

TOWN OF BRIGHTON, FRANKLIN COUNTY, NEW YORK
REGULAR TOWN BOARD MEETING MINUTES

April 12, 2018

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The Regular Meeting of the Town Board of the Town of Brighton was held Thursday, April 12, 2018, at 7:00 pm at the Brighton Town Hall, Paul Smiths, NY, with the following:

CALL TO ORDER:

Meeting was Called to Order by Supervisor Peter Shrope at 7:01pm

“Pledge to the Flag” was recited

ROLL CALL OF OFFICERS

PRESENT: Supervisor Peter Shrope

Council Members: Brian McDonnell, Amber McKernan, and Steve Tucker

ABSENT: Council Member Lydia Wright

OTHERS PRESENT: Paul Blaine-Code Enforcement Officer, Andy Crary-Superintendent of Highways, and Elaine Sater-Town Clerk

NOTICE OF MEETING:

Notice of this meeting was posted on the Town Clerk’s Sign Board.

REPORTS

1. Highway Department - Andy Crary
 - a. Plowing and sanding roads
 - b. Got on County Salt Contract for 2018/2019
 - c. Took loader to clean out Camp Gabriels road for Governor Cuomo’s visit
 - d. Took loader to Keese Mills Road to remove tree
 - e. Patched pot holes on Keese Mills Road
 - f. Cleaned up after wind storm
 - g. Worked on the spinner on 2015 truck
 - h. Replaced the spinner on 2013 truck
 - i. Took trucks to Plattsburgh for inspections, 2013 truck needed brake work, replaced drums and shoes
 - j. Going to summer hours 6am to 2pm on April 16
 - k. GEICO Insurance will pay for guard rail damage on Keese Mill Road
 - l. Received insurance money for replacement plow, it has to be made
 - m. New loader will be delivered around June 19
2. Town Clerk- Elaine Sater:
 - a. Total Revenue to Supervisor as of March 31, 2018 was \$305.00, two donations for park use, 5 Dog Licenses renewed, and 2 Building Permits #18-002 and 003
 - b. Town Clerk’s Office will be closed April 24 and 26 for Town Clerk’s Annual Meeting and Conference in Albany
 - c. TOWN HALL REQUEST: None
 - d. TOWN PARK REQUEST: Tuesdays and Wednesdays, July and Aug 1, 7, and 8, 6:30 to 8:30 pm, Saranac Lake Youth Soccer Association
 - e. RECORDS MANAGEMENT: Still working on indexing minutes from 1935-1950, up to 1940s.
3. Historian - Elaine Sater: Minutes from 1939 Board Meetings
 - January 5 - Not in minute book, found in paper file of hand written minutes (drafts?): Tax Collector Mrs. Beatrice Robear resigns and Seth Lyon is appointed new tax collector. William Muncil is appointed Dog Enumerator.
 - February (no date) - Not in minute book, found in a separate file of hand written minutes (drafts?) Lillian Murphy is appointed Dog Enumerator.
 - March 1 - Audit of Welfare Officer financial records, Tax Collector is bonded, Vouchers are audited for payment (#1-4)
 - April 6 - Certificate of Indebtedness for \$2,000 is issued for Home Relief program for 1 year, Fred Lyon is appointed as Assessor to fill unexpired term of Ned Sawyer.
 - April 11 - Highway expenses are approved for General Repairs \$8,267.29 and wage rates are set for 1939, voucher is audited for payment to HR Leggitt Insurance for \$159.00.

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May 22 - Mr. Fisk and Mr. Karl from FWD Truck Co. explained the features of new Truck and Grader and Snow Plow to be used for summer work and a secondary snow fighting equipment. Voucher for Ayres bond was approved for \$5.00. A memoriam was offered for Mr. William Quirk, former Superintendent of Highways, and condolences sent to the family.

June 30 - These minutes were not completed in the minute book, found in a separate file of hand written minutes (drafts?). The meeting was called to order then adjourned, no action recorded. (Time of meeting is not recorded to show if discussion took place). There are two resolutions, with no dates but showing votes, attached to these minutes: Resolution "A" says there shall be elected on November 7, 1939, two justices of the peace for the full term prescribed by law and no town councilman. Resolution "B" is Proposition No.1 for the voters to determine "shall the number of justices of peace in this town be reduced from 4 to 2 by the election of one justice of peace and one town councilman for term of four years each at the biennial town election to be held in the years 1941 and 1943 and at each biennial town election thereafter, and shall the town board of this town consist of the supervisor and such justices of peace and town councilmen?"

September 7 - Appointment of Lucy Otis as Truant Officer at a salary of \$17 per month, audited four vouchers

November 9 - Regular meeting at Town Hall, vote to become a member of the Association of Towns, dues are \$25.00; audited vouchers

November 13 - minutes say the meeting of Nov 9 was adjourned to Supervisor Meagher's Office. 39 vouchers are audited. The town board authorizes the borrowing of \$1,654.80 from People's Trust of Malone at 6% to pay the bills. The loan will be paid after the taxes are collected, Highway estimates were approved, Item one \$7,000, Item two \$400, Item three \$2,500 and Item Four \$4,550.

