

TOWN OF BRIGHTON - FRANKLIN COUNTY, NY
ORGANIZATIONAL AND REGULAR BOARD MEETING
PUBLIC HEARING FOR EMERGENCY RESCUE SERVICES
January 8, 2015
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The 2015 Organizational and Regular Board Meetings of the Town Board of the Town of Brighton and a Public Hearing for the Emergency Rescue Services were held Thursday, January 8, 2015, at 7:00 p.m. at the Brighton Town Hall, Paul Smiths, NY, with the following:

CALL TO ORDER:

Meeting was Called to Order by Supervisor Peter Shrope at 7:05 p.m.
The "Pledge of Allegiance" to the flag was recited

ROLL CALL OF OFFICERS

PRESENT: Supervisor Peter Shrope
Council Members: Brian McDonnell, Amber McKernan, and Steve Tucker
ABSENT: Council Member Lydia Wright
OTHERS PRESENT: Paul Blaine-Code Enforcement Officer, Andy Crary-Superintendent of Highways, and Elaine Sater-Town Clerk
RESIDENTS: There were four residents present

NOTICE OF MEETING:

Notice of this meeting was posted on the Town Clerk's Sign Board, in the three local post offices and businesses in the Town on Tuesday, December 30, 2014. A notice was published in the Adirondack Daily Enterprise on Monday, December 29, 2014 and Tuesday, January 6, 2015.

PUBLIC HEARING EMERGENCY RESCUE SERVICES FOR 2015

Supervisor Peter Shrope read parts of the 2015 Emergency Rescue Services contract provided by Saranac Lake Volunteer Rescue Squad, Inc. for the amount of \$27,973. Liability Insurance coverage will be \$1 million per occurrence and \$5 million excess/umbrella, and the Town will be named as an additional insured. People who use the rescue service will be billed (or their insurers or guarantors) at the usual and customary rates as recommended by the Rescue Squad and as approved by the Town.

The floor was opened to public comments

Richard Harrison asked what the money covered.

-According to the contract the funds are used to cover any co-pays or deductibles for insurance from residents of the Town who use the service. The funds are used to supply and maintain equipment and vehicles and provide training for staff.

Frank Appleton asked how much the SLVRS spends to operate.

-The budget is about \$548,000 to cover supplies, maintaining equipment and vehicles and training of staff.

Elaine Sater asked what they collected from insurance billings

-The people who used the service in 2013 were billed \$48,700 and the SLVRS collected \$29,000. These calls were 7 % of the total calls

There were no further comments from the public

Motion to Adjourn the Public Hearing for the SLVRS contact made by Supervisor Peter Shrope at 7:22 p.m., second by Steve Tucker, Aye 4 (McDonnell, McKernan, Shrope Tucker), Nay 0, Absent 1 (Wright)

ORGANIZATIONAL MEETING FOR 2015

At the 2014 Organizational Meeting several issues were approved for 2014 and 2015 so these are not being repeated at this meeting.

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1. APPOINTMENTS BY SUPERVISOR PETER SHROPE FOR 2015
 - a. Deputy Supervisor – Council Member Steve Tucker
 - b. Bookkeeper/Budget Officer (Contract) - Richard Meagher of Lake Clear for the amount of \$808.50 per month for 2015

2. APPOINTMENT OF HISTORIAN BY TOWN BOARD:

RESOLUTION #1-2015

APPOINTMENT TO TOWN HISTORIAN OFFICE BY THE TOWN BOARD

Motion made by Supervisor Peter Shrope, Second by Council Member Brian McDonnell

WHEREAS the former Town Historian Mary Ellen Salls has resigned from the position,
BE IT RESOLVED that Elaine Sater be appointed as Town Historian for the year 2015.

ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)

RESOLUTION #1 declared duly adopted

3. AUTHORIZATION FOR SUPERVISOR TO PRE-PAY CERTAIN CLAIMS:

RESOLUTION #2-2015

AUTHORIZATION TO PRE-PAY CERTAIN CLAIMS

Motion made by Supervisor Peter Shrope, Second by Amber McKernan,

RESOLVED that the Supervisor be authorized to pre-pay certain claims prior to audit of the vouchers for payment, as follows: public utility services, postage, and freight and express charges. All such claims are to be presented for audit at the next regular board meeting.

ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)

Resolution #2 declared duly adopted

4. AUDIT OF FINANCIAL RECORDS OF TOWN CLERK, JUSTICE, AND SUPERVISOR:

RESOLUTION #3-2015

AUDIT OF FINANCIAL RECORDS OF TOWN CLERK, JUSTICE, AND SUPERVISOR

Motion made by Supervisor Peter Shrope, Second by Amber McKernan,

RESOLVED that the Annual Audit of Town Clerk, Town Justice and Town Supervisor's financial records be conducted in accordance with Town Law Section 123 on Tuesday, January 20, 2015, at 6 p.m. at the Town Hall.

ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)

Resolution #3 declared duly adopted

5. MILEAGE REIMBURSEMENT FOR TOWN BUSINESS: Reference for amount is from the Internal Revenue Services (IRS) website

RESOLUTION #4-2015

REIMBURSEMENT FOR MILEAGE FOR TOWN BUSINESS

Motion made by Supervisor Peter Shrope, Second by Amber McKernan,

RESOLVED that Town Officials be reimbursed at the rate allowed by the United State Internal Revenue Service of 57.5cents per mile from the Town Hall for the use of their personal vehicles while on town business during 2014, except for the Tax Collector Holly Huber who will log mileage from her

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residence.

**ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)
Resolution #4 declared duly adopted**

6. FILING OF SUPERVISOR'S ANNUAL FINANCIAL REPORT FOR 2014

RESOLUTION #5-2015

FILING OF SUPERVISOR'S FINANCIAL REPORT 2014

Motion made by Supervisor Peter Shrope, second by Amber McKernan,

RESOLVED that a copy of the Supervisor's annual financial report for 2014 to the State Comptroller be filed with the Town Clerk within the first 60 days of 2015, unless the Comptroller extends the filing date by 60 days, in which case the same extension shall apply to the filing with the Town Clerk.

**ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)
Resolution #5 declared duly adopted**

7. SALARIES AND WAGES: Increase for Court Clerk was not discussed at budget time; currently it is \$13.72 per hour, there is enough in the budget to cover a 2% increase to \$13.99 per hour.

RESOLUTION #6-2015

AUTHORIZATION FOR SALARIES AND WAGES FOR 2015

Motion made by Supervisor Peter Shrope, Second by Steve Tucker,

RESOLVED, that the following salaries and wages be approved and are to be paid biweekly during 2015:

Council Member (A1010.1)	\$ 4,080/Year each
Justice (A1110.1)	\$ 10,710/Year
Court Clerk (A1130.1)	\$ 13.99/Hour
Supervisor (A1220.1)	\$ 13,260/Year
Deputy Supervisor (A1220.1)	\$ 408/Year
Tax Collector (A1330.1)	\$ 6,704/Year
Assessor (A1355.1)	\$ 10,650/Year
Town Clerk (A1410.1)	\$ 10,200/Year
Deputy Town Clerk (A1415.1)	\$ 300/Year
Town Hall Custodian (A1620.1)	\$ 2,700/Year
Code Enforcement Officer (A3010.1)	\$ 13,932/Year
Registrar of Vital Statistics (A4020.1)	\$ 255/Year
Superintendent of Highways (A5010.1)	\$ 44,000/Year
Deputy Superintendent of Highways (A5010.1)	\$ 738/Year
Town Park Manager (A7140.1)	\$ 9.80/Hour
Highway Hourly Wage (Union Employees) - General (DA5110.1)	\$15.89/\$23.84/\$31.78 Hour/OT/Holiday
Highway Hourly Wage (Union Employees) - Snow Removal (DA5142.1)	\$ 15.89/\$23.84/\$31.78 Hour/OT/Holiday

**ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)
Resolution #6 declared duly adopted**

There was no further Organizational business.

