

REGULAR BOARD MEETING - TOWN OF BRIGHTON - FRANKLIN COUNTY, NY

June 12, 2008

Page 1 of 9

The Regular Monthly Meeting of the Town Board of the Town of Brighton was held Thursday, June 12, 2008 at 7:00 p.m. at the Brighton Town Hall, Paul Smiths, NY, with the following:

CALL TO ORDER:

Meeting was **Called to Order** by Deputy Supervisor Steve Tucker at 7:02 p.m.

The Board said the "Pledge of Allegiance to the Flag"

ROLL CALL OF OFFICERS

PRESENT: Deputy Supervisor Steve Tucker, Council Members: Sheila Delarm, Jeffrey Leavitt, and Lydia Wright

ABSENT: Supervisor Peter Martin, Sr.

OTHERS PRESENT: Paul Blaine - Code Enforcement Officer, Andy Crary - Superintendent of Highways Amber McKernan - Tax Collector, Mary Ellen Salls - Historian, and Elaine Sater - Town Clerk

RESIDENTS: There were two residents present

GUEST: None

NOTICE OF MEETING: Notice was posted on the Town Clerk's Sign Board in front of the Town Hall.

APPROVAL OF MINUTES

- Regular Board, May 8, 2008

Motion made by Sheila Delarm, **second** by Lydia Wright, **to approve the minutes of the Regular Town Board meeting held on May 8, 2008, as written.**

Aye 4 (Delarm, Leavitt, Tucker, Wright), Nay 0, Absent 1 (Martin)

TOWN CLERK'S REPORT

Total Revenue to Supervisor as of May 31, 2008 was \$591.30

1 Certified Copies and 1 Genealogical Search (Final Payment)

1 Marriage License #01-80

4 Dog License Renewals

2 Building Permits (#08-04 and 05)

1. Received notice from North Brook Lodge, dated 5/1/08, Re: Renewal of Seasonal Liquor License.
2. TOWN HALL REQUESTS: Brighton Architectural Heritage Committee - Thursday June 19, 1-3 p.m.
3. TOWN PARK REQUESTS: Brownie Troop 4070 - Saturday June 7, 2:30 p.m.; Scout Troop 12 - Sunday June 22, 12:00 Noon; Gidding Family - Saturday, June 28, 1 p.m.; Camp Gabriels - Friday, July 18, 3 p.m.; and Foster Family - Saturday, August 16, 12 Noon
4. RECORDS MANAGEMENT: Destruction of 1951 to 2000 Court records is complete as per the Court Records Disposal Schedule.

SUPERVISOR'S FINANCIAL REPORT/CORRESPONDENCE

1. Financial Report:

- a. Town Accounts: Total of \$573,437.93 in the Town's accounts as of June 11
- b. CLASS Investments: Total interest for May 2008 was \$524.31 for the General Fund, and \$382.60 for the Highway Fund

Board set a time of 5:45p.m. on Thursday, July 10 to complete the Supervisor's financial records audit

- c. Budget Amendments: General Fund amendments due to increase in mileage costs for the Town Clerk and Justice and hiring of Code Enforcement Officer. Highway Fund amendment due to maintenance on trucks.

GENERAL FUND 2008 BUDGET AMENDMENT #3

Motion made by Deputy Supervisor Steve Tucker, **second** by Lydia Wright, **To Wit:**

RESOLVED that the following amounts be and the same hereby are transferred:

\$ 200.00 from Account No. A1990.4 (Contingency)

\$ 6,347.00 from Account No. A3620.4 (Code Enforcement Expenses)

REGULAR BOARD MEETING - TOWN OF BRIGHTON - FRANKLIN COUNTY, NY

June 12, 2008

Page 2 of 9

As follows:

\$ 100.00 to Account No. A1110.4 (Justice)

\$ 100.00 to Account No. A1410.4 (Town Clerk)

\$ 3,647.00 to Account No. A3620.1 (Code Enforcement Salary)

ROLL CALL VOTE: Aye 4 (Delarm, Leavitt, Tucker, Wright), Nay 0, Absent 1 (Martin)

GENERAL FUND 2008 BUDGET AMENDMENT #3 declared duly adopted.

