

TOWN OF BRIGHTON, FRANKLIN COUNTY, NEW YORK
REGULAR TOWN BOARD MEETING MINUTES

March 9, 2017

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The Regular Meeting of the Town Board of the Town of Brighton was held Thursday, March 9, 2017, at 7:00 p.m. at the Brighton Town Hall, Paul Smiths, NY, with the following:

CALL TO ORDER:

Meeting was Called to Order by Supervisor Peter Shrope at 7:02 p.m.

Pledge to the Flag was recited

ROLL CALL OF OFFICERS

PRESENT: Supervisor Peter Shrope

Council Members: Brian McDonnell, Amber McKernan Steve Tucker, and Lydia Wright

ABSENT: None

OTHERS PRESENT: Andy Crary-Superintendent of Highways, Elaine Sater-Town Clerk, and two residents

GUESTS: None

NOTICE OF MEETING:

Notice of this meeting was posted on the Town Clerk's Sign Board, a general notice for Regular Board meetings was posted in three post offices and business in the Town on February 23 and published in the Adirondack Daily Enterprise on March 2.

REPORTS

1. Highway Department - Andy Crary
 - a. Plowing and sanding of roads
 - b. Mixed up salt and sand, out of screened sand
 - c. Repaired air leak on 2013 Truck
 - d. Checked roads
 - e. Took loader to Keese Mills Road, water on the road
 - f. Picked up water in Tupper Lake for Town Hall and Garage
 - g. Replaced hoist bolt in 2013 plow
 - h. Greased trucks, changed oil and filter in 2013
 - i. Cleaned shop
 - j. Attend Advocacy Day in Albany with Franklin County Town Highway Superintendents, support for CHIPS funding
 - k. Posting Town roads for closure from March 13 to April 30 for vehicles with more than 5 tons per axel
Supervisor Peter Shrope spoke with Insurance agent, replacement value of trucks needs to be updated, will add a small amount to the premium.
2. Town Clerk- Elaine Sater:
 - a. Total Revenue to Supervisor as of February 28 was \$36.00 from 3 Dog Licenses renewed and 4 copies
 - b. February 9, sent notice to the Franklin County Board of Elections concerning the General Election in November 2017. Two Council members (4 year Term), Superintendent of Highways (2 Year Term), and Supervisor (2year Term) positions need to be on the ballot.
 - c. Feb 21, Annual Financial Report for 2016 was filed in the Town Clerk's Office; notice was posted on Feb 23 and published in the Adirondack Daily Enterprise on February 28.
 - d. Received notice from the Town Justice Nik Santagate that he has completed his Continuing Judicial Education for 2015 and 2016.
 - e. TOWN HALL REQUEST: None
 - f. TOWN PARK REQUEST: None
 - g. RECORDS MANAGEMENT: Shredding 2009 and 2010 Town and Court Records
3. Historian - Elaine Sater: Nothing to report
4. Tax Collector - Holly Huber: Report received prior to meeting
 - a. From 2/1/17 through 2/28/17, collected a total of \$252,694.70 comprised of \$252,475.14 in taxes and \$219.56 in penalties.

