

TOWN OF BRIGHTON, FRANKLIN COUNTY, NEW YORK
REGULAR TOWN BOARD MEETING MINUTES

June 8, 2017

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The Regular Meeting of the Town Board of the Town of Brighton was held Thursday, June 8, 2017, at 7:00 p.m. at the Brighton Town Hall, Paul Smiths, NY, with the following:

CALL TO ORDER:

Meeting was Called to Order by Supervisor Peter Shrope at 7:04 p.m.
Pledge to the Flag was recited

ROLL CALL OF OFFICERS

PRESENT: Supervisor Peter Shrope

Council Members: Amber McKernan, Steve Tucker and Lydia Wright

ABSENT: Brian McDonnell

OTHERS PRESENT: Elaine Sater-Town Clerk and Andrea Dumas, County Legislative District #3 Representative

GUESTS: None

NOTICE OF MEETING:

Notice of this meeting was posted on the Town Clerk's Sign Board

Supervisor Peter Shrope thanked Deputy Steve Tucker for running the May 11, 2017 meeting in his absence

REPORTS

1. Highway Department - Andy Crary (Report submitted prior to meeting.)
 - a. Mowed cemeteries three times
 - b. Put the flags out
 - c. Used three loads of crusher run on North Brook Road
 - d. Chipped brush on Tebbutt Road
 - e. Weed wacked the cemeteries
 - f. Cleaned up park after trees were cut
 - g. Employees using vacation time
 - h. Need to purchase large stones to create berm in front of garage for APA mining permit Project#2016-0243

RESOLUTION #27-2017

PURCHASE STONES FOR BARRIER IN FRONT OF GARAGE

Motion made by Supervisor Peter Shrope, second by Amber McKernan

WHEREAS the Town's mining permit from the Adirondack Park Agency (Permit#2016-0243) has been approved with the stipulation that a barrier be created between County Road 31 and the mine area,

NOW THEREFORE BE IT RESOLVED that the Superintendent of Highways be authorized to purchase and have delivered enough large cobblestones to create a berm in front of the garage between County Road 31 (aka Jones Pond Road) and the mine area, not to exceed \$2,200; pending getting an oral quote from a second vendors.

ROLL CALL VOTE: Aye 4 (McKernan, Shrope, Tucker, Wright), Nay 0, Absent 1 (McDonnell)

RESOLUTION #27 declared duly adopted

2. Town Clerk- Elaine Sater:
 - a. Total Revenue to Supervisor as of May 31 was \$428.13 from 1 Sport License, 9 Certified copies, 3 Dog License 1 new (Tag#185) and 2 renewed, 5 Building Permits (#17-2004 through 008) 1 copy on copier and 2 Notary Signatures
 - b. Town Clerk's Office will be closed on Tuesday, July 4th and Thursday, July 6th.
 - c. TOWN HALL REQUEST: None
 - d. TOWN PARK REQUEST: Saturday, June 10, Max Calderone Soccer Tournament, 9 to 4 p.m.; Sunday June 25, Longo Family, 1-5pm; July 1, Cowan Family, 12-5pm
 - e. RECORDS MANAGEMENT: Working on Indexing minutes from 1909-1935, still working on shredding 2010 Town and Court Records, shredder may need to be replaced.