HIGHWAY FUND 2008 BUDGET AMENDMENT #1

Motion made by Deputy Supervisor Steve Tucker, second by Lydia Wright, To Wit:

RESOLVED that the following amounts be and the same hereby are transferred:

\$ 2,000.00 from Account No. DA5130.2 (Machinery Cap Improvement)

As follows:

\$ 2,000.00 to Account No. DA5130.4 (Machinery Expense)

ROLL CALL VOTE: Aye 4 (Delarm, Leavitt, Tucker, Wright), Nay 0, Absent 1 (Martin)

HIGHWAY FUND 2008 BUDGET AMENDMENT #1 declared duly adopted.

2. Correspondence:

- a. APA Application received #2008-128 (Calderone), dated June 5, 2008, Re: Commercial Auto Repair and Sales Business after-the-fact permit
- b. Franklin County Office of Emergency Services, dated May 28, 2008, Re: Mass Notification System, to access the system call the Franklin County Dispatch at (518) 483-1219.
- c. NYMIR, Board of Governors, Re: Invitation to Reception and Lobster Bake July 31 at Olympic Ski Jump in Lake Placid
- d. Mercy Care for the Adirondacks, Re: Invitation to an Educational Forum at Paul Smiths College called "Communities of All Ages", Friday, June 27, 2008 from 9:30 a.m. to 12:30 p.m., copy will be given to Pat Willis for notifying the seniors in the Town.
- e. NYS DEC, dated May 21, 2008, Re: Order on Consent, read for the record:

"Re: Town of Brighton, DEC Case no: CO5-20070829-1

Dear Mr Martin,

Enclosed please find a proposed Order on Consent in the above entitled matter. The Order on Consent is subject to the approval and signature of the Department's representative. If the terms of the Order on Consent are satisfactory, please have the appropriate person execute the Order in the presence of a notary public and return it to my attention at the address on this letterhead.

I will then forward the Order to the Department's representative for her approval and signature. Once the Order on Consent has been executed by both of the parties, I will provide you with a fully executed copy of the Order. Payment of the \$2,500.00 payable portion of the civil penalty and completion of the compliance schedule set forth in the Order must take place within 30 days from the effective date of the Order.

Please feel free to contact me at (518) 402-9515 if there is anything relating to this matter that you would like to discuss.

Sincerely Anthony A. London, Esq., Office of General Counsel"

Discussion was held concerning this letter; this is the first time this issue has been brought to the Board for a decision. A copy of the Order on Consent will be forwarded to the Attorney for the Town, Scott Goldie, and the insurance company (NYMIR). In 2006 a letter was received from NYS DEC Ranger Scott Murphy asking for the Town to remove brush from the road so vehicles could use the road. The Town had a permit to remove some large trees but it expired on July 31, 2007. A Camp Gabriel's crew did the work. Jeffrey Leavitt said he thought a possible "deer jacker" was the one who notified NYS DEC about the work being done to clear the road. Steve Tucker will speak with the Attorney on Friday, June 13.

- f. National Grid, dated May 27, 2008, Re: Vegetation Management; Nelson Tree Company will be in the area where there are power lines for the next 8 months.
- g. Conboy, McKay, Bachman & Kendall, LLP, dated May 23 and 27, Re: Note of Issue and Memorandum Order for Appraisals on the Earle property. Appraisals need to be completed by September 8 for Judge Demarest. The Attorney for the Town will send a list of names from which the Board may choose.
- h. US Department of Justice, Federal Bureau of Prisons, dated May 13, 2008, Re: 2008 National Volunteer

REGULAR BOARD MEETING - TOWN OF BRIGHTON - FRANKLIN COUNTY, NY

June 12, 2008

Page 3 of 9

Appreciation for FCI Ray Brook, would like to thank all the people who volunteer to help FCI Ray Brook.

