

**REGULAR BOARD MEETING – TOWN OF BRIGHTON – FRANKLIN COUNTY, NY**

**May 10, 2012**

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**The Regular Monthly Meeting of the Town Board of the Town of Brighton was held Thursday, May 10, 2012 at 7:00 p.m. at the Brighton Town Hall, Paul Smiths, NY, with the following:**

**CALL TO ORDER:**

**Meeting was Called to Order** by Supervisor Peter Shrope at 7:05 p.m.

Pledge to the Flag was recited

**ROLL CALL OF OFFICERS**

**PRESENT:** Supervisor Peter Shrope

Council Members: David Knapp, Brian McDonnell, Steve Tucker and Lydia Wright

**ABSENT:** None

**OTHERS PRESENT:** Paul Blaine - Code Enforcement Officer, Andy Crary - Superintendent of Highways and Elaine Sater - Town Clerk

**RESIDENTS:** There were three residents present

**GUESTS:** Gordy Crossman, Franklin County Legislature

**FRANKLIN COUNTY LEGISLATURE:** Gordy Crossman viewed the new bridge under construction on the White Pine Road. All that remains to be finished is the paving and guide rails. He said that John Hutchins, Superintendent of Franklin County Highway Department was glad to work with Andy Crary, Town Superintendent of Highways. He wanted to come to this meeting also but had to attend another meeting in Santa Clara. Gordy Crossman also spoke about the Regional Economic Development Council (REDC). The Council is looking for projects to submit for grant funding from the State; the deadline is July 15. Some examples would be agriculture or Camp Gabriels development; the Tucker Farm has expanded into Agri-tourism. He would also like to see the Industrial Development Agency (IDA), John Tubbs, get involved. Another issue Gordy Crossman discussed was the project to study the safety of the junction at Paul Smith's College of State Routes 30 and 86 and the Keese Mills Road.

Brian McDonnell said he would attend the next training for the REDC in Watertown on May 18<sup>th</sup>

**DEPARTMENT REPORTS**

- 1) **HIGHWAY – Andy Crary:** Report submitted prior to meeting
  - a) Finished chipping up the winter brush
  - b) Made a dump run
  - c) Took plow and wing off Paystar
  - d) Went to Burke for a hydraulic cylinder for the sweeper and put it on
  - e) Cleaned up the Town Garage and Town Hall yards, put down grass seed
  - f) Finished sweeping the roads
  - g) Took the repaired F-350 pick up to Durocher's in Plattsburgh to get the plow installed
  - h) Cleaned the drain and pit in the wash bay
  - i) Took the spinners for sand off the trucks
  - j) Set up a new gasoline account with VainCourt in Malone
  - k) Tightened the screws on the bridge railing on the foot bridge near the Town Hall
  - l) Picked up top mix in Plattsburgh to patch holes on the Keese Mills Road
  - m) Greased the trucks
  - n) Pushed the pine needles into piles at the park
  - o) Need a new plow truck; have spent \$10,000 for repairs in each truck in the last four years. Currently the 1997 LT9000 has 73,099 miles on it and needs fabrication work to remove rust on the body; put 3,000 on it in 2011. The 2002 Paystar has 85,913 miles on it, needs hydraulic cylinders rebuilt and fabrication work to remove rust; put 8,000 miles on it in 2011. A smaller truck with a removable sand box would work best. Supervisor Peter Shrope said there have not been any funds allocated toward a truck purchase in the budget over the past few years. Andy Crary will do some research on what is available for the 2013 budget.
  - p) Need a new lawn mower for the cemeteries

**RESOLUTION #51**

**PURCHASE OF LAWN MOWER**

**Motion made** by Supervisor Peter Shrope, **second** by Steve Tucker,

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WHEREAS funds were allocated in the 2012 General Fund budget for purchasing a lawn mower to be used in the cemeteries

**NOW THEREFORE BE IT RESOLVED that the Superintendent of Highways Andy Crary be authorized to purchase a John Deere riding lawn mower with a 42 inch cut for \$1,700.**

