

**TOWN OF BRIGHTON, FRANKLIN COUNTY, NEW YORK**  
**REGULAR TOWN BOARD MEETING MINUTES**

**March 12, 2020**

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The Regular Meeting for the Town Board of the Town of Brighton, Franklin County, NY, was held Thursday, March 12, 2020, at 7:00pm at the Brighton Town Hall, 12 County Road 31, Paul Smiths, NY, with the following:

**CALL TO ORDER:**

Meeting was Called to Order by Supervisor Peter Shrope at 7:01pm

**ROLL CALL OF OFFICERS**

PRESENT: Supervisor Peter Shrope

Council Members: Amber McKernan, Steve Tucker and Lydia Wright

ABSENT: Councilmember Matthew Szeliga

OTHERS PRESENT: Paul Blaine-Code Enforcement Officer, Andy Crary-Superintendent of Highways, Elaine Sater-Town Clerk and 1 resident

GUESTS: None

**NOTICE OF MEETING:**

Notice of this meeting was posted on the Town Clerk's Sign Board and in three local post offices.

**REPORTS**

1. **Highway - Andy Crary, Superintendent of Highways:** Report provided prior to meeting
  - a. Replaced wing cable on the 2015 plow truck
  - b. Plowing and sanding of roads starting to slow down
  - c. Out of screened sand and digging into the sand bank
  - d. Took loader to Keese Mills Road and cleaned up road
  - e. Took loader to Fire House and pushed back banks
  - f. Cleaned the trucks
  - g. Changed wing steel on 2015 plow truck
  - h. Checked roads
  - i. Purchase a pallet of cold patch for the pot holes
  - j. Cleaned the shop
  - k. Ordered new plow truck, thank you to Supervisor Peter Shrope for his help
  - l. New pickup truck is ready for purchase, voucher has been submitted.
  - m. Made a dump run
  - n. Changed the oil in the loader and greased it
  - o. Need to have the Town Clerk post a legal notice concerning closing of Town Roads to certain vehicles from 3/19 to 4/30/20.
  - p. Sealing the new signs for the cemeteries
  - q. Furnace malfunctioned and the site glass needs replacing
  - r. Need to increase the price for the third plow truck, would like to add the warranty amount of \$10,000. Amendment to Resolution #16-2020

**RESOLUTION #16-2020 (Amended)**

**PURCHASE OF PLOW TRUCK**

Motion made by Supervisor Peter Shrope, second by Steve Tucker,

RESOLVED that the Town Board authorizes Superintendent of Highway Andy Crary to initiate procedures to purchase a new plow truck, with an extended warranty, for delivery in February 2021, Not To Exceed \$195,000.

**ROLL CALL VOTE: Aye 4 (McKernan, Shrope, Tucker, Wright), Nay 0, Absent 1 (Szeliga)**

**Resolution #16-2020 declared duly amended.**

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2. **Town Clerk - Elaine Sater:** Report provided prior to meeting
  - a. Total Revenue to Supervisor as of February 29, 2020 was \$90.00, from 1 Town Hall Use donation, 2 Dog Licenses renewed, and 1 Building Permits (#20-005)
  - b. February 19- Received email from CSEAinc.org requesting wage rates for Truck Drivers and Laborers, provided information of \$17.54 for MEOs and \$15.60 for Park Laborer.
  - c. Received email request from Mountain Lakes PBS intern concerning history/events of Town, directed them to the website and the Brighton 2000 project information.
  - d. Took an Oath of Office from Steve Tucker as Deputy Superintendent of Highways
  - e. TOWN HALL REQUESTS: March 23, 9 to 10am, Rainbow Lake Water Protection District
  - f. TOWN PARK REQUEST: August 22, 10am to 5pm, Smith Family
  - g. RECORDS MANAGEMENT: Completed indexing Vol 8 minutes from 1973 and started 1974, shredding records that can be destroyed per MU-1 schedule.
  
