

REGULAR BOARD MEETING - TOWN OF BRIGHTON - FRANKLIN COUNTY, NY

May 8, 2014

Page 1 of 5

The Regular Monthly Meeting of the Town Board of the Town of Brighton was held Thursday, May 8, 2014, at 7:00 p.m. at the Brighton Town Hall, Paul Smiths, NY, with the following:

CALL TO ORDER:

Meeting was Called to Order by Supervisor Peter Shrope at 7:06 p.m.

The "Pledge of Allegiance" to the flag was recited.

ROLL CALL OF OFFICERS

PRESENT: Supervisor Peter Shrope

Council Members: Brian McDonnell, Amber McKernan, Steve Tucker and Lydia Wright

ABSENT: None

OTHERS PRESENT: Andy Crary-Superintendent of Highways, Paul Blaine – Code Enforcement Officer, and Elaine Sater-Town Clerk

RESIDENTS: There were two residents present

GUEST: None

NOTICE OF MEETING:

Notice of this meeting was posted on the Town Clerk's Sign Board.

DEPARTMENT REPORTS

- 1) HIGHWAY – Superintendent of Highways Andy Crary: Report submitted prior to meeting
 - a) Patching pot holes on roads
 - b) Cleaned floor drains in garage
 - c) Sweeping the roads
 - d) Changed bristles on road broom
 - e) Took sanding grates off trucks
 - f) Chipping the winter storm brush on roads
 - g) Cleaned up the Mt View Cemetery
 - h) Got water from Tupper Lake
 - i) Made dump run
 - j) Pressure washed the trucks
 - k) Cleaned up the wood and limbs at the Parks
 - l) Had the windshield on the 2013 International truck replaced
 - m) Painted the plow wings
 - n) Cleaned up the Town Hall and garage lawns
 - o) Got the trucks inspected
 - p) Status of two older trucks: Repairs are needed to the boxes on the trucks, either replace or sell and get a replacement, 1997 Ford has a cracked hinge, 2002 Ford is rusting out. Plow for the 2002 will need replacing, will have more information in June on replacement costs. A new box will cost about \$2,400.
 - q) Rabies Clinic given free by Franklin County will be held on Monday, June 9 from 5 to 6 pm.
 - r) Town Roads are closed to heavy trucks until May 15 not April 15 as advertised
 - s) Superintendent will be on vacation next week

- 2) TOWN CLERK-Elaine Sater: Report submitted prior to meeting.
 - a) Total Revenue to Supervisor as of April 30, 2014 was \$35.00, from 6 Dog Licenses, 4 renewed and 2 new (Tag# 139 and 140)
 - b) Attended training at the NYS Town Clerk's Association Annual Meeting and Conference in Saratoga Springs from Sunday, April 27 thru Wednesday, April 30. Learned that Tax Collectors in Franklin County do not send out the 2nd mailing notice since they do not collect past April 1 and cannot tell people the amount the County will be collecting.
 - c) Town Clerk's Office will be closed during June for 2 weeks and one week in July. (June 16 through July 4th) for a trip to Japan.