**ROLL CALL VOTE: Aye 5 (Knapp, McDonnell, Shrope, Tucker, Wright), Nay 0**

**RESOLUTION #51 declared duly adopted.**

- 2) **TOWN CLERK – Elaine Sater:** Report submitted prior to meeting
  - a) Total Revenue to Supervisor as of April 30, 2012, was \$369.80 from 3 Sport Licenses, 2 Certified Copies, 1 Donation for Town Park use, 9 Dog License: 4 new and 5 renewed, and 3 Building Permits (#12-002 thru 004).
  - b) April 22 to 25 attended the Town Clerk's Annual Conference in Saratoga Springs. Notes of interest: Purchase Policy should include name and titles of people authorized to purchase for the Town. Levels for sealed bids were increased to \$20,000 for general purchasing and \$35,000 for Public Works, there is a sunset clause in 2013. There is a new program called "Best Value" that just went into effect for purchases under \$20,000. A local law has to be in place to use this purchasing procedure. The Tax Collector needs to have the permission of the Comptroller's Office to shred checks after 60 days when using the remote deposit system. A clarification of what needs to be available to the public on the website for the Town Board meetings: documents for "on-going" projects that the public might be interested in reviewing, such as local laws, statistical information, resolutions prepared beforehand, etc. Monthly and recurring reports do not need to be posted. Town Clerk received the "Margaret C. Lamoree" Scholarship Award of \$500.00 toward the conference fees.
  - c) May 1 Tentative Assessment Roll for 2012 was filed in the Town Clerk's Office.
  - d) The Town Clerk's Office will be closed from Thursday, May 24 through May 31.
  - e) TOWN HALL REQUEST: Ladies of the Evening, Monday evenings 6 to 8 p.m.
  - f) TOWN PARK REQUEST: Saturday, April 28, Norris Family, 1 to 8 p.m.; Saturday, May 5, Leavitt Family, 12 to 3 p.m., Sunday, May 6, Norris Family, 1 to 7 p.m.; Saturday, May 12, Branch Family, 12 to 6 p.m.; Sunday, May 13, Blue Family, 12 to 6 p.m.; June through August, Mondays and Fridays, Saranac Lake Women's Softball League, 5:30 to 8 p.m.; Saturday, June 23, Clark Family, 11 am to 5 p.m.; and July and August, Saranac Lake Youth Soccer League, Tuesdays and Thursdays, 4:30 to 8 p.m. and Saturdays July 28 and August 11, 8 am to 2 p.m.

**Motion made by Supervisor Peter Shrope, second by Lydia Wright, to acknowledge that the Town Clerk Elaine Sater received the Margaret C. Lamoree Scholarship Award of \$500.00 from the New York State Town Clerk's Association.**

- 3) **TAX COLLECTOR – Holly Huber:** No Report submitted
- 4) **TOWN JUSTICE – Nik Santagate:** Report submitted prior to meeting.  
Supervisor Peter Shrope received \$7,585.00 for fees and fines from the Justice with a list of 98 cases disposed for the month of April 2012.
- 5) **CODE ENFORCEMENT OFFICER – Paul Blaine:** Report submitted prior to meeting.
  - a) **Building Permits (BPs):** 3 BPs (#12-002 through 004) were issued
  - b) **Certificate of Occupancy (CO)/Compliance (CC) Issued:** None
  - c) **Avoidable Alarms Update:** Two (2) avoidable alarm violations (#12-013 and 015) were reported and completed during April.
  - d) **Property Maintenance Complaint:** One complaint (#12-014) was received on 652 Keese Mills Road.
  - e) There is a new residence being built on Loon Landing.
- 6) **ASSESSOR – Douglas Tichenor:** Report submitted prior to meeting
  - a) Filed tentative assessment roll on May 1 with the Town Clerk and posted a link on the Town's website to the Franklin County file
  - b) Notices were posted in the Post Offices and Adirondack Daily Enterprise concerning the Board of Assessment Review meeting for Grievance Day on June 7, 2012 from 5 to 9 p.m. at the Town Hall.
- 7) **HISTORIAN - Mary Ellen Salls:** No report received