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3. Historian - Elaine Sater: Report provided prior to meeting
From the Minutes of 1914 to 1920 meetings were held at all different times of day and evenings.
Resolutions were made to request bids to build a Town Hall, add a vault, purchase filing cases for the vault (they are still there), install a phone, and grade the land around the Town Hall. Also to use day workers instead of contracting out highway work. To built horse sheds near the Town Hall and resurface the road from NYC Railroad in Gabriels to the McColloms Road a distance of 3.6 miles for the cost of \$15,000. Bituminous, road oil and cement were purchased by the tank car load
On July 24, 1916 there was an election to raise the \$15,000 for the road mentioned above. There were 400 ballots received, only 46 were returned, 45 were ayes and 1 ballot was spoiled. The polls opened at 2:30 o'clock and closed at 7:19 o'clock and the board meeting was adjourned at 7:45 o'clock.
March 6, 1917 Elections were held: Supervisor was Charles J. Riley, Town Clerk was Elmer Otis, Justices of the Peace were Charles Simpson, David Sweet, and William Melvin. Superintendent of Highways was Sylvenius Paye, Assessors were Walter McDermid, C. Henry Summers and Alfred Otis. Collector was George W. Rork, Overseer of the Poor was Halsey Robear and constables were John Connors, SC Hayes, Fred Garland, and B. Alvin Muncil.
June 8, 1917 Board met to appoint a committee to investigate the saloons under the Brewer Act. Arthur Leavitt, James Patterson, and Herbert Newell were appointed under Section 623 of the Laws of 1917 of the Licquer Tax Law.
July 20, 1917 Board met to organize an Excise Commission. James Patterson is appointed as Chair of the Commission and Elmer Otis is appointed as Clerk.
July 24, 1918 Voted to keep the same election districts in the Town and not divide the Town up.
November 7, 1918 Town Clerk is authorized to purchase curtains for the Town Hall. The Supervisor is authorized to hire a surveyor to survey the Town Hall land.
March 12, 1919 Report of Audit by Bureau of Municipal Accounts Mr. F.M. Hart, examiner given to Board for consideration.
April 6, 1920 Board voted to pay Town Superintendent \$5.00 per day. He submitted his bill for January, February and March for 32 days and was paid \$160.00
July 23, 1920 Board met with New York Central Railroad Mr. Duffy in regard to eliminating Butts Crossing on the highway between Gabriels and Rainbow Lake. A determination was made not to rent the Town Hall out for dances. The Supervisor was authorized to draw up a check to pay Paul Smiths Hotel Company for the Town Hall deed.
4. Tax Collector - Holly Huber: No report
Audit of the Tax Collector's financial records needs to be rescheduled
5. Town Justice - Nik Santagate: Supervisor Peter Shrope said he received a check in the amount of \$5,652.00 and the Town Justice reported he disposed of 61 cases for the month of May
6. Code Enforcement Officer (CEO) - Paul Blaine: Report received prior to meeting
 - a. 2 building permit (BP) were issued during May (BP#17-007 and 008)
 - b. Received plans to review for three more houses
7. Assessor- Roseanne Gallagher: No report
Supervisor received notice from NYS Real Property Office: Tentative Equalization Rate is 86%,
Town Clerk said Board of Assessment Review (BAR) met on June1, two properties were changed by the Assessor and one person mailed in a request for a reduction. The Assessor would like to change the time for next year from 5 to 4pm and finish at 8pm instead of 9pm.
8. Animal Control - Tri Lakes Humane Society: No Report received
9. Supervisor - Peter Shrope:
 - a. APA Mining Permit has to be filed in the Franklin County Clerk's Office to be official; a voucher was submitted to cover the filing fee; will file with the County
 - b. Countywide Shared Services Plan: Will be meeting in different places to notify the public of recommendations; Aug 1 goes to Legislature and has to be filed with the State by September 15. Will go on General Election ballot in November for voting by public. School Districts and Unions are also affected by

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this plan.

- c. County sent 1st payment for Snow and Ice Contract, 2nd voucher has been submitted for final payment.
- d. Budget as of May 31, 2017, provided to Board members:
 - i. Revenues for May: \$8,921.12 mortgage tax from County, \$21,388.52 Snow/Ice 1st Payment from County, \$5,652 from Town Justice, and \$428.13 from Town Clerk
 - ii. NYCLASS interest received for the General Fund was \$61.01 total in account \$105,884.36 (\$20,000 for Town Hall Roof Project) and Highway Fund is \$23.26, total in account \$40,352.43.

ACCEPT/AMEND MINUTES

- **Regular Board – May 11, 2017**

Motion made by Amber McKernan, second by Lydia Wright, to accept the minutes of the Regular Board Meeting of May 11, 2017, as written. Aye 3 (McKernan, Tucker, Wright), Nay 0, Abstain 1 (Shrope), Absent 1 (McDonnell).

CITIZENS COMMENTS: None

BUSINESS

1. **Tax Collector's Financial Records Audit:** The Board set the audit for July 13, 2017, at 6pm
2. **Morrisonville Septic Lease Agreement:** Received notice that an agreement needs to be signed for rental of the port-a-potty for the park.

RESOLUTION #28-2017

TOILET RENTAL SERVICE AGREEMENT

Motion made by Supervisor Peter Shrope, second by Amber McKernan,

WHEREAS the Town is in need of a portable toilet for the Park during the summer,

NOW THEREFORE BE IT RESOLVED that the Supervisor be authorized to sign a Toilet Rental Service Agreement with Morrisonville Septic from Cadyville, NY, for the purpose of renting a portable toilet for the Park starting May 1.

ROLL CALL VOTE: Aye 4 (McKernan, Shrope, Tucker, Wright), Nay 0, Absent 1 (McDonnell)

RESOLUTION #28 declared duly adopted

3. **Franklin County Mowing Contract for 2017:** Received a contract for mowing the County Roads in the Town.

RESOLUTION #29-2017

MOWING CONTRACT FOR 2017

Motion made by Supervisor Peter Shrope, second by Steve Tucker,

RESOLVED that the Supervisor and Superintendent of Highways be authorized to sign a contract with Franklin County to provide mowing of County Roads 31, 60 and 55 twice during 2017 in the amount of \$100 per mile for 7.96 miles for a total income of \$1,592.00.

ROLL CALL VOTE: Aye 4 (McKernan, Shrope, Tucker, Wright), Nay 0, Absent 1 (McDonnell)

RESOLUTION #29 declared duly adopted.

4. **Landfill Post Closure Monitoring 2017:** Princeton Hydro sent a notice that they will relieve the Town of the contract with them as their area representative Michael Martin no longer works for them. A second company owned by Michael Martin has submitted a contract for the same price.

