

TOWN OF BRIGHTON, FRANKLIN COUNTY, NEW YORK
REGULAR TOWN BOARD MEETING MINUTES

May 11, 2017

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The Regular Meeting of the Town Board of the Town of Brighton was held Thursday, May 11, 2017, at 7:00 p.m. at the Brighton Town Hall, Paul Smiths, NY, with the following:

CALL TO ORDER:

Meeting was Called to Order by Deputy Supervisor Steve Tucker at 7:02 p.m.
Pledge to the Flag was recited

ROLL CALL OF OFFICERS

PRESENT: Deputy Supervisor Steve Tucker

Council Members: Brian McDonnell, Amber McKernan, and Lydia Wright

ABSENT: Supervisor Peter Shrope

OTHERS PRESENT: Paul Blaine-Code Enforcement Officer, Andy Crary-Superintendent of Highways, Roseanne Gallagher-Assessor, Elaine Sater-Town Clerk and one resident

GUESTS: None

NOTICE OF MEETING:

Notice of this meeting was posted on the Town Clerk's Sign Board

REPORTS

1. Highway Department - Andy Crary
 - a. Picked up sticks in the Park
 - b. Cleaned up debris from tree (2) removal by National Grid in the Park
 - c. Took plows and sanders off trucks and washed them
 - d. Put aprons on trucks
 - e. Swept all Town Roads
 - f. Picked up debris in both cemeteries
 - g. Unplugged culvert on Wardner Road
 - h. Took loader to Keese Mills Road to smooth out a few spots
 - i. Fixed lawnmowers and changed oil
 - j. Installed culvert on Wardner Road
 - k. Chipped brush on Tebbutt Road from winter downfall
 - l. Purchased lawn mower for Park, traded in old one
 - m. Requested CHIPS funding

RESOLUTION #23-2017

PURCHASE JOHN DEERE LAWN MOWER FOR PARK WITH TRADE IN

Motion made by Steve Tucker, second by Lydia Wright

RESOLVED that the Superintendent of Highways be authorized to purchase a new John Deere Lawn Mower D155/48 in the amount of \$2,199 from Mountain View Equipment with a trade in of the old John Deere LX188/48 in the amount of \$350.00, and

BE IT FURTHER RESOLVED that the Supervisor be authorized to pay Mountain View Equipment the amount of \$1,849.00 for the lawn mower.

ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Tucker, Wright), Nay 0, Absent 1 (Shrope)

RESOLUTION #23 declared duly adopted

RESOLUTION #24

INSTALL FIRE ALARM VOICE DIALER IN GARAGE

Motion made by Steve Tucker, Second by Amber McKernan,

RESOLVED that the Superintendent of Highways be authorized to hire North County Electrical Services, Inc., to install and program a fire alarm voice dialer in the Town Garage per recommendation from the liability insurance company NYMIR inspector in the amount of \$760.00.

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**ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Tucker, Wright), Nay 0, Absent 1 (Shrope)
RESOLUTION #24 declared duly adopted**

2. Town Clerk- Elaine Sater:
 - a. Total Revenue to Supervisor as of April 30 was \$7.00 from 1 Dog License renewed and 1 Notary Signature
 - b. April 1, did not receive any annual reports for harboring or possessing of a wild animal as required under General Municipal Law Section 209cc for 2017.
 - c. TOWN HALL REQUEST: Rainbow Lake Water District, Wednesday May 3, 1 pm
 - d. TOWN PARK REQUEST: Saturday, June 10, Max Calderone Soccer Tournament, 9 to 4 p.m.
 - e. RECORDS MANAGEMENT: Completed Indexing minutes from 1954-1961, working on shredding 2010 Town and Court Records

3. Historian - Elaine Sater: Nothing to Report

4. Tax Collector - Holly Huber: Report received prior to meeting
 - a. From 4/1/17 through 4/30/17, collected a total of \$12,082.96 comprised of \$11,846.03 in taxes, \$236.93 in penalties. Checking account earned \$.58 in bank interest.
 - b. Paid out the following:

Date:	Check #	Amount	Payee	Source/Purpose	Receipt #
4/6/17	972	\$45,210.20	Franklin Co. Treasurer	tax revenue	2017-00001341
4/11/17	973	\$1,268.17	Peter Shrope	penalties	169557

- c. CORRECTION: In my March 2017 report, I stated that I had “collected a total of \$59,510.37 comprised of \$58,428.54 in taxes”. This was incorrect as the actual amount was \$56,315.30. The figure I reported actually contained \$2,113.24 that had already been included in the January 2017 collection amount. This occurred because, in early March, prior to running the Collection Summary from which I draw the figures for my monthly reports, I discovered 2 non-monetary posting errors I had made in January – one where I attributed payment to the property owner instead of his mortgagor, the other where I had recorded an incorrect check number. The only way to correct such errors is to VOID the transaction and re-enter the tax payment, which I did. I re-entered them using the correct *posting* dates (the dates of the POSTMARKs on the tax payments’ envelopes), but the *entry* date, automatically drawn from my computer’s operating system and not editable within the tax collection program, became a March date. When I subsequently ran the Collection Summary for the transactions *entered* 3/1/17 through 3/31/17, it included those corrective entries that had already been reported in January. In future, I will take the additional step of temporarily changing the operating system’s date when correcting such errors.

