

TOWN OF BRIGHTON, FRANKLIN COUNTY, NEW YORK  
REGULAR TOWN BOARD MEETING MINUTES

July 12, 2018

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The Regular Meeting of the Town Board of the Town of Brighton was held Thursday, July 12, 2018, at 7 pm at the Brighton Town Hall, Paul Smiths, NY, with the following:

**CALL TO ORDER:**

Meeting was Called to Order by Supervisor Peter Shrope at 7 pm  
“Pledge to the Flag” was recited.

**ROLL CALL OF OFFICERS**

PRESENT: Supervisor Peter Shrope

Council Members: Brian McDonnell, Amber McKernan, Steve Tucker, and Lydia Wright

ABSENT: None

OTHERS PRESENT: Paul Blaine-Code Enforcement Officer, Andy Crary-Superintendent of Highways, and Elaine Sater-Town Clerk

GUEST: Paul Smiths-Gabriels Volunteer Fire Department 3 members

**NOTICE OF MEETING:**

Notice of this meeting was posted on the Town Clerk’s Sign Board.

**REPORTS**

1. Highway Department - Andy Crary
  - a. Mowed and weed whacked Cemeteries and Town Hall lawns
  - b. Put new cable on Lawn mower
  - c. Picked up and returned aerator for park from Taylor Rental
  - d. Cold patched Keese Mills Road
  - e. Raked the dirt roads
  - f. Hauled tar for the Town of Duane for 2 days
  - g. Changed oil in the F350 pickup truck
  - h. Had the carburetor fixed on the pole saw
  - i. Put mower on tractor and started mowing roadsides
  - j. Had Trudeau Sand and Gravel put up the sand for 2018-2019 winter season; they were in the area doing another job so took advantage of machine being available
  - k. Employee on vacation

**RESOLUTION #53-2018**

**SCREENING OF SAND BY TRUDEAU SAND AND GRAVEL FOR 2018-2020 WINTER SEASONS**

Motion made by Supervisor Peter Shrope, second by Lydia Wright,

WHEREAS Trudeau Sand and Gravel was in the area with their screening machine and  
WHEREAS the Superintendent of Highways needs sand screened for the 2018-2019 winter season and took advantage of the screening machine being available,

NOW THEREFORE BE IT RESOLVED that the Town Board authorizes the Superintendent of Highways to hire Trudeau Sand and Gravel to screen sand for the 2018-2019 winter season not to exceed \$4860 and for the 2019-2020 winter season not to exceed \$5000.

**ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0  
Resolution #53 declared duly adopted**

**RESOLUTION #54-2018**

**PAYMENT FOR 2015 PLOW TRUCK TO KANSAS STATE BANK**

Motion made by Supervisor Peter Shrope, second by Amber McKernan,

RESOLVED that the Town Board authorizes Supervisor Peter Shrope to pay the amount of \$8,019.32 to Kansas State Bank for the 4<sup>th</sup> payment for the 2015 International Snow Plow truck.

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**ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0  
Resolution #54 declared duly adopted**

2. Town Clerk- Elaine Sater:
  - a. Total Revenue to Supervisor as of June 30, 2018, was \$1,035.78 for: 1 Sport License, 1 Certified Copy, 6 Dog Licenses renewed, and 6 Building Permits (#18-011 through 016)
  - b. TOWN HALL REQUEST: Rainbow Lake Water Protection District, Wednesday, June 20, 11 am; Tuesday, July 10, 4 to 6pm and Wednesday, July 18, 1pm.; Wednesday, September 18, Adirondack Lakes Center for the Arts, 4 to 5pm
  - c. TOWN PARK REQUEST: Saranac Lake Summer Soccer League, Thursdays June 21 to July 26, 5 to 8pm.; Sunday, July 1, Fobare Family, 1 to 4pm
  - d. RECORDS MANAGEMENT: Still working on indexing minutes from 1935-1950.
3. Historian - Elaine Sater: Received letter from Franklin County Historical & Museum Society concerning an event "Fall for History" on September 29, 2018, in Malone. No interest at this time.
4. Tax Collector - Holly Huber: Nothing to Report  
The Tax Collector's Audit of Financial Records for 2018 is scheduled for August 9, 2018 from 6-7 pm.
5. Town Justice - Nik Santagate: Report received prior to meeting  
Supervisor Peter Shrope received a check in the amount of \$3,773 and the Town Justice reported he disposed of 34 cases for the month of June.
6. Code Enforcement Officer (CEO) - Paul Blaine: Report received prior to meeting
  - a. Six (6) Building Permits (BP#18-011 thru 016) were issued in June
  - b. Two (2) Certificates of Compliance issued for BP#17-024 and BP#18-006.
  - c. One (1) Certificate of Occupancy issued for BP#17-011
  - d. Received inquiry for another building permit for a new home
  - e. Will be taking a week's vacation during August
7. Assessor- Roseanne Gallagher: Report received prior to meeting  
Finished data collecting in Rainbow Lake area, except for boat access only Hogsback; working on a "ton" of paperwork and computer work.
8. Animal Control - Tri Lakes Humane Society: No report
9. Supervisor - Peter Shrope:
  - a. The Camp Gabriels constitutional amendment did not go to the Assembly per Billy Jones
  - b. Salt used by State trucks on State highway in Gabriels may be a problem for water wells,
  - c. Will attend the Common Ground Alliance Meeting in Lake Placid on July 19<sup>th</sup>
  - d. Budget as of June 30, 2018, provided to Board members:
    - i. Revenues for June: \$3,773 from Town Justice and \$1,035.78 from Town Clerk
    - ii. NYCLASS interest received for the General Fund was \$151.58, total in account is \$107,230.27 and Highway Fund was \$57.75, total in account \$40,865.45.