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- 8) **TOWN PARK – Dan Spencer:** Report submitted prior to meeting
- a) Raking pine needles
  - b) Cleaning up branches
  - c) Painting and scraping
  - d) Picking up piles of pine needles
  - e) Doing maintenance on the lawn tractor
  - f) Removing trash for food pantry
  - g) Has an order for swings, tether ball, and grills
  - h) **Park Usage:** Calendar of usage submitted to Supervisor

**RESOLUTION #52**

**PURCHASE OF SWINGS AND GRILLS**

**Motion made by David Knapp, second by Supervisor Peter Shrope,**

**RESOLVED that Park Attendant Dan Spencer be authorized to purchase swings and grills in the amount of \$706.00 for the Town Park to replace existing equipment.**

**ROLL CALL VOTE: Aye 5 (Knapp, McDonnell, Shrope, Tucker, Wright), Nay 0**

**RESOLUTION #52 declared duly adopted.**

- 9) **FOOD PANTRY – Barb Marshall:** Report submitted prior to meeting
- a) **Report:** Hesitated in signing the contract because she does not want to have to move the tables and carts out of the recreation room when the food pantry is finished for the day. She was told by someone that she could use the whole building since no one else used it. An electrician is installing a sub-panel so she can monitor electric wattage use in the food pantry. The lock on the garage door is sticking and she would like a new lock installed. Purchased "No Smoking" signs to place on the building.  
Dan Spencer will get her a new key as the lock was recently replaced. Copies of copied keys do not work well in new locks.
  - b) **Agreement - Supervisor Peter Shrope:** Revised the Agreement and obtained Barb Marshall's signature.

**RESOLUTION #53**

**ST. PAUL'S/CHURCH OF THE ASSUMPTION'S FOOD PANTRY AGREEMENT**

**Motion made by Supervisor Peter Shrope, second by Brian McDonnell,**

**RESOLVED that Supervisor Peter Shrope be authorized to sign an agreement with the St. Paul's/Church of the Assumption's Food Pantry Coordinator Barb Marshall to use the Park Building for conducting a Food Pantry for people who need food.**

**ROLL CALL VOTE: Aye 5 (Knapp, McDonnell, Shrope, Tucker, Wright), Nay 0**

**RESOLUTION #53 declared duly adopted.**

- 10) **ANIMAL CONTROL OFFICER (Tri-Lakes Humane Society):** No Report submitted  
Supervisor Peter Shrope sent a letter dated April 17, 2012 requesting that Dog Identification numbers be used when reporting on dogs.

**11) SUPERVISOR'S REPORT**

- a) **Financial Report:**
  - i) Budget showing revenues and expenses as of April 30, 2012, was distributed to Board members.
  - ii) Revenue received: Highway: \$9,183.43 NYMIR, General: \$ 886.04 and \$384.38 Second mailing fees and penalties, \$2,114 Timber Stumpage and \$22.52 Petty Cash from Tax Collector
  - iii) NYCLASS: Interest: \$.40 for General Fund and \$.18 for Highway Fund; Total \$.58
- b) Attended a meeting on May 9 of the Franklin County Supervisors at Paul Smith's College. Twelve people attended. He told them he would be sending questionnaires to towns of 800 people concerning compensation packages they provide to employees and officials. No one attending the Supervisors meeting provides Health insurance to elected officials, except Superintendents of Highways and full time employees. Some have to pay toward the benefit.

***APPROVAL OF MINUTES***

- Public Hearing Cable Franchise - April 12, 2012

**Motion made by Supervisor Peter Shrope, second by David Knapp, to approve the minutes of the Public**

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**Hearing for the Cable Franchise held on April 12, 2012, as written. Aye 4 (Knapp, McDonnell, Shrope, Wright), Nay 0, Abstain 1 (Tucker)**

- Regular Board Meeting - April 12, 2012

**Motion made by Supervisor Peter Shrope, second by David Knapp, to approve the minutes of the Regular Town Board meeting held on April 12, 2012, as written. Aye 4 (Knapp, McDonnell, Shrope, Wright), Nay 0, Abstain 1 (Tucker)**

***CITIZENS COMMENTS:***

**Amber McKernan:** Said she did not hear a request for an audit of the Tax Collector's financial records by the Tax Collector or the Town Board. She has flowers she would like to plant at the Park. Was wondering why the Ping Pong Table was outside in the rain. The "Ladies of the Evening" are delighted to be back in the Town Hall.