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- b. Paid out the following:
 - 1) 2/6/17 Ck#966 \$350,000.00 Franklin Co. Treasurer, tax revenue, Receipt#2017-00000503
 - 2) 2/13/17 Ch#967 \$36.85 Valerie Dear-Helms, overpayment
 - 3) 2/21/17 Ck#968 \$30,000.00 Franklin Co. Treasurer, tax revenue, Receipt# 2017-00000643
5. Town Justice - Nik Santagate: Supervisor Peter Shrope said he received a check in the amount of \$3,387.00 and the Town Justice reported he disposed of 58 cases for the month of February
6. Code Enforcement Officer (CEO) - Paul Blaine: Report received prior to meeting
No building permit (BP) were issued during February, issued one so far in March
7. Assessor- Roseanne Gallagher: Report received prior to meeting
 - a. There is a bill in the state legislature to do away with the change in the STAR program that was started last year. What this means is that the people who have registered with the state for STAR credit would have to apply with their assessor. The deadline for exemption applications is March 1st, so they would have to extend the deadline. Haven't heard anything yet as to who would be responsible for notifying these people or who would send them applications. The bill has already passed the assembly. Hopefully they will figure this out with time to spare before the tentative assessment rolls need to be filed for May 1st. The bill also includes a requirement that all seniors that get the Enhanced Star exemption would have to sign up for the Optional Income Verification program. This program lets the state determine if they are eligible for Star based on their NY State income tax return. It has been brought to their attention that many seniors don't make enough money to have to file tax returns. We haven't heard how they would verify the eligibility of these people.
 - b. We had several arms length sales recently.
 - #1- 380.-1-26.200, this is the barn on Easy Street (State Route 86), Caldwell to Hughes. It sold for \$20,000 and is assessed for \$18,200.
 - #2- 367.2-1-3 This is a vacant lot of 8.30 acres in the Rainbow Lakes subdivision (8 lots are marked on the map as part of this) that comes with beach rights. Mark Silva to the Ginsburghs. It sold for \$37,000, assessed at \$21,900.
 - #3- 367.2-1-2- this is also a vacant lot of 8.30 acres in the Rainbow Lakes Subdivision, Mark Silva to Scott and Mary Rigney from North Carolina. The map doesn't show individual lots within this parcel. It also sold for \$37,000 and is assessed at \$21,900.
 - #4- 319.-2-3.300 this is part of the Samburgh property on Rt. 30 north. It contains 3 acres and the house that had been vacant for years. It sold to Ross Conover for \$60,000. It's a split so it had not been previously assessed. The home is now occupied. The owner called me to let me know how much work was needed to make it livable.
8. Animal Control - Tri Lakes Humane Society: Received report for all of 2016
There were 3 dog seizures and 3 dog adoptions during the year.
9. Supervisor - Peter Shrope:
 - a. Camp Gabriels Update:
 - i. Legislation has been submitted to the NYS Senate by Senator Betty Little (S2041) and to the Assembly by Assemblyman Billy Jones (A5379) to change the Constitution to authorize the State to convey certain forest preserve land. The Assembly has referred the bill to environmental conservation (2/14/17) and to attorney-general for opinion (2/15/17)
 - ii. The local newspapers published articles concerning this issue
 - b. Letters to Paul Smith's College: Sent a letter to Paul Smith's College dated Feb 14, 2017, requesting opening a discussion on the purchase of land by Town for mining sand. Also sent a letter to facilities concerning expiring lease on the fields at the park.
 - c. PSGVFD-ISO-PPC Report: Received report that the Paul Smiths Gabriels Volunteer Fire Department received an ISO rating for the dry hydrants located around the Town, the hydrants on Paul Smith's College need to be upgraded to produce 2,000 gals per minute.
 - d. Budget as of February 28, 2017, provided to Board members:
 - i. Revenues for February: \$3,387 from Town Justice, \$36 from Town Clerk, \$200 for Moody Cemetery Plot

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- e. NYCLASS interest received for the General Fund was \$39.28, total in account \$105,716.99 (\$20,000 for Town Hall Roof Project) and Highway Fund is \$14.99, total in account \$40,288.63.

ACCEPT/AMEND MINUTES

- Regular Board – February 9, 2017

Motion made by Lydia Wright, second by Brian McDonnell, to accept the minutes of the Regular Board Meeting of February 9, 2017, with the following corrections: Page 1, Paul Smiths College, Para 1, Visitor's Interpretive Centers (VIC), First Sentence: Add "s" to "it"; Para 2 Governor's Excelsior (Free Tuition) Proposal, Fourth Sentence: Add ",that are NYS residents," after "families", delete remainder of sentence. Add "The College has a total of nearly\$70 million in economic impact/460 jobs- both of which would be at risk if the Governor's program is enacted.", Page 5, Business, Association of Towns, change "207" to "2017", and the Town Clerk is to remove the "draft" copy of the February 9, 2017, minutes from the website and replace it with the corrected minutes. Aye 4 (McDonnell, Shrope, Tucker, Wright), Nay 0, Abstain 1(McKernan)

CITIZENS COMMENTS: None

BUSINESS

1. **Wood Pellet Boiler-Supervisor Peter Shrope:** Received notice from Northern Forest Center that incentives are available for municipalities converting to efficient, automated wood pellet boilers. Discussion was held on who would maintain the boiler if installed in the Town Hall or Garage, both places have new boilers. There is not enough use of the Town Hall to justify the expense.
2. **Franklin County Polling Agreement-Supervisor Peter Shrope:** Received request for Polling site agreement

RESOLUTION # 16-2017

POLLING SITE AGREEMENT WITH FRANKLIN COUNTY BOARD OF ELECTIONS

Motion made by Supervisor Peter Shrope, second by Brian McDonnell,

RESOLVED that the Town Board allows the Town Hall at 12 County Road 31, Paul Smiths, to be used by the Franklin County Board of Elections as a polling site for 2017 as follows:

State & Local Primary - September 12, 2017 from 11:15 am to 10:00pm.

