

RESOLUTION # 052-2011 (Amended)

Motion made by Amber McKernan, second by Lydia Wright,

RESOLVED that the following policy and procedures are hereby adopted by the Town Board for checks written to the Town of Brighton as noted in the Policy for checks returned for "Non Sufficient Funds" (NSF).

RETURNED CHECK POLICY AND PROCEDURES

The following policy will apply to checks written to the Town Clerk, Code Enforcement Officer, Tax Collector and Town Supervisor, or to their respective Deputies:

1. The individual or organization issuing the returned check must be notified either by phone if possible, and followed up with email, fax or by regular mail that their check has been returned.
2. Any transaction that was covered by the check is to be cancelled and considered unpaid.
3. The Town of Brighton will impose a \$20.00 fee for checks returned for insufficient funds on the individual or organization issuing the check according to General Municipal Law, Article 5, Section 85.
4. Any further transactions made by the individual or organization must include the returned check fee imposed before it is considered a valid transaction.
5. The individual or organization issuing the returned check will not be allowed to write checks to the Town of Brighton or Tax Collector for a period of two (2) years thereafter. Only cash, money order, or certified bank check will be accepted within that 2 year period.
6. If an individual or organization again issues a check which is returned for insufficient funds after the 2 years following the first occurrence, that individual or organization must tender only cash, certified bank check or money order as payment. No other instruments or methods of payment will be accepted.

ROLL CALL VOTE:

Supervisor Peter Shrope	ABSENT
Councilmember Brian McDonnell	AYE
Councilmember Amber McKernan	AYE
Councilmember Steve Tucker	AYE
Councilmember Lydia Wright	AYE

RESOLUTION #52 declared duly amended.

I certify that the above is a true and exact copy of the amended Resolution recorded in the minutes of the Regular Board Meeting of the Town of Brighton Board dated June 9, 2016.

Elaine W. Sater, RMC
Brighton Town Clerk