

REGULAR BOARD MEETING - TOWN OF BRIGHTON - FRANKLIN COUNTY, NY

January 14, 2010

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The Regular Monthly Meeting of the Town Board of the Town of Brighton was held Thursday, January 14, 2010 after the Organizational Meeting at 6:00 p.m. at the Brighton Town Hall, Paul Smiths, NY, with the following:

CALL TO ORDER:

Meeting was Called to Order by Supervisor John Quenell at 7:06 p.m.

ROLL CALL OF OFFICERS

PRESENT: Supervisor John Quenell

Council Members: Jeffrey Leavitt, Peter Shrope, Steve Tucker and Lydia Wright

ABSENT: None

OTHERS PRESENT: Elaine Sater - Town Clerk, Nik Santagate - Town Justice, Andy Crary - Superintendent of Highways, Amber McKernan - Tax Collector

RESIDENTS: There were two residents present

NOTICE OF MEETING: Notice of this meeting was published in the Adirondack Daily Enterprise on Thursday, January 7, 2010. Notice was posted on Tuesday, January 5, 2010, on the Town Clerk's Sign Board, at the three post offices and at businesses in the Town.

APPROVAL OF MINUTES

- Regular Board December 10, 2009

Motion made by Steve Tucker, **second** by Peter Shrope, **to approve the minutes of the Regular Town Board meeting held on December 10, 2009, as written, Aye 2 (Tucker, Wright), Nay 0, Abstain 3 (Leavitt, Quenell, Shrope)**

- Special Board December 22, 2009

Motion made Lydia Wright, **second** by Steve Tucker, **to approve the minutes of the Special Town Board meeting held on December 22, 2009, as written, Aye 2 (Tucker, Wright), Nay 0, Abstain 3 (Leavitt, Quenell, Shrope)**

TOWN CLERK'S REPORT

Total Revenue to Supervisor as of December 31, 2009 was \$ 120.08

9 Dog Licenses Renewed

1 Building Permit #09-45

2 copies on the copier

1. Received request from the Franklin County Legislature for an update of Town Officials addresses and phone numbers, faxed an updated list for 2010 on December 17, 2009.
2. Received information from NY State Association of Towns, Re: Training School and Annual Meeting to be held in New York City, February 14-17. A Certification of Designation of Voting Delegate needs to be approved by the Board for the Town to participate in voting on the resolutions. Copies of the notice were distributed to Town Officials.
3. Received request from the Adirondack Park Agency for updated Town Officials addresses and phone numbers. Submitted by email on January 5, 2010.
4. Distributed to Town Officials and employees an updated list of Town Officials and employees for 2010, and posted on bulletin boards.
5. Annual Audit: Financial Records are ready for annual audit. Year End Report for 2009 is attached to this report.
6. REQUESTS FOR TOWN BUILDING USE:
 - a. TOWN HALL: None
 - b. TOWN PARK: None
7. RECORDS MANAGEMENT:
 - a. Inactive records storage area has been created in the Town Garage. Shelving is needed before room can be

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used. A key was left with the Superintendent of Highways for access if needed for building maintenance. There is a leak in the back wall of the building, water is on the floor.

Superintendent of Highways Andy Crary said the "water on the floor" was an oil leak from a chainsaw that was on the floor in the corner.

- b. Town records are being disposed in accordance with the MU-1 schedule for Municipalities.

CITIZENS/GROUPS COMMENTS

Nik Santagate - Town Justice: Asked what the Board wanted to see for the Annual Audit of his financial records. He said last year the Board picked a month and followed a case from that month. If there is a specific procedure he needs to follow he needs to know ahead of time to get the documents together for the audit to streamline the process.