December 5 - Representatives from FWD Truck Co and International Truck Company met with board regarding trucks and snowplows they were selling, meeting adjourned with no action recorded.

December 9 - Representatives Richard Gladd of Marmon Harington Trucks, Mr. Fisk of FWD Truck Co, and Mr. Short of International Trucks were present. Board voted to buy a 3 to 4 ton HY FWD truck snow plow No. 118SP and one St. Paul 12 foot Hydcolac grader at a cost of \$6,862. Superintendent of Highways Raldolph Martin is authorized to purchase from Four Wheel Drive (FWD) Clintonville, WI, with approval of County Superintendent of Highways, FOB Gabriels, NY, terms of payment \$1,715.50 per year for four years at 3 ¾% per annum interest from People's Trust Company of Malone.

December 30 - Audited Supervisor's accounts for the year found them correct and accepted them.

4. Tax Collector - Holly Huber: Report received prior to meeting
Payments bearing a postmark of 3/1/18 through 4/2/18 and those bearing a February 2018 postmark but received after February report was prepared, totaled \$61,631.66 in taxes and \$1,212.44 in interest. March bank interest was \$.31. Checks were written as follows: Ck#993 (\$40.37) and 994 (\$.24) overpayments to tax payers, Ck#995 (\$2433.74) replacement check for Ck#985 (Stop payment order issued) which was never received by taxpayer, Ck#996 (\$341.85) to Supervisor for interest, and Ck#997 (\$37,000) to Franklin County Treasurer for warrant.
5. Town Justice - Nik Santagate: Report received prior to meeting
Supervisor Peter Shrope said he received a check in the amount of \$2,902.00 and the Town Justice reported he disposed of 33 cases for the month of March.
6. Code Enforcement Officer (CEO) - Paul Blaine: Report received prior to meeting
 - a. One (2) Building Permits (BP#18-002 and 003) was issued in March
 - b. Issuing permits to Paul Smith's College for tents
7. Assessor- Roseanne Gallagher: Report received prior to meeting
 - a. Done with review of new and ongoing construction for the tentative roll that will be filed on May 1st. I still have to value a few things from my day data collecting yesterday. So far I have added \$1,181,360 of taxable value to the assessment roll for this year. Most of it is from things I found data collecting that were never collected or valued.
 - b. The equalization rate for this year will be 84%, down from 86% last year.
 - c. After driving around data collecting I realized that there still is too much snow to restart my data collection of the whole town. As soon as the conditions improve I will be working on it again.
 - d. Totaled up all that I have collected so far, updated on the computer file and made new cards. It's almost half of the town.

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- e. Provided the Supervisor with a list of the times I will be sitting with the roll during the month of May.
- f. Sent the legal notice that the inventory is ready to the Adirondack Daily Enterprise to be published twice as required by law.

Town Clerk received notice dated March 6, 2018, that Board of Assessment Review members have received notice of training requirements.

- 8. Animal Control - Tri Lakes Humane Society: No report
- 9. Supervisor - Peter Shrope:
 - a. Census 2020: Received documents to update from LUCA, have 120 days to finish paperwork
 - b. JCEO Invite: Received an invitation to attend the annual meeting of the Joint Commission on Economic Opportunities (JECO) of Essex and Franklin Counties in Plattsburgh on April 27, no one is able to attend
 - c. "PILOT" Letter: Received a thank you letter from Daniel Stec, Assemblyman from 114th district, for the Town's resolution #38-2018 concerning taxable State land, proposal was removed from State Budget
 - d. Franklin County Legislature Resolution: Broadband charges are an undue burden placed on localities, make ready costs from National Grid are unreasonable compared to other companies
 - e. Franklin County IDA Letter: May 10 at Clinton Community College, Clinton County Local Planning Review is having a discussion on Solar
 - f. Budget as of March 31, 2018, was provided to Board members, on track for year
 - i. Revenues: \$341.85 interest from Tax Collector, \$9,308 insurance for plow, \$2,902.00 from Town Justice, and \$305.00 from Town Clerk
 - ii. NYCLASS interest received for the General Fund was \$126.54, total in account \$106,791.22 (\$20,000 for Town Hall Roof Project) and Highway Fund is \$48.19, total in account \$40,698.16

ACCEPT/AMEND MINUTES

-Regular Board – March 8, 2018

Motion made by Amber McKernan, second by Steve Tucker, to accept the minutes of the Regular Board meeting of March 8, 2018, as written. Aye 3 (McKernan, Shrope, Tucker), Nay 0, Abstain 1 (McDonnell), Absent 1 (Wright)

CITIZENS COMMENTS: None

BUSINESS

- 1. **CSEA Employee Benefit Fund Dental and Vision Insurance:** Received agreement for rates for 2018-2019

RESOLUTION #41-2018

CSEA EMPLOYEE BENEFIT FUND FOR DUTCHESS DENTAL AND SILVER 12 VISION

Motion made by Supervisor Peter Shrope, second by Amber McKernan,

WHEREAS, the Town of Brighton provides dental and vision benefits for full time employees through the CSEA Employee Benefit Fund, and