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REGULAR BUSINESS:

Paul Smiths Gabriels Volunteer Fire Department (PSGVFD) Chief Dan Whitson:

Fire Chief Dan Whitson presented a list of Officers and fire department members to the Town Board for approval and asked the Town to support the Mutual Aid agreement with Franklin County for Fire Service.

RESOLUTION #7-2015

MEMBERS FOR THE PAUL SMITHS GABRIELS VOLUNTEER FIRE DEPARTMENT

Motion made by Supervisor Peter Shrope, second by Amber McKernan,

RESOLVED that the Town Board accepts with gratitude the following forty-nine members and officers for the Paul Smiths Gabriels Volunteer Fire Department in accordance with Town Law, Section 176-b as follows:

1. Daniel Whitson – Fire Chief
2. Hawley Snyder – 1st Assistant Chief
3. Thomas Tucker – 2nd Assistant Chief
4. Steven Tucker – Captain
5. Sheila Delarm - 1st Lieutenant
6. Dillon Fuller -2nd Lieutenant
7. John Minutilli - Treasurer
8. Kyle Tisdale and Nathan Iverson - Secretary
9. Christine Raudonis -Training Officer
10. General Membership: Clayton Abare, Sheila Anthony, Andre-Anne Chenaille, Charlene Claremont, Todd Claremont, Devin Cowin, Daniel Cramer, Charles Duprey, George Hare, Jake Harm, Leland Helms, Peter Henry, Bill Jost, Troy Juckett, Theresa Leclerc, Peter Manor, Scott Martelle, Dick Martin, Joseph Morris, Diane Minutilli, Dakota Monette, Bonnie Myatt, Shannon Myatt, Heather Nicolai, Bill O’Riley, Justin Olansky, Murray Oliver, Colin Perkins-McCraw, Cody Perryman, Constance Quenell, John Quenell, Cristian Reeve, Paul Smith, Roger Smith, Dan Spencer, Ken Spencer, Benjamin Tucker, Shelbi Whitson and Robert Younger

ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)

Resolution #7 declared duly adopted

RESOLUTION #8-2015

FRANKLIN COUNTY FIRE MUTUAL AID PLAN

Motion made by Supervisor Peter Shrope, second by Amber McKernan,

RESOLVED that the Town Board agrees that the Paul Smiths Gabriels Volunteer Fire Department (PSGVFD) will participate in the Franklin County Fire Mutual Aid Plan that is currently in effect. The Franklin County Fire Mutual Aid Plan may be amended and certified by the Franklin County Board of Legislator through its County Fire Coordinator and no restriction exist against “outside” services by such fire company (PSGVFD) within the meaning of Section 209 of the General Municipal Law, which would affect the power of such fire company (PSGVFD) to participate in such plan, and

BE IT FURTHER RESOLVED that a copy of this resolution is filed with the County Fire Coordinator.

ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)

Resolution #8 declared duly adopted

REPORTS

1. Highway Department - Andy Crary
 - a. Plowing and sanding of roads
 - b. Mixed up salt and sand

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- c. Pushed back banks at fire station
- d. Replaced bolts on plow hoist on 2002 Paystar
- e. New 2015 F350 pickup is in at High Peaks Ford, need a voucher approved to pay for it
- f. New plow truck is stated to be done by 1/9/15
- g. Closed down water at park as requested by Park Committee
- h. Changed oil and filter in 2011 F350 pick-up truck
- i. Greased loader
- j. Cleaned up floors in shop

Supervisor Peter Shrope said the CHIPS funds will be used to reimbursement the Highway fund for the truck payments. Proof of payment has to be submitted first before money will be reimbursed. This is a change from previous years when they just sent funds when requested. There is currently about \$64,000 available; new funds will be made available in April 2015.