SUPERVISOR'S FINANCIAL REPORT/CORRESPONDENCE

1. Financial Report:

- a. **Budget for 2009 as of December 31, 2009** was distributed to Board members
- b. **Budget Amendments for 2009 Budget:**

GENERAL FUND 2009 BUDGET AMENDMENT #08

Motion made by Supervisor John Quenell, second by Steve Tucker, To Wit:

RESOLVED that the following amounts be and the same hereby are transferred:

\$ 826.00 from Account No. A1420.4 (Attorney CE)

as follows:

\$ 826.000 to Account No. A1355.4 (Assessor CE)

ROLL CALL VOTE: Aye 5 (Leavitt, Quenell, Shrope, Tucker, Wright), Nay 0

General Fund 2009 Budget Amendment #08 declared duly adopted

HIGHWAY FUND 2009 BUDGET AMENDMENT #4

Motion made by Supervisor John Quenell, second by Jeffrey Leavitt, To Wit:

RESOLVED that the following amounts be and the same hereby are transferred:

\$ 1,145.00 from Account No. DA5110.1 (General Repair P.S.)

as follows:

\$ 1,145.00 to Account No. DA5142.1 (Snow Removal PS)

ROLL CALL VOTE: Aye 5 (Leavitt, Quenell, Shrope, Tucker, Wright), Nay 0

Highway Fund 2009 Budget Amendment #4 declared duly adopted

c. Annual Contracts - No vouchers

- i. **Assumption/St. Paul's Food Pantry:**

Motion made by Supervisor John Quenell, Second by Peter Shrope, To Wit:

RESOLVED that the Contract for the Assumption/St. Paul Food Pantry be reviewed.

This Resolution was tabled due to questions about the storage of food, distribution of food to non Brighton residents, vehicles in the way of Highway Department operations, wood piling up outside, and clothes in the Town Garage. Peter Shrope will discuss the situation with Barb Marshall, Food Pantry Coordinator.

- ii. **FX Browne - Landfill post monitoring:** Supervisor John Quenell will contact Rebecca Buerkett to discuss the future length of the monitoring. Steve Tucker will talk to Tom Bell about a key for access to the landfill through Bell's property.

RESOLUTION #14

POST MONITORING LANDFILL CONTRACT

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Motion made by Supervisor John Quenell, second by Jeffrey Leavitt, To Wit:

RESOLVED that the Supervisor be authorized to sign an agreement with FX Browne, Inc. for 2010 Landfill Post-Closure Monitoring in the amount of \$3,420.00 which includes \$2,400.00 for services and \$1,020.00 for annual laboratory subcontract fees.

ROLL CALL VOTE: Aye 5 (Leavitt, Quenell, Shrope, Tucker, Wright), Nay 0

Resolution #14 declared duly adopted.

d. Annual Contracts with vouchers

i. Association of Towns

RESOLUTION #15

PAYMENT TO THE ASSOCIATION OF TOWNS FOR ANNUAL DUES OF \$500

Motion made by Supervisor John Quenell, second by Peter Shrope, To Wit:

RESOLVED that the Supervisor be authorized to pay annual membership dues of \$500.00 for the year 2010 to the Association of Towns.

ROLL CALL VOTE: Aye 5 (Leavitt, Quenell, Shrope, Tucker, Wright), Nay 0

Resolution #15 declared duly adopted.

ii. North Country Life Flight, Inc.

RESOLUTION #16

NORTH COUNTRY LIFE FLIGHT, INC. CONTRACT AND PAY \$1,250 FOR 2010 SERVICES

Motion made by Supervisor John Quenell, second by Jeffrey Leavitt, To Wit:

RESOLVED that the Supervisor be authorized to sign a contract with North Country Life Flight, Inc., to provide emergency airlift services for 2010, and

BE IT FURTHER RESOLVED, that the Supervisor be authorized to pay the amount of \$1,250.00 for 2010 services.