RESOLUTION # 30-2017

POST CLOSURE LANDFILL MONITORING FOR 2017

Motion made by Supervisor Peter Shrope, second by Amber McKernan,

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WHEREAS Princeton Hydro was approved to provide post closure landfill monitoring for 2017 (Resolution #25-2017, May 11, 2017) and has released the Town from the contract as their area representative no longer works for them,

NOW THEREFORE BE IT RESOLVED that the Town Board rescinds Resolution #25-2017, dated May 11, 2017, releasing Princeton Hydro from the contract for post closure landfill monitoring, and

BE IT FURTHER RESOLVED that the Town Board approves a contract with Cedar Eden Environmental LLC of Saranac Lake, NY for post closure landfill monitoring for 2017 in the amount of \$2,350 for professional services, \$100 for reimbursements, \$1,642 for lab fees for a total cost not to exceed \$4,560.

ROLL CALL VOTE: Aye 4 (McKernan, Tucker, Shrope, Wright), Nay 0, Absent 1 (McDonnell)

RESOLUTION #30 declared duly adopted

5. **Retirement Record of Activities:** Received notice, dated November 16, 2016, and May 8, 2017, that all Town Elected and Appointed Officials on the retirement system need to recertify their Record of Activities (ROA) and the Board needs to pass a resolution for new terms of office.

RESOLUTION # 31-2017

RECORD OF ACTIVITIES FOR TOWN OFFICIALS FOR RETIREMENT SYSTEM

Motion made by Supervisor Peter Shrope, second by Lydia Wright,

WHEREAS the Elected and Appointed Town Officials are members of the NYS and Local Employees' Retirement System, and

WHEREAS a Record of Activities (ROA) for three months is required to determine the number of days worked for retirement benefits and the ROA from 2012 were recertified by these Town Officials,

NOW THEREFORE BE IT RESOLVED that the Town of Brighton Board hereby establishes the following as standard work days for elected and/or appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body as follows:

Elected Officials:

Superintendent of Highways Andy Crary, Term Begins/Ends: 01/01/2016,12/31/2017, Days per Month: 26.67

Tax Collector Holly Huber, Term Begins/Ends 01/01/2016, 12/31/2019, Days per Month: 4.76

Town Justice Nik Santagate, Term Begins/Ends 01/01/2016, 12/31/2019, Days per Month: 10.28

Town Clerk Elaine Sater, Term Begins/Ends 01/01/2016, 12/31/2019, Days per Month: 14:49

Supervisor Peter Shrope, Term Begins/Ends 01/01/2014, 12/31/2017, Days per Month: 9.18

Appointed Officials:

Code Enforcement Officer Paul Blaine, Term Begins/Ends: 01/01/ 2016, 12/31/2017, Days per Month: 5.63.

Assessor Douglas Tichenor, Term Begins/Ends 10/01/2013, 01/31/2015, Days per Month: 4.05

ROLL CALL VOTE: Aye 4 (McKernan, Tucker, Shrope, Wright), Nay 0, Absent 1 (McDonnell)

RESOLUTION #31 declared duly adopted

COMMITTEES

1. **Adirondack Regional Airport - Amber and Tom McKernan:** The expansion of the Fixed Base Operations (FBO) for General Aviation has started again; the fuel abatement project has finished.
2. **Parks and Recreation- Peter Shrope, Amber McKernan:**
 - a. Tree Removal: New York State Department of Transportation took down 9 trees and the Town Highway Department cleaned up the debris.
 - b. Clean up: Playground equipment needs to be removed or repaired.
 - c. Ben Tucker has started mowing the fields and grounds

CITIZENS COMMENTS:

Andrea Dumas - Franklin County Legislative District 3 Representative- She is working on shared services

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agreement at County level, road plan from Franklin County Highway Department and the dilapidated buildings around the County.

AUDIT OF VOUCHERS:

RESOLUTION #32-2017

PAYMENT OF AUDITED VOUCHERS AS LISTED ON THE ABSTRACTS

Motion made by Amber McKernan, second by Lydia Wright,

RESOLVED that the Supervisor be authorized to pay the audited vouchers as listed on the abstracts as follows:

PREPAID FUNDS: Abstract #6 for Voucher #6A through and including 6C for 2017 GENERAL FUNDS in the amount of \$527.11 and STREET LIGHTING FUND Abstract #6C in the amount of \$55.32

GENERAL FUND: Abstract #6 for Voucher #102 through and including #121 for 2017 funds in the amount of \$5,071.18

HIGHWAY FUND: Abstract #6 for Voucher #52 through and including #59 for 2017 funds in the amount of \$5,432.79

ROLL CALL VOTE: Aye 4 (McKernan, Shrope, Tucker, Wright), Nay 0, Absent 1 (McDonnell)

Resolution #32 declared duly adopted

ADJOURNMENT

Motion to Adjourn the meeting at 8:34pm made by Amber McKernan, second by Lydia Wright, Aye 4 (McKernan, Shrope, Tucker, Wright), Nay 0, Absent 1 (McDonnell)

Respectfully Submitted,

Elaine W. Sater, RMC
Brighton Town Clerk