RESOLUTION #9-2015

PURCHASE OF F350 FORD PICK UP TRUCK

Motion made by Amber McKernan, second by Steve Tucker,

WHEREAS the Town Board approved the trade-in of the 2011 F350 pick up truck for a 2015 F350 Ford Pick-Up Truck (Resolution #71-2014) on October 9, 2014,

NOW THEREFORE BE IT RESOLVED that the Town Board authorizes Supervisor Peter Shrope to pay High Peaks Ford the amount of \$8,791.50 to purchase the new 2015 F350 Ford Pick-up Truck.

**ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)
Resolution #9 declared duly adopted**

RESOLUTION #10-2015

LEASE PAYMENT FOR 2013 INTERNATIONAL DUMP TRUCK

Motion made by Supervisor Peter Shrope, Second by Steve Tucker,

RESOLVED that the Town Board authorizes Supervisor Peter Shrope to pay the second installment payment to Kansas State Bank for the 2013 International Dump Truck in the amount of \$27,557.95

**ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)
Resolution #10 declared duly adopted**

- 2. Town Clerk- Elaine Sater:
 - a. Total Revenue to the Supervisor as of December 31, 2014 was \$625.50 from 5 dog licenses issued, 2 new Tag#148 and 149, and 3 renewed; and 3 Building Permits (#14-22 thru 24)
 - b. December 29, posted notices of the Public Hearing for the Emergency Rescue Services Contract, Organizational and Regular Monthly Meeting to be held on January 8 at 7 p.m. on the Town Clerk's Sign Board, at local post offices and businesses in the Town. Published a notice in the Adirondack Daily Enterprise on December 29 and January 6, 2015.
 - c. January 6 received package from the AOTNYS concerning the Annual Training and Meeting in NYC from February 15 to 19. Copy of resolutions distributed to Board for review. Registration deadline in January 26, hotel reservations deadline are Hilton- January 9 and Sheraton-January 23.
 - d. Town Policies should be reviewed during the coming year.
 - e. TOWN HALL REQUEST: None
 - f. TOWN PARK REQUEST: None
 - g. RECORDS MANAGEMENT: Review of records retention schedule and shredding of records due for destruction will begin.
- 3. Tax Collector - Holly Huber:
 - a. Responded to requests for tax bills or receipts from property owners, real estate agents, attorneys,

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- mortgage lender, and other interested parties
- b. Retrieved bills and warrant from Office of Real Property Tax Services in Malone
 - c. Prepared and posted notice of receipt of warrant at area post offices and town hall, submitted for publication in Adirondack Daily Enterprise.
 - d. Assembled and mailed bills to property owners and escrow companies
 - e. Setup Remote Capture Device for depositing payments
 - f. Created 2015 on-line cashbook spreadsheet and shared link with Supervisor
- Amber McKernan asked how much the Supervisor had received in funds from the Tax Collector; he said he received a check in the amount of \$84,000.
4. Town Justice - Nik Santagate: Supervisor Peter Shrope said he received a check in the amount of \$3,459.00 and disposed of 34 cases for the month of December
 5. Code Enforcement officer- Paul Blaine: Three building permits were issued during December, BP#14-022 thru 024. Total amount collected for the year was \$3,524.58.
 6. Assessor- Doug Tichenor: No report received
 - a. Supervisor Peter Shrope received a letter from Briggs Appraisal Service in response to the Board's question of what was specifically collected during 2014. June 30, 2015 is the new deadline for finishing the collection of data. The Attorney for the Town reviewed the contract and said it is very vague as to terms of completing the project. The voucher is resubmitted for payment of \$5,000.
 - b. Supervisor Peter Shrope said some applications have been received for a new assessor. The committee will review them and call for interviews if necessary. Advertisements were placed in the Adirondack Daily Enterprise and on the NYS Assessor's website. The Press Republican could not publish on the dates asked for and it was very expensive for one day. Rich Harrison said someone was asking about the position and did not see any advertisements for the position. No one local contracted the Supervisor concerning the position.

