

TOWN OF BRIGHTON, FRANKLIN COUNTY, NEW YORK
REGULAR TOWN BOARD MEETING MINUTES
JANUARY 14, 2016
Page 1 of 8

The Regular Meeting of the Town Board of the Town of Brighton was held Thursday, January 14, 2016, following the Organizational Meeting at 6:00 p.m. at the Brighton Town Hall, Paul Smiths, NY, with the following:

CALL TO ORDER:

Meeting was Called to Order by Supervisor Peter Shrope at 7:05 p.m.

ROLL CALL OF OFFICERS

PRESENT: Supervisor Peter Shrope

Council Members: Brian McDonnell, Amber McKernan, Steve Tucker, and Lydia Wright

ABSENT: None

OTHERS PRESENT: Paul Blaine-Code Enforcement Officer, Andy Crary-Superintendent of Highways, Holly Huber-Tax Collector, Ivy Huber-Deputy Tax Collector, Elaine Sater-Town Clerk and several residents. A member of the media was present.

NOTICE OF MEETING:

Notice of this meeting was posted on the Town Clerk's Sign Board on December 29, 2015, and in the three local post offices and businesses in the Town on Tuesday, December 30, 2015. A notice was published in the Adirondack Daily Enterprise on Tuesday, January 5 and Thursday, January 7, 2016.

REPORTS

1. Highway Department - Andy Crary
 - a. Plowing and sanding of roads
 - b. Purchased and installed signs on Sunny Side Road
 - c. Appointed Glenn Perrino as Deputy Superintendent of Highways

2. Town Clerk- Elaine Sater:
 - a. Total Revenue to Supervisor as of December 31, 2015 was \$328.75, from 4 Dog Licenses renewed and 4 Building Permits (#15-32 thru 35)
 - b. Appointment of Deputy Town Clerk and Deputy Registrar: I hereby appoint Kathleen V. Snyder as Deputy Town Clerk and Deputy Registrar for the Town of Brighton from 1 January 2016 to 31 December 2019.
 - c. Received information concerning the Association of Towns Training and Annual Meeting February 14-17 in New York City. Distributed proposed resolutions to Board. Need a resolution for the voting delegates for the Annual Meeting on Feb 17, there is an informational budget hearing on Sunday, February 14 for the delegates.
 - d. Submitted 2015 Annual Report for Audit. Total Revenue collected \$6,848.73, dispersed \$6,181.27 to the Supervisor during 2015 and \$667.46 to others (\$428.96 to the NYS Department of Environmental Conservation, \$112.50 to NYS Department of Health, and \$126.00 to the NYS Department of Agriculture and Markets).
 - e. TOWN HALL REQUEST: None
 - f. TOWN PARK REQUEST: None
 - g. RECORDS MANAGEMENT: Beginning to shred Town files from 2009 as per MU-1
 - h. HISTORIAN: Nothing to Report

3. Tax Collector - Holly Huber: Report given at meeting
Prepared for 2016 tax season:
 - ordered supplies
 - contracted for three months of use of Remote Capture Device with NBT Bank
 - retrieved warrant and bills from the county's Office of Real Property Tax Services in Malone
 - posted notice of receipt of warrant at Town hall and submitted to Adirondack Daily Enterprise
 - mailed bills to property owners and mortgage escrow processorsOn 12/29/15, Business Automation Systems, the company that provides the tax collecting software I utilize informed me that they no longer offer the service of downloading our property tax bills for access through our website at the Level to which the Town subscribes for \$120/year. To keep this service the Town would need to increase to Level II which would not only provide the bills, but also provide daily updates as to their payment

TOWN OF BRIGHTON, FRANKLIN COUNTY, NEW YORK
REGULAR TOWN BOARD MEETING MINUTES
JANUARY 14, 2016
Page 2 of 8

status. This service would cost \$600/year after the \$760 purchase and configuration price. Although I know there are some people that have grown accustomed to having access to this information I do not feel it is worth the cost. At my request BAS took down the 2015 bills. They inserted the comment "Data for this town is currently not available. Please check back later. Thank You." I have asked them to change "Please check back later." to "Please contact the Tax Collector at 518-327-3275." They agreed to do this several days ago, but haven't yet.