**Tom McKernan:** Pavement on the basketball court needs to be repaired. People keep driving on it with heavy loads.

Discussion was held on the best way to keep vehicles off the pavement. The suggestion to dig holes to put fence posts in that can be removed for winter plowing was proposed to Andy Crary, Superintendent of Highways. He will see if it works.

**There were no further citizens' comments**

***BUSINESS:***

- 1. Time Warner NY Cable (TWC) Television Franchise Agreement - Supervisor Peter Shrope:**  
Received an updated franchise agreement reducing the agreement term to 10 years.

**RESOLUTION #54**

**CABLE TELEVISION FRANCHISE AGREEMENT WITH TIME WARNER NY CABLE LLC**

**Motion made by David Knapp, second by Lydia Wright,**

**WHEREAS** an application has been duly made to the Board of the Town of Brighton, County of Franklin, New York, by Time Warner NY Cable LLC ("Time Warner Cable"), a limited liability company organized and existing in good standing under the laws of State of Delaware doing business at 120 Plaza Drive, Suite D, Vestal, New York 13850 for the approval of an initial agreement for Time Warner's cable television franchise for ten (10) years commencing with the date of approval by the Public Service Commission. The Initial Franchise Agreement conforms with certain provisions of the Federal Cable Communications Policy Act of 1984, as amended, and certain court rulings and

**WHEREAS** a public hearing was held in the Town of Brighton, Franklin County, New York, on April 12, 2012 at 6:30 p.m. and notice of the hearing was published in the Adirondack Daily Enterprise on March 29, 2012,

**NOW THEREFORE BE IT RESOLVED that the Board of the Town of Brighton finds that**

- 1. Time Warner has substantially complied with the material terms and conditions of its existing franchise and with applicable law; and**
- 2. Time Warner has the financial, legal and technical ability to provide these services, facilities and equipment as set forth in its proposal attached; and**
- 3. Time Warner can reasonably meet the future cable-related community needs and interests, taking into account the cost of meeting such needs and interests; and**

**BE IT FURTHER RESOLVED that the Board of the Town of Brighton hereby grants the cable television franchise of Time Warner in the Town of Brighton for ten (10) years commencing with the date of approval by the Public Service Commission and expiring ten (10) years hence; and**

**BE IT FURTHER RESOLVED that the Board of the Town of Brighton hereby confirms acceptance of this Franchise Renewal Agreement.**

**ROLL CALL VOTE: Aye 5 (Knapp, McDonnell, Shrope, Tucker, Wright), Nay 0**

**RESOLUTION #54 declared duly adopted**

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- 2. First Responder Emergency Medical Service (FR-EMS)– Supervisor Peter Shrope:** Spoke with Daniel Clayton of the EMS Bureau in the NYS Department of Health about the Fire Department's request. The Town is liable for Emergency Medical Services. Discussed this issue with the Attorney for the Town and he provided a resolution. The certificate of liability insurance provided to the Town by the Paul Smiths-Gabriels Volunteer Fire Department (PSGVFD) does not name the Town as an additional insured and the amount is not in accordance with the fire services contract. Sent a letter dated April 26, 2012 to Fire Chief Roger Smith asking for proof of insurance that names the Town of Brighton as additional insurer on the policy. No response received to the letter or phone calls to the PSGVFD. Discussion was held on whether to provide the approval for EMS Agency ID Code now or wait for the insurance certificate to be obtained. In the interest of time and as a good faith effort the Board decided not to wait for the PSGVFD response. A second letter will be sent by the Supervisor to the PSGVFD.