RESOLUTION #11-2015

PAYMENT OF \$5,000 FOR HALF OF THE DATA COLLECTION CONTRACT

Motion made by Supervisor Peter Shrope, Second by Amber McKernan,

RESOLVED that the Town Board authorizes Supervisor Peter Shrope to pay the invoice from Briggs Appraisal the amount of \$5,000 (this is one half of the contracted amount) for data collection in the Town.

**ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)
Resolution #11 declared duly adopted**

7. Town Park - Water was drained and bathroom was locked
8. Food Pantry- Barb Marshall
 - a. 381 people were served which represents 141 families
 - b. Was surprised and yet wasn't surprised that the water was shut down as she mentioned before an odor was coming from the bathroom & she is aware of the cost to heat that end of the building. She understood that the park side of the building is not insulated properly and the unit used to heat is old and inefficient. If the Food Pantry had that building end to use, they would have to assume the heating cost. Repairs need to be made. She let the food bank know the situation for sanitation purposes & for the fact they need water to clean up spills & handling meat, etc. for when there are leaks, not to mention they clean up after lunch & so on. On January 27- a Tuesday- a food bank rep will be up for their check on the Food Pantry. Food Pantry is held on January 29, would like to set up on Monday the 26th to make things easier for them. She was hoping the salary paid to the park attendant might be used to help with the above issues.
 - c. Supervisor Peter Shrope has been tracking the Food Pantry usage and comparing it to the registered

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voters in the Town, there are 569 people over 18 years old in the Town, so the Food Pantry is helping over 75% of the residents in the area. The food pantry donates a small amount toward the electrical bill based on KWH and doesn't include anything toward the cost to have the service. It costs \$4,000 to heat the building each year. Received a copy of an email sent to another Town from the Association of Towns attorney Lori Mithen that states government buildings should not be used by non-government entities without compensation.

- d. Received a new schedule of dates for 2015 for when the building will be used by the Food Pantry. Discussion was held on using the park building for storage and setting up on Monday, January 26.

9. Historian - Elaine Sater was appointed as Historian for 2015

10. Animal Control - Tri Lakes Humane Society: No report

11. Supervisor - Peter Shrope:

- a. Boundary Annexation Survey (BAS) from the US Census Bureau: Completed the BAS survey on-line, there are no changes for the Town's boundaries for 2014.
- b. Budget as of December 31, 2014, was provided to Board members
- c. Revenues: \$31.50 donation from Food Pantry, \$3,459 from Town Justice, \$625 from Town Clerk, and \$84,000 from Tax Collector, disbursed as follows: \$42,008 to Special Fund Fire, \$450 to Street Lights, \$21,000 to General and \$20,542 to Highway
- d. NY CLASS interest received for the General Fund was \$2.52, total in account \$85,291.27 and Highway Fund is \$1.24, total in account \$40,121.52.

APPROVAL/AMENDMENT OF MINUTES

- Regular Board – December 11, 2014

Motion made by Amber McKernan, second by Brian McDonnell, to accept the minutes of the Regular Board meeting of December 11, 2014, as written. Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)

CITIZENS COMMENTS: None

BUSINESS

1. **Camp Gabriel's Redevelopment Funding - Brian McDonnell:** Asked the board to send a letter to Senator Betty Little requesting she pursue getting Redevelopment funds for former Camp Gabriels since the newest round of prison closures received such funds as a one time project and the closures under Governor Paterson did not get any funding.

RESOLUTION #12-2015

SUPPORT OF REDEVELOPMENT FUNDS FOR FORMER CAMP GABRIELS

Motion made by Brian McDonnell, Second by Amber McKernan,

WHEREAS the former Camp Gabriel's property is in need of extensive repairs and maintenance to bring it up to a usable condition, and

WHEREAS the current round of prison closures were provided with one-time redevelopment funds and there were no such funds available when Camp Gabriels was closed,

NOW THEREFORE BE IT RESOLVED that the Town of Brighton Board authorizes Supervisor Peter Shrope to send a letter to Senator Betty Little requesting that she explore the possibility of obtaining State redevelopment funds for the former Camp Gabriel's property since there was no funding available when it was closed under Governor Paterson.

