re: Appreciation for the Town's support and successful completion of the Jones Pond Inlet Bridge on the White Pine Road. A copy will be sent to the Highway Department.

COMMITTEE REPORTS

1. **HIGHWAY - David Knapp and Steve Tucker:** Nothing further to report

2. **ADIRONDACK REGIONAL AIRPORT - Thomas McKernan and David Knapp:**

- a. There has been no activity of the Airport group since report in June. Asked the airport manager if there were any new developments and he said that a letter would be coming out from the Town of Harrietstown in the near future. At the airport, infrastructure installation for the development of the east ramp near taxiway BRAVO is continuing and new markings have been painted on the Runways. The FAA has awarded a grant of \$627,140.00 to upgrade the west ramp pavement near the airport terminal and FBO and a second grant of \$167,770 for a study to evaluate other paved airport areas for future maintenance needs.
- b. There is an Airport Open House scheduled for September 29, 2012 at the airport. Details will be released in the near future.
- c. Tom McKernan has been flying a few "Young Eagles" under the EAA Young Eagles Program. Under the program any young person ages 8 to 17 are welcome to a free flight and they are then eligible for a free student membership in the EAA (Experimental Aircraft Association). Tom McKernan has the application forms and will be happy to schedule more Young Eagle flights. Interested students and their parents can contact Tom or Amber McKernan at 518-327-3223. All of the information about the program is online at "<http://youngeagles.org>".

3. **PARK & RECREATION - Steve Tucker and Peter Shrope:**

Received a quote for painting the roof of the Park building, will add it to the 2013 budget since funds were spent for the Saranac Lake Area Youth Program. Supervisor Peter Shrope will let Chad Quinn know that the project is being delayed until next year.

4. **INSURANCE/INVESTMENTS - David Knapp and Lydia Wright:**

Health Insurance: The survey conducted by Supervisor Peter Shrope was sent to all 17 towns that responded to the survey. The towns were within the population range of 800 but all highway departments have health insurance at different rates. Looking at just towns with a closer municipal tax levy to Brighton's also showed a wide range. Brighton offers a lot more benefits than most similar towns. Salaries were comparable for elected officials and employees. Discussion was held on what the next step will be for health insurance for employees.

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5. **CEMETERY& TOWN BUILDINGS - David Knapp and Steve Tucker:**
 - a. **Bird Houses:** Brian McDonnell said he had a request form the Audubon Society to place two "Bluebird" houses at the cemetery in Gabriels. Multiple houses are needed for nesting birds.
 - b. **Lots:** Several people have inquired about lots in the cemetery. A former property owner requested a lot and will chose one this weekend.
 - c. **Burials:** There was a mix up in the location where James Otis was buried; Blanche Otis was buried below his grave and had to be moved to beside it.
6. **WEBSITE - Supervisor Peter Shrope:** Added a Supervisor webpage for information on the salary and benefits survey
7. **FIRE ADVISORY BOARD (FAB)-Steve Tucker:** Nothing to report – to be removed from agenda
8. **TELECOMMUNICATIONS - Supervisor Peter Shrope:** Nothing to report – to be removed from agenda
9. **TOWN HALL PROJECT/OPEN HOUSE: Supervisor Peter Shrope and Lydia Wright:**
 - a. **Town Hall Project:**
 - i. **Water:** Received 2 quotes for installing an iron reduction system

RESOLUTION #80

IRON REDUCTION SYSTEM FOR TOWN HALL

Motion made by Brian McDonnell, **second** by David Knapp,

WHEREAS, there is iron in the water at the Town Hall and it is ruining the plumbing and fixtures, and

WHEREAS, the Supervisor Peter Shrope obtained two quotes for installing an iron reduction system as follows:

SC Light Inc. \$ 2,650

Byron Dashler \$ 1,300

NOW THEREFORE BE IT RESOLVED that the Town Board accepts the lowest quote from Byron Dashler to install an "Iron Breaker III" in the Town Hall to reduce the iron in the water for the amount of \$1,300.00 including labor and materials and will use funds from the Capital Project Town Hall Fund.

ROLL CALL VOTE: Aye 4 (McDonnell, Shrope, Knapp Tucker), Nay 0, Absent 1 (Wright)

RESOLUTION #80 declared duly adopted.

- ii. **Lights and Fans:** David Knapp looked at different lamps for the Town Hall lights and found the correct one for the enclosed globes for \$7.00 each. He also looked at fans for two of the lights, one costs \$110.00. The fans will be looked into next summer.

RESOLUTION #81

LIGHT BULBS FOR TOWN HALL LIGHTS

Motion made by Supervisor Peter Shrope, **second** by Brian McDonnell,

WHEREAS, eight of the nine lamps in the new lights in the Town Hall have burned out since they were installed in December 2011, and

WHEREAS, upon inspection of the lights it was determined that incorrect bulbs were used in the enclosed globes,

NOW THEREFORE BE IT RESOLVED that the Town Board authorizes David Knapp to order 14W Torpedo CFL lamps for the nine lights in the Town Hall from CED-Twin State in Saranac Lake for \$7.00 each to replace the lamps that have burned out.