DEPARTMENT REPORTS

1. ANIMAL CONTROL OFFICER (Tri-Lakes Humane Society): Report received for April

Handled a total of 12 calls: 5 in reference to lost and found pets, 2 in regards to a general dog complaint, 3 in reference to pet adoption, and 2 calls were directed to Judge Santagate as follow-up inquires to the Dangerous Dog hearing held in March.

2. ASSESSOR (Doug Tichenor):

a. Received a letter dated 6/9/2008, from Doug Tichenor sent to the Franklin Real Property Tax Services, Mrs. Mary Bausch, Director, as follows:

“Re: Grievance Day in the Town of Brighton;

Dear Mary,

The BAR in Brighton failed to meet on the date for filing complaints, which was June 5 from 5 pm to 9 pm. They just never showed up. The Town Clerk, Elaine Sater, and I were there till 6:30pm and numerous attempts to phone the BAR members only resulted in busy signals.

No property owners came to file complaints, but there are three mail in complaints to deal with. These are pending article 7 cases that were filed to keep the cases in play.

Please advise me as soon as possible as to the date when the default BAR in the county will meet to deal with these.

Sincerely, Doug Tichenor, Assessor, Town of Brighton”

Discussion was held as to why the BAR did not appear. Sheila Delarm asked who is responsible to notify the BAR members about the date of the meeting. The Town Clerk said a notice was published in the paper and at the Town Hall. The date was mentioned in the May minutes. Grievance Day, by Local Law, is always the first Thursday in June.

b. Letter of Resignation from Jerome Samburgh: Sheila Delarm call the Franklin County Real Property Tax Services to discuss Mr. Samburgh’s situation. He was given an exemption letter last year and they would not give him another exemption. The Town Board needs to appoint another person to the BAR. This will be discussed at the next meeting.

3. CODE ENFORCEMENT OFFICER (CEO) (Paul Blaine): Report distributed at the meeting

a. For 2008, issued 5 permits

b. For 2007, 24 permits open, voided 1 permit

c. For 2006, 13 permits open, issued 1 Certificate of Completion (CofC) , issued 1 renewal

d. For 2005, 6 permits open

e. For 2004, 6 permits open

f. For 2003, 1 permit open, issued 2 CofCs

g. Inspected active projects for the required inspections and have become familiar with the organization of the Codes office.

h. Reviewed outstanding issues, submitted two yearly reports that had not been completed. The Town is required to submit an annual report to the Secretary of State. This information is used to develop education outreach, support programs and funds to municipalities.

i. Computer Program and Computer: Unable to use the computer from the Town Garage. Submitted a proposal to purchase a laptop and software for the Codes officer. This investment will make the Codes office more efficient and provide better service to the residents of the Town. The Software fee has been negotiated down to \$3040 from the original cost of \$4600. The annual support and maintenance fee of \$500 is included.

RESOLUTION #54

AUTHORIZATION TO PURCHASE SOFTWARE AND COMPUTER UPGRADE

Motion made by Lydia Wright, **second** by Sheila Delarm, **To Wit:**

WHEREAS, the Town has a laptop available for the Code Enforcement Officer to use,

NOW THEREFORE BE IT RESOLVED that the Town Board authorizes the Code Enforcement Officer, Paul Blaine, to purchase an update for the laptop computer or purchase another laptop computer Not to Exceed

REGULAR BOARD MEETING - TOWN OF BRIGHTON - FRANKLIN COUNTY, NY

June 12, 2008

Page 4 of 9

\$1,100 and purchase software from Business Automation Services Inc. (BAS) for \$3,040 which includes an annual Support and Maintenance Fee of \$500, and

BE IT FURTHER RESOLVED that Paul Blain is authorized to contact John Bray, Computer Administrator, for help to get this system functional.

