

TOWN OF BRIGHTON, FRANKLIN COUNTY, NEW YORK
REGULAR TOWN BOARD MEETING MINUTES

September 11, 2018

Page 1 of 4

The Regular Meeting of the Town Board of the Town of Brighton was held Tuesday, September 11, 2018, at 6:15 pm following the audit of the Tax Collector's Financial Records at the Brighton Town Hall, Paul Smiths, NY, with the following:

CALL TO ORDER:

Meeting was Called to Order by Supervisor Peter Shrope at 6:40pm

"Pledge to the Flag" was recited.

A moment of silence was held in memory of the victims of the 9/11/2001 terrorist attach on United States

ROLL CALL OF OFFICERS

PRESENT: Supervisor Peter Shrope

Council Members: Brian McDonnell, Amber McKernan, Steve Tucker, and Lydia Wright

ABSENT: None

OTHERS PRESENT: Andy Crary-Superintendent of Highways, Elaine Sater-Town Clerk and 2 residents

GUESTS: Three members of the Osgood Pond Association

NOTICE OF MEETING:

Notice of this meeting was posted on the Town Clerk's Sign Board and published in the Adirondack Daily Enterprise on August 30 and September 6. Notices were posted in the three post offices and at two businesses in the Town.

REPORTS

1. Highway Department - Andy Crary
 - a. Mowed cemeteries
 - b. Cleaned up tree in McCollom's Cemetery
 - c. Raked dirt roads
 - d. Picked up plow in Harrisville
 - e. Made a dump run
 - f. Hauled tar for the Town of Franklin
 - g. Removed more beaver sticks and debris from culvert on Split Rock Road
 - h. Fixed the air leak on the 2013 truck
 - i. Got Garondah Road ready to pave, completed paving end of road
 - j. Hauled grindings for town of St Armand on Route 3
 - k. Voting machine was dropped off at Town Hall
 - l. Took flags off the cemeteries
 - m. Picked up bottled water
 - n. Employee on vacation for 30 days
2. Town Clerk- Elaine Sater:
 - a. Total Revenue to Supervisor as of August 31, 2018, was \$ 571.69 for: 4 Certified Copies; 1 Marriage License #1-2018; 1 donation for Park Use; 4 Dog Licenses, 2 new (#201 and 202) and 2 renewed; 5 Building Permits (#18-018 thru 022), and 2 copies on the copier
 - b. August 30 - Posted notices of Change in Town Board meeting from Thursday, Sept 13 to Tuesday, September 11, after the Audit of the Tax Collector's 2018 financial records at 6:15pm.
 - c. TOWN HALL REQUESTS: None
 - d. TOWN PARK REQUEST: Sunday, September 9, 11am to 4pm, Saranac Lake Methodist Church; Paul Smith's College Men's Rugby, Sunday September 9 and 16, 10am to 5pm, Saturday, October 6 and 20; Paul Smith's College Women's Rugby, Saturdays, September 29 and October 6, 9am to 4pm.
 - e. RECORDS MANAGEMENT: Indexing Vol 5 of Minutes 1965-1967
3. Historian - Elaine Sater: Nothing to report
4. Tax Collector - Holly Huber: Nothing to report
Audit of Tax Collector's Financial Records for 2018 was completed

TOWN OF BRIGHTON, FRANKLIN COUNTY, NEW YORK
REGULAR TOWN BOARD MEETING MINUTES

September 11, 2018

Page 2 of 4

RESOLUTION #62 -2018

AUDIT OF TAX COLLECTOR'S FINANCIAL RECORDS FOR 2018

Motion made by Amber McKernan, second by Lydia Wright,

RESOLVED that the Town Board accepts the audit of the Tax Collector's Financial Records for 2018 as completed by Council members Amber McKernan, Brian McDonnell and Lydia Wright. Records were well presented and orderly; using the Franklin County new tax collection system.

**ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0
Resolution #62 declared duly adopted**

5. Town Justice - Nik Santagate: Report received prior to meeting
Supervisor Peter Shrope received a check in the amount of \$4,978 and the Town Justice reported he disposed of 45 cases for the month of August.
6. Code Enforcement Officer (CEO) - Paul Blaine: Report received prior to meeting
 - a. Five (5) Building Permits (BP#18-018 thru 022) were issued in August
 - b. Two (2) Certificates of Compliance for BP#18-012 and 017 were issued
7. Assessor- Roseanne Gallagher: Report received prior to meeting
Brighton Mini Mart was sold for \$257,700 (and is now the Brighton Market)
8. Animal Control - Tri Lakes Humane Society: No report
9. Supervisor - Peter Shrope:
 - a. Budget as of August 31, 2018, was provided to Board members:
 - b. Revenues for August: \$4,978.00 from Town Justice and \$571.69 from Town Clerk
 - c. NYCLASS interest received for the General Fund was \$169.53, total in account is \$107,565.40 (\$20,000 for Town Hall) and Highway Fund was \$64.64, total in account \$40,993.20.