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**ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)
Resolution #12 declared duly adopted**

2. Budget Amendments – Supervisor Peter Shrope: There are two budget amendments needed to clean up the 2014 Budget:

HIGHWAY FUND 2014 BUDGET AMENDMENT #2

Motion made by Supervisor Peter Shrope, Second by Brian McDonnell,

RESOLVED that the following amounts are hereby transferred

\$ 2,492.00 from Account No. DA5110.1 General Repairs PS

\$ 529.00 from Account No. DA5110.4 General Repairs CE

As follows:

\$ 2,492.00 to Account No. DA5142.1 Snow Removal PS

\$ 529.00 to Account No. DA5142.4 Snow Removal CE

**ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)
HIGHWAY FUND 2014 BUDGET AMENDMENT #2 declared duly adopted.**

GENERAL FUND 2014 BUDGET AMENDMENT #3

Motion made by Supervisor Peter Shrope, Second by Steve Tucker,

RESOLVED that the following amounts are hereby transferred:

\$ 1,064.00 from Account No. A7140.2 Facilities Equip

2,655.00 from Account No. A1990.4 Contingency

As follows:

\$ 209.00 to Account No. A1110.2 Justice Equip

\$ 64.00 to Account No. A1110.4 Justice CE

\$ 667.00 to Account No. A1620.4 Buildings CE

\$ 1,323.00 to Account No. A5132.4 Town Garage CE

\$ 1,064.00 to Account No. A7140.4 Facilities CE

\$ 392.00 to account No. A9055.8 Disability Insurance

**ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)
GENERAL FUND 2014 BUDGET AMENDMENT #3 declared duly adopted.**

3. Contracts and Payments for 2015:

- a. Saranac Lake Volunteer Rescue Services: Public Hearing was held at the start of this meeting.

RESOLUTION #13-2015

RESCUE SERVICES FOR 2015

Motion made by Supervisor Peter Shrope, second by Brian McDonnell,

WHEREAS a Public Hearing was held on Thursday, January 8, 2015, at 7:00 p.m. for public input on a contract with the Saranac Lake Volunteer Rescue Squad, and

WHEREAS no residents spoke against having such a contract,

NOW THEREFORE BE IT RESOLVED that the Supervisor be authorized to sign a contract with the Saranac Lake Volunteer Rescue Squad, Inc. to provide emergency rescue services to the Town of Brighton for the year 2015, in the amount of \$27,973.00 to be paid not later than 1 April 2015.

**ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)
Resolution #13 declared duly adopted**

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- b. Paul Smiths-Gabriels Volunteer Fire Department (PSGVFD) 1st Payment

RESOLUTION #14-2015

PSGVFD FIRST PAYMENT OF \$43,008 FOR 2015

Motion made by Supervisor Peter Shrope, second by Steve Tucker,

RESOLVED that the Town Board authorizes Supervisor Peter Shrope to make the 1st payment to the Paul Smiths Gabriels Volunteer Fire Department for 2015 fire protection services in accordance with the contract in the amount of \$42,008.

**ROLL CALL VOTE: Aye 3 (McDonnell, McKernan, Shrope), Nay 0, Abstain 1 (Tucker, Officer on PSGVFD Board), Absent 1 (Wright)
Resolution #14 declared duly adopted**

- c. Saranac Lake Civic Center: Youth recreation services for 2015 payment

RESOLUTION #15-2015

SARANAC LAKE CIVIC CENTER 2015 RECREATION SERVICES FOR \$1,500

Motion made by Supervisor Peter Shrope, second by Brian McDonnell,

RESOLVED that the Town Board authorizes Supervisor Peter Shrope to sign an agreement with the Saranac Lake Civic Center, Inc. in Saranac Lake to provide recreational services to the Town of Brighton for 2015, and

BE IT FURTHER RESOLVED that the Supervisor be authorized to pay the Saranac Lake Civic Center the amount of \$1,500.00 for these services.

**ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)
Resolution #15 declared duly adopted**

- d. North Country Life Flight, Inc: Medivac services 2015

RESOLUTION #16-2015

NORTH COUNTRY LIFEFLIGHT 2015 FOR \$1,500

Motion made by Supervisor Peter Shrope, second by Amber McKernan,

RESOLVED that the Town Board authorizes Supervisor Peter Shrope to sign a contract with North Country Life Flight, Inc. in Saranac Lake for medivac services during 2015 and

BE IT FURTHER RESOLVED that the Supervisor be authorized to pay the amount of \$1,500.00 for these services.

**ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)
Resolution #16 declared duly adopted**

- e. Saranac Lake Adult Center: Senior services for 2015

RESOLUTION #17-2015

SARANAC LAKE ADULT CENTER 2015 for \$850.00

Motion made by Supervisor Peter Shrope, second by Amber McKernan,

RESOLVED that the Town Board authorizes Supervisor Peter Shrope to sign a contract with the Saranac Lake Adult Center to provide services for Brighton seniors during 2015 in the amount of \$850.00, and

BE IT FURTHER RESOLVED that the Supervisor be authorized to pay the Saranac Lake Adult Center, Inc. the amount of \$850.00 for services during 2015.

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**ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)
Resolution #17 declared duly adopted**

- f. Franklin Snowmobilers, Inc: Grooming snowmobile trails for 2015 contract and payment

RESOLUTION #18-2015

FRANKLIN SNOWMOBILERS, INC. 2015 FOR \$300.00

Motion made by Supervisor Peter Shrope, second by Steve Tucker,

RESOLVED that the Town Board authorizes Supervisor Peter Shrope to sign a contract with the Franklin Snowmobilers, Inc in Lake Clear to groom snowmobile trails in the Town of Brighton for the amount of \$300.00 during 2015 and

BE IT FURTHER RESOLVED that the Supervisor be authorized to pay the Franklin Snowmobilers the amount of \$300.00 for services.

**ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)
Resolution #18 declared duly adopted**

- g. Association of Towns NYS: Membership for 2015 payment

RESOLUTION #19-2015

AOTNYS MEMBERSHIP DUES FOR 2015 FOR \$600

Motion made by Supervisor Peter Shrope, second by Brian McDonnell,

RESOLVED that the Town Board authorizes Supervisor Peter Shrope to pay Association of Towns New York State the amount of \$600 for membership dues for 2015

**ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)
Resolution #19 declared duly adopted**

- h. NYMIR: Liability Insurance for 2015 payment

RESOLUTION #20-2015

NYMIR LIABILITY INSURANCE PAYMENT OF \$11,501.15 FOR 2015

Motion made by Supervisor Peter Shrope, second by Amber McKernan

RESOLVED that the Town Board authorizes Supervisor Peter Shrope to pay New York Municipal Insurance Reciprocal (NYMIR) for 2015 liability insurance in the amount of \$11,501.15.

**ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)
Resolution #20 declared duly adopted**

- i. NY State and Local Retirement System: Retirement payment to State for 2015

RESOLUTION #21-2015

NY STATE AND LOCAL RETIREMENT SYSTEM PAYMENT OF \$35,759 FOR 2015

Motion made by Supervisor Peter Shrope, second by Amber McKernan,

RESOLVED that the Town Board authorizes Supervisor Peter Shrope to pay the New York State and Local Retirement System for 2015 the amount of \$35,759 to be divided as follows: General Fund \$14,304.00 and Highway Fund \$21,455.00.