REGULAR BOARD MEETING - TOWN OF BRIGHTON - FRANKLIN COUNTY, NY

May 8, 2014

Page 2 of 5

- d) TOWN HALL REQUEST: None
 - e) TOWN PARK REQUEST: Schneck Family, Saturday, May 17 from 2 to 8 pm
 - f) RECORDS MANAGEMENT: Disposed of 2007 Town records as per the MU-1.
- 3) TAX COLLECTOR – Holly Huber: Report submitted prior to meeting
- a) Report:
 - i) Issued the following checks to Supervisor Peter Shrope: 4/1/14, Ck#906, \$552.94 and 4/15/14, Ck#912, \$461.73 – late payment penalties and 2nd notice fees
 - ii) Issued the following checks to Franklin County Treasurer: 4/1/14 Ck#907, \$40,000 and 4/8/14 Ck#908, \$30, 452.29 - tax payments
 - iii) Issued the following checks: 4/10/14, Ck #909, Carol Heuser, \$37.39 and Ck #910, Christopher Alcocer, \$.24 - refunds of overpayment
 - iv) Reconciled with county treasurer's office and turned over notated tax roll
 - b) Supervisor Peter Shrope asked if the Board was ready to discuss the two resolutions discussed at the April meeting; the Board will look at these resolutions at a future meeting.
- 4) JUSTICE – Nik Santagate: Report submitted prior to meeting
Supervisor Peter Shrope received a report showing 60 cases disposed and a check in the amount of \$7,014.00
- 5) CODE ENFORCEMENT OFFICER-Paul Blaine: Report submitted prior to meeting
- a) Issued one Building Permit (BP #14-003) to Highland Farms
 - b) Issued on Certification of Occupancy for BP#13-030.
 - c) Met with the engineers for the Camp "Hamachane", the Camp Gabriels property, the project is still on for July 1 opening. The APA and Dept of Health are getting information for permits. A building permit will be needed before any work is completed.
 - d) Sent a letter to the property owner of 652 Keese Mills Road, putting him on 30 day notice to start cleaning up the debris from his unsafe structure
- Amber McKernan asked about the abandoned car law. It is a V&T law and Paul Blaine will look into it further.
- 6) ASSESSOR- Doug Tichenor: No report received
Supervisor Peter Shrope called Senator Betty Little to ask about the assessment information the State had for Camp Gabriels Property, it was emailed to him and he forwarded it to Doug Tichenor
- 7) TOWN PARK-Supervisor Peter Shrope:
- a) Park Attendant turned in his keys to Steve Tucker
 - b) A job description was distributed to the Board for review and approval. Discussion was held concerning the responsibilities for this position and it was decided to divide the job into two positions, a grounds maintenance person and a person to open and close the building when the park is reserved.
 - c) The port-a-potty needs to be ordered as there is a reservation for May 17
 - d) Park Garage needs to be cleaned out; there is broken equipment and boxes of paper goods that got wet.
 - e) Amber McKernan asked about getting something to collect the butts from the cigarette smokers so they don't get thrown on the ground. Brian McDonnell said he will bring a container for butts.

RESOLUTION #50-2014

PARK GROUNDS MAINTENANCE POSITION

Motion made by Supervisor Peter Shrope, second by Amber McKernan,

WHEREAS the Park Attendant was not interested in being reappointed for 2014, and
WHEREAS the grounds at the park need to be maintained because of the usage at the park during the summer,
NOW THEREFORE BE IT RESOLVED that the Supervisor be authorized to create a park grounds maintenance position and advertize for the position from May to September at \$10.00 per hour for up to 20 hours per week.

ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0
Resolution #50 declared duly adopted.