I would like to thank the board for hearing my concerns and passing resolution #78-2015 at the 12/10/15 meeting which abolished the \$2 fee for the sending of the Second Notice of Unpaid Taxes, the assessment and collection of which was made mandatory by a past resolution.

For the written record, I wish to reiterate that my overwhelming reason for requesting the resolution is because notice of the fee does not appear on the original tax bills. Despite a very concerted effort, I was unable to convince the office that prints the bills to add a 4th payment period that would reflect the fee.

I do not feel that an insert in the bills is an adequate substitute. Not when the consequences of neglecting to pay the fee is to become tax delinquent. Inserts can be too easily overlooked, lost or discarded. Also, there is a cost of printing an insert for every tax mailing in the Town (when only 100 notices end up needing to be sent) which would cut into the revenue from the fee. Regarding revenue, if the State's intent in authorizing Towns to assess this fee was merely for the Towns to recoup the cost of mailing the Second Notice, by choosing to charge the full \$2 per parcel for a mailing that costs approximately \$.70 per piece of mail (sometimes several notices go in a single envelope) Brighton has already collected enough to cover the cost of future mailings for many years to come.

While it is true that abolishing this fee will mean the County Treasurer's Office will no longer have to calculate payoff amounts for Brighton's tax delinquent property owners differently than it does for the County's other Towns, and that this will make things slightly easier for them, that was a very small additional consideration for making my request. The Treasurer's office always accepted Brighton's state-given right to assess this fee and accepted that it fell to them to collect this fee on delinquent parcels. In fact, that office would annually pay Brighton, in advance, for the full balance of its unpaid \$2 fees. It is likely that they will never be able to collect some of them from taxpayer. Therefore, in essence, Brighton was gifted some of these fees from the county.

Making things easier on the Tax Collector was the smallest of considerations behind this resolution request. About a half-dozen extra receipts won't have to be sent and I won't have to explain the fee to irate property owners who were surprised by it. I am still legally required, and always intended to continue, to mail a Second Notice of Unpaid Taxes.

Again, thank you to the Board for passing the resolution.

Supervisor Peter Shrope said he will ask the Webmaster to remove the link to Tier 1 from the website as it is no longer available from BAS.

4. Town Justice - Nik Santagate: Supervisor Peter Shrope said he received a check in the amount of \$2,622.00 and disposed of 26 cases for the month of December
5. Code Enforcement Officer (CEO) - Paul Blaine: Report received prior to meeting
 - a. Two building permits (BPs) were issued during December, BP#15-034 and 035.
 - b. Completed BPs: One (1) Certificate of Occupancy was issued for BP#15-011 and three (3) Certificates of Compliance were issued for BPs #14-024, #15-024 and 034.
 - c. Will be working in the area again so will be more available to people with Building Permits needing inspections.
 - d. Will be attending annual training in March 2016.

Tom Tucker, 1st Assistant Chief from the Paul Smiths Gabriels Volunteer Fire Department (PSGVFD): Asked the Town Board to support a January 1, 2015 building code change that requires people to post a sign on a house if the builder used light-weight building construction for the flooring and/or trusses in accordance with 19 NYCRR 1265.5. This kind of construction can be dangerous to fire fighters; the structure collapses with no warning due to the heat of the fire. The PSGVFD purchased signs for the Code Enforcement Officer to give to homeowners to post. The PSGVFD is asking the CEO to not issue a "certificate of occupancy" until the sign is posted. If the Fire Fighters know the building has light-weight materials in the floors and ceilings they can use a "fire retardant bomb" to suppress a fire for a few minutes to make a rescue if someone is the building.