ROLL CALL VOTE: Aye 5 (Leavitt, Quenell, Shrope, Tucker, Wright), Nay 0

Resolution #16 declared duly adopted.

iii. Franklin County Snowmobilers, Inc.: Supervisor John Quenell will request a Certificate of Insurance

RESOLUTION #17

FRANKLIN SNOWMOBILERS, INC. CONTRACT AND PAY \$300 FOR 2010 TRAIL GROOMING

Motion made by Supervisor John Quenell, second by Steve Tucker, To Wit:

RESOLVED that the Supervisor be authorized to sign a contract with the Franklin Snowmobilers, Inc. for 2010 trail grooming, and

BE IT FURTHER RESOLVED that the Supervisor be authorized to pay the Franklin Snowmobilers, Inc. the amount of \$300.00 for 2010 services.

ROLL CALL VOTE: Aye 5 (Leavitt, Quenell, Shrope, Tucker, Wright), Nay 0

Resolution #17 declared duly adopted.

iv. Saranac Lake Civic Center:

RESOLUTION #18

CONTRACT WITH SL CIVIC CENTER, INC. AND PAY \$1,500 FOR 2010 YOUTH ACTIVITIES

Motion made by Supervisor John Quenell, second by Peter Shrope, To Wit:

RESOLVED that the Supervisor be authorized to sign a contract with the Saranac Lake Civic Center for 2010 youth activities and skating services, and

BE IT FURTHER RESOLVED that the Supervisor be authorized to pay the Saranac Lake Civic Center the amount of \$1,500.00 for 2010 services.

ROLL CALL VOTE: Aye 5 (Leavitt, Quenell, Shrope, Tucker, Wright), Nay 0

Resolution #18 declared duly adopted.

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v. **Tri-Lakes Humane Society, Inc. Animal Control Officer/Shelter Services**

RESOLUTION #19

TRI-LAKES HUMANE SOCIETY, INC CONTRACT FOR SHELTER SERVICES AND ANIMAL CONTROL OFFICER SERVICES AND PAY \$3,500 FOR 2010 SERVICES

Motion made by Supervisor John Quenell, second by Lydia Wright, To Wit:

RESOLVED that the Supervisor be authorized to sign a contract with the Tri-Lakes Humane Society, Inc., for animal shelter services and Animal Control Officer services during 2010 , and

BE IT FURTHER RESOLVED that the Supervisor be authorized to pay Tri-Lakes Humane Society, Inc. the amount of \$3,605.00 for shelter services and Animal Control Officer services for 2010.

ROLL CALL VOTE: Aye 5 (Leavitt, Quenell, Shrope, Tucker, Wright), Nay 0

Resolution #19 declared duly adopted.

vi. **Village of Saranac Lake Rescue Services for 2010:**

RESOLUTION #20

VILLAGE OF SARANAC LAKE RESCUE CONTRACT AND PAY \$37,264.18 FOR 2010 RESCUE SERVICES

Motion made by Supervisor John Quenell, second by Jeffrey Leavitt, To Wit:

WHEREAS, the Town Board held a Public Hearing on Thursday, November 5, 2009 for public input on the Rescue Service Contract for 2010,

NOW THEREFORE BE IT RESOLVED that the Supervisor be authorized to sign a contract with the Village of Saranac Lake for Rescue Services during 2010, and

BE IT FURTHER RESOLVED that the Supervisor be authorized to pay the Village of Saranac Lake the amount of \$37,264.18 for rescue services for 2010.

ROLL CALL VOTE: Aye 5 (Leavitt, Quenell, Shrope, Tucker, Wright), Nay 0

Resolution #20 declared duly adopted.

vii. **Paul Smiths-Gabriels Volunteer Fire Department, Inc (PSGVFD):** Discussion was held on changing the contract, the Fire Department is requesting an increase in the amount of liability insurance from \$1 million to \$2 million. They would incur a \$750.00 increase in premium and they want the Town to cover the increase. Supervisor John Quenell will find out if another Public Hearing is needed to amend the contract and if the increase in insurance is warranted.