ROLL CALL VOTE: Aye 4 (Delarm, Leavitt, Tucker, Wright), Nay 0, Absent 1 (Martin)

RESOLUTION #54 declared duly adopted.

- j. Local Law for Code Enforcement: In review of past enforcement history, finds there has been some difficulty in enforcement due to claims of business use for junk vehicles. The Board may want to consider a more comprehensive law to address regulation of Junk Yards or a separate law. Provided the Board with a copy of James Coon's "Controlling Junk". The publication can guide the Board to its desired goal of preserving and promoting quality of environment and aesthetics.

After discussion it was determined that the CEO had a "proposed Junk Law" and not the "Local Law" adopted by the Town Board in 2001. The CEO will draft a "Local Law" for the Board to review for the next meeting.

4. TAX COLLECTOR (Amber McKernan): Submitted Report prior to meeting

- a. Received phone calls for tax information, sent two faxes.
- b. May and June bank statements received and balanced. There are 4 refund checks still outstanding to date in the amount of \$14.01 (Ck#778 was issued 30 Jan for \$3.73, Ck#779 was issued 1 Feb for \$2.00, Ck# 784 was issued 1 Mar for \$1.50, and Ck#789 was issued 31 March for \$6.78.) Will continue to hold the funds until the checks clear.
- c. Would like to request the Board audit the Tax Collector's financial for 2008 at their earliest convenience.

Board set a time of 6:15 p.m. on Thursday, July 10 to audit the Tax Collector's financial records.

- d. Attended the Tax Collector's Conference in Glens Falls from June 8 to 11. Received a certificate for 15 hours of training and education. It was very worthwhile to attend. Thank you to the Board for approving the request to attend.
- e. Discovered that 95% of the people attending the conference had an interest bearing account for tax collections. Would like to pursue this with the bank to see if they do such a thing.
- f. Received a letter dated 9 June from Mr. Bryan Varin, Franklin County Treasurer. The letter states "Franklin County has received a grant (\$25,000) from New York State Office of Real Property Tax Services to prepare a study for the implementation of a common database through which the taxable status and tax and payment history of every real property parcel in the county may be ascertained." Franklin County has contracted with Allen Tunnell Corporation to conduct the study and Mr. George Allen of that firm will contact the Tax Collector shortly to request information regarding the collection process in the Town of Brighton. The study must be completed by 1 August in order for the county to then apply for a second grant (\$25,000) to implement this database. To get the second grant, all Towns in the County must agree to go on the database.

5. TOWN JUSTICE (Nik Santagate): No Report

6. HISTORIAN - Mary Ellen Salls: Gave report at meeting

- a. Franklin County Biennial Celebration is June 23 in Malone, parade at 11 a.m. Pat and Tom Willis will display Town history at the Fairgrounds. The Fire Department is the only entry in the parade. Do not know if the Supervisor will be in the parade. The stage coach is not in the parade due to an insurance issue.
- b. Would like to know who to contact concerning St. Gabriel's Church in Paul Smiths.

Town Clerk said to contact Sr. Carol Kreager in Lake Clear or Rev. Tom Kornmeyer in Saranac Lake at St. Bernard's Church

- c. Brighton History Days will be July 19 and 20 at Moody Tree Farm. Information has been added to website.

COMMITTEE REPORTS

1. HIGHWAY DEPARTMENT - Jeffrey Leavitt and Steve Tucker:

- a. Report from Andy Crary, Superintendent of Highways, submitted prior to the meeting