TOWN OF BRIGHTON, FRANKLIN COUNTY, NEW YORK
REGULAR TOWN BOARD MEETING MINUTES
JANUARY 14, 2016
Page 3 of 8

6. **PSGVFD-Chief Dan Whitson:** Presented a list of Officers and fire department members to the Town Board for approval and asked the Town to support the Mutual Aid agreement with Franklin County for Fire Service. The PSGVFD has completed the following projects during 2015: purchased a new 2016 Ford Pick-up, bought 4 StatX fire suppression bombs, new high band radios in all vehicles, water ball court, Quint was serviced and passed ladder test, ground ladders tested (2 failed); major overhaul of boiler, 8 new tires on the 186, RIT pack on 183, 7 firefighters completed Fire Fighter 1 Course, purchased a roadside advertising sign. PSGVFD is the third largest Fire Department in Franklin County after Hogansburg and Malone. The Lasagna Dinner will be held on March 19 and the annual Awards Banquet is scheduled for April 30th.

Supervisor Peter Shrope reminded the Fire Chief that the Fire Contract with the Town is expiring at the end of 2016.

RESOLUTION #15-2016

MEMBERS FOR THE PAUL SMITHS GABRIELS VOLUNTEER FIRE DEPARTMENT(PSGVFD)

Motion made by Supervisor Peter Shrope, second by Amber McKernan,

RESOLVED that the Town Board accepts with gratitude the following fifty-two (52) members and officers for the Paul Smiths Gabriels Volunteer Fire Department in accordance with Town Law, Section 176-b:

1. Daniel Whitson – Fire Chief
2. Tom Tucker – 1st Assistant Chief
3. Steve Tucker – 2nd Assistant Chief
4. Dillon Fuller – Captain
5. Christine Raudonis - 1st Lieutenant
6. Clayton Abare -2nd Lieutenant
7. John Quenell - Treasurer
8. Andre-Anne Chenaille - Secretary
9. Emily Jackson - Asst. Secretary
10. Connor McCuin -Training Officer
11. General Membership: April Abare, Sheila Anthony, Ryan Barnhart, Ora Bice, Brenden Blair, Charlene Claremont, Todd Claremont, Devin Cowin, Sheila Delarm, Megan Dominesey, George Hare, Leland Helms, Peter Henry, Holly Huber, Matthew Huyck, Nathan Iverson, Bill Jost, Troy Juckett, Jessica Lauer, Danial Loblanco, Scott Martelle, Dick Martin, Joseph Morris, Diane Minutilli, John Minutilli, Dakota Monette, Tim Moody, Heather Nicolai, Ryan O’Heria, Murray Oliver, Cody Perryman, Constance Quenell, Cristian Reeve, Connor Sherman, Ryan Siddell, Paul Smith, Roger Smith, Nicole Snow, Tara Stiller, Michael Sweet, Benjamin Tucker, Shelbi Whitson and Paul Yarumian

ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

Resolution #15 declared duly adopted

RESOLUTION #16-2016

FRANKLIN COUNTY FIRE MUTUAL AID PLAN

Motion made by Supervisor Peter Shrope, second by Steve Tucker,

RESOLVED that the Town Board agrees that the Paul Smiths Gabriels Volunteer Fire Department (PSGVFD) elects to participate in the Franklin County Fire Mutual Aid Plan, will agree to recognize a call for assistance through the Franklin County Dispatch Center and will comply with the provisions of such plan as now in force and as amended by the Franklin County Board of Legislators through its County Fire Coordinator on a periodical basis, and BE IT FURTHER RESOLVED that a copy of this resolution be filed with the County Fire Coordinator.

ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

Resolution #16 declared duly adopted

7. Assessor- Roseanne Gallagher: Report received prior to meeting
 - a. Taking phone calls related to exemption applications, renewals and tax bills. Tax bills always seem to generate questions for the assessor. Only received 13 renewals (Senior STAR) back from the Town residents so far.
 - b. Sent out renewals for agricultural district exemptions
 - c. Picked up the rest of the sales for 2015 from the Real Property Tax Department at the County for November and December. There were 7 sales for that period - 4 were arms length. The arms length sales are the ones that the State uses for the equalization rate. Three of the 4 sold for less than the assessed value. This is helpful to boost our equalization rate. The other sale was for way more than the assessed value. It’s

TOWN OF BRIGHTON, FRANKLIN COUNTY, NEW YORK
REGULAR TOWN BOARD MEETING MINUTES
JANUARY 14, 2016
Page 4 of 8

assessed at \$24,100 and is sold for \$144,000. Looked at the property record card; it has a log camp that was collected in 2004 with a note that it wasn't done. Believe it has not been looked at since then. Plan to visit the property this spring. Hopefully there is a "significant change" and she can increase the assessment and invalidate the sale as arms length. As long as this is the case, and the change is made by the tentative role time (May 1), this huge discrepancy won't hurt the equalization rate for next year.

- d. Still working on the follow up paperwork from the data collection done previously in the Town
8. Town Park - No report
9. Historian - Elaine Sater: Nothing to report
10. Animal Control - Tri Lakes Humane Society: No report
11. Supervisor - Peter Shrope:
 - a. Completed the Tax Freeze filing on line as part of the Efficiency Plan report
 - b. Installed signs on the lift doors to let people know to close them to make the lift work
 - c. Franklin County Supervisors will be meeting on January 28, 2016. Regional Office Of Sustainable Tourism (ROOST) will do a presentation; they were hired to promote Franklin County tourism..
 - d. Budget as of December 31, 2015, was provided to Board members
 - e. Revenues for 2015: \$126.56 from Food Pantry donation
 - f. Revenues for 2016: \$2,622 from Town Justice, \$328.75 from Town Clerk, from Tax Collector: \$91,000 to General Fund, \$86,536 to Fire Special Fund, \$900 to Street Lighting Fund, and \$80,000 to Highway; and from CHIPS \$46,200.93: \$36,531.77 for paving, \$3,133.88 and \$4,885.44 for 2015 truck, and \$1,649.84 for Culvert replacement
 - g. Opened new checking accounts at Community Bank for payroll, General and Highway Funds
 - h. NYCLASS interest received for the General Fund was \$8.39, total in account \$85,333.97 and Highway Fund is \$3.95, total in account \$40,141.81.
 - i. Need to move Capital Project Funds from NBT Bank into the NYCLASS investment fund for the Town Hall roof project

RESOLUTION #17-2016

TRANSFER \$20,000 TO NYCLASS INVESTMENT GENERAL FUND ACCOUNT

Motion made by Supervisor Peter Shrope, second by Amber McKernan,

RESOLVED that the Town Board authorizes the Supervisor Peter Shrope to move \$20,000 from NBT Bank, for the Capital Project Fund A9950.9 Town Hall roof replacement project, to the NYCLASS Investment General Fund Account.

ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

Resolution #17 declared duly adopted

APPROVAL/AMENDMENT OF MINUTES

- Regular Board – December 10, 2015

Motion made by Amber McKernan, second by Lydia Wright, to accept the minutes of the Regular Board meeting of December 10, 2015, as written. Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

CITIZENS COMMENTS: None

BUSINESS

1. **Tansy Lane - Supervisor Peter Shrope:** Landowner's representative called to see what Town needed for the land transfer; they need to get a deed to the Town's attorney.
2. **Saranac Lake Volunteer Rescue Squad (SLVRS) - Supervisor Peter Shrope:** Received information on the

TOWN OF BRIGHTON, FRANKLIN COUNTY, NEW YORK
REGULAR TOWN BOARD MEETING MINUTES
JANUARY 14, 2016
Page 5 of 8

number of rescue calls to the Town for 2015 and a budget along with a new contract. A Public Hearing will be held on Tuesday, January 26, 2016, at 6 p.m. in the Town Hall. Julie Harjung, President of SLVRS, will be invited to attend.

