

TOWN OF BRIGHTON - FRANKLIN COUNTY, NY  
REGULAR BOARD MEETING  
July 9, 2015  
Page 1 of 5

The Regular Meeting of the Town Board of the Town of Brighton was held Thursday, July 9, 2015, at 7:00 p.m. at the Brighton Town Hall, 12 County Road 31, Paul Smiths, NY, with the following:

**CALL TO ORDER:**

Meeting was Called to Order by Supervisor Peter Shrope at 7:02 p.m.  
The "Pledge of Allegiance" to the flag was recited

**ROLL CALL OF OFFICERS**

PRESENT: Supervisor Peter Shrope  
Council Members: Brian McDonnell, Amber McKernan, Steve Tucker, and Lydia Wright  
ABSENT: None  
OTHERS PRESENT: Paul Blaine - Code Enforcement Officer, Andy Crary - Superintendent of Highways, Rose Anne Gallagher - Assessor, Elaine Sater - Town Clerk, and one resident  
GUESTS: None

**NOTICE OF MEETING:**

Notice of this meeting was posted on the Town Clerk's Sign Board

**REPORTS**

1. Highway Department - Superintendent Andy Crary
  - a. Mowed and weed wacked the cemeteries, Town Hall and Garage lawns
  - b. Had Franklin County Highway Department grind Keese Mills Road for culvert replacement
  - c. Hauled crusher run to Hoffman and Keese Mills Roads
  - d. Took scrap metal to Plattsburgh, gave \$91.00 to Supervisor Peter Shrope.
  - e. Hauled tar for Town of Duane
  - f. Mowed the county roads per contract
  - g. Removed tree from Hull Road
  - h. Hauled culverts to Keese Mills Road,
  - i. Installed 6 culverts with the help of St. Armand's mini excavator
  - j. Cleaning up from culvert job
  - k. Replaced mirror on the plow truck from winter damage
  - l. Someone put a lock on the gate to the landfill road again, need to mow the coverSupervisor Peter Shrope asked Andy Crary to keep track of hours and equipment used in other Towns for shared services agreement and cost savings for the future. He thanked Andy Crary for fixing the swing at the Park.
2. Town Clerk- Elaine Sater: Report received prior to meeting
  - a. Total Revenue to Supervisor as of June 30, 2015 was \$1,824.28 from 1 Sport License, 1 Marriage License (#1-2015), 2 Donations for Town Hall Use, 12 Dog Licenses, 9 renewed and 3 new (Tag# 155 to 157), 6 Building Permits (#15-008 thru 013), and 1 copy on copier (FOIL)
  - b. June 29 received the Property Assessment Final Role for 2015 as filed by the Assessor Roseanne Gallagher.
  - c. TOWN HALL REQUEST: None
  - d. TOWN PARK REQUEST: None, no insurance certificate received from Saranac Lake Boys Soccer, Josh Marlow
  - e. RECORDS MANAGEMENT: Shredding old court records
  - f. HISTORIAN: Nothing to ReportSupervisor Peter Shrope said he will have the link on the website changed from the Tentative Role to the Final Assessment Role
3. Tax Collector - Holly Huber: Report received prior to meeting
  - a. Issued check #933 on 6/11/15 in the amount of \$.47 to Supervisor Shrope. This is the last of the

