

TOWN OF BRIGHTON, FRANKLIN COUNTY, NEW YORK
REGULAR TOWN BOARD MEETING MINUTES

August 10, 2017

Page 1 of 5

The Regular Meeting of the Town Board of the Town of Brighton was held Thursday, August 10, 2017, at 7:00 p.m. at the Brighton Town Hall, 12 County Road 31, Paul Smiths, NY, with the following:

CALL TO ORDER:

Meeting was Called to Order by Supervisor Peter Shrope at 7:06 p.m.

Pledge to the Flag was recited

ROLL CALL OF OFFICERS

PRESENT: Supervisor Peter Shrope

Council Members: Brian McDonnell, Amber McKernan, Steve Tucker and Lydia Wright

ABSENT: None

OTHERS PRESENT: Paul Blaine-Code Enforcement Officer, Andy Crary-Superintendent of Highways, and Elaine Sater-Town Clerk and one resident

GUESTS: None

NOTICE OF MEETING:

Notice of this meeting was posted on the Town Clerk's Sign Board

REPORTS

1. Highway Department - Andy Crary (Report submitted prior to meeting)
 - a. Finished mowing roads
 - b. Mowing cemeteries and Town Hall
 - c. Mowed landfill
 - d. Got ready for guardrail repair, removed old rails on Split Rock Road
 - e. Provided traffic control for installation of guiderails, they are completed
 - f. Turned in 2 loads of scrap metal, gave check to Supervisor
 - g. Hauled tar for Harrietstown, Village of Saranac Lake, Towns of Franklin and St Armand
 - h. Paved Keese Mills one-half mile
 - i. Worked on Mt Pond Road
 - j. Repaired riding lawn mower, replaced blade engagement part

Supervisor Peter Shrope received an estimate for trees for berm at Garage from Moody Farm. The APA approved the updated planting plan; it can be completed next year but has to be started this year. Need to start planting now; September will be too late for establishing the trees.

RESOLUTION #36-2017

TREES FOR BERM AT GARAGE

Motion made by Supervisor Peter Shrope, second by Lydia Wright,

WHEREAS the Adirondack Park Agency (APA) has approved the planting plan which includes planting 15 white pine trees on the berm at the Town Garage to start this growing season, and

WHEREAS Wesley Moody Inc., a landscaper in the Town, has submitted an estimate for 15 trees installed with a guarantee (\$4,955) and without a guarantee (\$4,205),

NOW THEREFORE BE IT RESOLVED that the Town Board accepts the estimate from Wesley Moody, Inc. in the amount of \$4,955 for planting for 15 6-8' white pine trees, planted in good topsoil and dressed in hemlock mulch and guaranteed for one year, and

BE IT FURTHER RESOLVED that one-half the amount of \$4,955.00 which is \$2,477.50 be paid to Wesley Moody, Inc. to start the planting job as soon as possible in this growing season.

ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

RESOLUTION #36 declared duly adopted

2. Town Clerk- Elaine Sater:

- a. Total Revenue to Supervisor as of July 31 was \$233.25 from 1 certified copy vital record, 4 Dog Licenses: 1 new (Tag#189) and 3 renewed, 3 Building Permits (#17-017, 019 and 020), and 3 copies on the copier
- b. July 27, sent Resolution #31-2017 to NY State and Local Retirement System with Record of Activities