RESOLUTION #21

PSGVFD CONTRACT AND PAY \$35,413 FOR FIRE PROTECTION SERVICES FOR 2010

Motion made by Supervisor John Quenell, second by Jeffrey Leavitt, To Wit:

WHEREAS, the Town Board held a Public Hearing on Thursday, November 5, 2009 for public input on the Fire Protection Contract for 2010,

NOW THEREFORE BE IT RESOLVED that the Supervisor be authorized to sign a contract with the Paul Smiths-Gabriels Volunteer Fire Department, Inc. for fire protection services for 2010 for the total amount of \$70,826.00 and

BE IT FURTHER RESOLVED that the Supervisor be authorized to pay the Paul Smiths-Gabriels Volunteer Fire Department the amount of \$35,413.00 for the first payment due February 1 and \$35,413.00 for the second payment due on April 1 for 2010 fire protection services.

ROLL CALL VOTE: Aye 0, Nay 3 (Leavitt, Shrope, Wright), Abstain 2 (Quenell, Tucker)

Resolution #21 declared not adopted.

RESOLUTION #22

PSGVFD CONTRACT AND PAY \$71,576 FOR FIRE PROTECTION SERVICES FOR 2010

Motion made by Supervisor John Quenell, second by Jeffrey Leavitt, To Wit:

RESOLVED that the Supervisor be authorized to sign a contract with Paul Smiths-Gabriels Volunteer Fire Department, Inc. as amended to include \$2 million of indemnity insurance coverage provided by the fire department for fire protection services for 2010 and

BE IT FURTHER RESOLVED that the Supervisor be authorized to pay the Paul Smiths-Gabriels Volunteer Fire

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Department the amount of \$71,576 for services in two payments as follows: \$35,413.00 for the first payment due February 1 and \$36,163.00 for the second payment due on April 1 for 2010 fire protection services.

ROLL CALL VOTE: Aye 3 (Leavitt, Shrope, Wright), Nay 0, Abstain 2 (Quenell, Tucker)

Resolution #22 declared duly adopted.

- viii. **Town of Harrietstown Airport:** Discussion was held that this is a annual contract not an "evergreen" contract as it states in Paragraph 2 of the Contract for Services.

RESOLUTION #23

TOWN OF HARRIETSTOWN AIRPORT OPERATIONS CONTRACT FOR 2010 AND PAY \$1,000

Motion made by Supervisor John Quenell, second by Jeffrey Leavitt, To Wit:

RESOLVED that the Supervisor be authorized to sign the contract with the Town of Harrietstown to provide financial support to the airport operation as amended to eliminate an annual payment and only pay for 2010, and BE IT FURTHER RESOLVED that the Supervisor be authorized to pay the Town of Harrietstown the amount of \$1,000.00 under the contract for 2010.

ROLL CALL VOTE: Aye 5 (Leavitt, Quenell, Shrope, Tucker, Wright), Nay 0

Resolution #23 declared duly adopted.

e. Other Annual Payments

i. Franklin County Self-Insurance Payment:

RESOLUTION #24

PAYMENT TO FRANKLIN COUNTY SELF-INSURANCE OF \$13,085.00 FOR 2010

Motion made by Supervisor John Quenell, second by Steve Tucker, To Wit:

RESOLVED that the Supervisor be authorized to pay the Franklin County Self-Insurance Plan the sum of \$13,085.00 for workers's compensation insurance coverage for town employee and Paul Smiths-Gabriels fire fighters for 2010 chargeable in equal parts to the Town's General Fund and Highway Fund.

ROLL CALL VOTE: Aye 5 (Leavitt, Quenell, Shrope, Tucker, Wright), Nay 0

Resolution #24 declared duly adopted.

ii. NYS Comptroller State and Local Retirement System:

RESOLUTION #25

NY STATE AND LOCAL RETIREMENT SYSTEM PAYMENT OF \$11,518.00 FOR 2009

Motion made by Supervisor John Quenell, second by Lydia Wright, To Wit:

RESOLVED that the Supervisor be authorized to pay the NY State and Local Retirement System the amount of \$14,714.00 due to the fund on February 1, 2010, chargeable as \$6,474.00 from the General Fund and \$8,240.00 from the Highway Fund.