General Election - November 7, 2017 from 5:15am to 10:00pm.

Special Elections to be announced if necessary

ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

RESOLUTION #16 declared duly adopted

3. **Shared Services Agreement NYSDOT - Supervisor Peter Shrope:** Received request for Shared Services with NYSDOT

RESOLUTION # 17-2017

REQUEST FOR NYS DEPARTMENT OF TRANSPORTATION SHARED SERVICES AGREEMENT

Motion made by Supervisor Peter Shrope, second by Brian McDonnell,

RESOLVED that the Town Board approves a Shared Services Agreement with the New York State Department of Transportation (NYSDOT) for a period of four years from January 19, 2017 to January 19, 2021 to assist the Town Highway Department pursuant to Section 99r of the General Municipal Law, and

BE IT FURTHER RESOLVED that the Town will defend and indemnify NYSDOT for any and all claims arising out of the municipality's acts or omission under this Agreement.

ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

RESOLUTION #17 declared duly adopted

4. **National Grid Emergency Contact Information - Supervisor Peter Shrope:** Received request for at least 2

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names and phone numbers for emergency contact at Town. Supervisor Peter Shrope and Deputy Supervisor Steve Tucker will be the contacts.

5. **Landfill Monitoring Contract Invoice - Supervisor Peter Shrope:** Waiting for refund from Eurofins of \$129 for overcharge on lab work for Landfill monitoring; will pay the remainder of the invoice when the refund is received. Contract was for \$1,150, charges were \$1409, reduced to \$1,280. Looking into other options as the company we have been using changed owners and is charging more than FX Brown did.
6. **Franklin County Self-Insurance - Supervisor Peter Shrope:** Received information from the Self-Insurance program concerning proposed legislation for fire-fighter medical insurance coverage for the Board to review.
7. **NYMIR Recommendations - Supervisor Peter Shrope:** Met with Pat McGuire, Insurance Agent, to discuss the recommendations from Henry Van Den Heever, NYMIR Risk Control Specialist, dated December 28, 2016. Items were labeled Critical and Noncritical, response is requested within 60 days. Critical items are:
 - a. Highway Garage Fire Alarm - not hardwired to report to a central reporting station. Will get an electrician to hook up the system.
 - b. Town Park- Bleacher Safety- does not meet new safety guidelines, retrofit or remove. Will remove in the spring.

COMMITTEES

Parks and Recreation- Peter Shrope, Amber McKernan: Port-a-potty will be put in May 1; Amber McKernan will contact Paul Smith's College for tree removal schedule. Supervisor Peter Shrope will contact County, State and National Gird to determine if Town is on their schedules. Back stop, batter's box, animal toys, swings, and signage all needs to be looked at for repair, removal or replacement.

CITIZENS COMMENTS: None

AUDIT OF VOUCHERS:

RESOLUTION #18-2017

PAYMENT OF AUDITED VOUCHERS AS LISTED ON THE ABSTRACTS

Motion made by Amber McKernan, second by Lydia Wright,

RESOLVED that the Supervisor be authorized to pay the audited vouchers as listed on the abstracts as follows:

PREPAID FUNDS: Abstract #3 for Voucher #3A through and including #3C for 2017 General Funds in the amount of \$598.19 and STREET LIGHTING FUNDS in the amount of \$66.00.

GENERAL FUND: Abstract #3 for Voucher #46 through and including #60 for 2017 funds in the amount of \$65,961.83

HIGHWAY FUND: Abstract #3 for Voucher #24 through and including #34 for 2017 funds in the amount of \$8,190.73

SPECIAL FUND-FIRE CONTRACT: Abstract #2 for Voucher #2 for 2017 funds in the amount of \$44,565.00

**ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0
Resolution #18 declared duly adopted**

ADJOURNMENT

Motion to Adjourn the meeting at 8:25pm made by Brian McDonnell, second by Lydia Wright, Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

Respectfully Submitted,

Elaine W. Sater, RMC
Brighton Town Clerk