**RESOLUTION # 55**

**BASIC LIFE SUPPORT FIRST RESPONDER AGENCY ID CODE FOR PSGVFD**

**Motion** made by Supervisor Peter Shrope, **second** by David Knapp,

**WHEREAS** the Town of Brighton Board supports the Paul Smiths-Gabriels Volunteer Fire Department applying for a Basic Life Support First Responder Agency Identification Code to provide emergency medical care/EMS response to the Town of Brighton,

**NOW THEREFORE BE IT RESOLVED** that the Town of Brighton grants authority to the Paul Smiths-Gabriel's Volunteer Fire Department to provide emergency medical care/EMS response, as defined by Article 30 of NYS Public Health Law within its jurisdiction. Response is on a regular and ongoing basis and is dispatched by the Franklin County 911 or Saranac Lake Fire Department dispatch, and

**BE IT FURTHER RESOLVED** that the Town of Brighton requests that the NYS Department of Health issue an EMS Agency ID Code to the Paul Smiths-Gabriels Volunteer Fire Department.

**ROLL CALL VOTE:** Aye 5 (Knapp, McDonnell, Shrope, Tucker, Wright), Nay 0

**RESOLUTION #55** declared duly adopted.

**Motion** made by David Knapp, **second** by Lydia Wright, to authorize Supervisor Peter Shrope to send a letter to the Fire Chief Roger Smith requesting a Certificate of Insurance showing the insurance amount as listed in Section 8 of the Fire Service Contract for \$2 million per occurrence and \$2 million for automobile coverage.

**ROLL CALL VOTE:** Aye 5 (Knapp, McDonnell, Shrope, Tucker, Wright), Nay 0

- 3. Dry Hydrant Reimbursement – Supervisor Peter Shrope:** Received a request from the Paul Smiths-Gabriels Volunteer Fire Department to share in the cost of refitting dry hydrants in the amount of \$533.38. The Town has provided for dry hydrants in the annual Town Budget in the past.

**RESOLUTION #56**

**REIMBURSEMENT FOR DRY HYDRANTS**

**Motion** made by David Knapp, **second** by Steve Tucker,

**WHEREAS** the Paul Smiths Gabriels Volunteer Fire Department (PSGVFD) replaces the fittings on the dry hydrants located in the Town of Brighton, and

**WHEREAS** the Town received a request from the PSGVFD to share in the cost of the fittings,

**NOW THEREFORE BE IT RESOLVED** that the Town Board agrees to share in the cost of refitting the dry hydrants located in the Town of Brighton in the amount of \$533.38 per the request of the Paul Smiths-Gabriels Volunteer Fire Department.

**ROLL CALL VOTE:** Aye 4 (Knapp, McDonnell, Tucker, Wright), Nay 0, Abstain 1 (Shrope)

**RESOLUTION #56** declared duly adopted.

- 4. NYS Retirement Days Worked for Reporting – Supervisor Peter Shrope:** Sent an email to the NYS and Local Retirement System concerning how to record the Tax Collector's hours for retirement. Received a letter dated May 4, 2012, granting an extension until March 3, 2013, for the Tax Collector to record hours for a twelve month period to determine a fair number for days worked for retirement purposes.

**RESOLUTION #57**

**REPORTING OF DAYS WORKED FOR RETIREMENT PURPOSES**

**Motion** made by Supervisor Peter Shrope, **second** by David Knapp,

**WHEREAS** certain Town Officials and employees in the Town of Brighton have recorded activity hours worked

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for the three months period January 1 to March 31 and submitted these hours to the Town Clerk,

**NOW THEREFORE BE IT RESOLVED** that the Town Board hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Social Security Number (Last 4 digits)	Registration Number	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
<b>Elected Officials</b>							
Supervisor	Peter Shrope			6 Hrs	1/1/12 to 12/31/13	N	9.18
Town Clerk	Elaine Sater			6 Hrs	1/1/12 to 12/31/15	N	14.49
Town Justice	Nik Santagate			6 Hrs	1/1/12 to 12/31/15	N	10.28
<b>Appointed Officials</b>							
Assessor	Douglas Tichenor			6 Hrs	10/01/07 to 9/30/13	N	4.05
<b>Employees</b>							
Housekeeper	Shelly Smith			6 Hrs	N/A	N	1.68