WHEREAS, CSEA Employee Benefit Fund provides the insurance at a monthly cost per covered employee,

NOW THEREFORE, BE IT RESOLVED, that the Supervisor of the Town is authorized to sign an agreement with the CSEA Employee Benefits Fund for 2018 and 2019 as follows:

Dutchess Dental Plan: January 1, 2018 to June 30, 2018 - \$136.03 (per month per covered employee)

July 1, 2018 to June 30, 2019 - \$138.75

July 1, 2019 to December 31, 2019 - \$141.53

Silver 12 Vision Plan: January 1, 2018 to June 30, 2018 - \$19.39 (per month per covered employee)

July 1, 2018 to June 30, 2019 - \$19.39

July 1, 2019 to December 31, 2019 - \$19.39

**ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)
Resolution #41 declared duly adopted**

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2. **May and June Board Meetings:** Supervisor Peter Shrope will not be at the May 10 Regular Board meeting, Steve Tucker will run the meeting as Deputy Supervisor. Town Clerk will not be at the June 14 Regular Board meeting, Deputy Town Clerk Kathy Snyder will take minutes.
3. **Paul Smiths Gabriels Volunteer Fire Department - Steve Tucker:**
 - a. There were straight line wind over 70 mph on Wednesday, April 4, and many trees were knocked down. National Grid opened a station at the Fire Station on Saturday, April 7, to provide water, dry ice and blankets to anyone who was without power for over 24/48 hours. This area had sporadic outages, about 68 people were affected.
 - b. The Fire Department has had over 56 calls in the past three months. Last year they had less than 100 calls.
 - c. An energy audit will be done on the Fire Station for lighting, Twin State will provide the audit, National Grid collects money to fund these audits
 - d. Provided a list of members for Franklin County Self-Insurance records, starting up a junior firefighter group
 - e. Annual Banquet is scheduled for April 28; Town Board members will be attending.
4. **Record of Activities:** Received a Record of Activities (ROA) from the Superintendent of Highways Andy Crary,

RESOLUTION #42-2018

RECORD OF ACTIVITIES FOR SUPERINTENDENT OF HIGHWAYS ANDY CRARY

Motion made by Supervisor Peter Shrope, second by Brian McDonnell,

WHEREAS Superintendent of Highways Andy Crary has file a Record of Activities (ROA) for the months of January, February, and March of 2018 with the Town Clerk,

BE IT RESOLVED that Town of Brighton, Franklin County/30520/ hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their Record of Activities (ROA):

Superintendent of Highways Andy Crary, 8 hours Standard Work Day
Term 1/1/2018 to 12/31/2019, ROA 20

**ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)
Resolution #42 declared duly adopted**

COMMITTEES:

1. **Adirondack Association of Towns and Villages (AATV):** Supervisor Peter Shrope attended a meeting; he asked for their support in getting Camp Gabriels classified as exempt from the "forever wild" clause of the State Constitution and not have it added to the Forest Preserve since it is a developed piece of property and was before the State purchased it from Paul Smith's College. A resolution of support was passed by the AATV.
2. **Saranac Lake Area Youth Program (SLAYP):** Town of Harrietstown is setting up meetings for the committee; Steve Tucker will attend if he can.
3. **Park & Recreation:** There is dog waste on the playground; people ignore the signs to clean up after their dogs. Supervisor Peter Shrope will contact Ben Tucker to start working on clean up when the snow goes. No further information on lease with Paul Smiths College.

CITIZENS COMMENTS: None

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EXECUTIVE SESSIONS

Motion made by Supervisor Peter Shrope to **GO INTO EXECUTIVE SESSION** at 8:03pm for discussion of medical history of a particular corporation in accordance with Public Officers Law, Article 7, Section 105(f), second by Amber McKernan, Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1(Wright)

Motion made by Supervisor Peter Shrope to **GO OUT OF EXECUTIVE SESSION** at 8:07pm, second by Amber McKernan, Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)

AUDIT OF VOUCHERS:

RESOLUTION #43 -2018

PAYMENT OF AUDITED VOUCHERS AS LISTED ON THE ABSTRACTS

Motion made by Amber McKernan, second by Steve Tucker

RESOLVED that the Supervisor be authorized to pay the audited vouchers as listed on the abstracts as follows:

PREPAID FUNDS: Abstract #4 for Voucher #4A through and including #4C for 2018 General Funds in the amount of \$595.88 and STREET LIGHTING FUNDS in the amount of \$60.66.

GENERAL FUND: Abstract #5 for Voucher #62 through and including #78 for 2018 funds in the amount of \$4,500.25

HIGHWAY FUND: Abstract #6 for Voucher #38 through and including #49 for 2018 funds in the amount of \$8,430.35

**ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1(Wright)
Resolution #43 declared duly adopted**

ADJOURNMENT

Motion to Adjourn the meeting at 8:09pm made by Supervisor Peter Shrope, second by Amber McKernan, Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)

Respectfully Submitted,

Elaine W. Sater, RMC
Brighton Town Clerk