**ACCEPT/AMEND MINUTES**

**-Regular Board – June 14, 2018**

Motion made by Supervisor Peter Shrope, second by Amber McKernan, to accept the minutes of the Regular Board meeting of June 14, 2018 as written, **Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Abstain 1 (Wright)**

**-Regular Board - May 10, 2018**

Motion made by Steve Tucker, second by Amber McKernan, to accept the minutes of the Regular Board meeting of May 10, 2018, as corrected on Page 4, Committees, Para 1, Adirondack Regional Airport: Change "FOB" to "FBO", **Aye 3 (McKernan, Tucker, Wright), Nay 0, Abstain 2 (McDonnell, Shrope)**

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***BUSINESS***

**Saranac Lake Adult Center Contract - Supervisor Peter Shrope:** Received a request from the Saranac Lake Adult Center for support of programs for Senior Citizens.

**RESOLUTION #55-2018**

**SARANAC LAKE ADULT CENTER CONTRACT 2018 and 2019**

Motion made by Supervisor Peter Shrope, second by Brian McDonnell,

RESOLVED that the Town Board authorizes the Town Supervisor to sign a contract with the Saranac Lake Adult Center to provide services to Brighton residents over the age of 60 for two years, 2018 and 2019, for the amount of \$850 per year, and

BE IT FURTHER RESOLVED that the Town Supervisor be authorized to pay the amount of \$850 to the Saranac Lake Adult Center for 2018 services.

**ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0**  
**Resolution #55 declared duly adopted**

**COMMITTEES:** Nothing to Report

**CITIZENS COMMENTS:** None

***EXECUTIVE SESSION:***

Motion made by Supervisor Shrope to **GO INTO EXECUTIVE SESSION** at 7:28pm, in accordance with Public Officers Law, Article 7, Para 105(a), to discuss a public safety issue with three members of the Paul Smiths-Gabriels Volunteer Department, second by Lydia Wright, Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

Motion made by Brian McDonnell to **GO OUT OF EXECUTIVE SESSION** at 8:30pm, second by Amber McKernan, Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

***AUDIT OF VOUCHERS:***

**RESOLUTION #56 -2018**

**PAYMENT OF AUDITED VOUCHERS AS LISTED ON THE ABSTRACTS**

Motion made by Amber McKernan, second by Lydia Wright,

RESOLVED that the Supervisor be authorized to pay the audited vouchers as listed on the abstracts as follows:

PREPAID FUNDS: Abstract #7 for Voucher #7A through and including #7C for 2018 General Funds in the amount of 457.88 and STREET LIGHTING FUNDS in the amount of \$52.11

GENERAL FUND: Abstract #8 for Voucher #123 through and including #137 (except voucher #s 124 and 126 that were not used) for 2018 funds in the amount of \$1,898.43

HIGHWAY FUND: Abstract #9 for Voucher #70 through and including #83 (except voucher # 72 that was not used) for 2018 funds in the amount of \$10,194.97

**ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0**  
**Resolution #56 declared duly adopted**

***ADJOURNMENT***

Motion to Adjourn the meeting at 8:32 pm made by Amber McKernan, second by Lydia Wright, Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

Respectfully Submitted,

Elaine W. Sater, Brighton Town Clerk