Audit of the Tax Collector’s financial records did not take place, needs to be rescheduled

5. Town Justice - Nik Santagate: Deputy Supervisor Steve Tucker said the Supervisor received a check in the amount of \$3,269.00 and the Town Justice reported he disposed of 36 cases for the month of April
6. Code Enforcement Officer (CEO) - Paul Blaine: Report received prior to meeting
 - a. 3 building permit (BP) were issued during April (BP#17-004 thru 006)
 - b. 1 Certificate of Occupancy was issued for BP#16-009
 - c. Received applications from food pantry to relocate and from Paul Smith’s College for 2 large projects,
 - d. Reviewing plans for the “dome home”
 - e. Reviewed information on “Greenhouse” questions, could be “exempt” or “non exempt” depending on use.
7. Assessor- Roseanne Gallagher: Gave report at meeting
 - a. Filed the Tentative Roll with Town Clerk on May 1; added \$1,267,787 to Assessment Rolls from new constructions and updates.
 - b. Sitting with Roll on Thursdays May 2, 11 and 18 and Saturday May 20.
 - c. Working on new construction data and collection of data
8. Animal Control - Tri Lakes Humane Society: No Report received

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9. Deputy Supervisor - Steve Tucker:
 - a. Budget as of April 30, 2017, provided to Board members:
 - i. Revenues for April \$0.58 interest from Tax Collector, \$3,269.00 from Town Justice, and \$7.00 from Town Clerk,
 - ii. NYCLASS interest received for the General Fund was \$57.28, total in account \$105,823.35 (\$20,000 for Town Hall Roof Project) and Highway Fund is \$21.82, total in account \$40,329.17.

ACCEPT/AMEND MINUTES

- **Regular Board – April 13, 2017**

Motion made by Steve Tucker, second by Lydia Wright, to accept the minutes of the Regular Board Meeting of April 13, 2017, as amended: Page 2, Reports, Supervisor, Para 9a: Remove last sentence referring to purchase of land from Paul Smith's College. Post Minutes to Website without last sentence. Aye 3 (McDonnell, McKernan, Tucker), Nay 0, Abstain 1 (Wright), Absent 1 (Shrope).

CITIZENS COMMENTS: None

BUSINESS

1. **Board of Assessment Review (BAR) Secretary:** The BAR meets on June 1 at 5 p.m. and the Town Clerk was asked to take the minutes of the proceedings. The Town Clerk agreed to attend and take the minutes.
2. **Landfill Post Closure Monitoring 2017:** Princeton Hydro sent a proposal for monitoring the closed landfill for 2017. They ran over cost for 2016.

RESOLUTION # 25-2017

POST CLOSURE LANDFILL MONITORING FOR 2017

Motion made by Brian McDonnell, second by Amber McKernan,

RESOLVED that the Town Board approves the contract with Princeton Hydro LLC for post closure landfill monitoring for 2017 in the amount of \$2,350 for professional services, \$100 for reimbursements, \$1,642 for lab fees for a total cost not to exceed \$4,560.

ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Tucker, Wright), Nay 0, Absent 1 (Shrope)

RESOLUTION #25 declared duly adopted

3. **Countywide Shared Services:** Received information concerning sharing services with other Towns in Franklin County. The County has to approve a plan and put it before the voters in November. The Board needs to review the information and make any suggestions to Supervisor Peter Shrope, He will be attending a meeting on this issue.
4. **Newman & Holmes, Inc:** Received notice, dated April 10, 2107, that the business is closing after 47 years and is transferring its glass business to Aubuchon Hardware.

COMMITTEES

Parks and Recreation- Peter Shrope, Amber McKernan:

- a. Tree Removal: National Grid took down two trees and the Highway Department cleaned up the debris.
- b. Clean up: Swing seat were replaced, backboards on basketball court need to be replaced or removed, weeds need to be removed from court.

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CITIZENS COMMENTS:

Rich Harrison - Asked if he could use the basket ball court for a “pickle ball court” and invited anyone to come and play. Asked if the cans and bottles could be cleaned up near the “bottle box” at the corner of County Road 60 and State Route 86. Asked about enforcing the junk car law.

Town Board responded “yes” for the pickle ball court as long as the net is not left up. The “bottle box” belongs to the Food Pantry and is on private land so he should contact the land owner. Town Board does not target properties for clean up, he can send the Code Enforcement Officer a letter of complaint.

AUDIT OF VOUCHERS:

RESOLUTION #26-2017

PAYMENT OF AUDITED VOUCHERS AS LISTED ON THE ABSTRACTS

Motion made by Amber McKernan, second by Lydia Wright,

RESOLVED that the Supervisor be authorized to pay the audited vouchers as listed on the abstracts as follows:

PREPAID FUNDS: Abstract #5 for Voucher #5A for 2017 General Funds in the amount of \$255.99

GENERAL FUND: Abstract #5 for Voucher #79 through and including #101 for 2017 funds in the amount of \$7,831.36

HIGHWAY FUND: Abstract #5 for Voucher #42 through and including #51 for 2017 funds in the amount of \$7,578.70

STREET LIGHTING FUND: Abstract #5 for Voucher #94G (in General Fund) in the amount of \$58.54.

ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Tucker, Wright), Nay 0, Absent 1 (Shrope)

Resolution #26 declared duly adopted

ADJOURNMENT

Motion to Adjourn the meeting at 8:22 pm made by Amber McKernan, second by Lydia Wright, Aye 4 (McDonnell, McKernan, Tucker, Wright), Nay 0, Absent 1 (Shrope)

Respectfully Submitted,

Elaine W. Sater, RMC
Brighton Town Clerk