TOWN OF BRIGHTON, FRANKLIN COUNTY, NEW YORK
REGULAR TOWN BOARD MEETING MINUTES

August 10, 2017

Page 2 of 5

- (ROA) for several elected and appointed Town Officials. This needs to be done each time a new term starts for people in the Retirement System. Currently three Board Members need to provide an ROA
- c. Received FOIL request for Court records from 1992, no record on file.
 - d. Town Clerk's Office will be opening late at 2:30pm on Thursday, August 24 and Tuesday, August 29.
 - e. TOWN HALL REQUEST: Thursday, August 24, Democrat Party Caucus 6:00pm; Wednesday, August 23, Rainbow Lake Water Protection District, 1-3pm
 - f. TOWN PARK REQUEST: Saturday, August 5 Marlow Soccer Tournament, 10am to 4 pm; Saturday, August 19, Boyd Family, 1-5pm; Saturday, August 26, Adirondack Recovery Group, 11am to 4 pm; Sunday, August 27, First United Methodist Church of Saranac Lake, 12-5pm; and Lutheran Church cancelled for Sunday, August 13.
 - g. RECORDS MANAGEMENT: Still working on indexing minutes from 1935-1950 and shredding 2010 Town and Court Records. Needed to replace the shredder. Attending a scanning workshop on Tuesday, August 29 in Potsdam.
3. Historian - Elaine Sater: Report given at meeting from 1936 Minutes.
- Jan 4 - Cornelius Meagher becomes Supervisor; Board authorizes the Superintendent of Highways to hire a seasonal plow truck driver for \$100 a month. There are 7 nominations for Welfare Officer; William Quick is appointed. Louis Strack is appointed Dog Enumerator. Board votes to have a meeting every month for the next two years to audit vouchers and for any other Town business. Voted to use Peoples' Bank of Malone and Saranac Lake National Bank for depositories
- Feb 8 - Two (2) Town Justices resign: Louis Strack and Isaac Stein, upon opinion of Attorney Ralph Levy that he is now eligible to hold office, Isaac Stein is reappointed. Arthur Leavitt is appointed to fill the second vacancy of Town Justice. Vote taken to approve American Surety Co. for Town Officials' bond. Vote taken to pay the Supervisor \$250 and the Town Clerk \$40 for highway work.
- March 18 - Vote taken to repair the road from the Cross Road on Hobart Road to Kenneth Scott's residence. Road is impassible and there is sickness in the house. Repair cost Not to Exceed \$100.
- March 24 - Vote taken to authorize Supervisor to borrow \$1600 for the General Fund. Vote taken to pay Association of Towns \$10 for devising proscribed ways and means of obtaining greater economy and efficiency in government. Wage scale per hours set for Highway as follows: Laborers \$.40, Lease trucks \$.70, Teams \$.475, Teamsters \$.40, Rofler Operator \$.50, Truck Driver \$.50, and Black Smith \$.65. Douglas Martin resigns as Assessor and Jerry Sawyer is appointed as Assessor. Election Inspectors are appointed as follows: Reginald Russell, Ola Gallagher, Nellie Hallie, and William Riley. Voucher were audited and approved for Payment. Highway Funds were approved for Special Improvements \$137.69 per mile for 44 miles of road and \$200 for extending Hobart Road to residence of Kenneth Scott (currently Oehler's residence).
4. Tax Collector - Holly Huber: No Report
- Old laptop computer (2010) was turned-in to the Town Clerk; Supervisor Peter Shrope loaded Windows 10, Google Chrome and Open Office on it so the Superintendent of Highways can use it.
5. Town Justice - Nik Santagate: Supervisor Peter Shrope said he received a check in the amount of \$1,879.00 and the Town Justice reported he disposed of 27 cases for the month of July
6. Code Enforcement Officer (CEO) - Paul Blaine: Report received prior to meeting
- a. 3 building permit (BP) were issued during July (BP#17-017 and 019 and 020)
 - b. Issued Five (5) Certificates of Compliance BPs#16-002, 014, 018, and 028 and 17-017.
 - c. Would like to purchase a new computer next year and upgrade his BAS program. Currently cannot get BAS updates as the Windows program cannot support them.
 - d. Has a new job and needs to change the hours of the office from 4-7pm to 5:30-7:30pm on Thursdays
 - e. Will be out of the office Thursdays, August 24 and 31 for vacation

RESOLUTION # 37-2017

CHANGE TO HOURS FOR CODE ENFORCEMENT OFFICE

Motion made by Supervisor Peter Shrope, second by Amber McKernan,

WHEREAS the Code Enforcement Officer Paul Blaine has accepted a new full-time job and has requested a change to his office hours at the Town Hall,

TOWN OF BRIGHTON, FRANKLIN COUNTY, NEW YORK
REGULAR TOWN BOARD MEETING MINUTES

August 10, 2017

Page 3 of 5

NOW THEREFORE BE IT RESOLVED that the Town Board authorizes the Code Enforcement Officer to change his office hours at the Town Hall from 4-7pm to 5:30-7:30pm on Thursday evenings.

ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0
RESOLUTION #37 declared duly adopted

7. Assessor- Roseanne Gallagher: No report
8. Animal Control - Tri Lakes Humane Society: No Report
9. Supervisor - Peter Shrope:
 - a. Countywide Shared Services Plan: Has to vote on the plan on August 23 at 10am. Distributed updated plan to Board. Would like a resolution to allow him to vote "yes" to the shared services plan.

RESOLUTION # 38-2017

SHARED SERVICES PLAN FOR FRANKLIN COUNTY

Motion made by Supervisor Peter Shrope, second by Brian McDonnell,

WHEREAS the Supervisors of Franklin County have been meeting with Franklin County representatives to discuss ways to share services to reduce costs in Franklin County as mandated by the Governor, and
WHEREAS the Towns must participate in the shared services plan this year or redo the process again next year,
NOW THEREFORE BE IT RESOLVED that the Town of Brighton will participate in the Franklin County shared services plan, and

BE IT FURTHER RESOLVED that the Supervisor be authorized to cast a "Yes" vote for the shared services plan on August 23, 2017 at 10 am at the Franklin County Court House in Malone.

ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0
RESOLUTION #38 declared duly adopted

- b. Budget as of July 31, 2017, provided to Board members:
 - i. Revenues for July: \$392.00 Scrap metal, \$1879 from Town Justice, and \$233.25 from Town Clerk
 - ii. NYCLASS interest received for the General Fund was \$73.34 in General account \$106,022.72 (\$20,000 for Town Hall Roof Project) and Highway Fund is \$28.38 total in account \$40,391.79.
- c. Plans on attending Local Government Day in Potsdam on October 10, there is a workshop on Census 2020. Received information about assisting with the Census to update the Town's information.
- d. Assembly Member Billy Jones will be visiting the Town Hall on Tuesday, August 29 at 1 pm. to meet with the Town Board.
- e. Camp Gabriels Update: Assembly Member Steve Englebright is on the Environmental Conservation committee where this issue is stalled. He will be at APA Headquarters and will meet with Supervisor Peter Shrope to discuss Camp Gabriels.

