

**TOWN OF BRIGHTON, FRANKLIN COUNTY, NEW YORK**  
**REGULAR TOWN BOARD MEETING MINUTES**

**July 11, 2019**

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The Regular Meeting for the Town Board of the Town of Brighton, Franklin County, NY, was held Thursday, July 11, 2019, at 7:00pm at the Brighton Town Hall, 12 County Road 31, Paul Smiths, NY, with the following:

**CALL TO ORDER:**

Meeting was Called to Order by Deputy Supervisor Steve Tucker at 7:15pm

**ROLL CALL OF OFFICERS**

PRESENT: Deputy Supervisor Steve Tucker

Council Members: Amber McKernan and Lydia Wright

ABSENT: Council Member Brian McDonnell and Supervisor Peter Shrope

OTHERS PRESENT: Paul Blaine-Code Enforcement Officer, Andy Crary-Superintendent of Highways, Elaine Sater-Town Clerk and 1 resident

GUESTS: None

**NOTICE OF MEETING:**

Notice of this meeting was posted on the Town Clerk's Sign Board and in three local post offices.

**REPORTS**

1. **Highway - Andy Crary, Superintendent of Highways:** Report provided prior to meeting
  - a. Mowed and weed wacked cemeteries 2 times
  - b. Mowed Town Hall and Garage 2 times
  - c. Worked on shoulders on Garondah Road, cut and removed shoulder build up
  - d. Took broom off tractor and put on mower
  - e. Mowed roadsides in Town
  - f. Mowed the Dump cover
  - g. Put the broom back on tractor
  - h. Started working on shoulders of Wardner Road
  - i. Loader needed repair
  - j. Cold patched holes on Keese Mills Road
  - k. Made a dump run
  - l. Sold old mower for \$250
  - m. Signs for cemeteries were repaired by Tom Seymour and put back up
  - n. Stones at Mt View Cemetery need repair and to be reset
  - o. Employee out on sick leave
  
2. **Town Clerk - Elaine Sater:** Report provided prior to meeting
  - a. Total Revenue to Supervisor as of June 30, 2019 was \$ 127.63 from 1 Sport License, 1 Marriage License #1-2019, 4 dog licenses, 3 renewed and one new (Tag#212), and 2 Building Permits (#19-016 and 017)
  - b. July 1 - Assessor filed the 2019 Final Assessment Roll in the Town Clerk's Office
  - c. TOWN HALL REQUESTS: Verbally from the Democrat Caucus, Tuesday, July 16, 2019, 6 pm
  - d. TOWN PARK REQUEST: None
  - e. RECORDS MANAGEMENT: Indexing Vol 7 minutes covering 1971 to 1972, shredding records from 2011 and 2012 and older Assessor records as per MU-1 retention schedule
  
3. **Historian - Elaine Sater:** Report provided prior to meeting  
From the Minutes of 1971
  - During the year a location at Asplin Christmas Tree Co. is found for a landfill, Town leases land and an access road was created. Town gets permit from Department of Health to operate a landfill and a burning permit. An employee will be hired using Emergency Employee Act through Franklin County to be the Landfill caretaker but the Highway Department will operate the machinery and supervise the caretaker.
  - Town establishes a Fire Protection District
  - A cemetery census is completed by Town Historian Geraldine Collins

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- The Board eliminates the 3 elected Assessor positions, Laurence Lester is appointed as Sole Assessor, a Board of Assessment Review is created and members were to be two Town residents and one Board member. Original members appointed were George LaMay, Francis Mose, and Edward Mark Tucker
- A request is made for a Tax exemption status for Zooicalogical and Nature Trails at Paul Smith's College
- The town clerk is given permission to destroy records that have no fiscal or historical value
- Correspondence is received concerning the establishment of an Adirondack Park Agency
- Town Justice requests a copier for Town Court
- A speed limit is requested for White Pine Road
- Highway Department purchased a front end loader and replaced a road grader and leased a trailer

**4. Tax Collector - Holly Huber:** Nothing to report

**5. Justice - Nik Santagate:** Report provided prior to meeting  
Supervisor received a check in the amount of \$3131.00 for 26 disposed cases during June

**6. Code Enforcement Officer - Paul Blaine:** Report provided prior to meeting  
Two (2) building permits (BP #19-016 and 017) were issued during June

**7. Assessor - Rosanne Gallagher:** Nothing to Report

**8. Animal Control - Tri-Lakes Humane Society:** Nothing to report

**9. Supervisor - Peter Shrope:** Report provided prior to meeting

- a. Budget Report: Report as of June 30, 2019, was provided to Board members
- b. Revenues: \$3131 from Town Justice, \$127.63 from Town Clerk, and \$250 from sale of mower
- c. NYCLASS Investments: Interest for June was \$202.90 for General, Total Amount \$109,534.71 (\$20,000 for Town Hall), and \$77.37 for Highway, Total Amount \$41,743.75.
- d. Researching the park boundary lines to determine what the Town owns and what Paul Smith's College owns

***MINUTES AMENDMENT/ACCEPTANCE***

**- Minutes of Regular Board Meeting June 13, 2019**

Motion made by Amber McKernan, second by Lydia Wright, to accept the minutes of the June 13, 2019, Regular Board meeting with typographical errors corrected: change "Brain" to "Brian"

**ROLL CALL VOTE: Aye 2 (McKernan, Tucker), Nay 0, Abstain 1 (Wright); Absent 2 (McDonnell, Shrope)**

***CITIZEN COMMENTS: None***

***BUSINESS***

- 1. Website - Amber McKernan:** Website Committee will meet with Rainbow Graphics to discuss changes
- 2. Staining Town Hall - Deputy Supervisor Steve Tucker:** Was not able to connect with Chad Quinn to discuss contract

***COMMITTEES:*** Nothing to Report

***CITIZEN COMMENTS:*** None

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***AUDIT OF VOUCHERS:***

**RESOLUTION #38-2019**

**PAYMENT OF AUDITED VOUCHERS AS LISTED ON THE ABSTRACTS**

Motion made by Amber McKernan, second by Deputy Supervisor Steve Tucker,

RESOLVED that the Supervisor be authorized to pay the audited vouchers as listed on the abstracts as follows:

PREPAID FUNDS: Abstract #7 for Voucher #7A and 7B for 2019 General Funds in the amount of \$327.19 and Voucher #7B for STREET LIGHTING 2019 FUND in the amount of \$50.74,

GENERAL FUND: Abstract #7 for Voucher #116 through and including #130 for 2019 funds in the amount of \$4,282.19,

HIGHWAY FUND: Abstract #7 for Voucher #64 through and including #67 for 2019 funds in the amount of \$4,289.10

**ROLL CALL VOTE: Aye 3 (McKernan, Tucker, Wright), Nay 0, Absent 2 (McDonnell, Shrope)  
Resolution #38 declared duly adopted.**

***ADJOURNMENT***

Motion to Adjourn at 7:55pm made by Amber McKernan, second by Lydia Wright, Aye 3 (McKernan, Tucker, Wright), Nay 0, Absent 2 (McDonnell, Shrope)

Respectfully Submitted,

Elaine W. Sater, RMC  
Brighton Town Clerk