ACCEPT/AMEND MINUTES

-Regular Board – August 09, 2018

Motion made by Amber McKernan, second by Brian McDonnell, to accept the minutes of the Regular Board meeting of August 09, 2018 as written, **Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0**

CITIZEN COMMENTS: None

BUSINESS

1. **Osgood Pond Association - Watershed Steward:** Tom Booth, and David and Marybeth Leavitt, representatives for the Osgood Pond Association (OPA) came again to discuss the creating of a town position for a watershed steward at the NYS DEC Osgood Pond landing on White Pine Road. Discussion was held on the pros and cons of the Town providing payroll support for the position. The OPA would provide the funding for the position through grants. Currently they provide \$6,400 to Adirondack Water Institute (AWI) for the steward for two days. AWI would have to train the steward; they already support 1 steward a day each week for Osgood Pond from Memorial Day to Labor Day. Currently the steward works three days a week (Friday to Sunday) from 7:30am to 4:30pm for \$13.50 per hour. Supervisor Peter Shrope received information from the Association of Town's attorney concerning this issue. New York State has determined that Invasive Species is an unacceptable risk to the water. There is no NYS DEC designation for this position. A job description would have to be filed with Franklin Civil Service; the Town would have to pay for employer's share of payroll expenses. Supervisor Peter Shrope will look into Civil Service, payroll taxes, insurance and retirement. Contracts would have to be made with each party involved.

TOWN OF BRIGHTON, FRANKLIN COUNTY, NEW YORK
REGULAR TOWN BOARD MEETING MINUTES

September 11, 2018

Page 3 of 4

WATERSHED STEWARD POSITION

Motion made by Brian McDonnell, second by Steve Tucker,

WHEREAS the Osgood Pond Association (OPA) has been providing for a watershed steward to check for invasive species at the NYS DEC boat landing on White Pine Road through the Adirondack Water Institute (AWI) at Paul Smith's College, and

WHEREAS the OPA is asking the Town Board to create a position for an employee to be the watershed steward for payroll processing purposes only,

NOW THEREFORE BE IT RESOLVED that the Town Board put together procedures to establish a part-time summer employee position to serve as a watershed steward supported by the Osgood Pond Association in concert with the Adirondack Watershed Institute (AWI).

Motion to Table this resolution for further information made by Amber McKernan, second by Lydia Wright, Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

2. Contracts - Supervisor Peter Shrope:

a. Franklin Snowmobilers, Inc

RESOLUTION #63-2018

GROOMING SNOWMOBILE TRAILS FRANKLIN SNOWMOBILERS

Motion made by Supervisor Peter Shrope, second by Amber McKernan,

RESOLVED that the Town Board authorizes the Town Supervisor to sign a contract with Franklin Snowmobilers, Inc., of Lake Clear to provide grooming for the snowmobile trails in the Town in the amount of \$300.00 for 2018.

**ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0
Resolution #63 declared duly adopted**

b. Adirondack Park Local Government Review Board (Review Board)

RESOLUTION #64-2018

ADIRONDACK PARK LOCAL GOVERNMENT REVIEW BOARD MEMBERSHIP

Motion made by Supervisor Peter Shrope, second by Amber McKernan,

RESOLVED that the Town Board authorizes the Town Supervisor to sign an Agreement with the Adirondack Park Local Government Review Board (Review Board) in Chestertown to represent the interest of the Town of Brighton in matters concerning the Adirondack Park in the amount of \$300.00 for 2018. Council member Brian McDonnell is a member of the Review Board.

**ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0
Resolution #64 declared duly adopted**

COMMITTEES:

- 1. Park and Recreation - Peter Shrope and Amber McKernan:** Basketball backboard and hoop were ordered and received.
- 2. Cemeteries and Town Buildings- Amber McKernan and Steve Tucker:** Supervisor Peter Shrope purchased a new copier for the Town Hall; it was less expensive than repairing the old one.

CITIZENS COMMENTS:

Brian McDonnell said congratulations to Judge Nik Santagate for completing the 90-Miler boat race.

TOWN OF BRIGHTON, FRANKLIN COUNTY, NEW YORK
REGULAR TOWN BOARD MEETING MINUTES

September 11, 2018

Page 4 of 4

EXECUTIVE SESSION:

Motion made to GO INTO EXECUTIVE SESSION at 8:20pm, was made by Supervisor Peter Shrope for the purpose of discussion related to Public Safety in accordance with Public Officers Law Article 7, Section 105(a); second by Amber McKernan. Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

Motion made to GO OUT OF EXECUTIVE SESSION at 8:45pm by Amber McKernan, Second by Lydia Wright, Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

AUDIT OF VOUCHERS:

RESOLUTION #65 -2018

PAYMENT OF AUDITED VOUCHERS AS LISTED ON THE ABSTRACTS

Motion made by Amber McKernan, second by Lydia Wright,

RESOLVED that the Supervisor be authorized to pay the audited vouchers as listed on the abstracts as follows:

PREPAID FUNDS: Abstract #9 for Voucher #9A through and including #9C for 2018 General Funds in the amount of \$487.06 and STREET LIGHTING FUNDS in the amount of \$58.04

GENERAL FUND: Abstract #10 for Voucher #151 through and including #170, except for #162, for 2018 funds in the amount of \$7,546.24

HIGHWAY FUND: Abstract #11 for Voucher #91 through and including #103 for 2018 funds in the amount of \$22,012.71

ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

Resolution #65 declared duly adopted

ADJOURNMENT

Motion to Adjourn the meeting at 8:50 pm made by Amber McKernan, second by Lydia Wright, Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

Respectfully Submitted,

Elaine W. Sater
Brighton Town Clerk