ROLL CALL VOTE: Aye 5 (Leavitt, Quenell, Shrope, Tucker, Wright), Nay 0

Resolution #25 declared duly adopted.

f. Correspondence:

- i. **Association of Towns:** Training School and Annual Meeting in New York City, Feb 14-17, resolutions were distributed to the Board

RESOLUTION #26

APPOINTMENT OF DELEGATE TO ANNUAL ASSOCIATION OF TOWNS MEETING

Motion made by Supervisor John Quenell, Second by Peter Shrope, To Wit:

RESOLVED, that the Town Board appoint Council Member Lydia Wright as the voting delegate and Town Clerk Elaine Sater as the alternate voting delegate to attend the Annual Business Session of the Association of Towns of the State of New York, to be held in New York City, on February 14-17, 2010 and to cast the vote for the Town of Brighton pursuant to Section 6 of Article III of the Constitution and By-laws of said Association.

ROLL CALL VOTE: Aye 5 (Leavitt, Quenell, Shrope, Tucker, Wright), Nay 0

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Resolution #26 declared duly adopted.

- ii. **APA Survey, dated November 5, 2009:** Input was requested by the Adirondack Park Agency for any changes the Town may like to see at the APA. Survey will be redistributed to the Board for review by the Town Clerk.
- iii. **Time Warner Cable:** There is an increase in rates of about 9%.
- iv. **NYS Comptroller's Office Training:** There are classes available for town accounting if the Board is interested
- v. **Smart Growth Plan:** Supervisor John Quenell said the APA contracted Sheila Delarm about having someone from the Town present the Town's Smart Growth Plan to them. Supervisor John Quenell will contact Rebecca Buerkett to see if she will do this.

DEPARTMENT REPORTS

1. TAX COLLECTOR - Amber McKernan:

- a. Received printed 2010 tax bills on 28 December. With the tax bills there was a bundle of notices prepared by the county as an enclosure to send out with the tax bills. This enclosure simply stated that the county legislature had passed a resolution allowing partial payments with a minimum payment of \$100, and that any partial payments received in February and March would be subject to the appropriate penalties. It also stated that for further information, one should contact their tax collector. No other information for the tax collectors was included with the tax bills, i.e. instructions on applying penalties on partial payments, whether or not payments must be entered by hand in the tax roll book sent back to the county as they have been required in the past, nor notification of when the warrant would be signed and when it could be picked up. Any information received was obtained by having to call the departments and asking for it.
- b. Sent an email to former Supervisor Knapp advising him of information obtained from the NY Association of Towns on Tuesday 29 December, that the county's authority superseded the town's in the matter of partial payments. Therefore the resolution (#101-2009) that had been passed by the Town Board on 22 December stating the Town of Brighton was not going to participate in partial payments for the 2010 collection was moot.
- c. Fortunately, after many phone calls at the last minute, was able to use BAS software for partial payments using a system that they already had in place, and which is modeled on the county's system of calculating penalties on partial payments.
- d. Prepared 872 tax bills for mailing and was able to send them out on 31 December, the date on which the Warrant was signed. Prepared the public notice of receipt of said warrant and faxed it to the Adirondack Daily Enterprise for publication once a week for two consecutive weeks. Also posted the public notice at each of the local post offices and on both the outdoor bulletin board and the indoor bulletin board at the Brighton town hall on 31 December.
- e. The Warrant for 2010 Town of Brighton and Franklin County is \$1,397,893.67. Of that amount \$552,920 is Town of Brighton's share, with \$844,973.67 going to the county.
- f. At the close of yesterday's business (January 13) collected a total of \$250412.67; of that amount \$249,789.26 are taxes from 153 postings.
- g. On 4 January issued check #817 in the amount of \$0.04 as a refund of an overpayment. On 6 January wrote check #818 in the amount of \$623.37, as a refund of an overpayment, have not yet sent it out pending clearing of the check which was tendered. On 11 January issued check #819 in the amount of \$135,000.00 to Supervisor John Quenell as the first payment to the Town of Brighton. On 14 January issued check #820 to Supervisor Quenell in the amount of \$67,000.00 as a second payment to Town of Brighton, bringing the total to date to \$202,000.00.
- h. Received many phone calls requesting tax bills and tax information. Many of those calls were from local residents, who when they were told they are able to access their tax bills online, are delighted with this service. And some of them have inquired about whether this service will continue and whether they will be able to see their payment online.
- i. In regards to partial payments, have had to-date, 2 partial payments. One has been straightforward. The other is not straightforward due to dynamics among persons owning the property. Have had 10 phone calls relating