REGULAR BOARD MEETING - TOWN OF BRIGHTON - FRANKLIN COUNTY, NY

May 8, 2014

Page 3 of 5

- 8) **FOOD PANTY-** Barbara Marshall: Report received prior to meeting
 - a) March served 444 people
 - b) April served 555 people
 - c) Painted the floor of the food pantry, park building and bathroom
 - d) Paul Smith's College students Andrea, Jacob and Taylor helped clean up the pantry and park grounds on Tuesday April 22
- 9) **HISTORIAN-** Mary Ellen Salls: No report received
- 10) **ANIMAL CONTROL-** Tri Lake Humane Society: No report received
- 11) **SUPERVISOR – Peter Shrope:**
 - a) Earth Day April 22: Three students helped clean up the park, removed the snow fence, sent a letter of thanks to Jill at Paul Smith's College
 - b) NYMIR: Held an annual meeting and needed a proxy vote from the Town, received notice on the day of the meeting, sent in the proxy due to the short notice
 - c) Hartford Disability: Received a refund of \$895.20 for two years of disability payments for part time employees, only full time employee are covered
 - d) North Brook Lodge: Received a letter dated April 7, Re: Notification of placement on the Historical Register. Will send a letter of congratulations from the Town Board
 - e) Attended a Franklin County Supervisors meeting on April 24, the fire district proposal was discussed, it has brought up a lot of questions that have not been answered; discussion was held on the Real Property Tax Freeze Proposal, did not get good information on how it will work, shared services will only be counted for one year; and discussed Camp Hamachane.
 - f) Budget: Distributed Monthly Budget report for April 2014
 - i) Revenues received: \$461.50 from Tax Collector, \$7,014 from Justice, \$35.00 from Town Clerk, and \$499.50 NYMIR, \$4,373.00 from Corvel for Worker's Compensation, \$895.30 The Hartford for disability refund, \$600 from Willis for Town Hall donation.
 - ii) Changed e-pay bank account to General Fund, has been the Town Hall Restoration account, the State only allows one account, there is only one more payment to be received on the project
 - iii) NYCLASS interest: No report received

APPROVAL/AMENDMENT OF MINUTES

- Regular Board – April 10, 2014

Motion made by Lydia Wright, second by Amber McKernan, to accept the minutes of the Regular Board meeting of April 10, 2014, with the following, Page 3, Para 8, Last sentence: Remove the words: "was" and "by" and change "Suscie" to "Susice"; Page 5, Resolution #48-2014, add "n" to "Glen" and under ROLL CALL VOTE change the second "McDonnell" to "McKernan". Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

CITIZENS COMMENTS: None

BUSINESS

- 1) **Games of Chance Local Law – Supervisor Peter Shrope:** Gave a package to the Attorney for the Town Scott Goldie to review
- 2) **Paul Smiths-Gabriels Volunteer Fire Department Dinner – Supervisor Peter Shrope:** Received an invitation to the dinner on May 10 and plans to attend with his wife.
- 3) **Vosburgh Road Speed Limit – Supervisor Peter Shrope:** Received notice from the Department of

REGULAR BOARD MEETING - TOWN OF BRIGHTON - FRANKLIN COUNTY, NY

May 8, 2014

Page 4 of 5

Transportation dated April 29, 2014 that the investigation regarding the further reduction of speed on the Vosburgh Road has been completed. The DOT has determined that there is no need to reduce the speed but they have the opinion that warning signs should be placed on the road. The Town and County Highway Departments can do a joint field review and determine locations for curve warning signs with attached advisory speed plaques.

- 4) **Camp Hamachane – Supervisor Peter Shrope:** Received a request from Michael Hill and Rabbi Eli Hersh for a letter of support for opening a children’s summer camp on the property that was the former Camp Gabriels. Discussion was held on the need of the Camp to have a safety plan in place for the Department of Health and having access to the playing fields if needed. The fields can be reserved using the system already in place. There have been no negative comments in the media or from Town residents concerning this camp opening. Supervisor Peter Shrope will send a letter of support before the minutes are completed due to the timing of the applications of the permits to the DEC.

RESOLUTION #51-2014

SUPPORT OF SUMMER CAMP AT FORMER CAMP GABRIELS PROPERTY

Motion made by Supervisor Peter Shrope, second by Steve Tucker,

WHEREAS the former correctional facility at Camp Gabriels was closed by the State in 2009 and have been vacant and unused since then, and

WHEREAS the State conducted an auction to sell the Camp Gabriels property and Adam Fine was the successful bidder and is under contract to purchase the property, with the closing of the sale anticipated to take place in May 2014, and

WHEREAS, Mr. Fine intends to lease the property and facilities to Camp Hamachane, for use as a residential summer camp to provide recreation and religious education for boys 10-18, under Camp Director Rabbi Eli Herch, as described and presented by Rabbi Hersh at a Public Information Meeting held at the Paul Smith’s College Visitor’s Interpretive Center on April 1, 2014, and