REGULAR BOARD MEETING - TOWN OF BRIGHTON - FRANKLIN COUNTY, NY

June 12, 2008

Page 5 of 9

- i. Road raked dirt roads
- ii. Cut shoulders, cut brush and pruned limbs, and added crusher to Hoffman Road
- iii. Had both cemetery signs refinished by Camp Gabriels, mowed cemeteries and put up new flags, seeded plots
- iv. Set up for Food Pantry, helped repair their trailer
- v.
- vi. Took 2002 Paystar to MA Jerry's for brake repair and broken leaf springs
- vii. Mowed and weed wacked Town Hall lawns
- viii. Borrowed small chipper from Town of Santa Clara and chipped brush on Hoffman Road
- ix. Set up for Franklin County Rabies Clinic
- x. Fixed washout at Sucker Brook on Keese Mills Road
- xi. Checked roads during storm, cleaned sand from Keese Mills Road after storm.
- xii. F250 Pickup truck taken to High Peaks Ford for warranty work; warranty is up on truck.
- xiii. Put tar apron on LT9000 truck
- xiv. Received a quote in the amount of \$1,500 from Chris Leifheit, Licensed Land Surveyor (LLS), for boundary lines for the land behind the Town Garage
- xv. Need to purchase steel for plow blades while its on sale
- xvi. Received a quote of \$12,652 for adding a plow to the 1997 LT9000, Andy Crary will ask if the quote can be extended from August 8 until August 14, after the Board meeting.
- xvii. **Split Rock Road:** Picked up old guard rails on Split Rock Road, worked on one side and will complete the other side, dry hydrant needs to be raised to fit over guard rails
- xviii. **White Pine Road Bridge:** Received a call on the White Pine Road Bridge from the company the County uses to inspect bridges . It will cost about \$250,000 to repair the bridge. There are options available to replace the bridge; a hydraulics test needs to be done on the water flow.

Discussion was held on what the Town needs to do to get the bridge repaired. Andy Crary will contact the County Engineer Robert Haynes for more information.

RESOLUTION #55

AUTHORIZATION TO HIRE SURVEYOR TO MARK HIGHWAY GARAGE PROPERTY LINE

Motion made by Jeffrey Leavitt, Second by Sheila Delarm, To Wit:

RESOLVED that the Superintendent of Highways Andy Crary be authorized to hire Chris Leifheit, Licensed Land Surveyor, to mark the exterior lines for the Town of Brighton Highway garage properties on the north side of the County Road 31 (Jones Pond Road) for \$1,500.

ROLL CALL VOTE: Aye 4 (Delarm, Leavitt, Tucker, Wright), Nay 0, Absent 1 (Martin)

RESOLUTION #55 declared duly adopted.

RESOLUTION #56

AUTHORIZATION TO PURCHASE STEEL FOR PLOW BLADES

Motion made by Lydia Wright, Second by Sheila Delarm, To Wit:

RESOLVED that the Superintendent of Highways Andy Crary be authorized to purchase 2 sets of carbide steel at \$605 per set for the snow plow.

ROLL CALL VOTE: Aye 4 (Delarm, Leavitt, Tucker, Wright), Nay 0, Absent 1 (Martin)

RESOLUTION #56 declared duly adopted.

- b. **Bid Opening for LT9000 Snow Plow Truck:** Received two bids on the 1989 LT9000 plow truck. The truck could be sold for scrap metal for more than the bids received. Andy Crary will look into getting other bids.

RESOLUTION #57

AUTHORIZATION TO REJECT BIDS FOR 1989 LT9000 PLOW TRUCK

Motion made by Jeffrey Leavitt, Second by Steve Tucker, To Wit:

WHEREAS, a notice was posted in the Adirondack Daily Enterprise on May 16 for the Sale of Surplus Equipment, 1989 LT 9000 Plow Truck, and

WHEREAS, two bids were received as follows:

\$1,556.75 from Alton Trumble, Ausable Forks

\$858.00 from Andrew Hall, Syracuse

REGULAR BOARD MEETING - TOWN OF BRIGHTON - FRANKLIN COUNTY, NY

June 12, 2008

Page 6 of 9

NOW THEREFORE BE IT RESOLVED that the Town Board hereby rejects both bids as too low for the 1989 LT9000 Plow Truck.

ROLL CALL VOTE: Aye 4 (Delarm, Leavitt, Tucker, Wright), Nay 0, Absent 1 (Martin)

RESOLUTION #57 declared duly adopted.