**ROLL CALL VOTE: Aye 5 (Knapp, McDonnell, Shrope, Tucker, Wright), Nay 0**  
**RESOLUTION #57 declared duly adopted.**

- Petition for Speed Reduction on County Road 60 (aka Rainbow Lake Road) – Supervisor Peter Shrope:** A petition dated September 12, 2011 was filed with the Town Clerk on May 3, 2012, requesting that the speed limit be reduced from 40 to 35 mph and the passing zone be eliminated on County Road 60 (also know as Rainbow Lake Road) in the Town of Brighton. Residents along the road signed the petition.

**RESOLUTION #58**

**REDUCTION OF SPEED AND ELIMINATION OF PASSING ZONE ON COUNTY ROAD 60**

**Motion made** by David Knapp, **second** by Brian McDonnell,

**WHEREAS** a petition dated September 12, 2011, was received from 31 residents of County Road 60, in the Town of Brighton, as follows:

"This is a petition in regard to the safety and speed limit of county road 60 in Gabriels, NY. From the intersection of Route 86 by Brighton Town Park to the top of the hill on county road 60 we are petitioning that the speed limit be reduced to 35 mph and the passing zone be eliminated. This area is densely populated with an extremely large amount of children. As well, the Park is being utilized more frequently for children's sporting event[s] bringing an even greater volume of people to this area thus the need for motor vehicle speed to be reduced with safety of both pedestrians and children. The flowing petition has been signed by the residents living along county road 60 in Gabriels. Thank you for your time and consideration into this matter".

**NOW THEREFORE BE IT RESOLVED** that the Town Board authorizes Supervisor Peter Shrope to write a letter in support of the petition filed by the residents of Country Road 60 in Gabriels to reduce the speed limit to 35 mph and eliminate the passing zone from the intersection with State Route 86 to Mill Hill.

**ROLL CALL VOTE: Aye 5 (Knapp, McDonnell, Shrope, Tucker, Wright), Nay 0**

**RESOLUTION #58 declared duly adopted.**

- Property at 85 County Road 60 – Steve Tucker:** A resident asked about the property at 85 County Road 60. There are an old fire truck and a deteriorating trailer on the property. He said it was a hazard to small children. In 2010 a letter was sent to each of the owners and one was returned. The Town Board hired a company in Canada to serve the letter on the person and they could not be found. Supervisor Peter Shrope consulted with the Attorney for the Town who said a court request could be made for a "substitute service" by giving proper notice in a "local paper". He did not know which court or which paper. The taxes were

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paid for 2011 on the property. Discussion was held on how to proceed. The former tax collector will ask about the tax payments on the property as it is public information.

- 7. Town Hall Boiler – Supervisor Peter Shrope:** Received an invoice from Hyde-Stone for the new furnace that was installed in January 2012.

**RESOLUTION #59**

**PAYMENT FOR BOILER FOR TOWN HALL**

**Motion made by David Knapp, second by Brian McDonnell,**

**RESOLVED that the Supervisor be authorized to pay Hyde-Stone of Potsdam the amount of \$3,490 from the Town Hall Capital Project Fund for the boiler that was installed in the Town Hall in January 2012.**

**ROLL CALL VOTE: Aye 5 (Knapp, McDonnell, Shrope, Tucker, Wright), Nay 0**

**RESOLUTION #59 declared duly adopted.**

- 8. Regular Board Meeting Date Change – Supervisor Peter Shrope:** Three people will be absent from the Regular Board meeting on Thursday, August 9, so it is being changed to Thursday, August 16.

