

TOWN OF BRIGHTON - FRANKLIN COUNTY, NY
SPECIAL BOARD MEETING

October 15, 2015

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A Special Board Meetings of the Town Board of the Town of Brighton was held Thursday, October 15, 2015, at 6:00 p.m. at the Brighton Town Hall, Paul Smiths, NY, with the following:

CALL TO ORDER:

Meeting was Called to Order by Supervisor Peter Shrope at 6:04 p.m.
The "Pledge of Allegiance" to the flag was recited

ROLL CALL OF OFFICERS

PRESENT: Supervisor Peter Shrope

Council Members: Brian McDonnell, Steve Tucker, and Lydia Wright

ABSENT: Councilmember Amber McKernan

OTHERS PRESENT: Paul Blaine - Code Enforcement Officer, Richard Meagher - Bookkeeper, and Elaine Sater-Town Clerk

NOTICE OF MEETING:

Notice of this meeting was posted on the Town Clerk's Sign Board and three local post offices on Thursday, October 1, and published in the Adirondack Daily Enterprise on October 1 and 8.

BUSINESS

1. **TENTATIVE BUDGET 2016:** Tentative Town Budget for 2016 was distributed to the Board members by the Town Clerk on September 29. Highway Fund was discussed at the October 8, 2015 Special Meeting.
 - a. Richard Meagher, Bookkeeper, said he corrected a few errors in the Tentative Budget: Hospital and Medical Insurance: he used the same amount for General as he put in Highway and forgot to add the \$2,000 for each HRA card. The amount in Highway Fund (DA9060.8) is increased by \$2,171 to \$47,209 and the General Fund is decreased by \$32,687 to \$24,000. This is due to the loss of medical insurance by all elected officials except the Highway Superintendent and buyouts.
 - b. General Fund: Appropriation lines were discussed; increases and decreases from the Tentative Budget were made as necessary.
 - 1) All .1 salary lines were increased by 2% for cost of living and the Justice salary (A1110.1) increase by \$2,076 to \$13,000 to recognize his length of time in office of 22 years and lose of medical insurance.
 - 2) Historian expenses (A7510.4) were increased by \$25 to \$225 due to increase in newspaper subscription price.
 - 3) Landfill Post Closure expenses (A8161.4) increased by \$150 to \$3,650 due to increase in contract costs
 - 4) Social Security (A9010.8) increased to \$10,869 based in salary increases
 - 5) Hospital and Medical Insurance (A9060.8) decreased by \$ 21, 209 to \$24,000 for one employee
 - 6) Capital Project - Buildings (A9950.9) increased by \$5,000 to \$20,000 for the Town Hall roof
 - c. Revenue lines were discussed and decreased as follows:
 - 1) Special Assessments (A1030) was decreased by \$4,000 to \$0. No longer applicable.
 - 2) Fines and Forfeited Bail (A2610) was decreased by \$5,500 to be more in line with actual revenues from the past 2 years
 - d. Fire Protection District and Lighting District will remain the same
 - e. Fund Balance was discussed and \$27,302 will be used to meet the tax cap limit of .7%.

RESOLUTION #70

PRELIMINARY BUDGET FOR 2016

Motion made by Supervisor Peter Shrope, second by Steve Tucker,

RESOLVED that the Town Board adopts the Preliminary Town Budget for 2016 as reviewed and amended

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with the following changes from the Tentative Budget:

General Fund Appropriations:

- Justice (A1110.1) salary increase by \$2,076 from \$10,924 to \$13,000
- Historian (A7510.4) expense increased by \$25 from \$200 to \$225
- Landfill Post Closure (A8161.4) expense increased by \$150 from \$3,500 to \$3,650
- Social Security A9030.8 increased by \$139 from \$10,730 to \$10,869
- Hospital and Medical Insurance (A9060.8) decrease by \$21,209 from \$45,209 to \$24,000
- Capital Project - Building (A9950.9) increase by \$5000 from \$15,000 to \$20,000

Total General Fund Appropriations: \$408,953

General Fund Revenue:

- Special Assessments (A1030) decrease of \$4,000 from \$4,000 to \$0 (zero)
- Fines and Forfeited Bail (A2610) decrease of \$5,500 from \$17,500 to \$12,000

