

TOWN OF BRIGHTON, FRANKLIN COUNTY, NEW YORK
REGULAR TOWN BOARD MEETING MINUTES

May 10, 2018

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The Regular Meeting of the Town Board of the Town of Brighton was held Thursday, May 10, 2018, at 7:00 pm at the Brighton Town Hall, Paul Smiths, NY, with the following:

CALL TO ORDER:

Meeting was Called to Order by Deputy Supervisor Steve Tucker at 7:00pm
“Pledge to the Flag” was recited

ROLL CALL OF OFFICERS

PRESENT: Deputy Supervisor Steve Tucker

Council Members: Amber McKernan, and Lydia Wright

ABSENT: Supervisor Peter Shrope and Council Member Brian McDonnell

OTHERS PRESENT: Paul Blaine-Code Enforcement Officer, Andy Crary-Superintendent of Highways, Roseanne Gallagher-Assessor, Elaine Sater-Town Clerk , and Kathy Snyder-Deputy Town Clerk

GUEST: Andrea Dumas, District 3 Franklin County Legislator and 3 residents

NOTICE OF MEETING:

Notice of this meeting was posted on the Town Clerk’s Sign Board.

REPORTS

1. Highway Department - Andy Crary
 - a. Plowing and sanding roads
 - b. Took the 2015 truck to Plattsburg for brake repairs
 - c. Took the plow and wings off trucks
 - d. Took sanders out
 - e. Washed trucks
 - f. Started sweeping roads
 - g. Cleaned up cemeteries
 - h. Chipped brush from storm damage
 - i. Serviced lawn mowers for upcoming season
 - j. Greased and washed loader, date of deliver of the new loader has changed to May
 - k. Attended highway meeting in Malone , mowing contract was discussed
 - l. Mowing contract presented for signature

RESOLUTION #44-2018

MOWING CONTRACT WITH FRANKLIN COUNTY

Motion made by Deputy Supervisor Steve Tucker, second by Amber McKernan,

RESOLVED, that Deputy Supervisor Steve Tucker be authorized to sign a contract with the Franklin County Highway Department for mowing the County Roads 31, 55 and 60 by July 1 and September 15 as follows: \$100 per mile for 7.96 miles for a total of \$1,592.00.

ROLL CALL VOTE: Aye 3 (McKernan, Tucker, Wright), Nay 0, Absent 2 (McDonnell Shrope)

Resolution #44 declared duly adopted

2. Town Clerk- Elaine Sater:

- a. Total Revenue to Supervisor as of April 30, 2018 was \$30.00 for 4 Dog Licenses renewed
- b. April 22-25 - Attended the NYS Town Clerk’s Annual Training in Albany.
 - i. Attended class on “Understanding Solar”. Discussion was led by a Town Attorney who provided ideas that Town should consider before “Solar Farms” are built in Towns, such as storm water runoff, wild animal corridors, disposal of panels when no longer usable, access to the “grid”, removal of land from agriculture use. Solar companies are leasing land from people for future use, then land owners are getting upset when Towns restrict where panels can be placed. Some places are allowing cars to park under the panels as an alternative use project. Towns need to be prepared to address issues before they come up.
 - ii. Towns are required to have a “Workplace Violence” prevention policy