ACCEPT/AMEND MINUTES

- Regular Board – July 13, 2017

Motion made by Amber McKernan, second by Steve Tucker, to accept the minutes of the Regular Board Meeting of July 13, 2017, with the following changes: Page 3 of 5, Reports, Para 9b, Camp Gabriels: Change "750" to "250" and Page 4 of 5, Business, Para 3, Town Hall Maintenance, change "restrained" to "re-stained".
Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Abstain 1 (Wright)

CITIZENS COMMENTS:

Brian McDonnell said that he would like to acknowledge the work the Highway Department has been doing at the cemeteries, they look good.

Amber McKernan said the park is also looking good; the old equipment had been removed.

TOWN OF BRIGHTON, FRANKLIN COUNTY, NEW YORK
REGULAR TOWN BOARD MEETING MINUTES

August 10, 2017

Page 4 of 5

BUSINESS

1. **Saranac Lake Area Youth Program:** Received a contract from the Town of Harrietstown.

RESOLUTION # 39-2017

SARANAC LAKE AREA YOUTH PROGRAM (SLAYP) CONTRACT

Motion made by Supervisor Peter Shrope, second by Amber McKernan,

WHEREAS, the Town of Harrietstown is the lead agent for the Saranac Lake Area Youth Program (SLAYP), and WHEREAS the Town of Brighton residents are able to participate in this program during the summer, NOW THEREFORE BE IT RESOLVED that the Supervisor be authorized to sign a contract with the Town of Harrietstown to provide summer activities for Town of Brighton residents through the Saranac Lake Area Youth Program (SLAYP), and BE IT FURTHER RESOLVED that the Supervisor be authorized to pay the amount of \$1,000 to the Town of Harrietstown in support of this program.

ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Tucker, Shrope, Wright), Nay 0
RESOLUTION #39 declared duly adopted.

2. **Land Purchase from Paul Smith's College:** Spoke with Ray Agnew and Steve McFarland; they would like a concrete proposal from the Town. An estimate for surveying is \$1,600 and a minor APA subdivision will probably need to be submitted; will include this cost in 2018 budget.
3. **Park Use Policy:** Still in draft form.
4. **Paid Family Leave State Resolution:** Received an email from the Attorney for the Town and the Hartford Insurance Company concerning the Paid Family Leave Program. The State budget is including 12 weeks of paid family leave; this will be financed through employee payroll deduction. The program will be phased in over four years; it is optional for public employees. Town employees under Union contract will have to negotiate it through CSEA.

COMMITTEES

Parks and Recreation- Peter Shrope, Amber McKernan:

1. Hose at the Park building keep getting moved, children have been playing with it. Supervisor Peter Shrope will look into some way to secure the hose.
2. There is another set of bleachers near the woods that need to be removed
3. Picnic Tables: There are four that need replacing, spoke to Sam Reynolds about building some for the Town

RESOLUTION # 40-2017

PICNIC TABLES FOR PARK

Motion made by Amber McKernan, second by Lydia Wright,

RESOLVED that the Supervisor be authorized to purchase four picnic tables for the Park and Town Hall at \$240 each from Sam Reynolds for a total amount of \$960.

ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Tucker, Shrope, Wright), Nay 0
RESOLUTION #40 declared duly adopted.

CITIZENS COMMENTS: None

TOWN OF BRIGHTON, FRANKLIN COUNTY, NEW YORK
REGULAR TOWN BOARD MEETING MINUTES

August 10, 2017

Page 5 of 5

AUDIT OF VOUCHERS:

RESOLUTION #41-2017

PAYMENT OF AUDITED VOUCHERS AS LISTED ON THE ABSTRACTS

Motion made by Amber McKernan, second by Lydia Wright,

RESOLVED that the Supervisor be authorized to pay the audited vouchers as listed on the abstracts as follows:

PREPAID FUNDS: Abstract #8 for Voucher #8A through and including 8C for 2017 GENERAL FUNDS in the amount of \$523.20 and STREET LIGHTING FUND Abstract #8C in the amount of \$52.85

GENERAL FUND: Abstract #8 for Voucher #142 through and including #154 for 2017 funds in the amount of \$6,984.90

HIGHWAY FUND: Abstract #8 for Voucher #68 through and including #75 for 2017 funds in the amount of \$49,308.92

ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

Resolution #41 declared duly adopted

ADJOURNMENT

Motion to Adjourn the meeting at 8:45 pm made by Amber McKernan, second by Lydia Wright, Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

Respectfully Submitted,

Elaine W. Sater, RMC
Brighton Town Clerk

DRAFT