

TOWN OF BRIGHTON, FRANKLIN COUNTY, NEW YORK  
REGULAR TOWN BOARD MEETING MINUTES

June 14, 2018

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The Regular Meeting of the Town Board of the Town of Brighton was held Thursday, June 14, 2018, at 7 pm at the Brighton Town Hall, Paul Smiths, NY, with the following:

**CALL TO ORDER:**

Meeting was Called to Order by Supervisor Peter Shrope at 7 pm  
“Pledge to the Flag” was recited. Amber McKernan noted it was Flag Day.

**ROLL CALL OF OFFICERS**

PRESENT: Supervisor Peter Shrope

Council Members: Brian McDonnell, Amber McKernan, and Steve Tucker

ABSENT: Council Member Lydia Wright

OTHERS PRESENT: Paul Blaine-Code Enforcement Officer, Andy Crary-Superintendent of Highways, and Kathleen Snyder-Deputy Town Clerk and 1 resident.

GUEST: none

**NOTICE OF MEETING:**

Notice of this meeting was posted on the Town Clerk’s Sign Board.

**REPORTS**

1. Highway Department - Andy Crary
  - a. Finished sweeping roads
  - b. Road raked dirt roads
  - c. Mowed cemeteries and Town Hall property
  - d. Weed wacked cemeteries and Town Hall property
  - e. Put out flags for Memorial Day
  - f. Went to the dump
  - g. Received new loader
  - h. Put radio in new loader
  - i. Picked up needles/sticks in the Town Park
  - j. Started chipping the side of Keese Mills Road
  - k. Re-installed guardrails on Keese Mills Road
  - l. Put new belts on lawnmowers
  - m. Discussed purchasing a new plow blade skin to replace the 1996 one. The old plow blade frame will be kept as a spare. The old plow blade will be scrapped. The first quote for a new plow blade is approximately \$2,800.00. More quotes are being sought. Consequently, the town would have two (2) trucks with three (3) plows.
2. Town Clerk- Elaine Sater:
  - a. Total Revenue to Supervisor as of May 31, 2018 was \$937.38 for: 1 Sport License, 1 Certified Copy, 3 Dog Licenses renewed, 7 Building Permits (#18-004 through 010)
  - b. May 15 - Sent notice to NY State and Local Retirement of Record of Activities (ROA) for Superintendent of Highways Andy Crary after posting for 30 days.
  - c. May 30 - Posted notice, Town Clerk’s Office closed until June 19. Many Thanks to Kathy Snyder for filling in as Deputy Town Clerk and BAR Secretary.
  - d. June 7 - Board of Assessment Review (BAR) met
  - e. June 26 - There will be a Primary Election from 12 noon to 9 pm, Town Clerk’s Office will be closed. The voting machines will be brought on Thursday, June 21<sup>st</sup> and removed on Tuesday, June 26<sup>th</sup> after the polls close at 9 pm.
  - f. TOWN HALL REQUEST: none
  - g. TOWN PARK REQUEST: Saturday, August 11<sup>th</sup>, ADK Recovery Group, 9 am - 6 pm.
  - h. RECORDS MANAGEMENT: Still working on indexing minutes from 1935-1950.
3. Historian - Elaine Sater: no report

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4. Tax Collector - Holly Huber: Report received prior to meeting  
The Tax Collector's Audit of Financial Records for 2018 is scheduled for August 9, 2018 from 6-7 pm.
5. Town Justice - Nik Santagate: Report received prior to meeting  
Supervisor Peter Shrope received a check in the amount of \$5,231 and the Town Justice reported he disposed of 58 cases for the month of May.
6. Code Enforcement Officer (CEO) - Paul Blaine: Report received prior to meeting
  - a. Four (4) Building Permits (BP#18-007 thru 010) were issued in May
  - b. One (1) Certificate of Compliance was issued for BP#17-021.
  - c. One (1) permit will be issued in the near future for a new home on Tanzy Lane.
7. Assessor- Roseanne Gallagher: Report received prior to meeting
  - a. Eight parcels were presented to the BAR, six were stipulations, 2 were in person
  - b. A resident was present to request a decrease in the assessed value of two of his properties. While data collecting last year, it was established his vacant waterfront property had never been valued as waterfront.
8. Animal Control - Tri Lakes Humane Society: No report
9. Supervisor - Peter Shrope:
  - a. Thank You to Steve Tucker for serving as the Deputy Supervisor during the May Board Meeting,
  - b. Will attend the Common Ground Alliance Meeting in Lake Placid on July 19<sup>th</sup>.
  - c. Received a reimbursement of \$933.75 from Geico Insurance Company for a damaged guardrail
  - d. Corrected voucher to reflect the charge of \$20,000 from Capital Improvements (DA5112.2) to Machinery (DA5130.2). The adjustment will be made at the end of the year.
  - e. Budget as of May 31, 2018, provided to Board members:
    - i. Revenues for May: \$10,474 mortgage tax from County, \$5,231 from Town Justice, \$937.38 from Town Clerk and \$933.75 from Geico
    - ii. NYCLASS interest received for the General Fund was \$148.98, total in account is \$107,078.69 and Highway Fund was \$56.78, total in account \$40,807.70.