WHEREAS, Mr. Fine and Camp Hamachane have submitted applications and supporting information to the Adirondack Park Agency (APA), NYS Department of Health (DOH), and New York State Department of Environmental Conservation (DEC) seeking the necessary approvals and Permits for Camp Hamachane to operate at the former Camp Gabriels property, and

NOW THEREFORE BE IT RESOLVED by the Town of Brighton Town Board that this Board hereby expresses its support for Camp Hamachane’s proposal to use the former Camp Gabriels property as a residential summer camp, as described by Rabbi Hersh at the Public Information Meeting held at the Paul Smith’s College Visitors’ Interpretive Center on April 1, 2014, and

BE IT FURTHER RESOLVED that this Board hereby supports the applications by Mr. Fine and Camp Hamachane to APA, DOH, and DEC for the necessary approvals and Permits to operate Camp Hamachane at the former Camp Gabriels property.

ROLL CALL VOTE: Aye 3 (McDonnell, Shrope, Tucker), Nay 0, Abstain 2 (McKernan, Wright)

Resolution #51 declared duly adopted

COMMITTEES:

- 1) **Highway – Steve Tucker, Brian McDonnell:** Amber McKernan said the fuel smell on State Route 86 seems to have dissipated; she never heard back from the DOT. The issue is closed unless it happens again.
- 2) **Adirondack Regional Airport – Amber and Tom McKernan:** Tim Heseltine contacted Amber McKernan about starting up information meetings again. Construction has started on the addition to the building; they are applying for a grant for an additional hanger.
- 3) **Park & Recreation – Steve Tucker, Supervisor Peter Shrope:** Port-a-potty will be ordered for the summer, there is a reservation for Saturday May 17

REGULAR BOARD MEETING - TOWN OF BRIGHTON - FRANKLIN COUNTY, NY

May 8, 2014

Page 5 of 5

- 4) **Cemeteries/Town Buildings – Amber McKernan, Steve Tucker:** Roof on the pavilion at park needs to be painted. Dead limb in a tree should be taken down and the dead tree near the road should be removed. Supervisor Peter Shrope will contact Paul Smith's College to see if they can help.
- 5) **Town Hall Project/Open House – Supervisor Peter Shrope, Lydia Wright:**
 - a) Received donated funds in the amount of \$600 from the Willis to pay for the donor's plaque to honor all the donators to the Town Hall Project. The Willis are moving out of Town and have closed out the donations fund.
 - b) Will rent a tent, tables and chairs for the July 27 celebration, PSGVFD will provide food for sale, will get ice cream from Stewart's, ordered bunting with stars for the Town Hall fence, will take down the wooden sign and put up a new one closer to the County road. Posters will be distributed to businesses in the area.
- 6) **Assessment - Brian McDonnell, Lydia Wright:** Board of Assessment Review meets June 5, Pete McConville received a waiver from training for this year.

CITIZENS COMMENTS: None

AUDIT OF VOUCHERS

RESOLUTION #52-2014

PAYMENT OF AUDITED VOUCHERS AS LISTED ON THE ABSTRACTS

Motion made by Amber McKernan, second by Lydia Wright,

RESOLVED that the Supervisor be authorized to pay the audited vouchers listed on the abstracts as follows:

PREPAID FUNDS: Abstract #5 for Voucher #5A through and including #5B for 2014 General Funds in the amount of \$ 566.40

GENERAL FUND: Abstract #5 for Voucher #73, and #93 through and including #108 for 2014 funds in the amount of \$7,230.77 and STREET LIGHTING FUNDS in the amount of \$60.73

HIGHWAY FUND: Abstract #5 for Voucher #44 through and including #53 for 2014 funds in the amount of \$6,838.57

**ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0
Resolution #52 declared duly adopted.**

ADJOURNMENT

Motion to Adjourn at 9:15 p.m. made by Lydia Wright, Second by Amber McKernan, Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

Respectfully Submitted,

Elaine W. Sater, RMC,
Brighton Town Clerk