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to the partial payment on this particular property and still have to make at least one more.

- j. Would like the board to revisit the BAS Tier II request made last fall. BAS Tier II would provide payment information online. Bills would show that they have been paid once the data is synced with the egov site that BAS works within. Would sync data daily after daily batch has been closed out and balanced. At this point in time, a mailed receipt is the only way to know that your payment has been received, and your taxes are paid. With Tier II, payment history of each parcel would be available online from 2006 (year Town started using BAS software) forward. All of this information will be available as a printable form with all of the parcel information on it. This capability would certainly cut down on the number of extra receipt mailing done each year for taxpayers looking for their receipts from previous years. All of that information would be readily available and printable for title search companies, lending institutions, attorneys, and realtors to name a few. Franklin County has not renewed its contract with the Allen Tunnell software company for this 2010 collection year, and there has been no software put in its place to handle this data online for this year. Have not heard anything from the county as to whether they are going forward with their plans to contract with a software provider in the future. Hope you will consider request for the Tier II so that we may better serve our taxpayers. Have spoken with BAS today and Tier II could be ready as early as Monday. BAS Tier II costs \$550 for the software plus \$340 for training and set up with a \$200 annual maintenance fee for hosting and support fee, for a total of \$1090. The Town can get a 10% customer appreciation discount for being a BAS user for a total of \$980.

- k. Franklin County will not be collecting town property taxes by credit cards. This is a legal issue at this point.

Supervisor John Quenell spoke with the county and said they plan to get a system up and running with the Tier II capability in the near future. The towns will not have to pay for the system. The Town should not pay this amount for a service that may be available in the future for free. This amount is not in the budget.

Amber McKernan said based on the track record of the county she doesn't think this will happen any time soon.

Supervisor John Quenell said Resolution #101-2009 did not need to be rescinded as it is a moot point.

2. HIGHWAY- Superintendent Andy Crary:

a. **Report of Superintendent:**

- i. Plowing and sanding everyday
- ii. Cut banks back on roads
- iii. Changed steel on plow
- iv. Made a dump run
- v. Helped with food pantry

b. **Agreements:**

i. **Shared Services Agreement Review:**

RESOLUTION #27

SHARED HIGHWAY SERVICES AGREEMENT WITH OTHER MUNICIPALITIES REVIEW

Motion made by Supervisor John Quenell, second by Steve Tucker, To Wit:

RESOLVED that the Town Board of the Town of Brighton has reviewed the contact for Shared Highway Services, a five-year contract executed by the Town on January 8, 2009.

ROLL CALL VOTE: Aye 5 (Quenell, Leavitt, Shrope, Tucker, Wright), Nay 0

Resolution #27 declared duly adopted.

- ii. **Agreement to Spend Highway Funds:** No action taken by Town Board

- c. **White Pine Bridge:** Andy Crary said he would like to remove the top off the bridge and replace it with a box culvert. He will contact JT Erectors, Inc. to get an estimate on installing a box culvert. He said he could use CHIPS funding to replace it. Supervisor John Quenell said he spoke with NYSDOT and they said they give funding annually to the county, the county may or may not pass the money on to the Town. Jeffrey Leavitt said he would like the issue of ownership settled before the Town spends money. He spoke with a representative from Senator Betty Little's office and Franklin County Legislature Paul Maroun about the bridge. They said federal funding should be available to get it repaired. Supervisor John Quenell said he will speak with Representative Owens and Legislature Paul Maroun about funding.