- c. **Renewal of State Pollutant Discharge Elimination System (SPDES):** Received notice from DEC dated May 1, 2008, RE: Renewal of a General Permit for Storm Water Discharge from Construction Activity, a Notice of Termination is needed when construction is complete on the Garage Project. Steve Tucker will take a look at the on-line website to see what is needed for filing.
 - d. **CSEA Contract:** No response from the CSEA representative on the new contract
 - e. **County Road 60 Speed Limit:** Received copy of a letter sent to the Franklin County Department of Transportation from the NYS Department of Transportation (DOT), dated June 3, 2008, Re: Speed Limit on County Road 60 (aka Rainbow Lake Road), an investigation has been completed regarding the speed limit on the road. The speed limit will be reduced from the Rainbow Lake Post Office to the 40 mph limit in Gabriels. An Official Order will be forthcoming from the Secretary of State. A copy of this letter will be sent to Chris Shrope in Rainbow Lake.
 - f. **McCulloms Road:** A tree needs to be removed from across the road
 - g. **Slush Pond Road:** Supervisor Peter Martin distributed an Order on Consent to the Board. See Para 2e under Supervisor's Financial Report/Correspondence for discussion.
- 2. PARK & RECREATION - Steve Tucker and Lydia Wright**
- a. A port-a-potty has been delivered to park
 - b. Grass has been mowed
 - c. Saranac Lake Area Youth Program sign-ups started on June 9
- 3. INSURANCE/INVESTMENTS - Sheila Delarm and Lydia Wright:**
- a. Lydia Wright has not heard from Mang concerning the "Deputies" coverage
 - b. The Town Clerk said the Undertaking for Officials needs to be researched for further information, dollar amounts for each official who collect money need to be established.
 - c. Nothing to report for Investments
- 4. CEMETERY - Steve Tucker and Jeffrey Leavitt:** Andy Crary and the Highway Department will remove the vault from the cemetery. The signs have been refinished.
- 5. TOWN BUILDINGS - Steve Tucker and Jeffrey Leavitt**
- a. **Town Hall:**
 - i. **Copier:** Jeffrey Leavitt spoke with Lockrows about the current copier, the purchase price is \$1,517.24. Only \$800 would be allowed for trade-in on a new one. Wells Fargo Leasing needs to be notified if the Town is not going to continue the contract. If the copier is purchased, the maintenance contract will be \$125 per year. Was not able to contact Symquest to discuss purchasing a different copier.

RESOLUTION #58

AUTHORIZATION TO TERMINATE LEASE WITH WELLS FARGO

Motion made by Steve Tucker, second by Sheila Delarm, To Wit:

WHEREAS, the lease on the Kocera 2530 copier ends on December 2, 2008, and

WHEREAS, the Town must notify Wells Fargo Leasing between 180 and 120 days of the date of expiration of its intension to terminate the lease,

NOW THEREFORE BE IT RESOLVED that the Town Board authorizes the Supervisor to notify Well Fargo Financial Leasing, Inc. that the Town of Brighton will not be renewing its lease agreement dated December 2, 2003 for the Kocera 2530 from Lockrows in Plattsburgh.

ROLL CALL VOTE: Aye 4 (Delarm, Leavitt, Tucker, Wright), Nay 0, Absent 1 (Martin)

RESOLUTION #58 declared duly adopted.

- ii. **Town Hall Project Grant (Lydia Wright and Jeffrey Leavitt):**

- (1) Lydia Wright requested proposals from grant writers and received two proposals. Adele Douglas has

REGULAR BOARD MEETING - TOWN OF BRIGHTON - FRANKLIN COUNTY, NY

June 12, 2008

Page 7 of 9

been hired for \$750 to write a grant from the State Historic Preservation Office. A draft of the narrative has been sent to the Board for feedback. Lydia Wright attended the grant workshop for this particular grant. The application has been requested on-line through a website. The amount of the grant request needs to be increased to \$400,000.