Total General Fund Revenue: \$47,484

Highway Fund Appropriations:

- Capital Improvements Equipment (DA5112.2) increase by \$7,000 from \$30,000 to \$37,000
- Hospital and Medical insurance (DA9060.8) increase by \$2,000 from \$45,209 to \$47,209

Total Highway Appropriations: \$294,200

Total Highway Fund Revenue: \$94,892

Fire Protection Fund Appropriations: \$86,536

Street Lighting District Fund Appropriations: \$900

Approximate Amount to be Raised by Taxes: \$620,772 using a Fund Balance of \$27,302

**ROLL CALL VOTE: Aye 4 (McDonnell, Shrope, Tucker, Wright), Nay 0, Absent 1 (McKernan)
RESOLUTION #70 declared duly adopted.**

2. **Public Hearing for the Preliminary Budget for 2016** will be held on Tuesday, October 27, 2015 at 6 p.m. in the Town Hall.
3. **Town Roads Mileage Reduction - Supervisor Peter Shrope:** Superintendent of Highways Andy Crary attended a meeting at the County to discuss the lost mileage on Town Roads. The County did not lose any miles so the mowing and snow removal agreements will not be affected. The Town was able to get back 1.5 miles on the Mountain Pond Road but not the .5 mile on McColloms.
4. **Purchase of Carbide for Snow Plows:** Superintendent of Highways needs to purchase carbide for the snow plows

RESOLUTION #71

CARBIDE PURCHASE FOR SNOW PLOWS

Motion made by Supervisor Peter Shrope, second by Lydia Wright,

RESOLVED that the Town Board authorizes Superintendent of Highways Andy Crary to purchase three (3) sets of carbide blades for the snowplows at \$780 per set, not to exceed \$2,400.

**ROLL CALL VOTE: Aye 4 (McDonnell, Shrope, Tucker, Wright), Nay 0, Absent 1 (McKernan)
RESOLUTION #71 declared duly adopted.**

5. **FX Browne Agreement for Landfill Post Closure Testing for 2015 - Supervisor Peter Shrope:** Received an agreement for the 2015 Landfill Post Closure water testing service from FX Browne.

RESOLUTION #72

FX BROWNE LANDFILL POST CLOSURE MONITORING FOR 2015

Motion made by Supervisor Peter Shrope, second by Brian McDonnell,

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RESOLVED that the Town Board authorizes Supervisor Peter Shrope to sign an agreement with FX Browne, Inc for Landfill Post Closure Monitoring for 2015 in the amount of \$3,650 to include \$2,100 for sample collection and annual report preparation, \$400 for reimbursable expenses, and \$1,150 for Laboratory subcontract fees.

**ROLL CALL VOTE: Aye 4 (McDonnell, Shrope, Tucker, Wright), Nay 0, Absent 1 (McKernan)
RESOLUTION #72 declared duly adopted.**

6. **Community Bank Signatures - Supervisor Peter Shrope:** Need authorization for signatures on the new payroll account opened at Community Bank.

RESOLUTION #73

SIGNATURES FOR COMMUNITY BANK PAYROLL CHECKING ACCOUNT

Motion made by Brian McDonnell, second by Lydia Wright,

RESOLVED that the Town Supervisor Peter Shrope be authorized to open a payroll checking account at Community Bank in Saranac Lake and

BE IT FURTHER RESOLVED that the Town Supervisor Peter Shrope be authorized as a signer on checks and Deputy Supervisor Steve Tucker also be authorized as a signer on checks for the payroll checking account at Community Bank.

**ROLL CALL VOTE: Aye 4 (McDonnell, Shrope, Tucker, Wright), Nay 0, Absent 1 (McKernan)
RESOLUTION #73 declared duly adopted.**

ADJOURNMENT

Motion to Adjourn the meeting at 7:25 p.m. made by Supervisor Peter Shrope, second by Lydia Wright, Aye 4 (McDonnell, Shrope, Tucker, Wright), Nay 0, Absent 1 (McKernan)

Respectfully Submitted,

Elaine W. Sater, RMC
Brighton Town Clerk