**ACCEPT/AMEND MINUTES**

**-Regular Board – May 10, 2018**

Motion made by Amber McKernan, second by Steve Tucker, to accept the minutes of the Regular Board meeting of May 10, 2018, with a correction on page 4 under Committees: Paragraph 1, **Adirondack Regional Airport** change "FOB" to "FBO". Tabled until July Board Meeting.

**BUSINESS**

**1. Road Salt Memorandum of Understanding (MOU)**

The MOU of Municipal Governments in the Adirondacks regarding the application of road salt for winter maintenance and de-icing was presented. "The Review of Effects and Costs of Road De-icing" prepared by Daniel Kelting was distributed and discussed. The Town uses a sand/salt mixture which is approximately 1% salt. The Town is already pro-active to reduce salt usage on the roads. The Board considers this a State issue.

**2. 2018 Post-Closure Landfill Monitoring (Revised)**

**RESOLUTION #49-2018**

**CEDAR EDEN ENVIRONMENTAL, LLC AGREEMENT**

Motion made by Supervisor Peter Shrope, second by Amber McKernan,

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RESOLVED that the Town Board authorizes the Supervisor to sign the Agreement with Cedar Eden Environmental, LLC, for post closure landfill monitoring for 2018 in the amount of \$2,350 for professional services, not to exceed \$308 for reimbursements, not to exceed \$2,140 for lab fees for a total cost not to exceed \$4,930.

**ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)  
Resolution #49 declared duly adopted**

**3. Noise Ordinance**

There was an e-mail request from Liz and Ralph Bennett, dated May 30, 2018, for the Town to adopt a noise ordinance. The requirements to establish a noise ordinance were discussed. Investigation into issuing a noise ordinance indicated that an ordinance must include ways to measure noise decibels and to enforce infractions. It was decided that the Town is not in a position to establish a noise ordinance. Supervisor Peter Shrope will respond and suggest that the complaint be presented to the members of the Rainbow Lake Association.

**4. St. Regis Fire Tower**

**RESOLUTION #50-2018  
ST. REGIS FIRE TOWER**

Motion made by Supervisor Peter Shrope, second by Amber McKernan,

WHEREAS: The St Regis Mountain FireTower, located in the Town of Santa Clara has played a role in the history of the Town and has provided recreational opportunities for many residents and visitors, an

WHEREAS: The St Regis Mountain FireTower served as a manned early warning post, providing site locations of residential and forest fires to local fire wardens, who worked with the Forest Rangers to control fire

WHEREAS: The St Regis Mountain FireTower is considered to be of significant local value as a historic landmark, an orienteering beacon, and an educational resource.

WHEREAS: Many residents and visitors have climbed the newly renovated fire tower for the magnificent view and an opportunity to learn more about the local history and ecology.

THEREFORE BE IT RESOLVED: the Town of Brighton recognizes the Centennial of the St Regis Mountain FireTower will be acknowledged and celebrated by residents and visitors alike.

**ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)  
Resolution #50 declared duly adopted**

**5. Saranac Lake Revitalization Initiative**

**RESOLUTION #51-2018  
SARANAC LAKE DOWNTOWN REVITALIZATION INITIATIVE (DRI) APPLICATION**

Motion made by Supervisor Peter Shrope, second by Brian McDonnell

WHEREAS, the Village of Saranac Lake (the "Village") intends to apply for a Downtown Revitalization Initiative (the "DRI") award through the North Country Regional Economic Development Council; and

WHEREAS, Saranac Lake is a commercial, institutional, cultural and transportation hub for a large catchment area in the Adirondacks; and

WHEREAS, the Village's historic and walkable downtown has long attracted residents, visitors, artisans and small businesses; and

WHEREAS, Saranac Lake has a rich history of planning for its future and successfully implementing community goals including downtown revitalization; and

WHEREAS, in 2012 the Village and Downtown stakeholders created a public-private partnership based upon the Main Street America approach that has brought a disciplined and sustained focus to downtown revitalization; and

WHEREAS, Downtown Saranac Lake has benefited from millions of dollars in public and private investment over the last several years; and

WHEREAS, award of DRI funding will catalyze significant additional public and private investment and accelerate the pace of downtown revitalization; and

WHEREAS, award of DRI funding to an Adirondack community will support and promote the local, regional and

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state goals of fostering thriving and sustainable communities within the Adirondack Park; and WHEREAS, the Village of Saranac Lake's vision and goals for Downtown Saranac Lake will help implement Agency goals identified in the Franklin County Comprehensive Economic Development Strategy including improving the regional economic development climate, promoting an entrepreneurial culture, and enhancing tourism opportunities; and

WHEREAS, the Franklin County Local Development Corporation (the "Corporation") has identified downtown revitalization as a priority for 2018 and beyond; and

WHEREAS, the Corporation manages a loan fund and can undertake certain projects that can support downtown redevelopment.

THEREFORE, BE IT RESOLVED, Town Board of the Town of Brighton fully supports the Village of Saranac Lake's Round Three Downtown Revitalization Initiative application.

**ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)  
Resolution #51 declared duly adopted**

**6. Memorandum of Understanding from Paul Smiths College and the Paul Smiths-Gabriels Fire Department**

A new Memorandum of Understanding (MOU) concerning fire safety procedures from Paul Smith's College was presented. Discussion was tabled until all Board Members have a chance to review the new MOU.

**COMMITTEES:**

1. **AATV-Brian McDonnell:** The sale of Camp Gabriels is a top priority now that there is Senate approval.
2. **Park & Recreation-Amber McKernan:** Ben Tucker used the new power sweeper instead of raking. The result is much cleaner.

**CITIZENS COMMENTS:**

**Brian McDonnell** stated the fund raiser dinner for Roger and Shelley Smith was a huge success. It was held on June 9, 2018, at the Paul Smith-Gabriels Volunteer Fire Department.

**Steve Tucker** stated a new NY State Law, implemented January 1, 2018, affecting the insurance coverage for Interior-Attack Firefighters. More official information is needed prior purchasing any new insurance policy.

**Peter Shrope** stated the NY State Senate passed the bill to allow for the sale of Camp Gabriels. The NY State Assembly has not yet voted on the bill.

**Jessica and Steph Bishop** sent an e-mail to the Town of Brighton website, dated June 11, 2018, with a request to add a fire safety link to the Paul Smiths-Gabriels Fire Department website.

**AUDIT OF VOUCHERS:**

**RESOLUTION #52 -2018**

**PAYMENT OF AUDITED VOUCHERS AS LISTED ON THE ABSTRACTS**

Motion made by Amber McKernan, second by Brian McDonnell,

RESOLVED that the Supervisor be authorized to pay the audited vouchers as listed on the abstracts as follows:

PREPAID FUNDS: Abstract #6 for Voucher #6A through and including #6C for 2018 General Funds in the amount of \$497.99 and STREET LIGHTING FUNDS in the amount of \$55.38.

GENERAL FUND: Abstract #7 for Voucher #99 through and including #122 for 2018 funds in the amount of

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\$5,608.29

HIGHWAY FUND: Abstract #8 for Voucher #58 through and including #69 for 2018 funds in the amount of \$12,024.50

**ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)  
Resolution #52 declared duly adopted**

***ADJOURNMENT***

Motion to Adjourn the meeting at 8:35 pm made by Amber McKernan, second by Peter Shrope, Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)

Respectfully Submitted,

Kathleen Snyder, Brighton Deputy Town Clerk

DRAFT