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**ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)
Resolution #21 declared duly adopted**

- j. Franklin County Self Insurance 2015: This insurance includes the volunteer fire fighters

RESOLUTION #22-2015

FRANKLIN COUNTY SELF INSURANCE PAYMENT OF \$15,025 FOR 2015

Motion made by Supervisor Peter Shrope, second by Amber McKernan,

RESOLVED that the Town Board authorizes Supervisor Peter Shrope to pay the Franklin County Self-Insurance Plan for 2015 the amount of \$15,025.00 for worker's compensation to be divided as follows: General Fund \$7,332.00 and Highway Fund \$7,693.00.

**ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)
Resolution #22 declared duly adopted**

4. NYS Land Master Plan-Brian McDonnell: Discussion was held on asking the Adirondack Park Agency to consider the area called "Gabriels" be designated as a hamlet when the NYS Land Master Plan is updated. It has a higher density of structures and businesses and probably should have been designated a hamlet in the original Plan, but was possibly overlooked.

RESOLUTION #23-2015

UPDATE TO STATE LAND MASTER PLAN

Motion made by Brian McDonnell, second by Amber McKernan,

WHEREAS the New York State Land Master Plan is in need of reviewing, and

WHEREAS the area called "Gabriels" in the Town of Brighton has several structures and businesses that have stood for many years before the Adirondack Park Agency or the NYS Land Master Plan was formed, and

WHEREAS the area called "Gabriels" has the same distinguishing characteristics as other "hamlets" in the Adirondack Park,

NOW THEREFORE BE IT RESOLVED that the Town Board authorizes Supervisor Peter Shrope to write a letter to the Adirondack Park Agency requesting the area called "Gabriels" be designated as a hamlet as this area has many of the same characteristics as other areas designated as "hamlets" and may have been left off the original NYS Land Master Plan as an oversight when NYS Land Master Plan was created.

**ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)
Resolution #23 declared duly adopted**

COMMITTEES:

1. **Assessment- Brian McDonnell, Lydia Wright:** The Committee is looking for someone to fill a vacant position.
2. **Salaries and Benefits - Brian McDonnell, Supervisor Peter Shrope:** Would like to discuss combining the Tax Collector and Town Clerk positions at the next Regular Board meeting. Any change would have to be done during the year when the positions are up for election.

CITIZENS COMMENTS: None

**TOWN OF BRIGHTON - FRANKLIN COUNTY, NY
ORGANIZATIONAL AND REGULAR BOARD MEETING**

January 8, 2015

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AUDIT OF VOUCHERS

Voucher #2 not approved for payment-Adirondack Energy Kerosene delivery to Town Hall that was not authorized.

RESOLUTION #24-2015

PAYMENT OF AUDITED VOUCHERS AS LISTED ON THE ABSTRACTS

Motion made by Amber McKernan, second by Brian McDonnell,

RESOLVED that the Supervisor be authorized to pay the audited vouchers as listed on the abstracts as follows:

PREPAID FUNDS: Abstract #1 for Voucher #1A and 1B for 2014 General Funds in the amount of \$508.49

GENERAL FUND and STREET LIGHTING FUNDS: Abstract #1 for Voucher #235 from 2014, #1, and #3 through and including #30 for 2015 funds in the amount of \$44,250.98 and Voucher #19 for Street Lighting Funds in the amount of \$71.27

HIGHWAY FUND: Abstract #1 for Voucher #1 through and including #11 for 2015 funds in the amount of \$72,573.44

SPECIAL FUND-FIRE DISTRICT: Abstract #1 for Voucher #1 for 2015 funds in the amount of \$42,008.00

ROLL CALL VOTE: Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)

Resolution #24 declared duly adopted

ADJOURNMENT

Motion to Adjourn the meeting at 9:50 p.m. made by Amber McKernan, Second by Brian McDonnell, Aye 4 (McDonnell, McKernan, Shrope, Tucker), Nay 0, Absent 1 (Wright)

Respectfully Submitted,

Elaine Sater, RMC
Brighton Town Clerk