**Motion made by Supervisor Peter Shrope, second by David Knapp, to change the date of the Regular Town Board meeting from Thursday, August 9 to Thursday, August 16, 2012; Aye 5 (Knapp, McDonnell, Shrope, Tucker, Wright), Nay 0**

***COMMITTEE REPORTS***

- 1. HIGHWAY – David Knapp and Steve Tucker:** Nothing further to report
- 2. ADIRONDACK REGIONAL AIRPORT-Tom McKernan and David Knapp:** No meetings held
- 3. PARKS & RECREATION – Supervisor Peter Shrope and Steve Tucker:**
  - The lease on the land expired on March 20, 2012. Contacted Susan Sweeney of Paul Smith's College to get a renewal agreement in place. According to Steve McFarland from the Land Management Office the Board of Trustees needs to approve the agreement.
  - Propane Tank was refilled for \$1,100, it was refilled three months ago
  - The port-a-potty will be delivered on Tuesday
  - Trees need to be limbed or removed. Paul Smith's College may do it as an educational learning opportunity for their students. National Grid has to do the ones near the wires.
  - The flood lights were re-pivoted toward the parking lot
  - Supervisor Peter Shrope will get the usage numbers into a data base to track people using the park
- 4. INSURANCE/INVESTMENTS – David Knapp and Lydia Wright:**

**NYCLASS Investments:** Interest of 58 cents was received during April.
- 5. CEMETERY& TOWN BUILDINGS – David Knapp and Steve Tucker:**
  - Cemetery:** Flags were ordered for the veterans' graves
  - Town Buildings:** A NY State flag was ordered for the Town Hall. The light bulb over the Town Clerk's desk was replaced. David Knapp looked at LED lights to replace the current bulbs. The back door light needs a timer so people can have light to get to the back parking lot at night. An in-line water filter is needed to remove the rust from the toilet and sinks.
- 6. WEBSITE – Supervisor Peter Shrope:** Nothing to Report
- 7. FIRE ADVISORY BOARD (FAB) - Steve Tucker:** No meetings scheduled. David Knapp said there is a mediation meeting scheduled for June.
- 8. TELECOMMUNICATIONS – Supervisor Peter Shrope:** David Knapp asked Gordy Crossman if grant funds would be available for telecommunication enhancements from the Regional Economic Development Committee.

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- 9. TOWN HALL PROJECT/Open House - Supervisor Peter Shrope and Lydia Wright:**
  - a. Open House:** Kevan Moss is getting speakers lined up.
  - b. Town Hall:** The Court bench is not completed.
  - c. Grant Funds:** Still no information from Gayle Underhill-Plumb on the update procedures.
  
- 10. ASSESSMENT - Brian McDonnell and Lydia Wright:**
  - a. Training:** Peter McConville and Tom Seymour attended the training on May 9
  - b. BAR Members:** Another member of the BAR may resign as he was unable to attend the training
  
- 11. SALARIES/BENEFITS ADMIN – David Knapp and Supervisor Peter Shrope:** Supervisor Peter Shrope will mail a letter to towns of  $\pm 800$  population asking for information on salaries and benefits.

*CITIZENS COMMENTS:* None

***AUDIT OF VOUCHERS***

**RESOLUTION #60**

**PAYMENT OF AUDITED VOUCHERS AS LISTED ON THE ABSTRACTS**

Motion made by David Knapp, second by Lydia Wright,

**RESOLVED** that the Supervisor be authorized to pay the audited vouchers as listed on the abstracts as follows:

**PREPAID FUNDS:** Abstract #5 for Voucher #5A through and including #5C for 2012 General Funds in the amount of \$600.26 and 2012 Street Light Funds in the amount of \$57.64

**GENERAL FUND:** Abstract #5 for Voucher #106 through and including #128 for 2012 funds in the amount of \$7,726.60

**HIGHWAY FUND:** Abstract #5 for Voucher #49 through and including #63 for 2012 funds in the amount of \$15,806.35

**CAPITAL PROJECT FUND-Town Hall Project:** Abstract #34 for Voucher #88 for funds in the amount of \$3,490.00.

**ROLL CALL VOTE:** Aye 5 (Knapp, McDonnell, Shrope, Tucker, Wright), Nay 0

Resolution #60 declared duly adopted.

***ADJOURNMENT***

Motion to Adjourn at 10:08 p.m. made by Lydia Wright, Second by Brian McDonnell; Aye 5 (Knapp, McDonnell, Shrope, Tucker, Wright), Nay 0

Respectfully Submitted,

Elaine Sater  
Brighton Town Clerk