- (2) SEQR Form: The CEO completed a "Short Environmental Assessment Form" for the State Environmental Quality Review (SEQR) for the Supervisor to sign.

RESOLUTION #45-2008 (Amended)

AUTHORIZATION TO APPLY FOR A GRANT FROM NYSHPO IN THE AMOUNT OF \$400,000

Motion made by Lydia Wright, Second by Sheila Delarm, To Wit:

WHEREAS, Resolution #45-2008 was approved on May 8, 2008 to apply for a New York State Office of Parks, Recreation, and Historic Preservation grant, and

WHEREAS, the bid package for the construction of the Town Hall Restoration and Addition Project did not include certain items such as asbestos abatement and landscaping,

NOW THEREFORE BE IT RESOLVED that Resolution #45-2008 (authorization for application for a grant) dated May 8, 2008, be amended to increase the amount requested from \$300,000 to \$400,000 to incorporate items not included in the construction bid package such as asbestos abatement and landscaping.

ROLL CALL VOTE: Aye 4 (Delarm, Leavitt, Tucker, Wright), Nay 0, Absent 1 (Martin)

RESOLUTION #45 declared duly amended.

RESOLUTION #59

AUTHORIZATION TO DECLARE TOWN HALL PROJECT AS UNLISTED ACTION FOR SEQR

Motion made by Lydia Wright, Second by Sheila Delarm, To Wit:

WHEREAS, the Town Board is applying for a grant for the Hall Restoration and Addition (17x19) Project,

NOW THEREFORE BE IT RESOLVED that the Board declares this an unlisted action and name the Town of Brighton Board as the lead agency for purposes of the State Environmental Quality Review.

ROLL CALL VOTE: Aye 4 (Delarm, Leavitt, Tucker, Wright), Nay 0, Absent 1 (Martin)

RESOLUTION #59 declared duly adopted.

RESOLUTION #60

AUTHORIZATION TO DECLARE A NEGATIVE DECLARATION FOR TOWN HALL PROJECT (SEQR)

Motion made by Lydia Wright, Second by Steve Tucker, To Wit:

WHEREAS, the Town Board is applying for a grant for the Hall Restoration and Addition (17X19) Project,

NOW THEREFORE BE IT RESOLVED that the Board declares this a negative declaration for purposes of the State Environmental Quality Review.

ROLL CALL VOTE: Aye 4 (Delarm, Leavitt, Tucker, Wright), Nay 0, Absent 1 (Martin)

RESOLUTION #60 declared duly adopted.

- b. **Garage:** Boundary lines will be marked by Chris Leifheit
- c. **Park:** Electric bill is higher than usual, sump pump has been running. Jeffrey Leavitt said someone asked if the dates of the Park reservations could be on the website. This would be too cumbersome to try and keep updated. People can call the Town Hall or the Park for the date they are seeking.

OLD BUSINESS

1. **FIRE ADVISORY BOARD (FAB) UPDATE - Sheila Delarm:** Attended a meeting on Wednesday June 11, the Saranac Lake Volunteer Fire Department has decided to split into two entities by January 2009 so they can start billing people for Ambulance Services. Asked about the \$50,000 for the EMT and was told it would be looked into and reported at the next meeting by Marty Murphy. Budgets for each department are not available. Towns with only rescue contracts would like to see separate budgets. Next meeting is on Tuesday, July 29 at 5 p.m. at the Harrietstown Town Hall; Steve Tucker will plan to attend.