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- d. **CSEA Contract:** Nothing has been received from CSEA
- e. **Garage Roof:** Andy Crary called Garso of North Woods Engineering but has not heard back from him yet.

3. ANIMAL CONTROL OFFICER (Tri-Lakes Humane Society):

During December 2009 handled a total of 11 calls and 2 emails on behalf of the Town's residents:

- a. The 2 emails and 5 calls were in regards to a dog on Keese's Mill Road that had inadequate shelter. Responded and drove to the residence and met with a NY State Trooper in an attempt to locate the owner of the dog. The owner was not home, however he returned a phone call and discussed the matter and he agreed to bring the dog inside when the temperature drops below zero and to improve the dog's outdoor shelter.
- b. Two other calls were in regards to dogs on County Rte 60 that do not have adequate shelter and the owner would not break up a dog fight. Reported it to the NYSP, and was informed that they would respond to the call.
- c. Three calls were from people inquiring about adopting pets from the facility.
- d. One call was in regards to a person who had received a certified Dog License renewal letter and called to inform the ACO that the owner of the dog had moved out of the area.

4. ASSESSOR (Doug Tichenor): No report received

5. CODE ENFORCEMENT OFFICER (CEO) (Paul Blaine): Report submitted prior to meeting

- a. **Building Permits:**
 - i. One Building Permit (BP) was issued #09-045 and \$105.00 collected.
 - ii. One Certificates of Occupancy were issued for BP #09-16
 - iii. Three Certificates of Compliance were issued for Bps #09-18, 28 and 40.
- b. **Avoidable Alarms Update:**
 - i. No avoidable alarms violations were reported during December
 - ii. Supervisor John Quenell said Information was received from the Attorney for the Town Scott Goldie concerning litigation and will be discussed in Executive Session.
- c. **Building in Disrepair:** Notice has been sent to the property owner of a collapsed building on State Route 86 that needs repair or demolition in accordance with Local Law #1 for Year 1981 titled "Providing for the Repair and Removal of Unsafe Buildings and Collapsed Structures". The owner has not responded to the notice yet.

6. TOWN JUSTICE (Nik Santagate): Report submitted prior to meeting. Information not available at meeting. (Justine Nik Santagate left meeting before this time)

7. HISTORIAN - Mary Ellen Salls: No report received

COMMITTEE REPORTS

1. PARK & RECREATION - Steve Tucker and Jeffrey Leavitt

Steve Tucker will be attending a meeting next week with the Saranac Lake Area Youth Program (SLAYP)

2. INSURANCE/INVESTMENTS - Lydia Wright and John Quenell:

- a. Health Insurance has been cancelled for Sheila Delarm.
- b. NYMIR invoice has not been received. The policy for 2010 was received.
- c. Work Place Violence Prevention Program: Town Clerk emailed the Policy to the board on Tuesday January 12, 2010. There is still an outstanding voucher for \$1,000.00.

Supervisor John Quenell said the Town Board can look at the personnel records any time they want. He said the Town Clerk should be the custodian of the personnel files.

3. CEMETERY & TOWN BUILDINGS - Steve Tucker and Jeffrey Leavitt:

- a. Steve Tucker needs to talk to Ron Keough about a cemetery stone for a plot that has two families on it.
- b. Review of Cemetery Regulations deferred to another meeting
- c. **Town Garage:** Wall and door was constructed in the parts storage room of the Town Garage. Lydia Wright

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said grant funds are available to complete the room. The Town Clerk said the deadline is February 1.