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- iii. Towns can spend money from the budget to promote Tourism, by providing funds to organizations
 - iv. Charitable Reserve Funds: Town can set up a charitable reserve fund for Tax payers to donate to for credit and the amount is reduced from Tax payments. Money can be used in General Fund. This is from the "Tax Cut and Job Act (TCJA)".
 - v. A new program for Town Officials to get credit for training has been implemented by Association of Towns
- b. April 30 - No notifications of Exotic Animals in homes received, deadline was April 1
 - c. May 1 - Tentative Roll was filed by the Assessor Roseanne Gallagher
 - d. May 2 - Paul Pillis attended Board of Assessment Review (BAR) training
 - e. TOWN HALL REQUEST: Tuesday, May 1, Franklin County Tourism Advisory Committee, 3 to 5pm.
 - f. TOWN PARK REQUEST: Saturday, June 16, Max Calderone Soccer Tournament, 9am to 3pm
 - g. RECORDS MANAGEMENT: Still working on indexing minutes from 1935-1950.
3. Historian - Elaine Sater: 1939 NYS Department of Environmental Report - Non-Resident Hunting and Fishing Licenses - by Town Clerk Jeannie N. Otis (report was typed)
- | | <u>2018 Prices</u> |
|--|---------------------------------|
| Sold one Non-Resident Hunting License - \$10.00 | \$100.00 |
| Sold 17 Non-Resident Fishing Licenses Year - \$89.25 (\$5.25 each) | \$50.00 |
| Sold 3 Non-Resident 3 day Fishing Licenses - \$7.50 (\$2.50 each) | \$10.00 (1 Day) \$31.00 (7 day) |
| No Nonresident Trapping Licenses Sold (\$24.50 each) | \$275.00 |
| Total Non-Resident Licenses Sold for 1939: \$106.75 | |
- Money was turned over to the County Clerk B.L. Dupree.
4. Tax Collector - Holly Huber: Report received prior to meeting
Received \$.26 interest on checking account; paid out the following: Check #998 in the amount of \$33,867.52 to Franklin County for warrant, Check #999 and #1000 in the amounts of \$1,215.83 and \$.26 respectively to the Town Supervisor for interest; cashbook balance is now \$0.00 and checking account will be as soon as Ck#1000 clears.
5. Town Justice - Nik Santagate: Report received prior to meeting
Supervisor Peter Shrope received a check in the amount of \$6,097.00 and the Town Justice reported he disposed of 65 cases for the month of April.
6. Code Enforcement Officer (CEO) - Paul Blaine: Report received prior to meeting
- a. Three (3) Building Permits (BP#18-004 thru 006) were issued in April
 - b. Things had been slow until last week, issued a BP for a new home today
7. Assessor- Roseanne Gallagher: Report given at meeting
- a. Mailed 68 assessment change notices
 - b. A total of \$2,313,209.00 was added to the tentative roll for May 1
 - c. The State is changing the way the Enhanced Star Renewal will be handled, it is all on-line
 - d. Will start data collecting again later in May
 - e. The Board of Assessment Review meets on June 7
8. Animal Control - Tri Lakes Humane Society: No report
9. Deputy Supervisor - Steve Tucker for Supervisor Peter Shrope:
- a. May 11, Assemblyman Billy Jones will be at the Packbasket Diner on Friday May 11 at 10:30pm to talk to residents
 - b. Received four Camp Gabriels resolutions from Adirondack Association of Towns and Villages (AATV), 2 Towns and 1 County
 - c. Received the St. Regis Church 54th Anniversary Plate from Wendy Quarles who is from Rochester, but is associated with Cornell and her son attended Paul Smith College. He hung the plate in the Town Hall
 - d. Attended the Paul Smith-Gabriels Volunteer Fire Department Annual Awards Banquet; Ben Tucker responded to the most fire calls during the past year (75 out of 77), Tom Tucker attended 70, Steve Tucker attended 69, and the Fire Chief Dan Whitson made it to 68 calls. Other Board members also attended the

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- banquet.
- e. AATV is having a membership meeting on June 3 and 4 in Lake Placid
 - f. Census 2020: Cross referencing the entire 2018 Tentative Assessment Roll with Census Records. Working on cross referencing the 911 address lists and the Code Enforcement Officer's new construction since 2010.
 - g. Budget as of April 30, 2018, was provided to Board members
 - i. Revenues: \$1,215.83 interest from April and \$.26 from May from Tax Collector, \$6,097.00 from Town Justice, and \$30.00 from Town Clerk
 - ii. NYCLASS interest received for the General Fund was \$138.49, total in account \$106,929.71 (\$20,000 for Town Hall Roof Project) and Highway Fund is \$52.76, total in account \$40,750.92

ACCEPT/AMEND MINUTES

-Regular Board – April 12, 2018

Motion made by Amber McKernan, second by Lydia Wright, to accept the minutes of the Regular Board meeting of April 12, 2018, as written. Aye 2 (McKernan, Tucker), Nay 0, Abstain 1 (Wright), Absent 2 (McDonnell, Shrope)

CITIZENS COMMENTS:

Amber McKernan commented on the Paul Smith-Gabriels Volunteer Fire Department (PSGVFD) Banquet, she attended and said it was a nice dinner. She appreciated them recognizing Andy Crary with a plaque thanking him for helping them by plowing and sanding their parking lot at the fire house.

Andrea Dumas, County Legislature said she watched the PSGVF Fire house one day when a call came in just as she was driving by. She was impressed with the speed in which people responded.

Steve Tucker commented on the new Explorer program that the PSGVFD has for young people; they already have 5 teen agers signed up.

Andrea Dumas commented on events in Franklin County. The Marketing and Tourism Committee is working on promoting the County and the Legislature is trying to get the land claims agreement closed.

BUSINESS

1. **Loader Contract and Payment:** Received an agreement for a two year payment plan for the new loader with \$20,000 down payment; the loader is ready for delivery at the end of May

RESOLUTION #45-2018

JOHN DEERE LOADER DOWN PAYMENT FOR PURCHASE

Motion made by Deputy Supervisor Steve Tucker, second by Amber McKernan,

RESOLVED, that Supervisor Peter Shrope be authorized to sign an agreement with John Deere Credit, Inc. to purchase a John Deere Loader 524J-II for a total of \$61,643.90 after trade in, as follows: \$20,000 as down payment upon delivery and financing the balance of \$41,643,90 for two years, and

BE IT FURTHER RESOLVED that Deputy Supervisor Steve Tucker be authorized to pay the amount of \$20,000 to John Deere Credit, Inc. as a down payment.