REGULAR BOARD MEETING - TOWN OF BRIGHTON - FRANKLIN COUNTY, NY

June 12, 2008

Page 8 of 9

2. **FALSE ALARMS - Sheila Delarm:** Fire Department sent a letter to Paul Smith's College, President John Mills, Re: False Alarms at Paul Smith's College (PSC). PSC sent a reply on April 16 requesting a meeting but the Fire Department has not yet set one up. The Safety Director has also requested a meeting with the Fire Department; would like to see the Town Board included in the meeting.
3. **BUOYS ON SPIT FIRE LAKE- Lydia Wright:** Contacted DEC about the permit for additional buoys to be placed in the channel. A new application has to be submitted, the original permit was never acted upon. There were two different applications on file.
4. **TIME WARNER CABLE IN MCCOLLOMS:** No information on meeting with Nancy Reiche set up for last month.
5. **CONTRACT WITH VILLAGE OF SARANAC LAKE:** Village claims someone picked up a copy of the contract. It was determined that only Supervisor Peter Martin picked up a copy a few months ago and it was not signed by anyone.
6. **CODE OF ETHICS:** No further information.
7. **POST OFFICE IN GABRIELS:** Jeffrey Leavitt spoke with an individual who was checking out the two properties for environmental issues. Rich Russo, Real Estate Specialist, sent a letter dated May 14 saying two properties were under review: 838 and 846 State Route 86. Any member of the community can make a comment on either property within the next 30 days. This notice has been posted at the Post Office trailer.
8. **SMART GROWTH GRANT - Sheila Delarm:** No further information.
9. **PAUL SMITHS GABRIELS VOLUNTEER FIRE DEPARTMENT FINANCIAL RECORDS:** Budget and Audit has not been received yet.

NEW BUSINESS

1. **CAMP REGIS - Sheila Delarm:** Mike Humes is offering free scholarships for year-round Brighton residents, people can contact Mike Humes for details.
2. **TIME WARNER CABLE FOR RESIDENTS - Sheila Delarm:** Asked what it will take to get cable for all residents. Franchise Agreement still needs to be approved.
3. **PURCHASE POLICY - Jeffrey Leavitt:** Asked what the policy was for making purchases. Town Clerk gave him a copy of the policy. Asked if the spending limit is \$250, how was a duplexer purchased for the copier at \$395 without Board approval, in light of the status of the copier. A bill has not been received from Lockrows yet.
4. **DEADLINES FOR INCOMPLETE ITEMS IN MINUTES - Sheila Delarm:** Would like deadlines added in the minutes to issues that are not completed. Town Clerk said if deadlines are set they are added to the minutes.
5. **BUS FROM MALONE TO LAKE PLACID:** There will be a bus running from Malone to Lake Placid three times a day starting on June 23, it will be running through the Town of Brighton. There is a schedule in the Adirondack Daily Enterprise.

CITIZENS COMMENTS: None

REGULAR BOARD MEETING - TOWN OF BRIGHTON - FRANKLIN COUNTY, NY

June 12, 2008

Page 9 of 9

AUDIT OF VOUCHERS

Motion to Audit the Vouchers made by Lydia Wright, second by Sheila Delarm; Aye 4 (Delarm, Leavitt, Tucker, Wright), Nay 0, Absent 1 (Martin)

RESOLUTION #61

AUTHORIZATION TO PAY AUDITED VOUCHERS AS LISTED ON THE ABSTRACTS

Motion made by Lydia Wright, second by Sheila Delarm, To Wit:

RESOLVED that the Supervisor be authorized to pay the audited vouchers as listed on the abstracts as follows:

PREPAID FUNDS: Abstract #6 for Voucher #6A through and including #6C for 2008 General Funds in the amount of \$645.25 and 2008 Street Light Funds in the amount of \$50.35

GENERAL FUND: Abstract #7 for Voucher #146 through and including #169 for 2008 funds in the amount of \$12,507.71

HIGHWAY FUND: Abstract #7 for Voucher #58 through and including #72 for 2008 funds in the amount of \$6,289.88

ROLL CALL VOTE: Aye 4 (Delarm, Leavitt, Tucker, Wright), Nay 0, Absent 1 (Martin)

Resolution #61 declared duly adopted.

ADJOURNMENT

Motion to Adjourn at 11:09 p.m. made by Lydia Wright, Second by Jeffrey Leavitt, Aye 4, Nay 0, Absent 1

Respectfully Submitted,

Elaine Sater
Brighton Town Clerk