4. **TOWN HALL PROJECT- John Quenell, Peter Shrope, and Lydia Wright:** Nothing to report
5. **TELECOMMUNICATIONS - Jeffrey Leavitt & John Quenell:** On Tuesday, January 12, Jeffrey Leavitt met with Wells Communications concerning the radio system in the Highway Department. When the radio was moved from the old garage to the new garage the radio was not tuned correctly. The Highway employees have difficulty getting reception in some of the remote stretches of the Town. He would like to get Wells Communications to evaluate the system.
6. **WEBSITE - John Quenell:** Nothing to Report
7. **FIRE ADVISORY BOARD (FAB) - Steve Tucker:** No meeting held

OLD BUSINESS

CAMP GABRIELS REUSE PLAN: Supervisor John Quenell received a letter dated January 6, 2010, from Susan Mayer of Rainbow Lake stating she would be interested in serving on a committee to evaluate the future potential of the Camp Gabriels property.

RESOLUTION #28

APPOINTMENT TO CITIZENS'S COMMITTEE FOR CAMP GABRIELS REUSE PLAN

Motion made by Supervisor John Quenell, second by Lydia Wright, To Wit:

RESOLVED that Susan Mayer of Vosburgh Road, in Rainbow Lake, be appointed to Chair a citizens's committee to pursue all possible opportunities for beneficial development and use of Camp Gabriels.

ROLL CALL VOTE: Aye 5 (Leavitt, Quenell, Shrope, Tucker, Wright), Nay 0

Resolution #28 declared duly adopted.

CITIZEN'S COMMENTS: None

EXECUTIVE SESSION

Motion made to GO INTO EXECUTIVE SESSION at 9:30 p.m. by Supervisor John Quenell, second by Jeffrey Leavitt, in accordance with Public Officers Law, Article 7, Section 105(d) to discuss "Town of Brighton vs Paul Smith's College" Avoidable Alarm Violations and Section 105(e) to discuss 2010 CSEA Union Contract terms.

ROLL CALL VOTE: Aye 5 (Leavitt, Quenell, Shrope, Tucker, Wright), Nay 0

Motion to GO OUT OF EXECUTIVE SESSION at 9:42 p.m., second by Lydia Wright

ROLL CALL VOTE: Aye 5 (Leavitt, Quenell, Shrope, Tucker, Wright), Nay 0

NEW BUSINESS

ATTORNEY FOR THE TOWN: Supervisor John Quenell asked the Board to allow him, at his expense, to contact the Attorney for the Town Scott Goldie to discuss current Town of Brighton issues. Lydia Wright said it was Town business and the Town should pay for the visit. The Town Clerk asked for a contract with the Attorney for the Town as the hourly rate changed from \$110 to \$125 per hour on the invoice without any notice from the Attorney.

AUDIT OF VOUCHERS

Motion made by Supervisor John Quenell, second by Steve tucker, to audit the vouchers.

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ROLL CALL VOTE: Aye 5 (Leavitt, Quenell, Shrope, Tucker, Wright), Nay 0

RESOLUTION #29

PAYMENT OF AUDITED VOUCHERS AS LISTED ON THE ABSTRACTS

Motion made by Lydia Wright, second by Supervisor John Quenell, To Wit:

RESOLVED that the Supervisor be authorized to pay the audited vouchers as listed on the abstracts as follows:

PREPAID FUNDS: Abstract #1 for Voucher #1A through and including 1C for 2010 General Funds in the amount of \$765.07 and 2010 Street Light Funds in the amount of \$66.57

GENERAL FUND: Abstract #1 for Voucher #1 through and including #43 for 2010 funds in the amount of \$82,324.79

HIGHWAY FUND: Abstract #1 for Voucher #1 through and including #14 for 2010 funds in the amount of \$28,099.63

SPECIAL FUND - FIRE PROTECTION DISTRICT: Abstract #1 for Voucher #1 for 2010 funds in the amount of \$35,413.00

ROLL CALL VOTE: Aye 5 (Quenell, Leavitt, Shrope, Tucker, Wright), Nay 0

Resolution #29 declared duly adopted.

Motion to Adjourn at 10:03 p.m. made by Lydia Wright, Second by Supervisor John Quenell, Aye 5, Nay 0

Respectfully Submitted,

Elaine Sater
Brighton Town Clerk