ROLL CALL VOTE: Aye 3 (McKernan, Tucker, Wright), Nay 0, Absent 2 (McDonnell, Shrope)
Resolution #45 declared duly adopted

2. **Discharge of Mortgage HUD Project#94-06:**

RESOLUTION #46-2018

DISCHARGE OF MORTGAGE HUD PROJECT #94-06

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Motion made by Deputy Supervisor Steve Tucker, second by Amber McKernan,

WHEREAS, the Town of Brighton secured by mortgage dated May 19, 1995, for a Town of Brighton Housing Rehabilitation Program loan (HUD#94-06) in the amount of Twelve thousand Five Hundred dollars, \$12,500.00, and such mortgage was recorded on May 24, 1995, in Book 468 of Mortgages starting at page 120 in the Office of the Clerk of the County of Franklin, and

WHEREAS, the mortgage contains a provision that the mortgagor will abide by all terms of the Note, and

WHEREAS, the terms of the Note have been met including the completion of five years after the date of the Mortgage of May 19, 1999 to end without repayment of the principal or accrued interest, and

NOW THEREFORE, BE IT RESOLVED, that the Deputy Supervisor of the Town is authorized to sign and issue a Discharge of Mortgage for HUD Project 94-06, a mortgage dated May 19, 1995, in the amount of \$12,500.00 as recorded on May 24, 1995, in Book 468 of Mortgages starting at page 120 in the Office of the Clerk of the County of Franklin, NY.

**ROLL CALL VOTE: Aye 3 (McKernan, Tucker, Wright), Nay 0, Absent 2 (McDonnell, Shrope)
Resolution #46 declared duly adopted**

3. **UNIFIRST Uniform Rental Agreement:** UniFirst, Inc. is asking for a 5 year Service Agreement for uniform rentals. Carpets for the Town Hall entrances will be added to the contract.

RESOLUTION #47-2018

UNIFIRST, INC. UNIFORM RENTAL AGREEMENT

Motion made by Deputy Supervisor Steve Tucker, second by Lydia Wright,

WHEREAS, the Town of Brighton has been providing uniforms, wipers and laundry bags to the Highway Department under a rental agreement with UNIFIRST, Inc., and

WHEREAS, the Superintendent of Highways Andy Crary was able to negotiate reduced prices for the rental of these items from UNIFIRST, Inc. and

WHEREAS the Town Hall is in need of two floor mats at the entrances to be replaced monthly which can be provided by UNIFIRST, Inc.,

NOW THEREFORE BE IT RESOLVED that the Town Board accepts the 5 year agreement with UNIFIRST, Inc. to provide uniforms, wipers and laundry bags on a weekly rental basis for the Highway Department, and

BE IT FURTHER RESOLVED that two 4X8 floor mats be provided on a monthly basis for the Town Hall at \$4.00 each from UNIFIRST, Inc., and

BE IT FURTHER RESOLVED that Deputy Supervisor Steve Tucker be authorized to sign the agreement for 5 years with UNIFIRST, Inc.

**ROLL CALL VOTE: Aye 3 (McKernan, Tucker, Wright), Nay 0, Absent 2 (McDonnell, Shrope)
Resolution #47 declared duly adopted**

COMMITTEES:

1. **Adirondack Regional Airport -Amber and Tom McKernan:** The new FOB building is open and looks nice. On April 25 new jet fuel tanks with larger capacity were installed
2. **Saranac Lake Area Youth Program (SLAYP)-Steve Tucker:** Town of Harrietstown is running the program, they have not set up any meetings for him to attend
3. **Park & Recreation-Amber McKernan:** Ben Tucker has been cleaning up the large branches that fell during the winter; the sump pump has been working. The grass is greening up nicely where it was limed by Steve Tucker in the fall.

CITIZENS COMMENTS:

Andrea Dumas, County Legislature: Said the Governor has announced "Round 3" of grant funds for Towns and

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Villages, she asked the Town Board to review a resolution in support of an application by the Village of Saranac Lake for a "Downtown Revitalization Initiative (DRI)" grant. Franklin County Industrial Development Agency (IDA) is supporting the grant application.

AUDIT OF VOUCHERS:

RESOLUTION #48 -2018

PAYMENT OF AUDITED VOUCHERS AS LISTED ON THE ABSTRACTS

Motion made by Amber McKernan, second by Lydia Wright,

RESOLVED that the Supervisor be authorized to pay the audited vouchers as listed on the abstracts as follows:

PREPAID FUNDS: Abstract #5 for Voucher #5A through and including #5C for 2018 General Funds in the amount of \$529.13 and STREET LIGHTING FUNDS in the amount of \$57.92.

GENERAL FUND: Abstract #6 for Voucher #79 through and including #98 for 2018 funds in the amount of \$4,739.33

HIGHWAY FUND: Abstract #7 for Voucher #50 through and including #57 for 2018 funds in the amount of \$24,116.81

ROLL CALL VOTE: Aye 3 (McKernan, Tucker, Wright), Nay 0, Absent 2 (McDonnell, Shrope)

Resolution #48 declared duly adopted

ADJOURNMENT

Motion to Adjourn the meeting at 8:10pm made by Lydia Wright, second by Amber McKernan, Aye 3 (McKernan, Tucker, Wright), Nay 0, Absent 2 (McDonnell, Shrope)

Respectfully Submitted,

Elaine W. Sater, RMC
Brighton Town Clerk