

**TOWN OF BRIGHTON - FRANKLIN COUNTY, NY
ORGANIZATIONAL MEETING**

January 10, 2019

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The 2019 Organizational Meeting for the Town Board of the Town of Brighton, Franklin County, NY, was held Thursday, January 10, 2019, at 7:00pm at the Brighton Town Hall, Paul Smiths, NY, with the following:

CALL TO ORDER:

Meeting was Called to Order by Supervisor Peter Shrope at 7:00pm
The "Pledge of Allegiance" to the flag was recited

ROLL CALL OF OFFICERS

PRESENT: Supervisor Peter Shrope

Council Members: Steve Tucker and Lydia Wright

ABSENT: Council Members Brian McDonnell and Amber McKernan

OTHERS PRESENT: Paul Blaine-Code Enforcement Officer, Andy Crary-Superintendent of Highways, Elaine Sater-Town Clerk, and several residents who are members of the Paul Smiths-Gabriels Volunteer Fire Department (PSGVFD).

GUESTS:

NOTICE OF MEETING:

Notice of this meeting was posted on the Town Clerk's Sign Board on January 3, 2019, and in three local post offices. A notice was also published on January 3 in the Adirondack Daily Enterprise.

RESOLUTION # 1-2019

AUDIT OF FINANCIAL RECORDS OF TOWN CLERK, JUSTICE, AND TOWN SUPERVISOR

Motion made by Supervisor Peter Shrope, Second by Steve Tucker

RESOLVED that the Annual Audit of Town Clerk, Town Justice and Town Supervisor's financial records be conducted in accordance with Town Law Section 123 on Thursday, January 17, 2019, at 6:00pm at the Town Hall.

ROLL CALL VOTE: Aye 3 (Shrope, Tucker, Wright), Nay 0, Absent 2 (McDonnell, McKernan)

Resolution #1 declared duly adopted

RESOLUTION #2-2019

REIMBURSEMENT FOR MILEAGE FOR TOWN BUSINESS:

Motion made by Supervisor Peter Shrope, second by Lydia Wright,

RESOLVED that Town Officials be reimbursed at the rate allowed by the United States Internal Revenue Service per mile (58 cents), from the Town Hall for the use of their personal vehicles while on town business during 2019, except for the Tax Collector Holly Huber who will log mileage from her residence, as well as the Assessor Roseanne Gallagher, who will log mileage from her residence.

[Reference: "Beginning on Jan. 1, 2019, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be: 58 cents per mile for business miles driven, <https://www.irs.gov/irs-issues-standard-mileage-rates-for-2019>]

ROLL CALL VOTE: Aye 3 (Shrope, Tucker, Wright), Nay 0, Absent 2 (McDonnell, McKernan)

Resolution #2 declared duly adopted

RESOLUTION #3-2019

FILING OF SUPERVISOR'S ANNUAL FINANCIAL REPORT 2018

Motion made by Supervisor Peter Shrope, second by Steve Tucker,

RESOLVED that a copy of the Supervisor's annual financial report (AUD) for 2018 to the State Comptroller be filed with the Town Clerk within the first 60 days of 2019, unless the Comptroller extends the filing date by 60 days, in which case the same extension shall apply to the filing with the Town Clerk.

ROLL CALL VOTE: Aye 3 (Shrope, Tucker, Wright), Nay 0, Absent 2 (McDonnell, McKernan)

Resolution #3 declared duly adopted

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RESOLUTION #4-2019

AUTHORIZATION FOR SALARIES AND WAGES FOR 2019

Motion made by Supervisor Peter Shrope, Second by Steve Tucker

RESOLVED, that the following salaries and wages be approved and are to be paid biweekly during 2019 for the following employees and elected officials:

Council Member (A1010.1)	\$ 4,460 / Year each
Justice (A1110.1)	\$ 13,931 / Year
Court Clerk (A1130.1)	\$ 15.29 / Hour
Supervisor (A1220.1)	\$ 14,494 / Year
Deputy Supervisor (A1220.1A)	\$ 460 / Year
Tax Collector (A1330.1)	\$ 7,328 / Year
Assessor (A1355.1)	\$ 13,730 / Year (includes data/records \$2,000 Final)
Town Clerk (A1410.1)	\$ 11,220 / Year
Deputy Town Clerk (A1415.1)	\$ 15.29 / Hour
Town Hall Custodian (A1620.1)	\$ 2,952 / Year
Code Enforcement Officer (A3010.1)	\$ 15,229 / Year
Registrar of Vital Statistics (A4020.1)	\$ 281 / Year
Superintendent of Highways (A5010.1)	\$ 48,094 / Year
Deputy Superintendent of Highways (A5010.1)	\$ 808 / Year
Town Park Manager/Laborer (A7140.1)	\$ 11.22 / Hour
Highway Hourly Wage - General (DA5110.1)	\$ 17.20/ \$25.80/ \$34.40 Hour/Over Time/Holiday
Highway Hourly Wage – Snow Removal (DA5142.1)	\$ 17.20/ \$25.80/ \$34.40 Hour/Over Time/Holiday

**ROLL CALL VOTE: Aye 3 (Shrope, Tucker, Wright), Nay 0, Absent 2 (McDonnell, McKernan)
Resolution #4 declared duly adopted**

ADJOURNMENT

Motion to Adjourn at 7:12pm made by Steve Tucker, second by Lydia Wright, Aye 3 (Shrope, Tucker, Wright), Nay 0, Absent 2 (McDonnell, McKernan)

Respectfully Submitted,

Elaine W. Sater, RMC
Brighton Town Clerk