3. Contracts and Payments for 2016:

a. Tri Lakes Humane Society for Animal Shelter and Animal Control Officer Services:

RESOLUTION #18-2016

TRI-LAKES HUMANE SOCIETY SHELTER AND ANIMAL CONTROL OFFICER 2016

Motion made by Supervisor Peter Shrope, second by Lydia Wright,

RESOLVED that the Town Board authorizes Supervisor Peter Shrope to sign a contract for animal shelter and Animal Control Officer services for 2016 with the Tri-Lakes Humane Society in Saranac Lake in the amount of \$3,788.00 and

BE IT FURTHER RESOLVED that the Supervisor be authorized to pay the Tri-Lakes Humane Society the amount of \$3,788.00.

ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

Resolution #18 declared duly adopted

b. North Country LifeFlight for Medical Evacuation Services:

RESOLUTION #19-2016

NORTH COUNTRY LIFEFLIGHT 2016 FOR \$1,500

Motion made by Supervisor Peter Shrope, second by Amber McKernan,

RESOLVED that the Town Board authorizes Supervisor Peter Shrope to sign a contract with North Country LifeFlight, Inc. in Saranac Lake for medivac services during 2016 in the amount of \$1,500.00 and

BE IT FURTHER RESOLVED that the Supervisor be authorized to pay North Country LifeFlight the amount of \$1,500.00.

ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

Resolution #19 declared duly adopted

c. Paul Smiths-Gabriels Volunteer Fire Department (PSGVFD) 1st Payment for Fire Services

RESOLUTION #20-2016

PSGVFD FIRST PAYMENT OF \$43,268 FOR 2016

Motion made by Supervisor Peter Shrope, second by Amber McKernan,

RESOLVED that the Town Board authorizes Supervisor Peter Shrope to make the 1st payment to the Paul Smiths Gabriels Volunteer Fire Department for 2016 fire protection services in accordance with the contract in the amount of \$43,268, one-half of the total amount of \$86,536 for 2016 services.

ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

Resolution #20 declared duly adopted

4. Franklin County Specialty Teams PSGVFD - Steve Tucker: Members of the PGSVFD are interested in working with the Franklin County Office of Emergency Services (FCOES) on Specialty Teams; applications need to be signed by the Town Supervisor as well as the Fire Chief. The applications are kept on file at the FCOES Coordinator's Office.

RESOLUTION #21-2016

PSGVFD MEMBERSHIP ON FRANKLIN COUNTY SPECIALTY TEAMS

Motion made by Supervisor Peter Shrope, second by Lydia Wright,

WHEREAS Paul Smiths Gabriels Volunteer Fire Department has members who have specialty training needed by the Franklin County Office of Emergency Services to assist on occasion,

NOW THEREFORE BE IT RESOLVED that the Town Board authorizes Supervisor Peter Shrope to sign the Applications for members of the Paul Smiths Gabriels Volunteer Fire Department (PSGVFD) to assist on Franklin County Specialty Teams.

TOWN OF BRIGHTON, FRANKLIN COUNTY, NEW YORK
REGULAR TOWN BOARD MEETING MINUTES
JANUARY 14, 2016
Page 6 of 8

ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0
Resolution #21 declared duly adopted

5. Franklin County Multi-Jurisdiction Hazardous Mitigation Plan - Supervisor Peter Shrope: Received a request from Friends of the North Country concerning an update to the Franklin Country Multi-Jurisdiction Hazardous Mitigation Plan; needs Board approval. In 2013 the Highway Superintendent conducted an inventory of culverts in the Town for this plan.

RESOLUTION #22-2016

FRANKLIN COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN UPDATE 2015

Motion made by Supervisor Peter Shrope, second by Steve Tucker,

WHEREAS the Franklin County Emergency Services Office, with assistance from the Town of Brighton, and Friends of the North Country, Inc., has gathered information and prepared the Franklin County Multi-Jurisdictional Hazard Mitigation Plan Update 2015; and

WHEREAS the Franklin County Multi-Jurisdictional Hazard Mitigation Plan Update has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS the Town of Brighton is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS the Town of Brighton has reviewed the Plan and affirms that it will assist the County to Update the Plan no less than every five years;

NOW THEREFORE BE IT RESOLVED by the Brighton Town Board that the Town of Brighton adopts the Franklin County Multi-Jurisdictional Hazard Mitigation Plan as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan contingent upon availability of funding and resources.

ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0
Resolution #22 declared duly adopted

6. Designation of Voting Delegate for AOTNYS Annual Business Session - Supervisor Peter Shrope: the AOTNYS Annual Business Session will be held on February 17, 2016. Supervisor Peter Shrope, Council Member Lydia Wright, and Town Clerk Elaine Sater will be attending the Association of Towns training and annual meeting in New York City, delegates for voting on resolutions need to be appointed.

RESOLUTION #23-2015

APPOINTMENT OF DELEGATES FOR VOTING AT AOTNYS ANNUAL MEETING

Motion made by Supervisor Peter Shrope, second by Lydia Wright,

RESOLVED that the Town Board delegates Supervisor Peter Shrope to attend the Annual Business Session of the Association of Towns of the State of New York to be held on February 17, 2016, in the Astor Ballroom of the New York Marriott Marquis, 154 Broadway, NYC, NY 10036, and to cast the vote of the Town of Brighton, Franklin County, NY, and

BE IT FURTHER RESOLVED that in the absence of Supervisor Peter Shrope, Council Member Lydia Wright is designated to cast the vote of the Town.

ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0
Resolution #23 declared duly adopted

7. Truck Payment to Kansas State Bank- Supervisor Peter Shrope:

RESOLUTION #24-2016

PAYMENT FOR 2013 INTERNATIONAL TRUCK

Motion made by Supervisor Peter Shrope, second by Amber McKernan

RESOLVED that the Town Board authorizes Supervisor Peter Shrope to pay Kansas State Bank the 4th payment for the 2013 International Truck the amount of \$27,557.95 from Highway Fund DA5130.2.

ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0
Resolution #24 declared duly adopted

8. CSEA Union Contract - Supervisor Peter Shrope: Have not received an updated contract but have a tentative agreement to be approved for Highway Employees union.

TOWN OF BRIGHTON, FRANKLIN COUNTY, NEW YORK
REGULAR TOWN BOARD MEETING MINUTES
JANUARY 14, 2016
Page 7 of 8

RESOLUTION #25-2016

AGREEMENT FOR CSEA Local 1000, AFSCME, AFL-CIO 2016-2017

Motion made by Supervisor Peter Shrope, second by Steve Tucker,

RESOLVED that the Town Board agrees with the terms of the tentative Agreement with the Civil Service Employees Association, Inc. (CSEA) Local 1000, AFSCME, AFL-CIO, Town of Brighton, L817 U6870, as follows:

1. Change 6.1.1 Pay Schedule: All Employees of the Bargaining Unit shall receive a 2% wage increase effective January 1, 2016 and again effective January 1, 2017.
Motor Equipment Operator 2016: \$16.21 2017: \$16.53
2. Change 12.1.1. This collective bargaining agreement shall be effective from January 1, 2016 through December 31, 2017, unless otherwise agreed to by the parties.

ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

Resolution #25 declared duly adopted

RESOLUTION#26-2016

AUTHORIZATION TO SIGN CSEA CONTRACT TENTATIVE AGREEMENT 2016-2017

Motion made by Supervisor Peter Shrope, second by Amber McKernan,

RESOLVED that the Town Board authorizes Supervisor Peter Shrope to sign a Contract between the Civil Service Employees Association, Inc. (CSEA) Local 1000, AFSCME, AFL-CIO, Town of Brighton, L817 U6870 and the Town of Brighton for the period January 1, 2016 through December 31, 2017.

ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

Resolution #26 declared duly adopted

9. Shared Services Agreement for NYSDOT - Supervisor Peter Shrope: Received a request from the NYS Department of Transportation to assist towns responding to emergencies that affect the transportation system.