3. **Historian - Elaine Sater:** Nothing to Report
  
4. **Tax Collector - Holly Huber:** Report provided prior to meeting
  - a. Payments received by 2/29/20 totaled \$237,953.46 comprised of \$237,174.79 in tax payments, \$686.68 in penalties and a \$91.99 overpayment. Bank interest for February was \$4.07 and will be paid to Supervisor Shrope with January's bank interest and February's penalty income by 3/15/2020
  - b. Paid out the following during February: Check #1035 to Franklin Co. Treasurer for \$300,000.00 and check #1036 reimbursement for overpayment by tax payer
  
5. **Justice - Nik Santagate:** Report provided prior to meeting  
Supervisor received a check in the amount of \$1,607.00 for 19 cases disposed during February 2020
  
6. **Code Enforcement Officer - Paul Blaine:** Report provided prior to meeting
  - a. One building permit (BPs#20-005) was issued during February
  - b. Attended mandatory 24 hours of training in Lake Placid from March 2 to 5. Towns will now have to pay for Code Books, cost of about \$300.
  
7. **Assessor - Roseanne Gallagher:** Nothing to Report
  
8. **Supervisor - Peter Shrope:**
  - a. Retirement Activity Reports: Still trying to update monthly payroll reporting for two elected officials.
  - b. Former Camp Gabriels Property: Thursday, February 27, met with several people in Malone to discuss further use of the former Camp Gabriels property, needs to benefit communities and tax payers
  - c. Budget Report: Provided Board members with budget update as of February 29, 2020
  - d. Revenues: Received \$23,074.77 from Franklin County Snow and Ice Contract, \$1,607.00 from Town Justice, \$90.00 from Town Clerk and \$694.25 interest and penalties from Tax Collector
  - e. NYCLASS Investments: Interest for February was \$130.40 for General, Total Amount \$110,851.61 (\$20,000 for Town Hall), and \$49.68 for Highway, Total Amount \$42,245.64.

***MINUTES AMENDMENT/ACCEPTANCE***

**- Minutes of Regular Board Meeting February 13, 2020**

Motion made by Amber McKernan, second by Lydia Wright, to accept the minutes of the February 13, 2020, Regular Board meeting as written.

**ROLL CALL VOTE: Aye 4 (McKernan, Shrope, Tucker, Wright), Nay 0, Absent 1 (Szeliga)**

***CITIZEN COMMENTS: None***

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***BUSINESS***

**Tree Removal in Park - Supervisor Peter Shrope:** Highway Department will take of the ones they can in the Spring

**COMMITTEES:** Nothing to Report

***AUDIT OF VOUCHERS:***

**RESOLUTION #22-2020**

**PAYMENT OF AUDITED VOUCHERS AS LISTED ON THE ABSTRACTS**

Motion made by Amber McKernan, second by Lydia Wright,

RESOLVED that the Supervisor be authorized to pay the audited vouchers as listed on the abstracts as follows:  
PREPAID FUNDS: Abstract #3 for Voucher #s 3A through 3C for 2020 General Funds in the amount of \$507.40 and STREET LIGHTING 2020 FUND Voucher #3C in the amount of \$67.43  
GENERAL FUND: Abstract #3 for Voucher #43 through #61 for 2020 funds in the amount of \$66,031.44  
HIGHWAY FUND: Abstract #3 for Voucher #28 through #41 for 2020 funds in the amount of \$23,441.39  
SPECIAL FUND-Fire Contract: Abstract#2 for Voucher #2 in the amount of \$48,697.50

**ROLL CALL VOTE: Aye 4 (McKernan, Shrope, Tucker, Wright), Nay 0, Absent 1 (Szeliga)**

**Resolution #22 declared duly adopted**

**ADJOURNMENT**

Motion to Adjourn at 7:34pm made by Amber McKernan, second by Supervisor Peter Shrope, Aye 4 (McKernan, Shrope, Tucker, Wright), Nay 0, Absent 1(Szeliga)

Respectfully Submitted,

Elaine W. Sater, RMC  
Brighton Town Clerk