ROLL CALL VOTE: Aye 4 (McDonnell, Shrope, Knapp Tucker), Nay 0, Absent 1 (Wright)

RESOLUTION #81 declared duly adopted.

- iii. **Sign for Outside Building:** The sign outside the Town Hall needs to be replaced with another one to match the building. Supervisor Peter Shrope designed one for the board to review.

RESOLUTION #82

SIGN FOR OUTSIDE TOWN HALL

Motion made by Brian McDonnell, **second** by David Knapp,

WHEREAS, the sign identifying the Town Hall is rotting away at the bottom and needs to be replaced, and

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WHEREAS, the Supervisor Peter Shrope has obtained information on putting up a permanent sign to identify the Town Hall and he designed a sign,

NOW THEREFORE BE IT RESOLVED that the Town Board authorizes Supervisor Peter Shrope to order a replacement sign for identifying the Town Hall from MIS, Inc. in Malone, Not to Exceed \$500.00, using funds from the Capital Project Town Hall Fund.

ROLL CALL VOTE: Aye 4 (McDonnell, Shrope, Knapp Tucker), Nay 0, Absent 1 (Wright)

RESOLUTION #82 declared duly adopted.

iv. Audit of Town Hall Restoration Project:

Bid Opening: Two sealed bids were received, one from a local person who is not WMBE and one from a WMBE.

RESOLUTION # 83

AUDIT FOR TOWN HALL RESTORATION PROJECT

Motion made by David Knapp, second by Steve Tucker,

WHEREAS, a public notice was published Tuesday, July 31, and Thursday, August 2 in the Adirondack Daily Enterprise and posted in the three post offices and businesses for sealed bids to audit the Town Hall Restoration Project, and

WHEREAS, Supervisor Peter Shrope sent information to three Women/Minority Businesses Enterprises (W/MBE) to meet the State requirement, and

WHEREAS, two sealed bids were received as follows:

Leonard A. Sauers, CPA, Saranac Lake \$3,300

Furgison & Co., CPA, P.C., (W/MBE), Hammond, \$3,500 plus mileage

NOW THEREFORE BE IT RESOLVED that the Town Board accepts the higher bid of \$3,500 plus mileage from Furgison & Co., CPA, P.C., a W/MBE that meets the State requirement and because the Furgison & Co. has more experience with NY State Office of Parks, Recreation, and Historic Preservation grant audits than the lowest bidder.

ROLL CALL VOTE: Aye 4 (McDonnell, Shrope, Knapp Tucker), Nay 0, Absent 1 (Wright)

RESOLUTION #83 declared duly adopted.

10. ASSESSMENT- Brian McDonnell and Lydia Wright: Nothing further to be discussed

11. SALARIES/BENEFITS ADMIN - David Knapp and Supervisor Peter Shrope: Nothing further to be discussed

CITIZENS COMMENTS:

Frank Appleton: Said he would rather see the town spend money on a local business for the audit services than one across the state.

Supervisor Peter Shrope said that the whole project required W/MBE contracts and there were none in this area so the Town has to provide waivers for the other contracts. He would like to see at least one W/MBE contract for the project.

EXECUTIVE SESSION:

Motion made to GO INTO EXECUTIVE SESSION at 10:20 p.m. by Supervisor Peter Shrope, second by David Knapp, in accordance with Public Officers Law, Article 7, Section 105(d) to discuss current litigation “Town of Brighton vs Paul Smith’s College” Avoidable Alarm Violations. **Aye 4 (Knapp, McDonnell, Shrope, Tucker), Nay 0, Absent 1 (Wright)**

Motion made to GO OUT OF EXECUTIVE SESSION at 10:40 p.m. by David Knapp, second by Supervisor Peter Shrope. **Aye 4 (Knapp, McDonnell, Shrope, Tucker), Nay 0, Absent 1 (Wright)**

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AUDIT OF VOUCHERS

RESOLUTION #84

PAYMENT OF AUDITED VOUCHERS AS LISTED ON THE ABSTRACTS

Motion made by David Knapp, second by Brian McDonnell,

RESOLVED that the Supervisor be authorized to pay the audited vouchers as listed on the abstracts as follows:

GENERAL FUND: Abstract #9 for Voucher #176 through and including #193 for 2012 funds in the amount of \$7,395.13

HIGHWAY FUND: Abstract #9 for Voucher #85 through and including #89 for 2012 funds in the amount of \$7,798.56

CAPITAL PROJECT TOWN HALL FUND: Abstract #37 for Voucher #91 for Capital Project Funds in the amount of \$307.50.

ROLL CALL VOTE: Aye 4 (Knapp, McDonnell, Shrope, Tucker) Nay 0, Absent 1 (Wright)

Resolution #84 declared duly adopted.

ADJOURNMENT

Motion to Adjourn at 10:45 p.m. made by David Knapp, Second by Brian McDonnell; Aye 4 (Knapp, McDonnell, Shrope, Tucker) Nay 0, Absent 1 (Wright)

Respectfully Submitted,

Elaine W. Sater
Brighton Town Clerk