RESOLUTION#27-2016

AUTHORIZATION TO SIGN SHARED SERVICES AGREEMENT WITH NYSDOT

Motion made by Supervisor Peter Shrope, second by Steve Tucker,

RESOLVED that the Town Board authorizes Supervisor Peter Shrope to sign an Agreement for Shared Services with New York State Department of Transportation for a period of one year.

ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

Resolution #27 declared duly adopted

10. Complaint Concerning Junk Yards - Supervisor Peter Shrope: Received an email dated December 27, 2015, from a concerned citizen in Bloomingdale about three properties in the Town that are in horrid shape. Complaint was sent to the Code Enforcement Officer for his information.
11. Smart Growth Implementation Grant Program- Supervisor Peter Shrope: Received a letter dated December 23, 2015, from the LaBerge Group concerning a NYS Department of Environmental Conservation (DEC) grant application deadline of February 12, 2016, if anyone is interested in pursuing the Smart Growth Plan goals; many of the eligible projects do not pertain to the Town.
12. Town Policy Review - Supervisor Peter Shrope: The policies need to be reviewed and updated as needed. The website also needs to be updated.
13. Budget Amendments – Supervisor Peter Shrope: There are two budget amendments needed to clean up the 2015 Budget:

GENERAL FUND 2015 BUDGET AMENDMENT #2

Motion made by Supervisor Peter Shrope, Second by Lydia Wright,

RESOLVED that the following amounts are hereby transferred:

\$ 86.00 from Account No. A1990.4 Contingent

As follows:

\$ 32.00 to Account No. A1355.4 Assessor CE

\$ 40.00 to Account No. A1460.4 Records Mngt CE

TOWN OF BRIGHTON, FRANKLIN COUNTY, NEW YORK
REGULAR TOWN BOARD MEETING MINUTES
JANUARY 14, 2016
Page 8 of 8

\$ 14.00 to Account No. A7140.4 Spec Rec CE

**ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0
GENERAL FUND 2015 BUDGET AMENDMENT #2 declared duly adopted.**

HIGHWAY FUND 2015 BUDGET AMENDMENT #2

Motion made by Supervisor Peter Shrope, Second by Brian McDonnell,
RESOLVED that the following amounts are hereby transferred

\$ 2,340.00 from Account No. DA5142.4 Snow removal CE

As follows:

\$ 2,340.00 to Account No. DA5110.4 General Repairs CE

**ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0
HIGHWAY FUND 2015 BUDGET AMENDMENT #2 declared duly adopted.**

COMMITTEES:

Parks & Recreation - Peter Shrope, Amber McKernan: The outdoor lights have been changed at the Park; they now shine into the parking lot and across the road into the neighbors' windows. The lights need to be adjusted to shine on the basketball court and away from the road. Supervisor Peter Shrope will contact National Grid to change.

CITIZENS COMMENTS: None

AUDIT OF VOUCHERS

RESOLUTION #28-2016

PAYMENT OF AUDITED VOUCHERS AS LISTED ON THE ABSTRACTS

Motion made by Amber McKernan, second by Lydia Wright,

RESOLVED that the Supervisor be authorized to pay the audited vouchers as listed on the abstracts as follows:

PREPAID FUNDS: Abstract #1 for Voucher #1A through and including #1C for 2016 General Funds in the amount of \$685.43 and STREET LIGHTING FUNDS in the amount of \$64.90.

GENERAL FUND: Abstract #1 for Voucher #1 through and including #33 for 2016 funds in the amount of \$47,049.71

HIGHWAY FUND: Abstract #1 for Voucher #1 through and including #13 for 2016 funds in the amount of \$62,954.05

SPECIAL FUND-FIRE DISTRICT: Abstract #1 for Voucher #1 for 2016 funds in the amount of \$43,268.00

**ROLL CALL VOTE: Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0
Resolution #28 declared duly adopted**

ADJOURNMENT

Motion to Adjourn the meeting at 9:10 p.m. made by Lydia Wright, second by Amber McKernan, Aye 5 (McDonnell, McKernan, Shrope, Tucker, Wright), Nay 0

Respectfully Submitted,

Elaine W. Sater, RMC
Brighton Town Clerk