TOWN OF BRIGHTON - FRANKLIN COUNTY, NY  
REGULAR BOARD MEETING  
July 9, 2015  
Page 2 of 5

- interest received on the tax collection checking account. The balance is now \$0.00.
- b. Attended 6/11/15 board meeting. Requested August 2014 report, that had been tabled, be entered into the public record. Reviewed report with board.
  - c. Filled requests for tax payment receipts and historic information. Directed requests for payoff information and STAR exemption information to County Treasurer and Assessor respectively.
4. Town Justice - Nik Santagate: Supervisor Peter Shrope said he received a check in the amount of \$4,967.00 and that the Judge disposed of 39 cases during June
  5. Code Enforcement Officer - Paul Blaine: Issued six (6) Building Permits (BPs) #15-008 thru 013 and one (1) Certificate of Occupancy for BP#14-002 and one (1) Certificate of Compliance for BP#15-009. Have had two requests for building permits for new homes, one on Tebbutt Road in Rainbow Lake and one in Deer Meadows.
  6. Assessor - Roseanne Gallagher: Reported at meeting
    - a. Reviewing the data collected by Briggs Appraisal Company, having difficulty figuring out what was completed and what is still left to complete. Will have to go through all the data cards to see if what was documented as completed was added to the computer file, not all completed cards are documented properly. Missing some data cards at the moment; hopes to find them in the files after she has completed with review. There are 523 residential parcels and 39 vacant with improvements (garages, etc) parcels to review. She will let the board know in the Fall what the situation looks like.
    - b. Supervisor Peter Shrope contacted the Attorney from Association of Towns and obtained information on compensating the Assessor for completing the data collection; he distributed this information to the Board.
  7. Town Park - Supervisor Peter Shrope: Reported at meeting
    - a. Ben Tucker is mowing the grass
    - b. Highway Department is cleaning up piles of debris
    - c. Amber McKernan planted flowers
    - d. Propane tank was removed by Griffith Energy, received a reimbursement check in the amount of \$824.70
    - e. People are still smoking on the park grounds
    - f. The ground water being pumped from the building needs to be addressed, people keep moving the hose, so it is draining back into the building. People are drinking from the hose outside the building. A drain and burying the hose will be needed to prevent people from touching it.
    - g. Highway Department was asked to purchase 4 signs to notify people to stay off the park grounds with motorized vehicles. Supervisor Peter Shrope said he will put the signs up around the park.
  8. Food Pantry - Barb Marshall: Report received prior to meeting
    - a. Served 296 people in May and 301 people in June; approximately 15 families are from the Town
    - b. Discussion was held on the way the Food Pantry is approaching the issue of relocating. The Board is disappointed that the Coordinator is not addressing the issue directly with the Board, but trying to use the local newspaper instead. A copy of the monthly report was sent to the Adirondack Daily Enterprise by the Coordinator.
    - c. Supervisor Peter Shrope said George Earle called him to discuss the Food Pantry; he invited George Earle to attend this meeting to discuss the Food Pantry with the Board; George Earle did not appear at the meeting.
    - d. Received a donation of \$28.28 from the Food Pantry toward the electrical usage
    - e. Town Clerk received the Certification of Liability for St. Paul's/Assumption Church for the motorcycle rally and use of the Town building.
  9. Historian - Elaine Sater: Nothing to report
  10. Animal Control - Tri Lakes Humane Society: No report

TOWN OF BRIGHTON - FRANKLIN COUNTY, NY  
REGULAR BOARD MEETING  
July 9, 2015  
Page 3 of 5

11. Supervisor - Peter Shrope:
  - a. Distributed Budget as of June 30, 2015, to the Board, Revenues: \$91 scrap metal, \$4,967 from Town Justice, and \$1,824.28 from Town Clerk, \$ 824.70 from Griffith Energy
  - b. NYCLASS interest received for the General Fund was \$2.47, total in account \$85,306.02 and Highway Fund is \$1.21, total in account \$40,128.17.
  - c. Discussion on paying off the plow truck in September will have to be held with the Superintendent of Highways Andy Crary

***APPROVAL/AMENDMENT OF MINUTES***

**- Regular Board – June 11, 2015**

Motion made by Amber McKernan, second by Lydia Wright, to accept the minutes of the Regular Board Meeting of June 11, 2015, as written.

**Aye 4 (McKernan, Shrope, Tucker, Wright), Nay 0, Abstain 1 (McDonnell)**

***CITIZENS COMMENTS:***

**Tom McKernan - Gabriels:** Said the Board is doing a good job of handling the Food Pantry, they should ignore the letter they received as is it is full of inaccuracies. Why are they not here at the meeting to address the issue?

***BUSINESS***

1. **SLAYP - Supervisor Peter Shrope:** Received a request from Mac Rand of the Saranac Lake Area Youth Program (SLAYP) for funds to support the program. This is in the budget, he is just waiting for the contract to sign before the payment is made. The Town of St. Armand was added to the contract. Steve Tucker said 162 children have signed up for the program, about 12 to 14 are from the Town

**RESOLUTION #54**

**CONTRACT WITH SLAYP FOR 2015 FOR \$1,000**

Motion made by Supervisor Peter Shrope, second by Steve Tucker

RESOLVED that the Town Board authorizes the Supervisor to sign a contract with the Saranac Lake Area Youth Program (SLAYP) for 2015 to provide services for the youth of the Town with other Towns and the Village of Saranac Lake through the Saranac Lake School District, and

BE IT FURTHER RESOLVED that the Board authorizes a payment in the amount of \$1,000 to be made to the Village of Saranac Lake for the SLAYP contract.

**ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0  
Resolution #54 declared duly adopted.**

2. **Local Government Day - Supervisor Peter Shrope:** Tuesday, October 13, is the date for the next Local Government Conference Day to be held in Potsdam for training and education of town officials.
3. **NYS Department of Public Service - Supervisor Peter Shrope:** A study was conducted by NYS concerning the state of the telecommunication industry, NYS will conduct public forums and hearings for comments on their Assessment Report released on June 23. The local forum will be on Tuesday, August 4, at 2 pm and 6 pm at the Olympic Regional Development Authority (ORDA) Conference Center in Lake Placid
4. **Boat Inspection Decontamination Center - Supervisor Peter Shrope:** Received information dated

TOWN OF BRIGHTON - FRANKLIN COUNTY, NY  
REGULAR BOARD MEETING  
July 9, 2015  
Page 4 of 5

June 24, 2015, from the Adirondack Watershed Institute Stewardship Program Manager Jeffery Sann, regarding a boat inspection decontamination station. One is being set up at the parking lot of the Saunders's Sports Complex at Paul Smith's College off Keese Mills Road. They expect several cars with boats to use the station when it is open.

5. **NYS Retirement Reported Hours - Supervisor Peter Shrope:** Received information from the NYS Retirement System that some town officials need to report hours for retirement purposes; he has notified the people who this effects
6. **NBT Bank - Supervisor Peter Shrope:** Received notice that NBT bank will start charging for checks, it will cost about \$275 for 1000 checks; some Towns are changing to banks that do not charge for municipal checks

**COMMITTEES:**

1. **Adirondack Regional Airport - Tom and Amber McKernan:** Harrietstown has only one person on the committee so they have not been meeting, he does have an update on the projects going on at the airport. A new septic system is being installed; the diner is not open yet. A fence has been moved so people can access the FBO building without going inside the gate and the parking lot was expanded. The hanger project has been delayed for unknown reasons. Lake Placid Horse Show people are bringing in horses on large airplanes.
2. **Park & Recreation - Peter Shrope, Steve Tucker:**
  - a. There is no park attendant so equipment for the park is not available for people to us such as the horseshoes. If the park usage increases the Board will look into hiring a part time attendant.
  - b. The water is not going to be turned on in the building. Several people stop and use the port-a-potty located in the parking lot
  - c. There has been some minor vandalism at the Park, someone left a mess on a swing seat
  - d. The pavilion needs to have some lighting; there is a light pole nearby that could have a light mounted on it. Supervisor Peter Shrope will contact National Grid to see what can be done.
  - e. The other lights have not been changed yet
  - f. The park policy has been reviewed and will be presented at the next meeting; suggested donation has been increased to \$25.00 minimum. Added wording about carrying out trash that is created by users.

**CITIZENS COMMENTS:**

**Brian McDonnell - VIC Manager:** Invasive Species Week will be held next week at the Visitor's Interpretative Center (VIC) and Saturday, October 3 will be Rural Skills Homesteading and Fungi Festival, there are over 1000 identified species of mushrooms at the VIC.

**AUDIT OF VOUCHERS**

**RESOLUTION #55-2015**

**PAYMENT OF AUDITED VOUCHERS AS LISTED ON THE ABSTRACTS**

Motion made by Amber McKernan, second by Brian McDonnell,

RESOLVED that the Supervisor be authorized to pay the audited vouchers as listed on the abstracts as follows:

PREPAID FUNDS: Abstract #7 for Voucher #7A through and including #7C for 2015 General Funds in the

TOWN OF BRIGHTON - FRANKLIN COUNTY, NY  
REGULAR BOARD MEETING  
July 9, 2015  
Page 5 of 5

amount of \$613.90 and STREET LIGHTING FUND in the amount of \$51.72

GENERAL FUND: Abstract #7 for Voucher #141 through and including #156 for 2015 General Funds in the amount of \$6,872.29

HIGHWAY FUND: Abstract #7 for Voucher #63 through and including #68 for 2015 Highway Funds in the amount of \$6,614.41

**ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0  
Resolution #55 declared duly adopted.**

**ADJOURNMENT**

Motion to Adjourn the meeting at 8:45 p.m. made by Amber McKernan, Second by Lydia Wright, Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

Respectfully Submitted,

Elaine W. Sater, RMC  
Brighton Town Clerk